

**Minutes of the Annual Meeting of
Bayside City Council**

Meeting held in the Council Chambers
Civic Centre, Brighton
on Thursday 2 December 2010

In accordance with Local Law No. 1 – Governance Local Law, the Chief Executive Officer is Chairperson (Pro-tem).

The Meeting commenced at 7.00pm

PRESENT:

Cr Louise Cooper-Shaw
Cr Alex del Porto
Cr Felicity Frederico
Cr Clifford Hayes
Cr James Long BM JP
Cr Michael Norris
Cr Simon Russell

OFFICERS IN ATTENDANCE:

Adrian Robb	Chief Executive Officer
Shiran Wickramasinghe	Director City Strategy
Sharon Pearsons	Director Corporate Services
Guy Wilson-Browne	Director Infrastructure Services
Lili James	Acting Director Community Services
Terry Callant	Governance Manager
Janice Pouw	Governance Officer

PRAYER

Cr Russell read the prayer at the commencement of the meeting.

*O God
Bless this City, Bayside,
Give us courage, strength and wisdom,
So that our deliberations,
May be for the good of all.
Amen*

ACKNOWLEDGEMENT OF THE ORIGINAL INHABITANTS

Cr Long read the acknowledgement of the original inhabitants of this land.

- *We acknowledge that the original inhabitants of this land that we call Bayside were the Boonwerung people of the Kulin nation.*
- *They loved this land, they cared for it, and considered themselves to be part of it.*
- *We acknowledge, that we have a responsibility to nurture the land, and sustain it for future generations.*

Declarations of Interest

There were no declarations of interest submitted to the meeting.

1. Apologies

There were no apologies submitted to the meeting.

2. Fixing of Allowances**2.1 Councillors Allowance**

Moved: Cr del Porto

Seconded: Cr Frederico

That in accordance with Section 73B of the Local Government Act 1989, Council notes the annual adjustment factor applied to the Councillor allowance as gazetted on 26 August 2010, and notes the allowance is fixed at \$21,326 per annum payable on a pro-rata basis quarterly in advance.

CARRIED

2.2 Mayoral Allowance

Moved: Cr Russell

Seconded: Cr Hayes

1. That in accordance with Section 73B of the Local Government Act 1989, Council notes the annual adjustment factor applied to the Mayoral allowance as gazetted on 26 August 2010, and notes the allowance is fixed at \$65,984 per annum payable on a pro-rata basis quarterly in advance.
2. That it be noted that a Mayoral vehicle is provided in accordance with the Section 4.8 of the Councillor Support, Use of Information Technology and Expenses Policy.

CARRIED

3. Receipt of Nominations for the Election of Mayor

The Chief Executive calls for nominations for the Office of Mayor.

A nomination was received from Cr Long, Seconded by Cr Hayes.

That Councillor del Porto be nominated as Mayor of Bayside City Council for the 2010/11 Council Year.

A nomination was received from Cr Russell, Seconded by Cr Frederico.

That Councillor Norris be nominated as Mayor of Bayside City Council for the 2010/11 Council Year.

Moved: Cr Russell

Seconded: Cr Hayes

That Standing Orders be suspended to enable mayoral candidates to make a brief presentation for a period of 2 minutes each.

CARRIED

Moved: Cr del Porto

Seconded Cr Russell

That Standing Orders be resumed.

CARRIED

4. Election of Mayor

In accordance with Local Law No 1, I, the Chief Executive Officer put the nomination to the vote in the order in which they were received.

Councillor del Porto - 4 votes
Councillor Norris

Given Councillor del Porto obtained an absolute majority of votes, the Chief Executive Officer declared Councillor del Porto elected Mayor of Bayside City Council for the 2010/11 Council year.

It is recorded that Cr del Porto took the Chair for the remainder of the meeting.

It is further recorded that The Mayor made his maiden speech to the Council and thanked his fellow colleagues for their confidence and subsequently electing him to the Office of Mayor.

The Mayor called for a vote of thanks to the immediate past Mayor.

Moved Cr Long

Seconded Cr Norris

That a letter of appreciation be presented to the immediate past Mayor Cr Clifford Hayes in recognition of the Mayoral term of office.

CARRIED

Presentations

The Mayor presented Cr Hayes with a Letter under seal of Council and a written and photographic summary of his mayoral year.

5. **Appointment of Deputy Mayor**

The Mayor called for nominations for the position of Deputy Mayor.

A nomination was received from Cr Long, Seconded by Cr Hayes.

That Cr Louise Cooper-Shaw be nominated as Deputy Mayor for the 2010/11 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

A nomination was received from Cr Russell, Seconded by Cr Frederico.

That Cr Frederico. be nominated as Deputy Mayor for the 2010/11 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

Moved Cr Frederico

Seconded Cr Norris

That Standing Orders be suspended to enable Deputy Mayor candidates to make a brief presentation for a period of 2 minutes each.

CARRIED

Moved Cr Russell

Seconded Cr Long

That Standing Orders be resumed.

CARRIED

The Mayor put the nominations to the vote in the order in which they were received.

Councillor Cooper-Shaw - 4 votes
Councillor Frederico

Given that Cr Cooper-Shaw has obtained an absolute majority of votes, the Mayor duly declared Cr Cooper-Shaw, elected as Deputy Mayor for the 2010/2011 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

6. Appointment of Committees

6.1 Planning Committee

Moved: Cr Hayes

Seconded: Cr Norris

1. That the Special Committee pursuant to Section 86 of the Local Government Act 1989, called the Planning Committee, for the purpose of considering all matters relating to statutory and urban planning and associated matters, be reconstituted.
2. That the members of the Committee be all of the Councillors, and that the quorum of this Committee be a majority of the Council.
3. That the delegation to the Planning Committee of all the powers, discretions and authorities described in the Instrument of Delegation dated 13 December, 1999, be continued.
4. That except as provided in the Local Government Act 1989 and subject to any local laws and any subsequent resolution of Council, meetings of the Planning Committee shall as far as is practicable be conducted as if they were meetings of the Council.

CARRIED

6.2 Planning Committee

Nomination received from Cr Long, Seconded by Cr Hayes.

That Cr Cooper-Shaw be nominated as Chair of the Planning Committee for the 2010/11 Council year.

Nomination received from Cr Frederico, Seconded by Cr Norris.

That Cr Russell be nominated as Chair of the Planning Committee for the 2010/11 Council year.

Moved: Cr Norris

Seconded: Cr Hayes

That Standing Orders be suspended to enable candidates to make a brief presentation for a period of 2 minutes each.

CARRIED

Moved Cr Frederico

Seconded Cr Long

That Standing Orders be resumed.

CARRIED

The Mayor put the nominations to the vote in the order in which they were received.

Councillor Cooper-Shaw - 4 votes
Councillor Russell

Given that Cr Cooper-Shaw has obtained an absolute majority of votes, the Mayor duly declared Cr Cooper-Shaw elected as Chairperson of the Planning Committee for the 2010/11.

7. Determining the Meeting Cycle of Council Meetings & Committee Meetings

Moved: Cr Long

Seconded: Cr Hayes

1. That Council adopt the following Council and Committee Meeting Cycle:

Dates	Meeting Type
Monday 13 December 2010	Council Meeting
Tuesday 21 December 2010	Planning Committee
Tuesday 18 January 2011	Planning Committee
Tuesday 25 January 2011	Councillor Briefing
Tuesday 1 February 2011	Planning Meeting
Tuesday 8 February 2011	Council Meeting
Tuesday 15 February 2011	Councillor Briefing
Tuesday 22 February 2011	Spare Week
Tuesday 1 March 2011	Planning Committee
Tuesday 8 March 2011	Council Meeting
Tuesday 15 March 2011	Councillor Briefing
Tuesday 22 March 2011	Planning Committee
Tuesday 29 March 2011	Council Meeting
Tuesday 5 April 2011	Councillor Briefing
Tuesday 12 April 2011	Spare Week
Tuesday 19 April 2011	Planning Committee
Tuesday 26 April 2011	Public Holiday - Easter Tuesday
Tuesday 3 May 2011	Council Meeting
Tuesday 10 May 2011	Councillor Briefing
Tuesday 17 May 2011	Planning Committee
Tuesday 24 May 2011	Council Meeting
Tuesday 31 May 2011	Councillor Briefing
Tuesday 7 June 2011	Planning Committee
Tuesday 14 June 2011	Council Meeting
Tuesday 21 June 2011	Councillor Briefing
Tuesday 28 June 2011	Planning Committee
Tuesday 5 July 2011	Spare Week
Tuesday 12 July 2011	Council Meeting
Tuesday 19 July 2011	Councillor Briefing
Tuesday 26 July 2011	Planning Committee
Tuesday 2 August 2011	Council Meeting
Tuesday 9 August 2011	Councillor Briefing
Tuesday 16 August 2011	Planning Committee
Tuesday 23 August 2011	Council Meeting

Dates	Meeting Type
Tuesday 30 August 2011	Councillor Briefing
Tuesday 6 September 2011	Planning Committee
Tuesday 13 September 2011	Council Meeting
Tuesday 20 September 2011	Councillor Briefing
Tuesday 27 September 2011	Spare Week
Tuesday 4 October 2011	Planning Committee
Tuesday 11 October 2011	Council Meeting
Tuesday 18 October 2011	Councillor Briefing
Tuesday 25 October 2011	Planning Committee
Tuesday 1 November 2011	Public Holiday – Melb Cup Day
Tuesday 8 November 2011	Council Meeting
Tuesday 15 November 2011	Councillor Briefing
Tuesday 22 November 2011	Planning Committee
Tuesday 29 November 2011	Council Meeting
Thursday 1 December 2011	Annual Meeting of Council
Tuesday 6 December 2011	Councillor Briefing
Wednesday 14 December 2011	Council Meeting
Tuesday 20 December 2011	Planning Committee

2. That all Council and Committee Meetings (excluding Councillor Briefings) be held in the Council Chamber, Civic Centre, Brighton unless otherwise determined by resolution of Council or notice given by the Mayor in accordance with Local Law No: 1.; and
3. That all meetings (excluding Councillor Briefings) commence at 7pm.

CARRIED

8. Appointment of Councillor representatives

8.1 Commitment 1 – Lifestage Wellbeing of Our People

Moved: Cr Hayes

Seconded: Cr Cooper-Shaw

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Advisory Groups / Committees (Proposed Reference Group)

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointments</i>
Cultural Advisory Committee	1 Representative	Cr del Porto

Community Based Groups

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Black Rock House Committee of Management	1 Representative	Cr Norris

CARRIED

8.2 **Commitment 2 – Advocacy for and with our community**

External Organisation Representation

8.2.1 **Association of Bayside Municipalities**

Moved: Cr Long

Seconded: Cr Frederico

That Council appoint the following representatives to the Association of Bayside Municipalities.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Association of Bayside Municipalities	1 Representative and 1 Substitute Representative	Cr Norris (Representative) Cr Hayes (Substitute Rep)

CARRIED

8.2.2 **MAV Strategic Environment Advisory Group**

Moved: Cr Long

Seconded: Cr Frederico

That Council appoint the following representatives to the MAV Strategic Environment Advisory Group.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
MAV Strategic Environment Advisory Group	1 Representative and 1 Substitute Representative	Cr Hayes (Representative) Cr Norris (Substitute Rep)

CARRIED

8.2.3 Metropolitan Transport Forum

Moved: Cr Long

Seconded: Cr Hayes

That Council appoint the following representatives to the Metropolitan Transport Forum.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Metropolitan Transport Forum	1 Representative and 1 Substitute Representative	Cr Russell (Representative Director Infrastructure Services (Substitute representative))

CARRIED

8.2.4 Metropolitan Waste Management Group

Moved: Cr Cooper-Shaw

Seconded: Cr Norris

That Council appoint the following representatives to the Metropolitan Waste Management Group.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Metropolitan Waste Management Group	1 Representative and 1 Substitute Representative	Cr Long (Representative) Director City Strategy (Substitute Representative)

CARRIED

8.2.5 Municipal Association of Victoria

A. Moved: Cr Hayes

Seconded: Cr Cooper-Shaw

That Council appoint the following representative to the Municipal Association of Victoria.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Municipal Association of Victoria	1 Representative	Cr Long (Representative)

CARRIED

B Moved: Cr Long

Seconded: Cr Cooper-Shaw

That Council appoint the following substitute representative to the Municipal Association of Victoria.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Municipal Association of Victoria	1 Substitute Representative	Cr Hayes (Substitute rep)

CARRIED

8.2.6 Victorian Local Governance Association

Moved: Cr Long

Seconded: Cr Hayes

That Council appoint the following representatives to the Victorian Local Governance Association.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Victorian Local Governance Association	1 Representative and 1 Substitute Representative	Cr Norris (Representative) Cr Frederico (Substitute rep)

CARRIED

8.2.7 Inner South Metropolitan Mayors Forum

Moved: Cr Cooper-Shaw

Seconded: Cr Norris

That Council appoint the following representative to the Inner South Metropolitan Mayor's Forum.

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Inner South Metropolitan Mayors' Forum	1 Representative	The Mayor

CARRIED

8.3 **Commitment 3 – Managing our built environment**

Moved: Cr Hayes

Seconded: Cr Cooper-Shaw

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Advisory Groups / Committees (Proposed Network Group)

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Bayside Tourism Network	1 Representative	Cr Frederico
Bayside Business Network and Economic Development Annual Summit	1 Representative	Cr Cooper-Shaw

Working Groups / Steering Committees

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Built Environment Awards	2 Representatives	Cr Cooper-Shaw Cr Long
Municipal strategic Statement Review Steering Committee	3 Representatives (One Councillor from each Ward)	Cr Hayes (Northern Ward) Cr Norris (Central Ward) Cr Cooper-Shaw (Southern Ward)
Sandringham Family Leisure Centre Advisory Committee (including SBA issues)	2 Representatives	Cr Russell Cr del Porto

CARRIED

8.4 **Commitment 4 – Natural environment, open space and biodiversity**

Moved: Cr Norris

Seconded: Cr Cooper-Shaw

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Advisory Groups / Committees (Proposed Forum)

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Bayside Environment Advisory Group	1 Representative	Cr Hayes

Working Groups / Steering Committees established for specific projects

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Eco Living Centre Working Group	2 Representatives and Substitute representative	Cr Cooper-Shaw Cr Hayes Cr Frederico (Substitute rep)
Open Space Steering Committee	3 Representatives (one Councillor from each Ward)	Cr Hayes (Northern Ward) Cr Frederico (Central Ward) Cr Norris (Southern Ward)

CARRIED

8.5 **Commitment 5 – Community engagement and having real conversations**

Moved: Cr Norris

Seconded: Cr Cooper-Shaw

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Councillor Representative:

Working Group

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Communications Committee	2 Representatives	The Mayor Cr Frederico

CARRIED

8.6 **Commitment 6 – Stewardship, governance and leadership**

Moved: Cr Norris

Seconded: Cr Hayes

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Councillor Representative:

Advisory Committees

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Audit Committee	2 Representatives (Two Year Term)	Cr Hayes 1 yr term remaining Cr del Porto

Community Based Groups

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Sister Cities Association	1 Representative	The Mayor of the Day

CARRIED

9. Appointment of Council’s Official Publications

Moved: Cr Frederico

Seconded: Cr Long

1. That Council, pursuant to Section 3 of the *Local Government Act 1989*, nominates:
 - 1.1 the “Bayside Leader” newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Sections 189 and 190 of the Local Government Act 1989 (Sales and Leases) as a minimum; and
 - 1.2 “The Age” newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Section 186 of the Local Government Act 1989 (Tenders & Expressions of Interest) as a minimum, and all other statutory public notices.
2. That in addition to the official statutory public notices being placed in the Age newspaper, a notice also be placed in the Bayside Leader for information purposes.
3. That in addition, all of Council’s statutory public notices be published on the Bayside City Council website.

CARRIED

The Chairman declared the meeting closed 7.40pm.

Confirmed this 13 Day of December 2010

Chairman