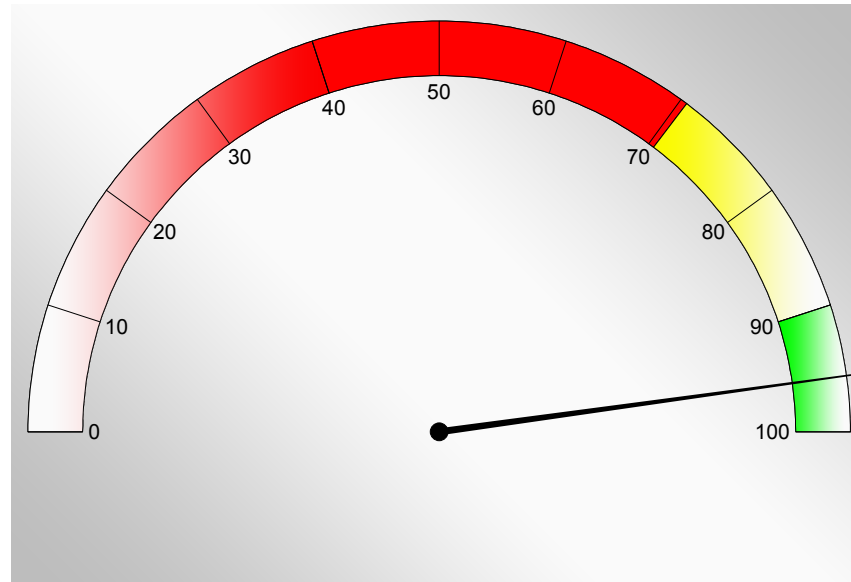







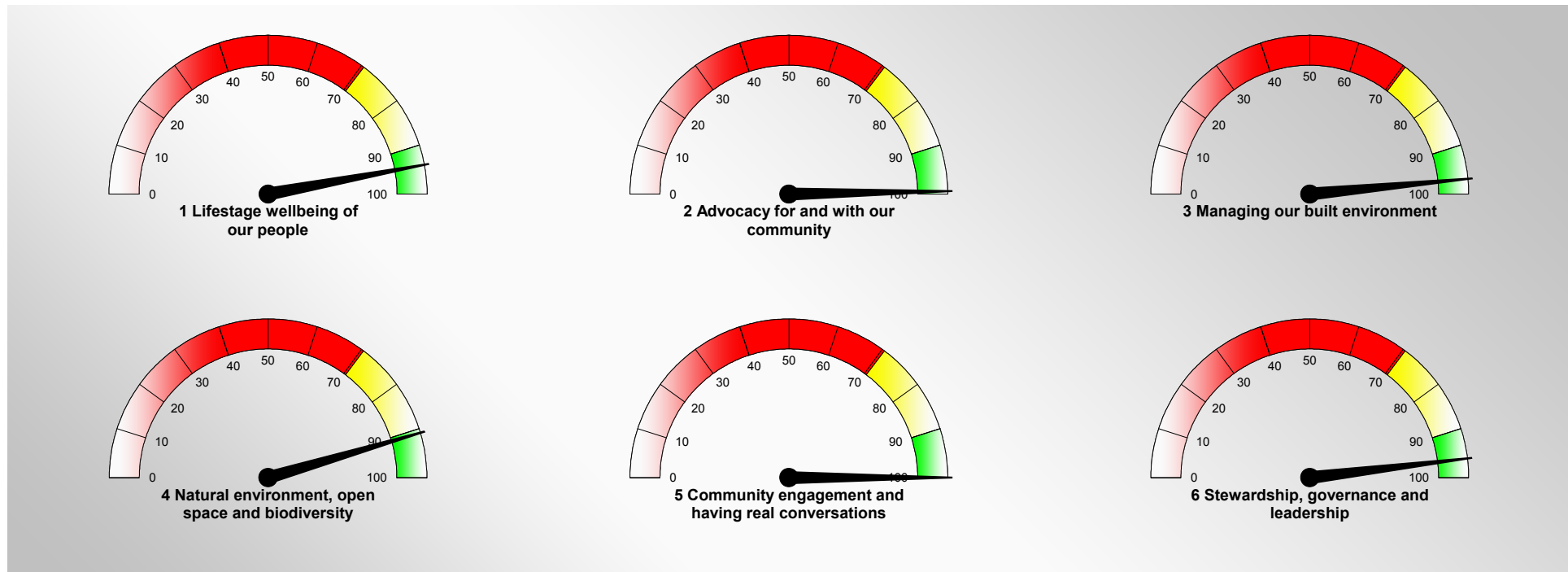
Quarterly Report to Council
April to June 2011

Progress Against Council Plan Activities



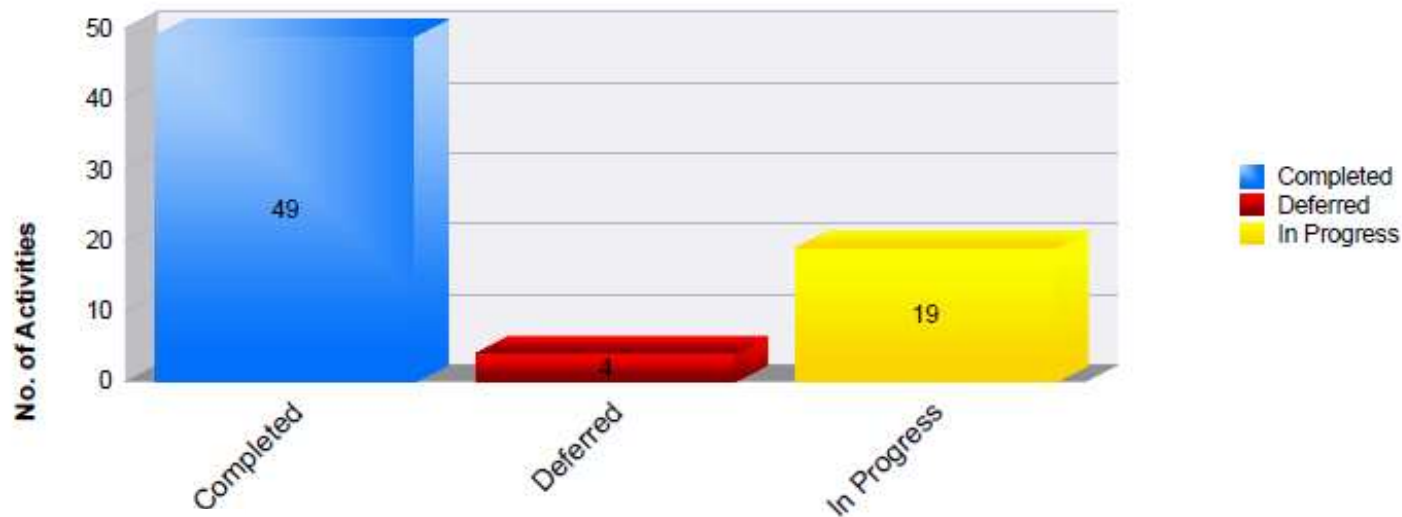
<i>Description</i>	<i>Indicator</i>
72 Council Plan Activities reported on	
65 Council Plan Activities at least 90% of Quarterly target	
3 Council Plan Activities between 70 and 90% of Quarterly target	
4 Council Plan Activities less than 70% of Quarterly target	
0 Council Plan Activities with no target set	

Quarterly Progress Against Commitment Areas



COMMITMENT AREA	NO. OF COUNCIL PLAN ACTIVITIES REPORTED ON	NO. OF ACTIVITIES AT LEAST 90% OF TARGET	NO. OF ACTIVITIES BETWEEN 70 & 90% OF TARGET	NO. OF ACTIVITIES LESS THAN 70% OF TARGET	ACTIVITIES WITH NO TARGET
1 Lifestage wellbeing of our people	11	9	1	1	0
2 Advocacy for and with our community	9	9	0	0	0
3 Managing our built environment	13	12	1	0	0
4 Natural environment, open space and biodiversity	17	14	1	2	0
5 Community engagement and having real conversations	9	9	0	0	0
6 Stewardship, governance and leadership	13	12	0	1	0


Council Plan Activities Breakdown





Activities Deferred to 2011-2012

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will develop a response to the challenges of climate change, especially in coastal locations					
Review Council's drainage design standards to consider the long term impacts of climate change	Deferred	Bayside together with Melbourne Water have appointed a consultant who has undertaken a scoping study to review Council design processes, determine Council catchments and identify potential requirements for future flood mapping. This project will be delayed until 2011/12 as it depends on outcomes of the climate change strategy currently being undertaken by Council.	Infrastructure Services	30/06/2011	Deferred 60%
Review of Coastal Strategy	Deferred	Community engagement plan developed and consultant brief completed. Further work on this project has been deferred pending a 2011/12 budget bid to complete the review.	City Strategy	30/04/2011	Deferred 40%
Strategy: We will increase transparency and knowledge about opportunities for community participation					
Review Council's website to ensure it provides accurate up to date information that is easy to find and establish a review standard for all content	Deferred	Bayside's new website went live in late 2010. The Communication's and Customer Service department are currently reviewing web governance, policy and procedures for the external website. These will be implemented in the latter half of 2010/2011. The website review standard and annual survey will be deferred until 2011/2012 due to budget, resource and work plan commitments.	Executive	31/01/2011	Deferred 85%
Strategy: We will provide a range of opportunities for the community to actively engage in Council's decision-making activities					
Develop a Social Media Policy for Council to guide the use of new communication techniques including mobile phone and Web 2+ technology	Deferred	Social Media Policy deferred until the next financial year due to resource and work plan issues.	Executive	31/12/2010	Deferred 60%

Council Plan Activities






 At least 90% of target achieved





 Between 70 and 90% of target achieved



 Less than 70% of target achieved

Commitment: 1 Lifestage wellbeing of our people




Strategic Objective: People in Bayside will enjoy a high quality of life and wellbeing


ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will develop and maintain strong relationships in planning and delivering services and facilities for the health and wellbeing of the community including volunteerism					
Recruit a volunteer workforce to deliver meals to frail older residents and residents with disabilities across the municipality	Completed	The volunteer workforce target for the delivery of meals in 2010/11 was 100. This target was achieved in December 2010. All 100 volunteers active and delivering meals as at 31 December 2010. New applications continue to be received.	Community Services	01/12/2010	
Strategy: We will provide accessible and high quality services meeting the identified needs of people in their local community					
Implement a Council managed model of delivered meals that meets the needs of vulnerable aged residents and those with disabilities who are nutritionally at risk, through the establishment of a meal distribution facility	Completed	The Delivered Meals Centre commenced operation in December 2010. The centre is supported by a volunteer network of 100, who deliver meals to vulnerable aged residents and those with disabilities.	Community Services	31/12/2010	
Maximise the cultural experiences available to the local community at the Brighton Arts and Culture centre by developing an exhibition program	Completed	The Brighton Arts and Culture Centre Gallery opened in May 2011 and a full schedule of exhibitions has been developed.	Community Services	30/06/2011	
Complete access improvement works to the Simpson Reserve Pavillion to meet the needs of current and future users	In Progress	Due to contractual and performance related issues, Council was required to re-award a contract to upgrade the facilities at Simpson Reserve. As a consequence of this, the anticipated completion date for access improvement works will be the end of September 2011.	Community Services	31/03/2011	
Consistent with the Disability Access and Inclusion Plan, implement improvements at Ricketts Point to improve accessibility for people of all ages and abilities	In Progress	This project has been delayed due to the incorporation of design amendments requested by key user groups. Works have commenced and are expected to be completed by the end of August 2011.	Community Services	31/03/2011	





ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will provide accessible and high quality services meeting the identified needs of people in their local community					
Consistent with the Disability Access and Inclusion Plan, undertake access improvement works at Brighton Recreation Centre, Hampton Community Centre and Castlefield Community Centre to improve accessibility for people of all ages and abilities	Completed	Access improvement works at Brighton Recreation Centre, Hampton Community Centre and Castlefield Community Centre are now complete. The improvement works have provided improved accessibility for people of all ages and ability.	Community Services	28/02/2011	
Strategy: We will promote business and tourism opportunities within Bayside					
Review Sandringham Golf Course operations, including opportunities for accommodation and/or conference facilities, in establishing future directions as a golf facility	In Progress	Preliminary work to provide an understanding of the broader strategic issues that influence existing golf facilities in Bayside is now complete. A consultant has been engaged to complete the review which is now scheduled to be complete within the first half of the 2011/12 financial year.	City Strategy	30/06/2011	
Establish a members only business directory as part of the Bayside Business Network website	Completed	The Bayside Business Network members only directory has been completed, with over 100 members already listed in the directory and growing. The directory is working well and feedback has been positive.	City Strategy	31/03/2011	
Implement the first year actions of the Bayside Tourism Strategic Action Plan 2009 - 2013	In Progress	<p>The first year (2009) actions include the provision of Council collateral at local events and the holding of BTN meetings at differing local venues, such as the meeting held at Royal Melbourne Golf Club. The 2009 scheduled actions are complete.</p> <p>The second year actions (2010) are nearing completion, with post-event reports conducted with local events that Council has sponsored, regular BTN attendance at Council events, a regular media liason conducted with Council's Communications Officer, the establishment of the Bayside Accommodation Survey and the Tourism E-Newsletter. Strategic Partnerships with Traders Associations and Destination Melbourne have been maintained and rejuvenated. The Bayside Business Network Women's Luncheons have provided a mechanism for a range of marketing partnerships with local accomodation providers such as Brighton Bay and Quest, and the recently established Farmers Market has involved local business and Council tourism material made available at all Markets held.</p> <p>Pending the imminent refurbishment of the Bayside Architectural Trail, 2010 actions will be complete.</p>	City Strategy	30/06/2011	


ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will promote business and tourism opportunities within Bayside					
Monitor the performance and retail offering of activity centres	In Progress	The activity centre business monitoring project is progressing as planned and on target for completion by October 2011. Engagement with traders association's and representatives of the Bayside Business Employment Area is to be undertaken over the coming months.	City Strategy	30/06/2011	
Preparation of a strategy to guide economic development in Bayside	Completed	The Economic Development Strategy was adopted by Council on the 26 October 2010.	City Strategy	31/10/2010	

Commitment: 2 Advocacy for and with our community**Strategic Objective:** We will be an effective advocate on behalf of, and with, the Bayside community

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will lobby federal and state governments for extra resources and changes to legislation that will benefit our community and organisation					
Make a submission to the Department of Transport as part of the Stage 2 Review of Bus Services in Bayside and Kingston	Completed	A report was presented to Council on 28 September 2010 in relation to the outcomes of the Bayside/Kingston Bus Service Review announced by the Minister for Public Transport on 4 August 2010. The outcomes of the Review were noted by Council.	Infrastructure Services	31/12/2010	
Prepare in conjunction with Vic Roads and key stakeholders a Corridor Strategy for Beach Road which considers the No Stopping Trial, access, safety and amenity of all Beach Road users	In Progress	The key recommendations for the Draft Beach Road Corridor Strategy are complete and scheduled to be considered by Council on 23 August 2011.	Infrastructure Services	30/06/2011	
Assist all eligible community managed kindergarten providers with preschool aged children to apply for the state and federal government children's capital grants to ensure sufficient resources to implement the Universal Access to 15 hours of Early Childhood Education policy.	Completed	No further capital grants were made by State or Federal government this quarter. Council officers have continued to assist kindergartens that have obtained funding to undertake capital upgrades.	Community Services	30/06/2011	
Strategy: We will work to limit cost-shifting to Council from the federal and state governments					

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will work to limit cost-shifting to Council from the federal and state governments					
Implement Council's response to the determination by the New Street Gate Panel	Completed	<p>At the Ordinary Meeting of 25 May 2010, Council considered an assessment of the Panel's determination regarding the closure of the crossing, and it was resolved that Council:</p> <ol style="list-style-type: none"> 1. advise all relevant Ministers, the State Member for Brighton, VicRoads, Victrack and Metro Trains Melbourne that: <ol style="list-style-type: none"> 1.1 consistent with the position it has previously adopted; 1.2 mindful of the risks it would incur if it proceeded to implement the Panel's recommendation; and 1.3 mindful that the Minister administering the Road Management Act 2004 has the power to direct a road authority to exercise a road management function or power, it does not propose to exercise any power under the Road Management Act 2004 or Local Government Act 1989 to discontinue or permanently close any part of New Street; 2. Request the Minister for Public Transport to provide Council with detailed designs and timelines for the implementation of: <ol style="list-style-type: none"> 2.1 the heritage treatment of the gates, the restoration of the hut and signal box and associated landscaping; 2.2 automatic gates for pedestrians at the rail line; 2.3 provision of pedestrian operated signals across Beach Road, near New Street; and 2.4 a right turn provision at the Beach Road / South Road intersection; 3. urge the Minister for Public Transport to implement his announced improvements at the earliest opportunity; 4. inform the Minister for Public Transport that Council is of the view that its responsibilities under the Road Management Act require that it give primary consideration to the safety of the local road users and that the safety of the local road users would be improved by the reopening of the gates; 5. note the Panel's view that for "busy crossings the use of automatic lights and booms are considered by the rail and road professions to provide the highest level of safety, short of grade separation"; and 6. request the Minister for Public Transport to reopen New Street Gates by whatever means he considers safest. <p>Accordingly, the Mayor has written to the relevant Ministers, the State Member for Brighton, VicRoads and Metro Trains Melbourne.</p>	Infrastructure Services	30/09/2010	

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will work to limit cost-shifting to Council from the federal and state governments					
Advocate for improved environmental outcomes in waste disposal through the inclusion of State Government Waste Levy advice in 2010/11 rates notices.	Completed	Advice note to residents (including advise on landfill levy) included when sending Rate Notices for 2010/11	City Strategy	30/06/2011	
Monitor and report on financial contributions and cost shifting from State and Federal Government	Completed	A report on financial contributions and cost shifting from State and Federal Government has been drafted and is scheduled to be presented to Council briefing in early 2011/12.	Corporate Services	30/06/2011	
Strategy: We will achieve approval of our Bayside City Council planning scheme amendments					
Advocate for the timely and expedient approval of amendment proposals to the Bayside Planning Scheme and make approaches to the Minister as appropriate	Completed	Council has continued to advocate for the timely and expedient approval of amendment proposals this quarter. In addition, the Department of Planning and Community Development have recently indicated a change to the authorisation process to reduce the time taken by the Minister to consider future amendment proposals.	City Strategy	30/06/2011	
Strategy: Through effective partnerships, Council will advocate to achieve positive environmental outcomes					
Advocate to influence Federal and State Government positions on environmental policy, with specific regard to climate change and in particular management of emissions targets	Completed	The Victorian Government has indicated that the action plan for the 'Give Our Streets The Green Light' energy efficient street light campaign will be considered as part of implementing its Climate Change White Paper. Other advocacy work includes a submission made to the National Greenhouse and Energy Reporting System Discussion Paper, in accordance with Council's adopted greenhouse gas reporting framework. Council also participated in an MAV campaign for a review of the Electrical Safety (Electrical Line Clearance) Regulation's 2010 to reduce the impact on urban tree populations and loss of tree canopy. A meeting was held with the new Minister for Energy and Resources, Minister O'Brien, in March 2011 to determine the State Governments approach to the regulation.	City Strategy	31/12/2010	



ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: Through effective partnerships, Council will advocate to achieve positive environmental outcomes					
Explore options for establishing an eco-living project within Bayside	Completed	<p>Two eco-living initiatives identified for 2010/11 include the investigation for an eco-living centre for Bayside and the implementation of the South East Councils' Climate Change Alliance (SECCCA) 'eco-living community challenge' grant at the Hampton Community Centre.</p> <p>Options for an eco-living centre were reported to Council in July 2010 and outcomes of assessment and community engagement were reported to Council in February 2011. Council has since resolved to cease investigation into Council facilities or sites for their suitability for the development of an eco-living centre given the uncertainties in demand, the high capital and operating costs, and the absence of clear evidence of community support or value for money.</p> <p>The SECCCA challenge, now named Sustainable Homes Program is in development phase and will be implemented at Hampton Community Centre with programs due to commence in July 2011. Sustainable Homes Program will commence in 2011-12.</p>	City Strategy	30/06/2011	

Commitment: 3 Managing our built environment

Strategic Objective: Buildings and infrastructure will be respectful of Bayside's character and environment and relevant to community needs, in creating a vibrant and liveable city







ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: Built environment controls will encompass environmental sustainability, site responsive design and community needs					
Develop heritage and neighbourhood character controls as required to preserve Bayside's built environment	In Progress	The panel hearing for amendment C80 (Neighbourhood Character Overlay) was convened on 23 March 2011. The panel report has been received and is being considered by. The final outcome of the amendment will depend on Council's adoption and the Ministerial approval. The Minister for Planning has authorised amendments C60 and C82 (Heritage Controls for Major Activity Centres) and exhibition is scheduled to commence in mid August.	City Strategy	30/06/2011	
Introduce controls to ensure sufficient private open space is available to residential developments	In Progress	A letter was received from the Department of Planning and Community Development on 24 May 2010 advising that further strategic work was required to enable DPCD to further consider the request, primarily the completion of the Bayside Housing Strategy. Matter reported to Council in June 2010. This work is still awaiting the completion of the Housing Strategy. The draft Housing Strategy community consultation process is complete and a report is currently being prepared for consideration by Council.	City Strategy	31/12/2010	
Review the Bayside Planning Scheme and re-write the Local Planning Policy Framework (LPPF)	Completed	Council endorsed the policy neutral rewrite of the MSS on 23 November 2010. The Preliminary Planning Scheme Review report was endorsed for consultation by Council at its meeting of 13 December 2010.	City Strategy	31/10/2010	
Strategy: We will engage with the community (developers, residents, consultants) on Council's expectations regarding controls over the built environment quality					
Hold forums to engage the community and building/development industry on Council's initiatives for the built environment	Completed	Council commenced a community engagement program for planning (Bayside Our City's Future) in late February 2011. Two community information sessions and an Activity Centre tour of Hampton Street were held in March. A number of other events were undertaken in April and May.	City Strategy	30/06/2011	
Promote quality in the built environment by conducting the Bayside Built Environment Awards	Completed	Built Environment Awards successfully held on 27 October 2010 with record attendance. Work has commenced to prepare for the 2011 awards.	City Strategy	31/10/2010	
Strategy: Our villages and activity centres will provide an attractive focus for their local communities					


ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: Our villages and activity centres will provide an attractive focus for their local communities					
Undertake amendments to introduce Council's adopted Structure Plans for Bayside's four Major Activity Centres into the Bayside Planning Scheme	Completed	As part of the 'Bayside Our City's Future' engagement program, exhibition of these amendments concluded on 13 May 2011. Submissions received are being collated and will be reported to Council in September 2011.	City Strategy	31/10/2010	
Undertake an amendment to introduce the Black Rock Village Neighbourhood Activity Centre Structure Plan into the Bayside Planning Scheme	In Progress	Exhibition of the amendment commenced in March 2011 and is scheduled to be completed by 13 May 2011 as part of the 'Bayside Our City's Future' engagement program. The amendment was reported to Council and due to concerns raised by some submitters it was resolved to extend the exhibition period till 31 August 2011. The extension for submissions is being widely advertised and previous submitters notified. In addition to this a public meeting is to be held in August 2011.	City Strategy	31/10/2010	
Strategy: Housing will meet the diverse and changing community needs over time and be located to support sustainable living					
Ensure that housing meets the diverse needs of people within the Bayside community and residential development meets growth requirements	In Progress	Council endorsed the draft Housing Strategy for community comment in December 2010. The draft strategy was exhibited for community comment as part of the 'Bayside Our City's Future' engagement program. Submissions received have been collated. A report to Council is pending completion of an Urban Design assessment of small neighbourhood activity centres. A report should be available for Council by October 2011.	City Strategy	30/06/2011	
Strategy: We will provide sustainable infrastructure that is fit for purpose and provides high levels of community benefit					
Develop Asset Management plans for major Council buildings	In Progress	The Building Asset Management Plan is at a final draft stage and programmed to be presented to Council in August 2011	Infrastructure Services	30/06/2011	
Continue to implement water sensitive urban design principles in car park reconstruction projects	In Progress	Water sensitive urban design is being incorporated into the design of three car park projects in 2010/11. Projects include the Sims Street carpark, Trevor Barker Oval carpark and the Jetty Road carpark. Design works are now complete at Trevor Barker oval and at Jetty Road. Both projects are in the tender phase. The Sims Street carpark reconstruction has restarted following resolution of the cultural heritage issues and due for completion by July 2011.	Infrastructure Services	30/06/2011	
Ensure sustainable design principles are an integral part of Council's capital works process	Completed	Draft Guideline is complete. Completed	Infrastructure Services	31/12/2010	

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will provide sustainable infrastructure that is fit for purpose and provides high levels of community benefit					
Introduce a Developer Contribution Plan in which new development contributes to the cost of additional public infrastructure	In Progress	In response to Council's request to prepare an amendment to introduce a Development Contribution Plan, the Department of Planning and Community Development have requested further strategic work be undertaken to support an amendment. The request for further strategic work was presented to Council and it was resolved to engage consultants to prepare a review of the DCP and prepare a DCP action plan. A report will be ready for Council consideration by September 2011.	City Strategy	31/03/2011	
Strategy: We will promote increased transport options for people to move around Bayside with particular consideration to improved safety, health and energy efficiency					
Develop a brief for the Bayside Integrated Transport Strategy	Completed	A brief for the Bayside Integrated Transport Strategy was completed and presented to Council in June 2011. Project inception has commenced.	City Strategy	30/06/2011	





Commitment: 4 Natural environment, open space and biodiversity





Strategic Objective: We will improve the quality of our natural environment and open spaces and meet the challenges of climate change

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will conserve Bayside's natural environment					
Measure changes to the extent of vegetation within the vegetation protection overlay.	Completed	The measurement of the changes in the extent of vegetation is complete. A report on project outcomes is to be presented to Council in August 2011.	Infrastructure Services	30/06/2011	
Measure performance in conserving Bayside's natural environment - Provide partnership support for Microbat Research and LivingLinks Program	Completed	The Melbourne University Microbat survey is now complete and the survey report has been received by Council. The LivingLinks masterplan is complete and was presented to staff in early 2011.	City Strategy	30/06/2011	
Strategy: We will increase the extent of tree canopy of the municipality including the planting of more trees on public land					
Monitor tree removal applications to ensure consistency with Council's Tree Protection Policy	Completed	All tree removal applications during 2010-2011 were fully assessed against Council's "Tree Protection on Private Property Policy" and referred to TAG (Tree Assessment Group). All removal application were subject to a tree replacement condition and monitored for compliance. In addition, all Planning Scheme - VPO (Vegetation Protection Overlay) tree removal applications were monitored for tree replacement.	Infrastructure Services	30/06/2011	
Maintain the treed quality of streets and parks	Completed	Aimed at maintaining the street tree stock rate of 95% and park canopy cover, 1390 trees have been planted to date. Tree planting and maintenance continuing in accordance with Council policy and contract specifications. A total of 2000 trees were planted in parks and streets in 2010/11	City Strategy	30/06/2011	
Prepare an amendment to require residential development to set aside specific areas for vegetation	In Progress	Consultants have provided a draft report to Council in June 2011. A report will be presented to Council in August 2011 outlining the process of consultation and exhibition.	City Strategy	30/06/2011	
Strategy: We will provide accessible open space that meets the identified needs of the Bayside community					
Develop a Bayside Open Space Strategy to identify needs for leisure, sports and conservation of natural areas	In Progress	The draft Bayside Open Space Strategy was endorsed by Council on 8 March 2011 for community engagement. Community engagement activities completed as part of 'Our City's Future' and the final Open Space Strategy is due to be considered by Council in November 2011.	City Strategy	30/06/2011	
Strategy: We will develop a response to the challenges of climate change, especially in coastal locations					

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will develop a response to the challenges of climate change, especially in coastal locations					
Review Council's drainage design standards to consider the long term impacts of climate change	Deferred	Bayside together with Melbourne Water have appointed a consultant who has undertaken a scoping study to review Council design processes, determine Council catchments and identify potential requirements for future flood mapping. This project will be delayed until 2011/12 as it depends on outcomes of the climate change strategy currently being undertaken by Council.	Infrastructure Services	30/06/2011	Deferred
Review of Coastal Strategy	Deferred	Community engagement plan developed and consultant brief completed. Further work on this project has been deferred pending a 2011/12 budget bid to complete the review.	City Strategy	30/04/2011	Deferred
Undertake erosion control inspections of the Bayside foreshore and implement recommendations in accordance with the corporate risk management strategy	Completed	Spring and Autumn inspections are complete and actions prioritised for implementation.	City Strategy	30/06/2011	

Strategic Objective: We will reduce Council's reliance on non-renewable energy resources



ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will achieve carbon neutrality for Council's operations by 2020					
Review of the design and location of public street lights	In Progress	Stage 1 of works included in the 2011/12 budget and report presented to Council on 2 August 2011.	Infrastructure Services	31/03/2011	
Develop a carbon accounting framework	Completed	New Greenhouse Gas Reporting Framework was adopted by Council on 10 August 2010. This framework provides the basis for carbon accounting.	City Strategy	30/09/2010	
Strategy: We will reduce Council's reliance on potable water					
Complete the Sandringham Golf Course and Elsternwick Park Water Management Plans	In Progress	Elsternwick Park - Community consultation phase completed. Functional design complete. Documentation phase is 65% complete. Project has been delayed due to difficulty in gaining Melbourne Water agreement to facility design. Complete in August 2011 Sandringham Golf Course - . Functional Design Complete. Documentation 85% complete and due for finalisation in July 2011.	Infrastructure Services	30/06/2011	
Implement the key recommendations for the Water Sustainability Action Plan	In Progress	Two sustainable water projects due for completion in June were delayed whilst water balance requirements were established. These projects are now expected to be completed in July.	Infrastructure Services	30/06/2011	

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will reduce Council's reliance on potable water					
Establish baseline level and future targets for sustainable water use	Completed	Sustainable Water Management Plan being finalised. It will establish targets for potable water use. Further data obtained from key Council water key precinct strategies, which is required for establishing base line water use and potential for accessing alternative water supplies. Obtaining data from leased properties is a major barrier. Working to finalise draft Sustainable Water Management Plan, which will provide the strategic basis and evidence for targets. The Sustainable Water Management Plan for Open Space was reported to Council on 8 March 2011. The plan contains baseline levels and future targets for water use.	City Strategy	30/09/2010	
Strategy: We will educate and engage our community in environmental sustainability					
Manage the Implementation of the new Bayside Environmental Advisory Group (BEAG), model	Completed	Review complete and reported to Council in March 2011. Council resolved to establish an environmental forum and the new model for the forum has been prepared and forwarded to existing members of the BEAG for review. It is expected that the new model will be created within the first quarter of 2011/12.	City Strategy	31/12/2010	
Maintain 50% recovery rate by weight of solid waste for recycling in line with Sustainability Victoria's Metropolitan Waste and Resource Strategic Plan	Completed	The recovery rate by weight of solid wasted for recycling is 54.77%.	City Strategy	30/06/2011	
Reduction of food waste/packaging in the Bayside waste stream	Completed	In 2011, Bayside has achieved a reduction in food waste by 11.4% and packaging materials by 1.05%.	City Strategy	30/06/2011	

Commitment: 5 Community engagement and having real conversations

Strategic Objective: We will effectively engage with our community

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will increase transparency and knowledge about opportunities for community participation					
Review Council's website to ensure it provides accurate up to date information that is easy to find and establish a review standard for all content	Deferred	Bayside's new website went live in late 2010. The Communication's and Customer Service department are currently reviewing web governance, policy and procedures for the external website. These will be implemented in the latter half of 2010/2011. The website review standard and annual survey will be deferred until 2011/2012 due to budget, resource and work plan commitments.	Executive	31/01/2011	Deferred
Strategy: We will provide a range of opportunities for the community to actively engage in Council's decision-making activities					
Review Council's management processes for parking education and enforcement	Completed	Review completed.	Infrastructure Services	28/02/2011	
Complete the review of the operations and terms of reference of Bayside's advisory groups	Completed	Report approved at Council for further consultation with existing advisory groups. Implementation plan being developed for new Advisory structure to be implemented post 30 June 2011.	Executive	31/03/2011	
Develop a Community Plan that engages the Bayside community and provides a long term vision for the municipality and our neighbourhoods	Completed	Final Plan presented to Council 11 July 2011 Online resource to be developed to accompany print document	Executive	31/12/2010	
Develop a Social Media Policy for Council to guide the use of new communication techniques including mobile phone and Web 2+ technology	Deferred	Social Media Policy deferred until the next financial year due to resource and work plan issues.	Executive	31/12/2010	Deferred
Utilise the Community Plan to trial applications and new technologies including online forums, social media and SMS	Completed	Final Version of Community Plan presented to Council for adoption in July 2011. Community Plan Implementation program to be developed in line with the establishment of the Bayside Advisory Framework in 2011/2012.	Executive	31/12/2010	
Strategy: We will ensure our approaches to community engagement are appropriate, ongoing, open and collaborative, and all key consultation and engagement activities will recognise and respect the diversity of our community, including culture, gender, age and disability					
Develop and implement community engagement plans for all major projects which have a high impact as defined in the Community Engagement Framework	Completed	Community engagement is now integrated into all capital works projects.	Executive	30/06/2011	

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will ensure our approaches to community engagement are appropriate, ongoing, open and collaborative, and all key consultation and engagement activities will recognise and respect the diversity of our community, including culture, gender, age and disability					
Review all completed 'high impact' community engagement projects to identify improvement opportunities, including whether the engagement reflected the community's diversity, including culture, gender, age and ability	Completed	Council has reviewed its major community engagement activities. A review of the community engagement framework will be undertaken in the 2011/12 financial year to ensure the issue of diversity, including culture, gender, age and ability is considered in all community engagement activities.	Executive	30/06/2011	
Develop a community program to assist understanding and participation in Council's decision-making process (How to work with your Council)	Completed	Information sheets for the webiste providing information to residents on how to participate in meetings have been developed.	Corporate Services	30/06/2011	

Commitment: 6 Stewardship, governance and leadership

Strategic Objective: We will improve the condition and suitability of the municipality's assets and resources, and the capability of our organisation

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: Economic, social and environmental impacts will inform all Council decisions					
Conduct staff training in Council Report writing, with a focus on incorporating all of the relevant economic, social and environmental impacts into reports	Completed	Staff training on the CARMS system is complete. One on one training was also provided to new Senior Managers and officers.	Corporate Services	31/12/2010	
Incorporate Human Rights Charter considerations into Council Reports as part of the standard report template	Completed	Template amended and ready to roll out after staff training has developed in August 2011.	Corporate Services	30/09/2010	
Strategy: Our long-term financial strategy will provide a transparent validation of Council's intentions to continue to achieve financial sustainability in the medium to long term					
Develop an annual budget in accordance with the Long Term Financial Strategy	Completed	The 2011/12 budget was adopted by council on the 28th June 2011.	Corporate Services	30/04/2011	
Integrate a ten year capital works program into Council's strategic financial direction	Completed	A draft capital works program has been integrated into Council's strategic financial direction through the ten year long term financial plan. Although this is only a five year capital works program, it has provided strategic direction for long term capital works planning and budgets.. The program was considered by Council as part of the 2011/12 budget setting process.	Corporate Services	30/06/2011	
Review and update the financial framework to support sound financial decisions	Completed	This is an ongoing process and is updated regularly to reflect known issues. The Long Term Financial Strategy and Plan were updated as part of the 2011/12 budget setting process. Recent developments have included the further refinement of the 5 year capital works program.	Corporate Services	30/06/2011	
Strategy: We will achieve sound risk management					
Complete the annual internal audit program in accordance with the Audit Charter	Completed	The audit program is tracking according to plan. This item rests with the Governance Department.	Corporate Services	30/06/2011	
Review Council risk register	Completed	Proposed changes to the risk register scheduled to go to the Audit Committee 3 August 2011 as the July meeting was postponed.	Corporate Services	31/12/2010	
Strategy: We will meet the current and future requirements relating to organisation structure, capability, succession and talent management					

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: We will meet the current and future requirements relating to organisation structure, capability, succession and talent management					
Conduct four organisation wide projects in Phase 2 of the Business Excellence @ Bayside program	Completed	Two of the four projects completed and CEO acceptance of project outcomes and recommendations. Project initiatives deployed. The remaining two were deferred on recommendation of the Executive Group and will be undertaken from May - September 2011.	Executive	30/04/2011	

Strategic Objective: We will provide open, transparent and accountable governance with the highest standards of integrity

ACTIVITY	STATUS	PROGRESS COMMENTS	DIVISION	COMP. DATE	PROGRESS
Strategy: Council will regularly review and reflect on its decisions and performance					
Review Council's Customer Service Charter and performance against it, and our ongoing reporting of results	In Progress	Review currently underway and recommendations are to be presented to Council in March 2012.	Executive	30/04/2011	
Conduct an independent review of the format and content of Council's Annual Report and incorporate the review in the 2009/10 Annual Report	Completed	Incorporated findings of the Annual Report review in the 2009/10 Annual Report	Corporate Services	30/09/2010	
Councillors will undertake a self assessment against the Councillor Code of Conduct	Completed	Completed the self assessment in March 2011. Results provided to Councillors in April 2011	Corporate Services	30/06/2011	
Strategy: Council decisions and initiatives will be based on clear and transparent evidence, informed by economic, environmental and social considerations					
Assess all current Council adopted strategies and policies against the Strategy and Policy Framework	Completed	Assessment of policies against the Strategy and Policy Framework complete. All policies to be reviewed and/or format updated in 2011/12.	Corporate Services	30/06/2011	
Develop a program of engagement to promote women in Local Government	Completed	A program to celebrate Women in Local Government was developed and presented to Council for adoption in July 2010.	Corporate Services	31/07/2010	