



Minutes of the Annual Meeting of Bayside City Council

Meeting held in the Council Chambers
Civic Centre, Brighton
on Thursday 1 December 2011

In accordance with Local Law No. 1 – Governance Local Law, the Chief Executive Officer is Chairperson (Pro-tem).

The Meeting commenced at 7.00pm

PRESENT:

Cr Louise Cooper-Shaw
Cr Alex del Porto
Cr Felicity Frederico
Cr Clifford Hayes
Cr James Long BM JP
Cr Michael Norris
Cr Simon Russell

OFFICERS IN ATTENDANCE:

Adrian Robb	Chief Executive Officer
Shiran Wickramasinghe	Director City Strategy
Sharon Pearsons	Director Corporate Services
Guy Wilson-Browne	Director Infrastructure Services
Heather Johnson	Director Community Services
Terry Callant	Governance Manager
Janice Pouw	Governance Officer

PRAYER

Cr Long read the prayer at the commencement of the meeting.

*O God
Bless this City, Bayside,
Give us courage, strength and wisdom,
So that our deliberations,
May be for the good of all.
Amen*

ACKNOWLEDGEMENT OF THE ORIGINAL INHABITANTS

Cr Norris read the acknowledgement of the original inhabitants of this land.

- *We acknowledge that the original inhabitants of this land that we call Bayside were the Boon wurrung people of the Kulin nation.*
- *They loved this land, they cared for it, and considered themselves to be part of it.*
- *We acknowledge, that we have a responsibility to nurture the land, and sustain it for future generations.*

Declarations of Interest

There were no declarations of interest submitted to the meeting.

1. Apologies

There were no apologies submitted to the meeting.

2. Fixing of Allowances

2.1 Councillors Allowance

Moved: Cr Norris

Seconded: Cr Cooper-Shaw

That in accordance with Section 73B of the Local Government Act 1989, Council notes the annual adjustment factor applied to the Councillor allowance as gazetted on 29 September 2011, and notes the allowance is fixed at \$21,859 per annum payable by quarterly instalments in advance.

CARRIED

2.2 Mayoral Allowance

Moved: Cr del Porto

Seconded: Cr Hayes

1. That in accordance with Section 73B of the Local Government Act 1989, Council notes the annual adjustment factor applied to the Mayoral allowance as gazetted on 29 September 2011, and notes the allowance is fixed at \$67,634 per annum payable by quarterly in advance.
2. That it be noted that a Mayoral vehicle is provided in accordance with the Section 4.8 of the Councillor Support, Use of Information Technology and Expenses Policy.

CARRIED

3. Receipt of Nominations for the Election of Mayor

The Chief Executive called for nominations for the Office of Mayor.

A nomination was received from Cr del Porto, Seconded by Cr Hayes.

That Councillor Cooper-Shaw be nominated as Mayor of Bayside City Council for the 2011/2012 Council Year.

The nomination was accepted by Councillor Cooper-Shaw.

A nomination was received from Cr Frederico

That Councillor Russell be nominated as Mayor of Bayside City Council for the 2011/12 Council Year.

The nomination LAPSED for want of seconder.

4. Election of Mayor

Given only one nomination was received, the Chief Executive Officer declared Councillor Cooper-Shaw elected Mayor of Bayside City Council for the 2011/12 Council year.

It is recorded that Cr Cooper-Shaw took the Chair for the remainder of the meeting.

It is recorded that Crs del Porto, Norris, Long and Hayes offered congratulations and support to the newly appointed Mayor, Cr Cooper-Shaw.

It is further recorded that the Mayor made a speech to the Council and thanked her fellow colleagues for their confidence and subsequently electing her to the Office of Mayor.

The Mayor called for a vote of thanks to the immediate past Mayor.

Moved Cr Hayes

Seconded Cr Long

That a letter of appreciation be presented to the immediate past Mayor Cr Alex del Porto in recognition of the Mayoral term of office.

CARRIED

The Chief Executive Officer thanked the immediate past Mayor Cr Alex del Porto for his significant contribution and leadership during his term as Mayor.

Cr del Porto responded thanking the Councillors for their ongoing support throughout his term as Mayor.

Presentations

The Mayor presented Cr del Porto with a Letter under seal of Council and a written and photographic summary of his mayoral year.

5. **Appointment of Deputy Mayor**

The Mayor called for nominations for the position of Deputy Mayor.

A nomination was received from Cr del Porto, Seconded by Cr Long.

That Cr Hayes be nominated as Deputy Mayor for the 2011/12 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

A nomination was received from Cr Russell, Seconded by Cr Frederico.

That Cr Frederico be nominated as Deputy Mayor for the 2011/12 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

Moved: Cr del Porto

Seconded: Cr Norris

That Council grant each candidate 2 minutes to make a presentation on the attributes they intend to bring to the role of Deputy Mayor.

CARRIED

The Mayor put the nominations to the vote in the order in which they were received.

Councillor Hayes	-	4 votes
Councillor Frederico	-	

The nomination was Put and a **DIVISION** was called.

<u>DIVISION:</u>	FOR:	Crs Hayes, Long, del Porto, Cooper-Shaw (4)
	AGAINST:	Crs Frederico, Russell (2)

Given that Cr Hayes has obtained an absolute majority of votes, the Mayor duly declared Cr Hayes, elected as Deputy Mayor for the 2011/2012 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

6. Appointment of Committees

6.1 Planning Committee

Moved: Cr Hayes

Seconded: Cr Long

1. That the Special Committee pursuant to Section 86 of the Local Government Act 1989, called the Planning Committee, for the purpose of considering all matters relating to statutory and urban planning and associated matters, be reconstituted.
2. That the members of the Committee be all of the Councillors, and that the quorum of this Committee be a majority of the Council.
3. That the delegation to the Planning Committee of all the powers, discretions and authorities described in the Instrument of Delegation dated 13 December, 1999, be continued.
4. That except as provided in the Local Government Act 1989 and subject to any local laws and any subsequent resolution of Council, meetings of the Planning Committee shall as far as is practicable be conducted as if they were meetings of the Council.

CARRIED

6.2 Planning Committee Chairperson

Moved: Cr Hayes

Seconded: Cr Long

That Councillor del Porto be appointed as Chair of the Planning Committee for the 2011/12 Council year.

The Motion was Put and a **DIVISION** was called.

DIVISION: **FOR:** Crs Hayes, Norris, Long, del Porto and Cooper-Shaw (5)
AGAINST: Crs Frederico and Russell (2)

CARRIED

7. Determining the Meeting Cycle of Council Meetings & Committee Meetings

Moved: Cr Frederico

Seconded: Cr Norris

1. That Council adopt the following Council and Committee Meeting Cycle:

Day	Date	Meeting Type
Tuesday	17 January 2012	Council Meeting
Tuesday	24 January 2012	Planning Committee
Tuesday	31 January 2012	Councillors Briefing
Tuesday	7 February 2012	Spare Week
Tuesday	14 February 2012	Council Meeting
Tuesday	21 February 2012	Planning Committee
Thursday	23 February 2012	Councillor Workshop
Tuesday	28 February 2012	Councillor Briefing
Tuesday	6 March 2012	Spare Week
Tuesday	13 March 2012	Council Meeting
Tuesday	20 March 2012	Planning Committee
Tuesday	27 March 2012	Councillor Briefing
Tuesday	3 April 2012	Spare Week
Monday	9 April 2012	Public Holiday - Easter Monday
Tuesday	10 April 2012	Council Meeting
Thursday	12 April 2012	Councillor Workshop
Tuesday	17 April 2012	Planning Committee
Tuesday	24 April 2012	Councillor Briefing
Tuesday	1 May 2012	Spare Week
Tuesday	8 May 2012	Council Meeting
Tuesday	15 May 2012	Planning Committee
Tuesday	22 May 2012	Councillor Briefing
Tuesday	29 May 2012	Councillor Workshop
Tuesday	5 June 2012	Spare Week
Tuesday	12 June 2012	Council Meeting
Tuesday	19 June 2012	Planning Committee
Tuesday	26 June 2012	Councillor Briefing
Tuesday	3 July 2012	Councillor Workshop
Tuesday	10 July 2012	Spare Week
Tuesday	17 July 2012	Council Meeting
Tuesday	24 July 2012	Planning Committee
Tuesday	31 July 2012	Councillor Briefing
Tuesday	7 August 2012	Councillor Workshop
Tuesday	14 August 2012	Council Meeting
Tuesday	21 August 2012	Planning Committee
Tuesday	28 August 2012	Councillor Briefing

Day	Date	Meeting Type
Tuesday	4 September 2012	Spare Week
Tuesday	11 September 2012	Council Meeting
Tuesday	18 September 2012	Planning Committee
Tuesday	25 September 2012	Councillor Briefing
Tuesday	2 October 2012	Spare Week
Tuesday	9 October 2012	Council Meeting
Tuesday	16 October 2012	Planning Committee
Tuesday	23 October 2012	Council Meeting
Saturday	27 October 2012	Local Government Election
Tuesday	30 October 2012	Induction Meeting
Thursday	1 November 2012	Annual (Statutory) Meeting
Tuesday	6 November 2012	Public Holiday
Wednesday	7 November 2012	Induction Briefing
Tuesday	13 November 2012	Council Meeting
Tuesday	20 November 2012	Planning Committee
Tuesday	27 November 2012	Councillor Briefing
Tuesday	4 December 2012	Councillor Workshop
Monday	10 December 2012	Council Meeting
Tuesday	18 December 2012	Planning Committee

2. That all Council and Committee Meetings (excluding Councillor Briefings and Workshops) be held in the Council Chamber, Civic Centre, Brighton unless otherwise determined by resolution of Council or notice given by the Mayor in accordance with Local Law No: 1.; and
3. That all meetings (excluding Councillor Briefings and Workshops) commence at 7pm.

CARRIED

8. Appointment of Councillor representatives

8.1 Commitment 1 – Lifestage wellbeing of our people

Black Rock House

The Chief Executive Officer advised the meeting that it was not necessary to appoint a Councillor to the Black Rock House Committee of Management, given that the Committee of Management has been abolished.

8.2 Commitment 2 – Advocacy for and with our community

8.2.1 **Municipal Association of Victoria (Representative)**

Moved Cr del Porto

Seconded Cr Hayes

That Council appoint the following representative to the Municipal Association of Victoria:

<i>No: of Appointees Required</i>	<i>2011/12 Councillor Appointment</i>
1 Representative	Cr Long (Representative)

The Motion was Put and a **DIVISION** was called.

DIVISION: **FOR:** Crs Hayes, Long, del Porto and Cooper-Shaw (4)
AGAINST: Crs Norris, Russell and Frederico (3)

CARRIED

8.2.2 **Municipal Association of Victoria (Substitute Representative)**

Moved Cr del Porto

Seconded Cr Long

That Council appoint the following substitute representative to the Municipal Association of Victoria:

<i>No: of Appointees Required</i>	<i>2011/12 Councillor Appointment</i>
1 Substitute Representative	Cr Hayes (Representative)

The Motion was Put and a **DIVISION** was called.

DIVISION: **FOR:** Crs Hayes, Norris, Long, del Porto and Cooper-Shaw (5)
AGAINST: Crs Frederico and Russell (2)

CARRIED

8.4 Commitment 4 – Natural environment, open space and biodiversity

8.4.1 Open Space Steering Committee

Moved: Cr Russell

Seconded: Cr del Porto

That Council appoint the following representatives to the Open Space Steering Committee:

<i>No: of Appointees Required</i>	<i>2011/12 Councillor Appointment</i>
3. (one Councillor from each Ward)	Cr Hayes (Northern Ward) Cr Frederico (Central Ward) Cr Norris (Southern Ward)

CARRIED

8.5 Commitment 5 – Community engagement and having real conversations

8.5.1 Communications Committee

Moved Cr Russell

Seconded Cr del Porto

That Council appoint Councillor Frederico and Councillor Cooper-Shaw as Council's representatives to the Communications Committee:

CARRIED

8.5.2 Bayside Community Engagement Forums

Moved Cr del Porto

Seconded Cr Hayes

That in accordance with Council resolution 10.6 of 2 August 2011, Council notes and reconfirms the following Councillor representatives to the Community Engagement Forums until the remainder of the current Council term:

Community Engagement Forum	Councillor Appointment
Arts and Culture Community Engagement Forum	Cr Alex del Porto
Environment Community Engagement Forum	Cr Clifford Hayes
Recreation and Open Space Community Engagement Forum	Cr Michael Norris Cr Felicity Frederico (substitute representative)

CARRIED

8.6 Commitment 6 – Stewardship, governance and leadership

8.6.1 Bayside Sister Cities Association

Moved: Cr Norris

Seconded: Cr del Porto

That Council appoints the Mayor of the Day as Council's representative to the Bayside Sister Cities Association:

CARRIED

9. Appointment of Council’s Official Publications

Moved: Cr Norris

Seconded: Cr Russell

1. That Council, pursuant to Section 3 of the *Local Government Act 1989*, nominates:
 - 1.1 the “Bayside Leader” newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Sections 189 and 190 of the Local Government Act 1989 (Sales and Leases) as a minimum; and
 - 1.2 “The Age” newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Section 186 of the Local Government Act 1989 (Tenders & Expressions of Interest) as a minimum, and all other statutory public notices.
2. That in addition to the official statutory public notices being placed in the Age newspaper, a notice also be placed in the Bayside Leader for information purposes.
3. That in addition, all of Council’s statutory public notices be published on the Bayside City Council website.

CARRIED

The Chairman declared the meeting closed 8.36pm.

Confirmed this 14 Day of December 2011

Chairman