



**Information Privacy
Building Act 1993
Building Regulations 2006 Part 4 - Siting
Adjoining/Neighbouring property owners details**

Council's Property Ownership Details are considered as personal information under Victoria's *Information Privacy Act 2000*. Property Ownership Details will only be made available to an applicant where the municipal building surveyor has requested comments from adjoining or neighbouring property owner/s, for a matter requiring Council consent under Part 4 of the Building Regulations.

Applicants to whom property ownership details information is made available must make written assurance that all information gained will be handled securely and will only be used in conjunction with the notification of the adjoining or neighbouring property owner of proposed building works. No information obtained in relation to any specific address will be passed on to other parties for any other purpose. Please complete the following.

Address of property where building works are proposed (please print)

.....

Applicants Details (please print)

Name: Phone:

Mobile:

Company:

Address

.....

Property address for which ownership details is requested: (please print)

.....

I understand my responsibility to protect individual privacy and will handle all property ownership information gained securely. I declare that -

- No information gained in relation to a specific address will be given to other parties.
- No information gained will be used for any purpose other than to facilitate notification to the adjoining property owner of proposed works, which require Council consent under Part 4 of the Building Regulations 2006.

ABN Number

Signature Date

FEES: \$30.00

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