

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the Local Government Act 1989

Meeting Information

Meeting Name/Type: _____

Meeting Date: _____

Meeting Time: _____

Matters discussed:

1. _____

2. _____

3. _____

Attendees

Councillors

Name(s)

Cr. _____

Cr. _____

Cr. _____

Cr. _____

Cr. _____

Cr. _____

Cr. _____

Council Staff

Name(s) and Title(s)

1. _____

2. _____

3. _____

4. _____

5. _____

Conflict of Interest Disclosures

Matter Number

Councillor making disclosure

Councillor left meeting

1. _____

Cr. _____

Yes / No

2. _____

Cr. _____

Yes / No

3. _____

Cr. _____

Yes / No

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting.

Please forward completed form and/or enquiries to the Governance Officer (ext. 691)