

Council Open Space – Commercial Health & Fitness Providers Allocation

Seasonal Application

Winter - 1 April to 30 September **Year** _____
Summer - 1 October to 31 March **Years** ____/____

(Please indicate the year and season. Note only one season may be applied for at a time.)

Section 1- Applicant Details	
Applicant Name	
Business Name	
Postal Address	
	Suburb _____ Postcode _____
Telephone Number	
Mobile Number	
Email Address	
Website Address	

Section 2 – Documentation Required (Evidence of the following must be supplied)		
Public Liability Insurance	Name of Insurer	
	Amount of Coverage	\$ _____
	Date of Insurance	From ____/____/____ to ____/____/____
Professional Indemnity Insurance	Name of Insurer	
	Amount of Coverage	\$ _____
	Date of Insurance	From ____/____/____ to ____/____/____

Fee Categories – Rates as per Council current fees and charges.

Application Fee	A seasonal fee for each trainer's application.
Personal Training (One to One)	No charge per usage
Group (2 – 7 participants)	Category 1 usage rate (per hour per location per season)
Group (8 – 15 participants)	Category 2 usage rate (per hour per location per season)

Section 3 – Allocation Request Details

Location	Melway Ref	Day/s	Time - From / to	Max No Participants
Nature of Activity				
Equipment used				

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Please attach further allocation request information on separate sheet if required.

Section 4 – Application and approval procedure

- Read and accept the terms and conditions for the use of “Council Open Space - Commercial Health and Fitness Providers”
- Complete the application form attaching copies of the required documentation (Section 2)
- Submit your application and any supporting documentation not less than 8 weeks prior to the commencement of the season
- An officer will assess your application and notify you of the outcome of the assessment 4 weeks prior to the commencement of the season.
- Applications that are made during the season will be assessed within 4 weeks from Council’s receipt of the application. If approved you will be invoiced on a pro-rata basis from the commencement date of the permit to end of current season.
- You will receive the permit and invoice with the appropriate fee if your application has been approved.
- Payment must received within two weeks of the commencement date of your permit or your permit may be cancelled.
- If Council determines that the permit is not being reasonably utilised it may cancel the permit.

Section 5 – Privacy Statement

Council collects your personal information for the purpose of processing your request and for internal research purposes. If you have any queries or wish to gain access to your information, please contact Council’s Privacy Officer on 9599 4444 or at privacy@bayside.vic.gov.au

Section 6 – Agreement

As the applicant or the authorised agent of the applicant, I have read the terms and conditions for the use of “Council Open Space – Commercial Health and Fitness Providers” and agree to comply with all conditions stated.

Signature _____ Date ___/___/___

Print Name _____