



Annual Meeting Agenda

**The Annual Meeting of
Bayside City Council will be held on
Thursday 2 December 2010 at 7pm
in the Council Chambers Civic Centre, Brighton
for the purpose of transacting the following business:**

Business of Meeting

1. Apologies
2. Fixing of Mayoral and Councillor Allowances for 2010/11
3. Receipt of Nominations for the Election of Mayor
4. Election of Mayor
5. Election of Deputy Mayor (Acting Mayor)
6. Appointment of Committees
7. Determining the Meeting Cycle of Council and Committee Meetings
8. Appointment of Councillor Representatives
9. Appointment of Council's Official Publications

Annual Meeting of Council

Thursday 2 December 2010
at 7pm

Agenda and Order of Proceedings

In accordance with Local Law No 1 – Meeting Procedures, the Chief Executive is Chairperson (Pro-tem).

Declarations of Interest

1. Apologies

The Chief Executive calls for apologies for non-attendance at the meeting.

2. Fixing of Allowances

2.1 Councillors Allowance

Moved Cr

Seconded Cr

That in accordance with Section 73B of the Local Government Act 1989, Council notes the annual adjustment factor applied to the Councillor allowance as gazetted on 26 August 2010, and notes the allowance is fixed at \$21,326 per annum payable on a pro-rata basis quarterly in advance.

2.2 Mayoral Allowance

Moved Cr

Seconded Cr

1. That in accordance with Section 73B of the Local Government Act 1989, Council notes the annual adjustment factor applied to the Mayoral allowance as gazetted on 26 August 2010, and notes the allowance is fixed at \$65,984 per annum payable on a pro-rata basis quarterly in advance.
2. That it be noted that a Mayoral vehicle is provided in accordance with the Section 4.8 of the Councillor Support, Use of Information Technology and Expenses Policy.

3. Receipt of Nominations for the Election of Mayor

The Chief Executive calls for nominations for the Office of Mayor.

Nominations received from CrSeconded by Cr

*“That **Councillor**..... be nominated as Mayor of Bayside City Council for the 2010/11 Council Year.”*

In accordance with Local Law No 1, the Chief Executive puts the nominations to the vote.

4. Election of Mayor

The Chief Executive declares Cr elected as Mayor of Bayside City Council for the 2010/11 Council year.

Moved Cr

Seconded Cr

That a letter of appreciation be presented to the immediate past Mayor Cr Clifford Hayes in recognition of the Mayoral term of office.

Presentations



5. Appointment of Deputy Mayor (Acting Mayor)

The Mayor calls for nominations for the position of Deputy Mayor (Acting Mayor).

Nomination received from Cr Seconded by Cr

That **Cr.....** be appointed as Deputy Mayor for the 2010/11 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

6. Appointment of Committees

6.1 Planning Committee

Moved: Cr

Seconded: Cr

1. That the Special Committee pursuant to Section 86 of the Local Government Act 1989, called the Planning Committee, for the purpose of considering all matters relating to statutory and urban planning and associated matters, be reconstituted.
2. That the members of the Committee be all of the Councillors, and that the quorum of this Committee be a majority of the Council.
3. That the delegation to the Planning Committee of all the powers, discretions and authorities described in the Instrument of Delegation dated 13 December, 1999, be continued.
4. That except as provided in the Local Government Act 1989 and subject to any local laws and any subsequent resolution of Council, meetings of the Planning Committee shall as far as is practicable be conducted as if they were meetings of the Council.

6.2 Appointment of Planning Committee Chairperson

Moved Cr

Seconded Cr

That **Councillor** be appointed as Chair of the Planning Committee for the 2010/11 Council year.

7. Determining The Meeting Cycle of Council Meetings & Committee Meetings

Moved: Cr

Seconded: Cr

1. That Council adopt the following Council and Committee Meeting Cycle:

Dates	Meeting Type
Monday 13 December 2010	Council Meeting
Tuesday 21 December 2010	Planning Committee
Tuesday 18 January 2011	Planning Committee
Tuesday 25 January 2011	Councillor Briefing
Tuesday 1 February 2011	Planning Meeting
Tuesday 8 February 2011	Council Meeting
Tuesday 15 February 2011	Councillor Briefing
Tuesday 22 February 2011	Spare Week
Tuesday 1 March 2011	Planning Committee
Tuesday 8 March 2011	Council Meeting
Tuesday 15 March 2011	Councillor Briefing
Tuesday 22 March 2011	Planning Committee
Tuesday 29 March 2011	Council Meeting
Tuesday 5 April 2011	Councillor Briefing
Tuesday 12 April 2011	Spare Week
Tuesday 19 April 2011	Planning Committee
Tuesday 26 April 2011	Public Holiday - Easter Tuesday
Tuesday 3 May 2011	Council Meeting
Tuesday 10 May 2011	Councillor Briefing
Tuesday 17 May 2011	Planning Committee
Tuesday 24 May 2011	Council Meeting
Tuesday 31 May 2011	Councillor Briefing
Tuesday 7 June 2011	Planning Committee
Tuesday 14 June 2011	Council Meeting
Tuesday 21 June 2011	Councillor Briefing
Tuesday 28 June 2011	Planning Committee
Tuesday 5 July 2011	Spare Week
Tuesday 12 July 2011	Council Meeting
Tuesday 19 July 2011	Councillor Briefing
Tuesday 26 July 2011	Planning Committee
Tuesday 2 August 2011	Council Meeting
Tuesday 9 August 2011	Councillor Briefing
Tuesday 16 August 2011	Planning Committee
Tuesday 23 August 2011	Council Meeting
Tuesday 30 August 2011	Councillor Briefing
Tuesday 6 September 2011	Planning Committee
Tuesday 13 September 2011	Council Meeting
Tuesday 20 September 2011	Councillor Briefing

Dates	Meeting Type
Tuesday 27 September 2011	Spare Week
Tuesday 4 October 2011	Planning Committee
Tuesday 11 October 2011	Council Meeting
Tuesday 18 October 2011	Councillor Briefing
Tuesday 25 October 2011	Planning Committee
Tuesday 1 November 2011	Public Holiday – Melb Cup Day
Tuesday 8 November 2011	Council Meeting
Tuesday 15 November 2011	Councillor Briefing
Tuesday 22 November 2011	Planning Committee
Tuesday 29 November 2011	Council Meeting
Thursday 1 December 2011	Annual Meeting of Council
Tuesday 6 December 2011	Councillor Briefing
Wednesday 14 December 2011	Council Meeting
Tuesday 20 December 2011	Planning Committee

2. That all Council and Committee Meetings (excluding Councillor Briefings) be held in the Council Chamber, Civic Centre, Brighton unless otherwise determined by resolution of Council or notice given by the Mayor in accordance with Local Law No: 1.; and
3. That all meetings (excluding Councillor Briefings) commence at 7pm.

8. Appointment of Councillor representatives

8.1 Commitment 1 – Lifestage Wellbeing of Our People

Moved: Cr

Seconded: Cr

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Advisory Groups / Committees (Proposed Reference Group)

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointments</i>
Cultural Advisory Committee	1 Representative	

Community Based Groups

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Black Rock House Committee of Management	1 Representative	

8.2 **Commitment 2 – Advocacy for and with our community**

External Organisation Representation

8.2.1 **Association of Bayside Municipalities**

Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's representatives to the Association of Bayside Municipalities:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Association of Bayside Municipalities	1 Representative and 1 Substitute Representative	

8.2.2 **MAV Strategic Environment Advisory Group**

Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's representatives to the MAV Strategic Environment Advisory Group:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
MAV Strategic Environment Advisory Group	1 Representative and 1 Substitute Representative	

8.2.3. **Metropolitan Transport Forum**

Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's representatives to the Metropolitan Transport Forum:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Metropolitan Transport Forum	1 Representative and 1 Substitute Representative	

8.2.4. Metropolitan Waste Management Group

Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's representatives to the Metropolitan Waste Management Group:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Metropolitan Waste Management Group	1 Representative and 1 Substitute Representative	

8.2.5 Municipal Association of Victoria

A. Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's representative to the Municipal Association of Victoria:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Municipal Association of Victoria	1 Representative	

B. Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's substitute representative to the Municipal Association of Victoria:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Municipal Association of Victoria	1 Substitute Representative	

8.2.6 Victorian Local Governance Association

Moved Cr

Seconded Cr

That Council appoint the following nominated Councillors shown below as Council's representatives to the Victorian Local Governance Association:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Victorian Local Governance Association	1 Representative and 1 Substitute Representative	

8.2.7 Inner South Metropolitan Mayor's Forum

Moved Cr

Seconded Cr

That Council appoint the following nominated Councillor shown below as Council's representatives to the Inner South Metropolitan Mayor's Forum:

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Inner South Metropolitan Mayors' Forum	1 Representative	

8.3 Commitment 3 – Managing our built environment

Moved: Cr

Seconded: Cr

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Advisory Groups / Committees (Proposed Network Group)

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Bayside Tourism Network	1 Representative	
Bayside Business Network and Economic Development Annual Summit	1 Representative	

Working Groups / Steering Committees

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Built Environment Awards	2 Representatives	
Municipal strategic Statement Review Steering Committee	3 Representatives (One Councillor from each Ward)	
Sandringham Family Leisure Centre Advisory Committee (including SBA issues)	2 Representatives	

8.4 **Commitment 4 – Natural environment, open space and biodiversity**

Moved: Cr

Seconded: Cr

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Advisory Groups / Committees (Proposed Forum)

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Bayside Environment Advisory Group	1 Representative	

Working Groups / Steering Committees established for specific projects

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Eco Living Centre Working Group	2 Representatives and Substitute representative	
Open Space Steering Committee	3. Representatives (one Councillor from each Ward)	

8.5 **Commitment 5 – Community engagement and having real conversations**

Moved Cr

Seconded Cr

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Councillor Representative:

Working Groups

	<i>No: of Appointees Required</i>	<i>2010/2011 Councillor Appointment</i>
Communications Committee	2.	

8.6 **Commitment 6 – Stewardship, governance and leadership**

Moved: Cr

Seconded: Cr

That Council appoint the nominated Councillors shown below as Council's representatives on the various bodies:

Councillor Representative:

Advisory Committees

	<i>No: of Appointees Required</i>	<i>2010/11 Councillor Appointment</i>
Audit Committee	2. (Two Year Term)	

Community Based Groups

	<i>No: of Appointees Required</i>	<i>2009/10 Councillor Appointment</i>
Sister Cities Association	1.	

9. Appointment of Council's Official Publications

Moved: Cr

Seconded: Cr

1. That Council, pursuant to Section 3 of the *Local Government Act 1989*, nominates:
 - 1.1 the "Bayside Leader" newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Sections 189 and 190 of the Local Government Act 1989 (Sales and Leases) as a minimum; and
 - 1.2 "The Age" newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Section 186 of the Local Government Act 1989 (Tenders & Expressions of Interest) as a minimum, and all other statutory public notices.
2. That in addition to the official statutory public notices being placed in the Age newspaper, a notice also be placed in the Bayside Leader for information purposes.
3. That in addition, all of Council's statutory public notices be published on the Bayside City Council website.