

# Record of Assembly of Councillors

Record in accordance with section 80A(1) of the Local Government Act 1989

## Meeting Information

Meeting Name/Type: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Meeting Time: \_\_\_\_\_

Matters discussed:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

## Attendees

### Councillors

Name(s)

Cr. \_\_\_\_\_

Cr. \_\_\_\_\_

Cr. \_\_\_\_\_

Cr. \_\_\_\_\_

Cr. \_\_\_\_\_

Cr. \_\_\_\_\_

Cr. \_\_\_\_\_

### Council Staff

Name(s) and Title(s)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

## Conflict of Interest Disclosures

**Matter Number**

**Councillor making disclosure**

**Councillor left meeting**

1. \_\_\_\_\_

Cr. \_\_\_\_\_

Yes / No

2. \_\_\_\_\_

Cr. \_\_\_\_\_

Yes / No

3. \_\_\_\_\_

Cr. \_\_\_\_\_

Yes / No

**Note:** Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting.

**Please forward completed form and/or enquiries to the Governance Officer (ext. 691)**