



Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

<i>Meeting Information</i>																											
Meeting Name/Type	Councillor Briefing Session																										
Meeting Date: Meeting Time:	1 December 2015 6.45pm																										
Matters discussed:	<ol style="list-style-type: none"> 1. Mayor's update 2. Chief Executive Officer's update 3. Council Agenda Planner 4. Strategic Service Review – Arts & Culture 5. Draft Footpath Treatments within the Road Reserve Policy 6. Highett Girl Guides 7. Future 6A Willis Street 8. Elsternwick Park Master Plan 9. Hampton Willis Street Precinct – Traffic Management Options 10. Bayside Planning Scheme Review 2015 – Implementation Plan 11. Bayside Planning Scheme Amendment C140 – Managing Growth in Neighbourhood Residential Zones – Consideration of submissions 12. Sandringham Village Streetscape Master Plan 																										
Councillors	Cr James Long BM JP (Mayor) Cr Alex del Porto Cr Laurence Evans Cr Felicity Frederico Cr Michael Heffernan Cr Bruce Lowe Cr Heather Stewart																										
Apology	Nil																										
Staff	<table border="0"> <tr> <td>Adrian Robb</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Steven White</td> <td>Director Environment & Infrastructure</td> </tr> <tr> <td>Jason Stubbs</td> <td>Acting Director Corporate Services</td> </tr> <tr> <td>Shiran Wickramasinghe</td> <td>Director Planning & Amenity</td> </tr> <tr> <td>Kaylene Conrick</td> <td>Director Community Services</td> </tr> <tr> <td>Matt Kelleher</td> <td>Manager Urban Strategy</td> </tr> <tr> <td>Ken Bott</td> <td>Manager Infrastructure Assets</td> </tr> <tr> <td>Mark Patterson</td> <td>Manager Family & Cultural Services</td> </tr> <tr> <td>Stephen Carson</td> <td>Transport Planner</td> </tr> <tr> <td>Bruce Duffield</td> <td>Co-ordinator Urban Places</td> </tr> <tr> <td>Juliana Aya</td> <td>Strategic Planning Coordinator</td> </tr> <tr> <td>Tom Vercoe</td> <td>Senior Strategic Planner</td> </tr> <tr> <td>Vivienne Colmer</td> <td>Policy and Planning Coordinator</td> </tr> </table>	Adrian Robb	Chief Executive Officer	Steven White	Director Environment & Infrastructure	Jason Stubbs	Acting Director Corporate Services	Shiran Wickramasinghe	Director Planning & Amenity	Kaylene Conrick	Director Community Services	Matt Kelleher	Manager Urban Strategy	Ken Bott	Manager Infrastructure Assets	Mark Patterson	Manager Family & Cultural Services	Stephen Carson	Transport Planner	Bruce Duffield	Co-ordinator Urban Places	Juliana Aya	Strategic Planning Coordinator	Tom Vercoe	Senior Strategic Planner	Vivienne Colmer	Policy and Planning Coordinator
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Guests	Nil																										

Conflict of Interest disclosures - NIL

<i>Matter No</i>	<i>Councillor making disclosure</i>	<i>Councillor left meeting</i>
	<i>Cr</i>	<i>Yes / No</i>
	<i>Cr</i>	<i>Yes / No</i>