



Sandringham Living and Learning Centre opens

2020/2021- 3rd Quarter (Jan-Mar 2021) Performance Report

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Section 1 – Executive Overview

Introduction

The Quarterly Performance Report for the third quarter ending 31 March 2021 provides a detailed report of performance against the major initiatives and initiatives identified in the *Adopted Budget 2020/21*. This report also provides a high-level summary of Council's services, including highlights and challenges for the quarter. These major initiatives, initiatives, services contribute to the achievement of the final year of *Council Plan 2020-21*.

The first section provides a summary of performance against the Council Plan (activities from the Annual Budget), LGPRF Data and the Organisational Strategy. The third and fourth sections provide a report on performance against the Annual Budget and Community Engagement. The fifth section provides a report on Capital Works Projects undertaken during the quarter.

Key areas of focus have been:

- Councillor induction (ongoing)
- Developing draft Council Plan and Budget (21/22)
- Policy development and adoption to comply with the new Local Government Act: Community Engagement, Gifts and Hospitality, Conflict of Interest
- Rediscover Bayside continued including schemes to support economic recovery
- Rediscover the workplace – adopting a hybrid workplace model as more employees are able to return to the office in a COVID-safe way

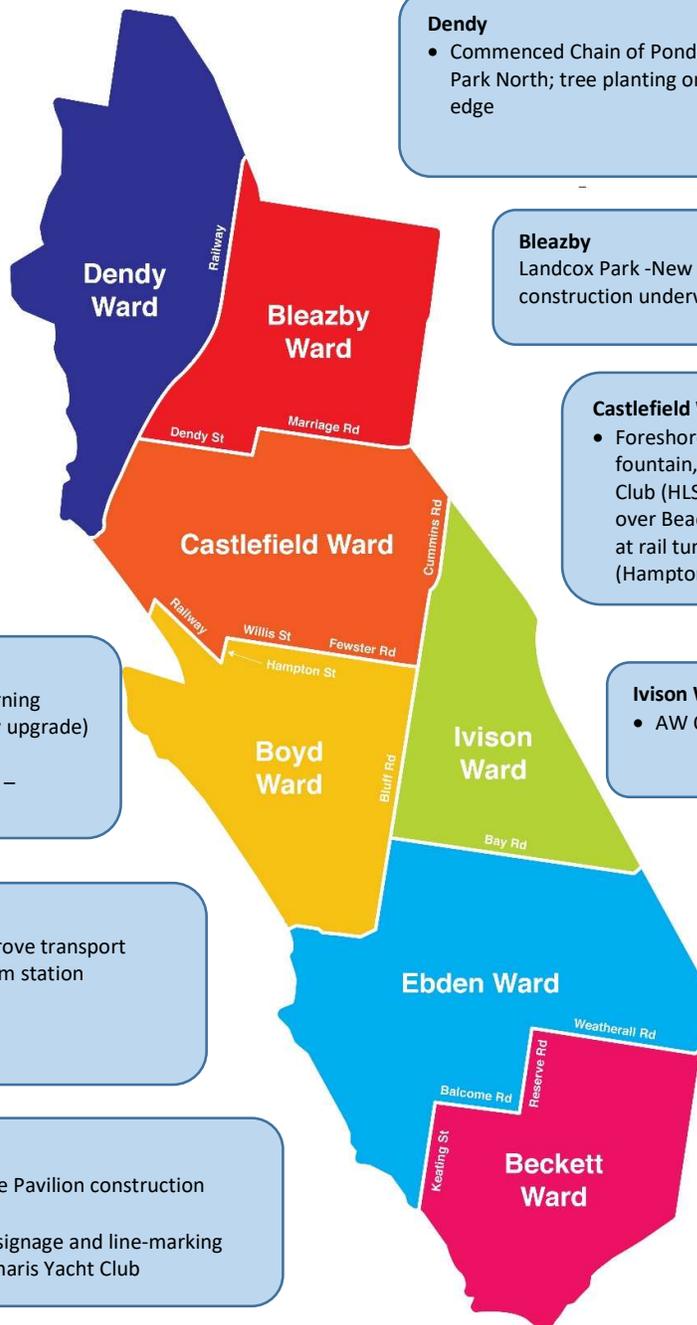
Highlights

- Sandringham Living and Learning Centre formally opened
- Rediscover Bayside including schemes to support economic recovery
- Employee Engagement survey recording high levels of engagement remaining in the top quartile in the survey benchmark; despite the challenges of transitioning back to work

Challenges

- Managing financial impacts, increased service costs and project delays while ensuring the new Council aspirations, new initiatives and resources can be accommodated in the 2021/22 Budget.

What's going on in Bayside?



Dendy

- Commenced Chain of Ponds, Elsternwick Park North; tree planting on western edge

Bleazby

Landcox Park -New playground construction underway

Castlefield Ward

- Foreshore works : new beach showers, drink fountain, bike racks at Hampton Life Saving Club (HLSC), realignment of shared path over Beach Road rail tunnel, new bike hoops at rail tunnel and new DDA parking bays (Hampton).

Ivison Ward

- AW Oliver Pavilion - Baseball Reserve

Boyd Ward

- Sandringham Living and Learning Centre (Sandringham Library upgrade) formal opening
- Sandringham Athletics Track – construction commenced

Ebden Ward

- Ongoing advocacy to improve transport connectivity to Cheltenham station redevelopment.

Beckett Ward

- Beaumaris Reserve Pavilion construction commenced
- Improved bicycle signage and line-marking adjacent to Beaumaris Yacht Club

Bayside Wide Achievements

- Rediscover Bayside program to support economic recovery
- Arts – Her Own Path and Sing exhibitions, Online series – Neighbourhood artists, Shakespeare in the Park
- Energy efficiency improvements in 6 Council buildings: Hampton Library, Black Rock Civic Hall, Brighton East MCHC, North Brighton Playhouse, Highett Neighbourhood House and Brighton Senior Citizens Centre

Section 2 - Performance at a glance

Council Plan Progress

Between 1 January 2021 and 31 March 2021, 56 Council Plan activities were reported on for the quarter, 46 activities are in progress; 9 have been completed and 1 has been deferred.

For the third quarter (Q3) out of 56 actions in the Council Plan 2017-2021 35 are on target; 8 require monitoring and 3 are off track from target and 1 is deferred.

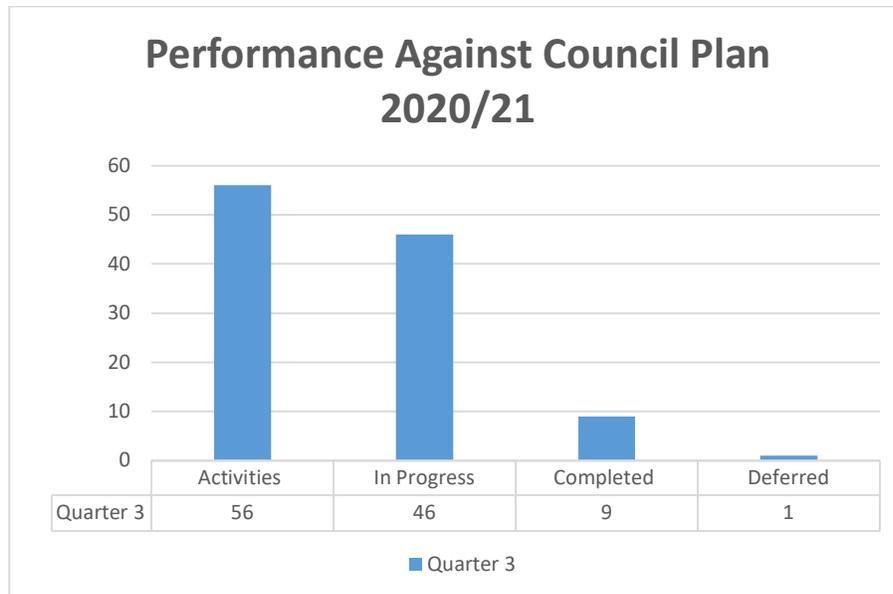


Figure 1: Performance against Council Plan

Number of Activities within the Council Plan

Goal 1 – Infrastructure	(12 activities)	1 Completed
Goal 2 – Transport	(5 activities)	
Goal 3 – Housing and Neighbourhood	(6 activities)	2 Completed
Goal 4 – Open Space	(2 activities)	
Goal 5 – Environment	(9 activities)	3 Completed
Goal 6 – Local Economy & Activity Centres	(4 activities)	
Goal 7 – Community Health & Participation	(9 activities)	
Goal 8 – Governance	(9 activities)	3 Completed

Section 3 - Financial Overview

Operating Services Budget Summary

Operating Services Budget	Year-End Forecast	Year-end Forecast Variance to Adopted Budget	
	2020/21 \$'000s	\$'000s	%
Total Income	140,760	2,707 ↑	2.0% Favourable
Total Expenditure	119,667	(713) ↓	-0.6% Unfavourable
Operating Result - Surplus	21,093	1,994 ↑	0.0% Favourable
Underlying Operating Result - Surplus	13,491	(1,756) ↓	-11.5% Unfavourable

Revenue Year-end Forecast to Adopted Budget Variance				Expenses Year-end Forecast to Adopted Budget Variance				
	\$'000s	%		\$'000s	%			
Interest Income	(940)	-38%	↓	Employee Costs	1,351	3%	↓	
Other Income	(256)	-14%	↓	Materials and Services	(2,044)	-4%	↑	
Rental Income	(1,302)	-33%	↓	Bad and Doubtful Debts	(0)	0%		
Grants - Capital	599	54%	↑	Depreciation & Amortisatic	(54)	0%	↑	
Grants - Operating	1,877	18%	↑	Other Expenses	38	4%	↓	
Contributions - Capital	2,057	75%	↑	Finance Costs	(4)	-7%	↑	

Capital Works Budget Summary

					
161 Total Projects	23 Projects Complete	91 Projects In Progress	37 Project Carry forward to future years	8 Projects Not to be deliver	2 Projects Not Started

	2020/21 YTD			2020/21 Adopted Budget	2020/21 Year-End Forecast	2020/21 Forecast Variance	Carry Forward Balance Future Years	Variance including carry forward
	Adopted Budget	2020/21 YTD Actuals	2020/21 YTD Variance					
	\$'000s	\$'000s	\$'000s					
Capital Expenditure	19,426	17,457	1,969	37,753	38,217	(464)	7,975	7,511

Quarterly financial performance

Operating Result

The current forecast for the year is a surplus of \$21.09M which is \$1.99M favourable to the adopted budget.

Line item	2020/21 YTD Adopted Budget \$'000s	2020/21 YTD Actuals \$'000s	2020/21 YTD Variance \$'000s	2020/21 Adopted Budget \$'000s	Year-End Forecast 2020/21 \$'000s	Forecast Variance \$'000s
Operating Result - Surplus	14,018	21,105	7,086	19,099	21,093	1,994
Underlying Operating Result - Surplus	11,956	14,904	158	15,247	13,491	(1,756)
Cash and Investments	132,674	132,674	15,625	107,684	116,380	8,696
Capital Works Expenditure	19,426	17,457	1,969	37,753	38,217	(464)

The current forecast for the year is a surplus of \$21.09M which is \$1.99M favourable to the adopted budget.

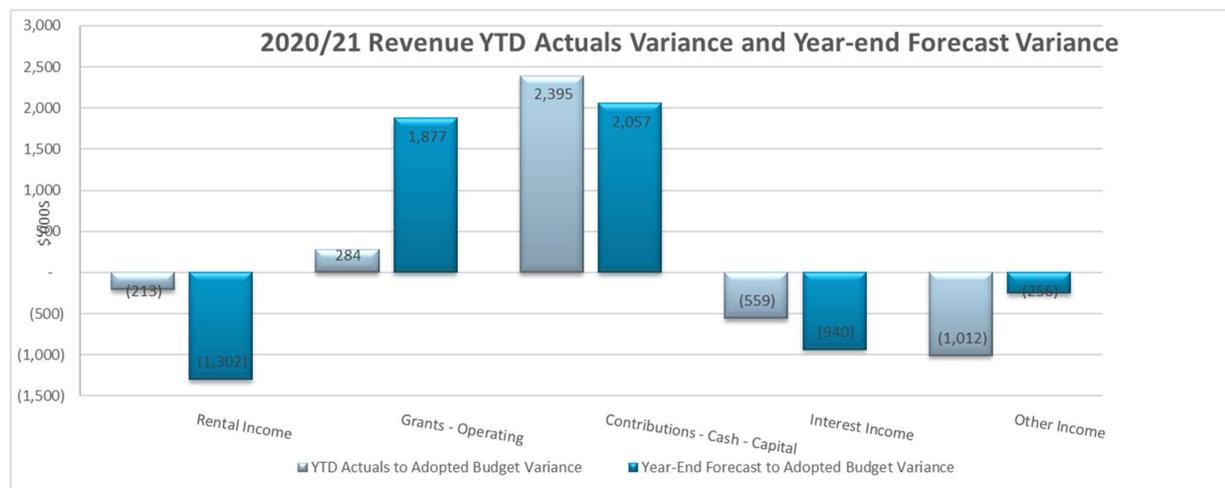
The forecast result includes developer contributions which are \$2.0M favourable to budget due to a strong performance for subdivisions in the municipality.

The underlying year-end forecast is a surplus of \$13.49M which is (\$1.75M) unfavourable to the adopted budget and is due mainly to the impact of the COVID-19 restrictions which have been more severe and have lasted longer than originally predicted in the budget.

The 2020/21 budget estimated a reduction of \$3.4M in revenue due to the impact of COVID-19 restrictions on the economy, however the March forecast estimates a reduction of \$5.8M for the year.

Operating Result - Revenue Forecast Analysis

The year-end forecast for revenue is \$140.76M which is \$2.7M favourable to the adopted budget.



Line Items	2020/21 YTD Adopted Budget \$'000s	2020/21 YTD Actuals \$'000s	2020/21 YTD Variance \$'000s	2020/21 Adopted Budget \$'000s	2020/21 Year-End Forecast \$'000s	2020/21 Forecast Variance \$'000s	Actuals to Budget Var %	Budget to Forecast Var %
Income								
Rates and Charges	75,315	76,101	786	100,460	101,209	748	1%	1%
Statutory Fees and Fines	5,485	5,031	(454)	7,208	6,720	(488)	-8%	-7%
User Fees	5,336	4,923	(413)	7,560	6,801	(760)	-8%	-10%
Rental Income	3,447	3,234	(213)	3,961	2,659	(1,302)	-6%	-33%
Grants - Operating	8,069	8,353	284	10,673	12,551	1,877	4%	18%
Grants - Capital	-	650	650	1,102	1,701	599	0%	54%
Contributions - Cash - Operating	7	-	(7)	105	109	4	-100%	4%
Contributions - Cash - Capital	2,062	4,456	2,395	2,750	4,807	2,057	116%	75%
Interest Income	1,837	1,277	(559)	2,450	1,510	(940)	-30%	-38%
Other Income	1,523	510	(1,012)	1,783	1,527	(256)	-66%	-14%
Fair Value Adjustments for Investment	-	72	72	-	72	72	0%	0%
Net Profit(Loss) on Disposal of assets	-	1,094	1,094	-	1,094	1,094	0%	100%
Total Revenue	103,081	105,702	2,621	138,053	140,760	2,707	2.5%	2.0%

Statutory Fees and Fines are unfavourable to adopted budget by (\$0.48M), mainly due to an expected reduction in parking infringements as a result of stage 4 restrictions in Melbourne; as well as a reduction in Building and Planning Fees.

User Fees are unfavourable to adopted budget by (\$0.76M), primarily due to Council's local traders support package which provided a 50% waiver of Food Act and Health Act Registrations and Footpath Trading Permits.

Rental Income is unfavourable to adopted budget by (\$1.3M) due to the State Government rent relief scheme for commercial tenancies which provided rent deferrals and waivers to end of March 2021 as well as a shortfall in hall hire fees as a result of longer than expected restrictions in the first two quarters.

Operating grants are favourable to adopted budget by \$1.87M as a result of State Government funding Schemes to assist with economic recovery following the lifting of restrictions in Victoria, including \$0.59M Working for Victoria, \$0.5M Outdoor Eating and Entertainment Package, \$0.35M Street Lighting Upgrade

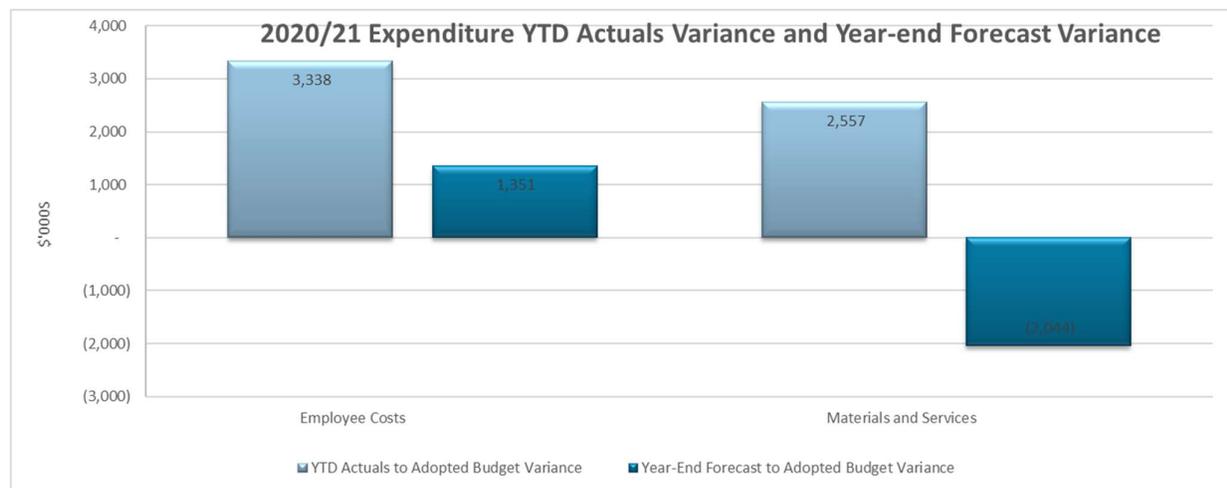
Program, \$0.1M Cheltenham Scout Hall Relocation Feasibility, \$0.1M Hampton Multi-deck Carpark Feasibility and \$0.06M Business Concierge and Hospitality Support Program.

Capital monetary contributions are favourable to adopted budget by \$2.0M as a result of a strong performance in building subdivisions within the municipality.

However, when compared to the Pre-Covid Budget, which is the best reference for determining the impact that COVID-19 restrictions, Bayside’s underlying operating revenue (excluding op. grants) is unfavourable by \$5.8M.

Operating Result – Expenditure Forecast Analysis

The year-end forecast for expenditure is \$119.66M which is (\$0.71M) unfavourable to budget.



Line Items	2020/21 YTD Adopted Budget \$'000s	2020/21 YTD Actuals \$'000s	2020/21 YTD Variance \$'000s	2020/21 Adopted Budget \$'000s	2020/21 Year-End Forecast \$'000s	2020/21 Forecast Variance \$'000s	Actuals to Budget Var %	Budget to Forecast Var %
Expenditure								
Employee Costs	35,134	31,796	3,338	47,830	46,479	1,351	10%	3% 
Materials and Services	36,762	34,205	2,557	48,139	50,183	(2,044)	7%	-4% 
Bad and Doubtful Debts	614	742	(128)	839	839	(0)	-21%	0%
Depreciation and Amortisation	15,792	17,271	(1,479)	21,065	21,119	(54)	-9%	0%
Other Expenses	715	533	182	1,020	982	38	25%	4%
Finance Costs	46	51	(5)	61	65	(4)	-12%	-7%
Total Expenditure	89,063	84,598	4,465	118,954	119,667	(713)	5.0%	-0.6%

Employee Costs are favourable to adjusted budget by \$1.3M mainly due to:

- Savings as a result of reduced services from the level 4 restrictions, including from School Crossing Supervisors and Libraries staff.
- Savings as a result of vacant roles not backfilled including vacancies in Development Services, Urban Strategy, IT, Commercial Services, Governance, Amenity Protection officers and Communities Staff.

Materials and Services are unfavourable to budget by (\$2.04M) mainly due to:

- (\$1M) additional expenditure for Council’s direct response to COVID-19.
- (\$0.5M) economic recovery expenditure to be funded from Outdoor Eating and Entertainment Package

- (\$0.33M) Working for Victoria funding related expenditure
- (\$0.30M) forecast expenditure for CSIRO site negotiations
- (\$0.25M) Street Lighting Upgrade funded from one-off State Government Grant
- (\$0.1M) Council approved community reactivation grants
- (\$0.1M) Cheltenham Scout Hall Relocation funded from external operating grant
- Partly offset by savings of \$0.17M in Landfill Levy expenditure as a result of the State Government's delay to the increase from 1 Jan 2021 to 1 July 2021 and savings of \$0.245M in water and sewerage as a result of increased rain in the first half of the year due to the La Niña weather effect

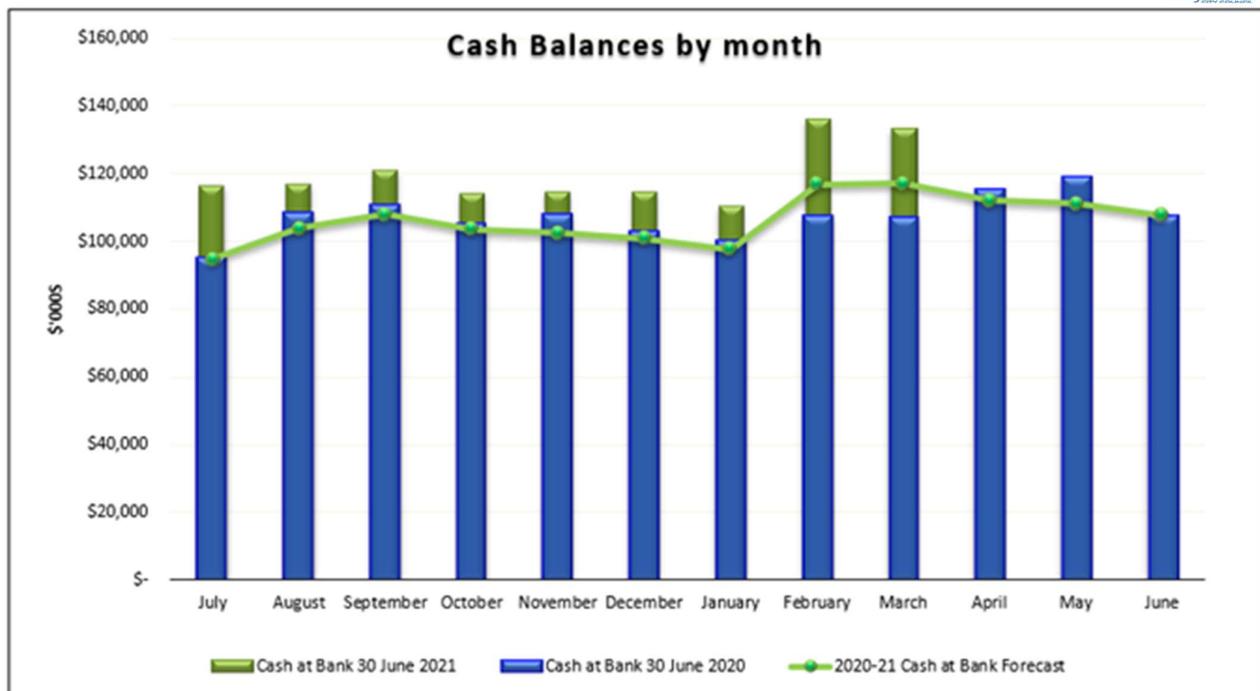
However, when compared to the Pre-Covid Budget, which is the best reference for determining the impact that COVID-19 restrictions have had on Bayside's operating expenditure, Bayside's underlying operating expenditure is favourable by \$1.95M.

Cash and Investments

The cash position of \$132.9M has increased by \$25.4M from the 2019/20 ending balance of \$107.5M.

The year-end forecast of \$116.6M is \$8.9M more than budget and largely reflects the carry forward spend in the capital program due to the timing of the delivery of capital projects.

Cash and cash equivalents at the end of the period	30/06/2020	YTD to 31-Mar-21			2020/21		
	Actual \$' 000	Actual \$' 000	Budget \$' 000	Variance \$' 000	Budget \$' 000	Forecast \$' 000	Variance \$' 000
Unallocated & unrestricted	29,029	58,702	51,439	7,263	44,059	56,273	12,214
Restricted, committed and allocated funds	78,472	74,202	65,610	8,592	63,625	60,337	(3,288)
	107,501	132,904	117,049	15,855	107,684	116,610	8,926
Cash & cash equivalents (including investments) consists of:							
Retail banks	107,028	116,600					
Community banks	-	-					
Cash on hand and at bank	473	16,304					
Total cash and cash equivalents	107,501	132,904					
Statutory Reserves							
Recreational Land Reserve	23,009	22,489	13,248	9,242	11,941	17,166	5,225
Drainage Contribution Reserve	829	828	600	228	594	829	235
Car Parking Reserve	423	423	431	(8)	431	423	(8)
Total Statutory Reserves	24,261	23,740	14,279	9,461	12,966	18,418	5,452
Funds Subject to Intended Allocation							
Infrastructure Reserve	17,063	16,889	17,379	(491)	17,528	16,109	(1,419)
Dendy Street Beach Improvement Reserve	2,483	2,483	2,585	(102)	2,601	2,490	(111)
Community Facilities Enhancement Reserve	-	-	2,005	(2,005)	1,674	1,029	(645)
Early Childhood Facilities Reserve	5,314	5,314	5,410	(96)	5,443	5,179	(264)
Defined Superannuation Shortfall	3,500	3,500	3,875	(375)	4,000	4,000	-
Unspent Conditional Grants Reserve	490	490	-	490	-	-	-
Capital Works Carried Forward Reserve	20,126	16,217	15,189	1,028	14,539	7,818	(6,721)
Street and Park Tree Management Carried Forward Reserve	290	290	250	40	205	229	24
Total Funds Subject to Intended Allocation	49,266	45,183	46,693	(1,511)	45,990	36,854	(9,136)
Total Other Reserves	73,527	68,923	60,972	7,951	58,956	55,272	(3,684)
Committed Funds							
Trust Funds and Deposits	4,945	5,279	4,638	641	4,669	5,065	396
Total Committed Funds	4,945	5,279	4,638	641	4,669	5,065	396
Total Restricted, Committed and Allocated funds	78,472	74,202	65,610	8,592	63,625	60,337	(3,288)



Victorian Auditor-General's Office (VAGO) Indicators

Indicator	Definitions	VAGO Target (to maintain low risk)	Forecast Performance	Achievable
Liquidity	The ability to pay liabilities within the next 12 months. (current assets/current liabilities)	> 150%	675.33%	Yes
Self-financing	The ability to replace assets using cash generated from day to day operations (net operating cash flow/underlying revenue)	> 20.0%	32.01%	Yes
Capital Replacement	To ensure sufficient spending on capital renewal and new capital works. (Total capital spend: Depreciation)	> 150%	180.96%	Yes
Indebtedness	The ability to repay debt from own source revenue being revenue not tied to specific projects. (not current liabilities / own source revenue)	< 40.0%	1.44%	Yes
Underlying result	Sufficient operating income to cover operating expenses (new surplus/revenue)	> 0%	13.00%	Yes
Renewal gap	To ensure sufficient spending on existing capital assets. (Renewal capital spend: depreciation)	> 100%	155.79%	Yes

Section 4 – Financial Summary

Income statement

Line Items	2020/21 YTD Adopted Budget \$'000s	2020/21 YTD Actuals \$'000s	2020/21 YTD Variance \$'000s	2020/21 Adopted Budget \$'000s	2020/21 Year-End Forecast \$'000s	2020/21 Forecast Variance \$'000s	Actuals to Budget Var %	Budget to Forecast Var %
Income								
Rates and Charges	75,315	76,101	786	100,460	101,209	748	1%	1%
Statutory Fees and Fines	5,485	5,031	(454)	7,208	6,720	(488)	-8%	-7%
User Fees	5,336	4,923	(413)	7,560	6,801	(760)	-8%	-10%
Rental Income	3,447	3,234	(213)	3,961	2,659	(1,302)	-6%	-33%
Grants - Operating	8,069	8,353	284	10,673	12,551	1,877	4%	18%
Grants - Capital	-	650	650	1,102	1,701	599	0%	54%
Contributions - Cash - Operating	7	-	(7)	105	109	4	-100%	4%
Contributions - Cash - Capital	2,062	4,456	2,395	2,750	4,807	2,057	116%	75%
Interest Income	1,837	1,277	(559)	2,450	1,510	(940)	-30%	-38%
Other Income	1,523	510	(1,012)	1,783	1,527	(256)	-66%	-14%
Fair Value Adjustments for Investment	-	72	72	-	72	72	0%	0%
Net Profit(Loss) on Disposal of assets	-	1,094	1,094	-	1,094	1,094	0%	0%
Total Revenue	103,081	105,702	2,621	138,053	140,760	2,707	2.5%	2.0%
Expenditure								
Employee Costs	35,134	31,796	3,338	47,830	46,479	1,351	10%	3%
Materials and Services	36,762	34,205	2,557	48,139	50,183	(2,044)	7%	-4%
Bad and Doubtful Debts	614	742	(128)	839	839	(0)	-21%	0%
Depreciation and Amortisation	15,792	17,271	(1,479)	21,065	21,119	(54)	-9%	0%
Other Expenses	715	533	182	1,020	982	38	25%	4%
Finance Costs	46	51	(5)	61	65	(4)	-12%	-7%
Total Expenditure	89,063	84,598	4,465	118,954	119,667	(713)	5.0%	-0.6%
Operating Result - Surplus	14,018	21,105	7,086	19,099	21,093	1,994	50.5%	0.0%

Capital Projects

CAPITAL	2020/21 YTD Adopted Budget \$'000s	2020/21 YTD Actuals \$'000s	2020/21 YTD Variance \$'000s	2020/21 Adopted Budget \$'000s	2020/21 Year-End Forecast \$'000s	2020/21 Forecast Variance \$'000s	Carry Forward Balance Future Years \$'000s	Variance including carry forward \$'000s
Property Expenditure								
Land	-	-	-	-	-	-	-	-
Buildings	4,268	4,092	176	9,842	9,534	309	4,194	4,503
Building Improvements	1,708	1,300	408	2,581	3,250	(668)	106	(562)
Plant & Equipment Expenditure								
Plant, machinery and equipment	-	-	-	-	-	-	-	-
Fixtures, Fittings and Furniture	183	390	(207)	283	759	(475)	-	(475)
Arts and Culture	80	59	21	180	259	(79)	-	(79)
IT Systems, Network, Servers, and Communication	443	295	148	837	1,509	(672)	136	(536)
Library Assets	356	258	97	550	550	-	-	-
Infrastructure Expenditure								
Foreshore and Conservation	1,035	383	652	2,247	1,933	313	559	872
Parks, Open Space and Streetscape	7,237	6,557	680	12,866	12,776	90	1,037	1,127
Off-Street Car Parks	197	91	106	312	214	98	90	188
Drainage Infrastructure	814	761	53	1,628	1,578	50	450	500
Road Infrastructure	3,106	3,269	(163)	6,426	5,856	570	1,403	1,973
Total Expenses	19,426	17,457	1,969	37,753	38,217	(464)	7,975	7,511
Revenue								
Grants - Capital	-	650	(650)	1,102	1,701	(599)	800	(1,399)
Contributions - Cash - Capital	2,062	4,456	(2,395)	2,750	4,807	(2,057)	-	(2,057)
Total Revenue	2,062	5,107	(3,045)	3,852	6,508	(2,656)	800	(3,456)
Total	(17,364)	(12,350)	(5,014)	(33,901)	(31,709)	(2,192)	(7,175)	(10,967)

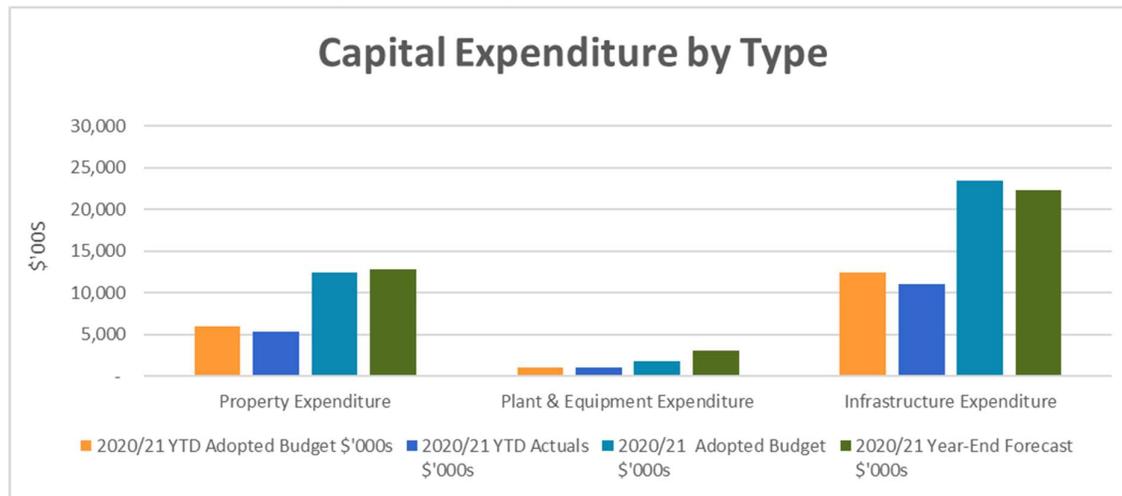
Balance sheet

Line item	30-Jun-20	YTD to 31-Mar-21			2020/21		
	Actual \$'000s	Actual \$'000s	Budget \$'000s	Variance \$'000s	Budget \$'000s	Forecast \$'000s	Variance \$'000s
Current assets							
Cash and cash equivalents	473	16,304	4,022	12,282	2,157	2,582	425
Trade and other receivables	8,575	14,898	4,820	10,078	6,100	6,033	(67)
Other financial assets	104,028	113,600	110,027	3,573	102,527	111,028	8,501
Inventories	144	144	105	39	108	148	40
Non current assets classified as held for sale	3,064	-	2,619	(2,619)	-	-	-
Other assets	1,390	1,122	1,283	(161)	1,638	1,606	(32)
Total current assets	117,675	146,068	122,876	23,192	112,530	121,397	8,867
Non-current assets							
Trade and other receivables	114	99	134	(35)	134	38	(96)
Property, infrastructure, plant and equipment	3,404,552	3,405,439	3,372,841	32,598	3,379,630	3,422,474	42,844
Financial assets	3,000	3,000	3,230	(230)	3,230	3,000	(230)
Right of Use Asset - Leases	1,744	1,046	1,404	(358)	1,404	1,349	(55)
Other assets	130	55	55	-	55	55	-
Total non-current assets	3,409,540	3,409,639	3,377,664	31,975	3,384,453	3,426,916	42,463
Total assets	3,527,215	3,555,706	3,500,540	55,166	3,496,983	3,548,313	51,330
Current liabilities							
Trade and other payables	8,285	5,763	7,073	(1,310)	8,838	9,177	(339)
Trust funds and deposits	4,945	5,279	4,638	641	4,669	5,065	(396)
Provisions	10,130	10,226	10,090	136	9,926	10,321	(395)
Lease Liabilities	844	158	728	(570)	728	399	329
Income in Advance	1,463	11,650	10,500	1,150	594	714	(120)
Total current liabilities	25,667	33,077	33,029	48	24,755	25,676	(921)
Non-current liabilities							
Provisions	1,084	1,063	1,375	(312)	1,442	1,320	122
Lease Liabilities	922	922	676	246	676	683	(7)
Total non-current liabilities	2,006	1,984	2,051	(67)	2,118	2,003	115
Total liabilities	27,673	35,061	35,080	(19)	26,873	27,679	(806)
Net assets	3,499,542	3,520,645	3,465,460	55,185	3,470,110	3,520,634	50,524
Equity							
Accumulated surplus	899,520	925,227	933,898	(8,671)	940,564	938,867	(1,697)
Asset revaluation reserve	2,526,495	2,526,494	2,470,590	55,904	2,470,590	2,526,495	55,905
Other reserves	73,527	68,923	60,972	7,951	58,956	55,272	(3,684)
Total equity	3,499,542	3,520,645	3,465,460	55,185	3,470,110	3,520,634	50,524

Cash flow statement

	30/06/2020	YTD to 31-Mar-21			2020/21		
	Actual \$' 000	YTD Actual \$' 000	Budget \$' 000	Variance \$' 000	Budget \$' 000	Forecast \$' 000	Variance \$' 000
Cash flows from operating activities							
Receipts							
Rates and charges	97,058	81,031	85,824	(4,793)	100,389	102,036	1,647
Statutory fees and fines	7,351	4,689	6,276	(1,587)	7,471	8,597	1,126
User charges	7,456	878	5,222	(4,344)	7,110	6,381	(729)
Rental income	3,505	2,261	2,985	(724)	4,371	1,971	(2,400)
Contributions - monetary	3,573	4,456	1,521	2,935	2,884	4,965	2,081
Grants - Operating	11,072	7,913	8,180	(267)	10,781	12,538	1,757
Grants - Capital	1,132	595	19	576	1,207	1,834	627
Interest received	3,248	1,287	1,884	(597)	2,133	2,079	(54)
Trust funds and deposits	519	957	92	865	123	120	(3)
Other receipts	1,866	3,161	1,838	1,323	1,947	1,535	(412)
Net GST refund	6,905	5,348	5,449	(101)	6,811	7,151	340
Employee costs	(45,620)	(32,195)	(34,454)	2,259	(47,125)	(45,022)	2,103
Payments to suppliers	(59,654)	(37,051)	(45,803)	8,752	(58,785)	(60,158)	(1,373)
Net cash provided by (used in) operating activities	38,413	43,331	39,033	4,298	39,317	44,027	4,710
Cash flows from investing activities							
Payments for property, infrastructure, plant & equipment	(40,116)	(18,640)	(28,316)	9,676	(37,751)	(38,217)	(466)
Proceeds from sale property, infrastructure, plant & equipment	462	1,094	-	1,094	-	4,160	4,160
Net inflows/(outflows) from term deposit investments	(3,000)	(9,500)	(9,000)	(500)	(1,500)	(7,000)	(5,500)
Net cash used in investing activities	(42,654)	(27,046)	(37,316)	10,270	(39,251)	(41,057)	(1,806)
Cash flows from financing activities							
Interest paid - lease liability	(77)	(51)	(46)	(5)	(61)	(65)	(4)
Repayment of lease liabilities	(813)	(402)	(596)	194	(794)	(796)	(2)
Net cash used in financing activities	(890)	(453)	(642)	189	(855)	(861)	(6)
Net increase(decrease) in cash and cash equivalents	(5,131)	15,831	1,076	14,756	(789)	2,109	2,898
Cash and cash equivalents at the beginning of the period	5,604	473	2,946	(2,473)	2,946	473	(2,473)
Cash and cash equivalents at the end of the period	473	16,304	4,022	12,282	2,157	2,582	425
Term Deposits	107,028	116,600	113,027	3,573	105,527	114,028	8,501
Total cash and cash equivalents at the end of the period	107,501	132,904	117,049	15,854	107,684	116,610	8,926
Unallocated and unrestricted	29,029	58,702	51,439	7,263	44,059	56,273	12,214
Restricted, committed and allocated funds	78,472	74,202	65,610	8,592	63,625	60,337	(3,288)
Total cash and cash equivalents	107,501	132,904	117,049	15,855	107,684	116,610	8,926
Cash and cash equivalents (including investments) consists of:							
Retail banks	107,028	116,600					
Community banks	-	-					
Cash on hand and at bank	473	16,304					
Total cash and cash equivalents	107,501	132,904					

Capital Works Program Progress



Capital expenditure is expected to exceed budget by \$7.5M for the year due to

The additional carry forward of projects from 2019/20 \$5.0M due to the expected timing of completion of projects. These projects are funded from carry forward reserves. (timing issue)

Projects budgeted for and brought forward from 2021/22 \$3.42M (timing issue)

- \$1.13M Pavilion Redevelopment Beaumaris Reserve
- \$1.48M Chain of Ponds at Elsternwick Park
- \$0.197M Elsternwick Park Nature Reserve masterplan
- \$0.644M Dendy Street Beach Redevelopment

Project Budget savings identified (\$3.52M) including:

- (\$0.828M) Sportsground reconstruction Destructor Reserve (project cancelled)
- (\$0.722M) Elsternwick Park Oval 4 sportsground and lighting
- (\$0.190M) Elsternwick Park Oval 4 Pavilion
- (\$1.78M) Savings in various minor projects

Project Budget (\$1.0M) due to the deferral of projects to 2021/22 due to construction delays

Budget increases approved by the Executive Project Board \$3.56M including:

- \$0.58M Hurlingham Preschool Upgrade to be funded from external income from State Government and savings in Brighton South Playroom Refurbishment project.
- \$0.480M Tulip Street Basketball Court Extension
- \$0.286M Thomas Street Reserve Public Toilet.
- \$0.280M Black Rock Yacht Club Roof Replacement and Removal of Asbestos on Community Buildings funded from external income from State Government.
- \$0.189M Moorabbin West Reserve Sportsground to be funded from the Destructor Reserve Sportsground (project cancelled)

- \$0.175M Beaumaris Reserve Sports Pavilion
- \$0.116M 506 Balcombe Rd Retaining Wall.
- \$0.992M Project increases funded from Reserves.
- \$0.447M minor project increases funded from savings within the capital program

Section 5 – Capital Works Program Progress

Capital Works Financial Snapshot

Portfolio Summary - ALL / EPB Status Reporting: Not Required | Optional | Required



Section 6 – Council Plan Progress

Goal 1 – Infrastructure

1.1.2.1 Subject to State Government Funding and planning permit considerations, develop construction plans for additional basketball facilities.

Q3

Progress Comment: The Planning application was made with 15 objections received. On-site meetings and follow-up correspondence were completed with objections regarding minimising environmental impacts and maximising positive biodiversity outcomes from the basketball project. A value management exercise was completed in consultation with Sandringham Basketball Association. The report was presented to the March Council meeting with additional funding approved by Council. Further design and negotiation is underway concerning car parking and associated tree removal.

1.1.4.8 Complete the design phase and approvals (planning and heritage) commence the refurbishment of the Sandringham Masonic Hall for fit for purpose community use.

Q3

Progress Comment : Planning approval not required as facility use will not alter and number of participants to remain the same. Concept design completed and submitted to Heritage Victoria (HV). HV have been issued with full documentation for their review and response.

1.1.3.1 Obtain planning approval and commence construction of the Fern Street Integrated Children’s Centre

Q3

Progress Comment : Council issued a Notice of Decision for a permit at the September Planning and Amenity Committee Meeting. Objection lodged by community members with VCAT. Compulsory Conference scheduled for 6 May 2021 and a hearing date of 9 July 2021. Project delayed awaiting outcome of VCAT decision.

1.1.3.2 Commence the implementation of the recommendations of the Brighton North Children’s Centre Feasibility Study

Q3

Progress Comment : Concept design completed and presented to site stakeholders. Head Consultant commenced March 2021 and design component commenced. Planning Consultant and the Quantity Surveyor engaged. Relocation options discussed with stakeholders pending construction commencement.

1.2.1.3 Construction of two public toilets at the following locations as identified within the Public Toilet Strategy (CP)

- Green Point (new)
- Thomas Street Reserve

Q3

Progress Comment : Thomas Street toilet is on track for practical completion.

Green Point toilet - is being redesigned to meet project sponsor requirements, in line with the Public Toilet Strategy. May not be completed by the end of the financial year.

1.3.1.1 Construct and complete the redevelopment of the Thomas Street Reserve Regional Inclusive Playground.

Q3

Progress Comment: Playground construction continues to progress well and is still on track for a June 30 2021 completion.

The look of the new playground was well received by locals with Council already receiving positive feedback about design.

Some issues with delivery of overseas sourced materials for accompanying Changing Places toilet - final completion date yet to be finalised but will likely be after June 2021.

1.3.1.2 Complete a range of Playground renewal projects across the municipality.

Q3

Progress Comment : Construction has commenced on the five playgrounds awarded for construction in January with Landcox Park and Banskia Reserve due for completion late April. The remaining three playgrounds for delivery and retrofit work, to repair damaged equipment, will be tendered in May for completion in September. Design work is progressing well for the six playgrounds to be delivered in 21/22.

1.3.2.1 Construct and complete pavilion redevelopment at the following location: AW Oliver Reserve.

Q3

Progress Comment : The building is complete (with the exception of some minor external elements). The sponsor and governance team is scheduling an opening date

**1.3.2.2 Complete the design phase for pavilion redevelopment at the following locations:
• Sillitoe Reserve • Beaumaris Reserve Sports Pavilion • Elsternwick Park South Oval 4.**

Q3

Progress Comment: Detailed design of Sillitoe Reserve pavilion is underway with the tender package expected to be finalised in June 2021. Construction of Beaumaris Reserve and Donald MacDonald Reserve are both underway and are expected to be completed by January 2022. At the 17 December 2020 Special Council Meeting it was resolved to discontinue the planned works at Elsternwick Park Oval 4.

1.3.2.3 Complete the design phase for Brighton Recreational Centre redevelopment

Q3

Progress Comment : Design continues to progress well with schematic design 90+% complete and within budget. Some minor challenges experienced with Building Code requirement for number of toilets and showers - this has been clarified by the architect and Building Surveyor.

1.3.2.4 Complete the design phase for the Beaumaris Arts Centre redevelopment.

Q3

Progress Comment : The draft design for a new Beaumaris Arts Centre was completed. However, subsequently in 2020, Council received and upheld a motion to recognise the Heritage value of the Beaumaris Arts Group and the building they funded and occupied for over 50 years.

As a result, this project returned back to the beginning of the design phase. Subsequently, the Beaumaris Arts Group committee resigned, and the project put on hold.

The AGM (Annual General Meeting) for the new committee was delayed and will now be held in early May. The delay was necessary in order to recruit for a skills-based board and finalise a program of courses for the next 12 months which will be presented at the AGM.

Council will commence discussions with the Arts Group in regard to the project following the AGM. This delay will extend the completion date for the design phase of the project however we still expect the final project delivery to be as planned/ scheduled in the 10 year capital works program.

1.3.2.5 Reconstruction of the Sandringham Athletics Track.

Q3

Progress Comment: Construction is underway on the Athletics Track with the project due to be complete in August 2021. Minor delays have been experienced after contaminated soil (Category C) was identified and mitigated.

Capital Major Projects – March 2021 Update

Major Projects Status Summary									
	Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
1	Bayside Netball Centre (Stage 1)	Plan		\$ 25,508,777	\$ 226,998	\$ 226,998	\$ 86,200	\$ 71,441	\$ 14,759
		<ol style="list-style-type: none"> 1. Council Resolution to progress with the project on the Holloway School site in partnership with Victorian School Building Authority (VSBA). Consequently, the project (in its original form at the Wangara Rd site) is to be withdrawn from the Capital Works program. 2. Environmental site investigations are being undertaken at the Wangara Rd site with the findings to feed into the Wangara Rd Masterplan project. Investigations commenced 30 March and will progress through April with a Detailed Site Investigation (DSI) Report to be prepared and submitted for auditor's review, anticipated in July. 3. The need for any additional testing/monitoring for gas emissions is dependant on the auditor's review of the DIS report. 							
2	Beaumaris Arts Centre (incl. Amenity for Tennis)	Plan		\$ 2,779,396	\$ 108,493	\$ 23,499	\$ 12,316	\$ 16,980	\$ -4,664
		<ol style="list-style-type: none"> 1. Project Control Group (PCG) decision made to hold on the design contract until the end user is known. 2. New Beaumaris Arts Group committee recently formed and intended to be ratified at the forthcoming EGM rescheduled for early May. Design process can then proceed, commencing with stakeholder briefing and rescoping, programmed for June/July. 3. Rescoping required within the new parameters of the recent heritage grading. Extent of works now limited to existing building refurbishment. 4. Site due diligence checks and investigations underway in preparation for design commencement. 							

	Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
3	Beaumaris Reserve Sports Pavilion renewal	Deliver	⚠	\$ 3,767,550	\$ 804,401	\$ 2,109,328	\$ 614,777	\$ 307,476	\$ 307,301
									
4	Black Rock Life Saving Club Pavilion renewal	Plan	⚠	\$ 5,426,830	\$ 287,871	\$ 287,871	\$ 165,672	\$ 106,558	\$ 59,114
									

	Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
5	Brighton Recreational Centre (BRC) Redevelopment	Plan	◆	\$ 11,055,181	\$ 716,964	\$ 593,964	\$ 362,833	\$ 104,197	\$ 258,636
									
6	Dendy Street Beach Redevelopment	Plan	⚠	\$ 10,606,254	\$ 215,633	\$ 859,633	\$ 184,727	\$ 279,395	- \$ 94,668
									



1. Project completed and in 12 mth defects liability period. 3mth defects inspection carried out in April, all defects being addressed and closed out.
2. Facility opened to the public in Feb 2021.
3. Maternal and Child Health service and library fully functioning.

10	Tulip Street Basketball Court Extension	Plan		\$ 10,889,285	\$ -	\$ 480,603	\$ 275,603	\$ 163,905	\$ 111,698
		<ol style="list-style-type: none"> 1. Fifteen objections to the Town Planning process received. Objections addressed in resubmitted planning application with revised design incorporating a biodiversity corridor. 2. Notice of Decision with conditions issued by Planning dept. in April. Planning Permit forthcoming. 3. Programme at risk due to prolonged town planning process and associated redesign. 4. Additional \$1.01m funding approved by Council. This followed an extensive value management process. 5. Progressing through detailed design with completion targeted for early May. 6. Carparking spaces decreased to reduce the number of trees required to be removed and to save trees of significance. 7. Starting early procurement process to send Expression of Interest (EOI) out in May. 							
Totals:				\$ 84,580,812	\$ 6,382,121	\$ 6,382,121	\$ 1,642,813	\$ 1,462,750	\$ 180,063

Status Legend

	Project on track to be delivered as planned		Project is at risk of not being able to meet current delivery plan.		Project will not be able to meet current delivery plan and replanning is underway.
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Major Capital Projects - Delivery Timeline

			Delivery Schedule (Calendar Year)														
			2021			2022			2023			2024			2025		
		Delivery															
1	Bayside Netball Centre (Stage 1)	1/06/2018 31/10/2023	Plan			Deliver											
2	Beaumaris Arts Centre (incl. Amenity for Tennis)	1/05/2019 26/07/2024	Plan			Deliver						Close					
3	Beaumaris Reserve Sports Pavilion renewal	10/09/2018 27/12/2022	Deliver			Close											
4	Black Rock Life Saving Club Pavilion renewal	21/02/2019 16/12/2023	Plan	Deliver						Close							
5	Brighton Recreational Centre (BRC) Redevelopment	1/07/2019 1/07/2024	Plan			Deliver						Close					
6	Dendy Street Beach Redevelopment	1/07/2019 31/10/2023	Plan			Deliver			Close								
7	Fern St Early Years Children's Centre/Tricks Res Upgrade	10/01/2019 21/12/2023	Deliver						Close								
8	Masonic Hall Upgrade	5/02/2019 18/12/2023	Plan			Deliver			Close								
9	Sandringham Library and MCH Redevelopment	18/03/2019 31/08/2021	Close														
10	Tulip St Basketball Court extension	1/07/2019 30/05/2024	Plan			Deliver						Close					

All Capital Project Status Dashboard

Portfolio Summary - ALL Status Reporting: Not Required | Optional | Required



Goal 2 – Transport

4.1.1.7 Implement the Bicycle Facilities Improvement program across the municipality.

Q3

Progress Comment :

- The signage and/or line-marking improvement adjacent to Beaumaris Yacht Club was completed in early March 2021.
- Protected Bicycle Lane Review was completed and reported to Council in February 2021.
- Line-marking along the Bay Trail identified for intervention was completed in January 2021.
- The design tender award for Bay Trail between Brighton Beach and Normanby St feasibility and Spink St shared path widening was awarded in March 2021.
- Bicycle Parking infrastructure was installed on Bay Street, Hampton Street, and rear of Dendy Beach Life Saving Club (temporary and removable infrastructure that can be used elsewhere). Recent enquiry for more bicycle parking requested in Sandringham activity centre. Opportunity at this location is being investigated.
- The reinstatement of MetroCount Bay Trail survey device on the Bay Trail is ongoing. Expected to be completed by June 2021.

2.1.1.8 Construct the Thomas Street Pedestrian signals

Q3

Progress Comment Design plan prepared. Due to discovery of a Melbourne Water (MW) underground culvert asset running parallel to the pedestrian crossing infrastructure, Councils are required to lodge a permit application with MW which has been challenging, which compounds delays. Once MW approval is received, submission of plan to Department of Transport (DoT) for their approval is required. Communication letter to adjacent property owners/occupiers is planned for 2 April 2021. After approval is received from DoT, project will be formally handed over to Glen Eira City Council for delivery of physical works. Given the challenges the project faced thus far, it is very unlikely the works will be completed by end of this financial year.

2.3.1.1 Provide bicycle parking in public locations where there is an identified need such as shops libraries and sports clubs

Q3

Progress Comment: : Between June 2020 – March 2021, 10 bicycle hoops have been installed at the following locations - Bay St activity centre (works completed), adjacent to 1 Bay St (pending on supply and installation), Hampton St activity centre (works completed) and foreshore B3 carpark (pending supply and installation). A further 2 - 4 bicycle hoops are being investigated for Balcombe Road and Church Street intersection and Sandringham activity centre.

2.3.1.2 Develop a network of well-connected bicycle routes

Q3

Progress Comment: Bicycle sharrow linemarking* works on Worthing Road has commenced. Further sharrow linemarking is proposed for Hightett Road and Martin Street between the Bay Trail and St Kilda St for delivery in 2021/22.

Works to revisit the bicycle path in front of Middle Brighton Baths addressing the post construction road safety audit findings has commenced. It is anticipated the associated works will be completed before June 2021.

*Sharrows are pavement markings that improve cycling safety on streets that are too narrow for traditional bike lanes. These markings indicate to drivers that the road is a preferred bicycle route, and that they should be prepared to share the road with cyclists.

2.2.1.1 Implement an advocacy action plan for bus routes, commuter parking (including bicycle parking), and the Cheltenham station redevelopment

Q3

Progress Comment : Bus Routes - Further advocacy is being undertaken with the Suburban Rail Loop and via the Metropolitan Transport Forum who have bus routes listed as a priority in their strategic plan. A recent success in this area relates to the 1-year trial of rapid service being provided for bus route 246.

Commuter Parking (including bicycle parking) – Advocacy relating to commuter parking is ongoing however progress made thus far has been

slow. Recent meeting held on 19 March 2020 with a Federal Government representative suggests an update will be provided to Council by the end of April. Advocacy has been undertaken directly with the Federal Member Tim Wilson's office and with a letter sent to the Victorian Transport Minister seeking to have consideration of these projects sped up.

Cheltenham Station Redevelopment – Most of the LXP works at Cheltenham are now completed except the multideck carpark on the Kingston municipal boundary. The asset handover process i.e. relating to the Shared User Path has commenced and on site inspection confirmed most issues/defects have been addressed. There are outstanding items which the community raised previously that are yet to be responded to by LXP. These issues were raised directly with LXP, and Council's role is to observe and intervene where required.

Goal 3 – Housing and neighbourhoods

3.1.1.2 Report to Council on a proposed planning scheme amendment to introduce mandatory height controls for the Bayside Small Neighbourhood Activity Centres subject to the Minister for Planning’s approval.

Q3

Progress Comment : Amendment C126 was gazetted on 24 September 2020. A report will be presented to Council in 2021 on options to move forward and continue to pursue mandatory height controls in Bayside's Small Activity Centres.

3.2.1.1 Report to Council on the proposed Planning Scheme Amendment to implement the relevant recommendations of the Pennydale Structure Plan into a Planning Policy

Q3

Progress Comment : A report was presented to Council at its 18 August 2020 Ordinary Meeting rescinding the Pennydale Structure Plan and abandoning its implementation. A report was presented to Council in December 2020 by the Environment, Recreation and Infrastructure Division on how particular actions from the Structure Plan unrelated to planning policy changes may be incorporated into other projects. Action now completed.

3.4.1.1 Complete the implementation of an effective and efficient development application process that facilitates greater certainty for applicants and objectors and encourages compliance with development controls

Q3

Progress Comment : The Statutory Planning Team has been working toward finalising the first round of improvements to ensure that it continues to provide a high quality and responsive service to its community. The current focus on providing enhancements for our customers include:

1. Pre Application Service. (completed)
2. Process review and re-engineering (completed)
3. Increase online application options (completed)
4. Improved Online Application Tracker (product in operation, though enhancements are pending software upgrades)
5. Online objection/submissions (completed)
6. GIS application mapping (system ready to be launched)
7. Section 173 agreement process review (being finalised)
8. Branding and Template upgrade (in progress)

The Statutory Planning Team service has focused on the timeliness of

decision making which has resulted in the a strong and increasing performance. In Q3 84% of all decisions were made within the Statutory Timeframe.

3.4.1.2 Develop a Local Environmental Sustainability Development (ESD) policy)

Q3

Progress Comment : Department of Environment, Land, Water and Planning (DELWP) is developing an Environmentally Sustainable Design (ESD) policy framework and therefore the project has been delayed to support integration with DELWP directions.

3.5.1.1 Report to Council on the outcomes of the advocacy action plan completed in relation to improving social and affordability housing in Bayside.

Q3

Progress Comment : The Manager Urban Strategy has continued her involvement and advocacy with DHHS to influence development outcomes at New St Public Housing Renewal Program. A report on progress of advocacy measures will be presented to Council in Q4.

3.5.1.2 Investigate the implementation of the Home for Homes (or similar) initiative to deliver social and affordable housing outcomes through the Planning Application process.

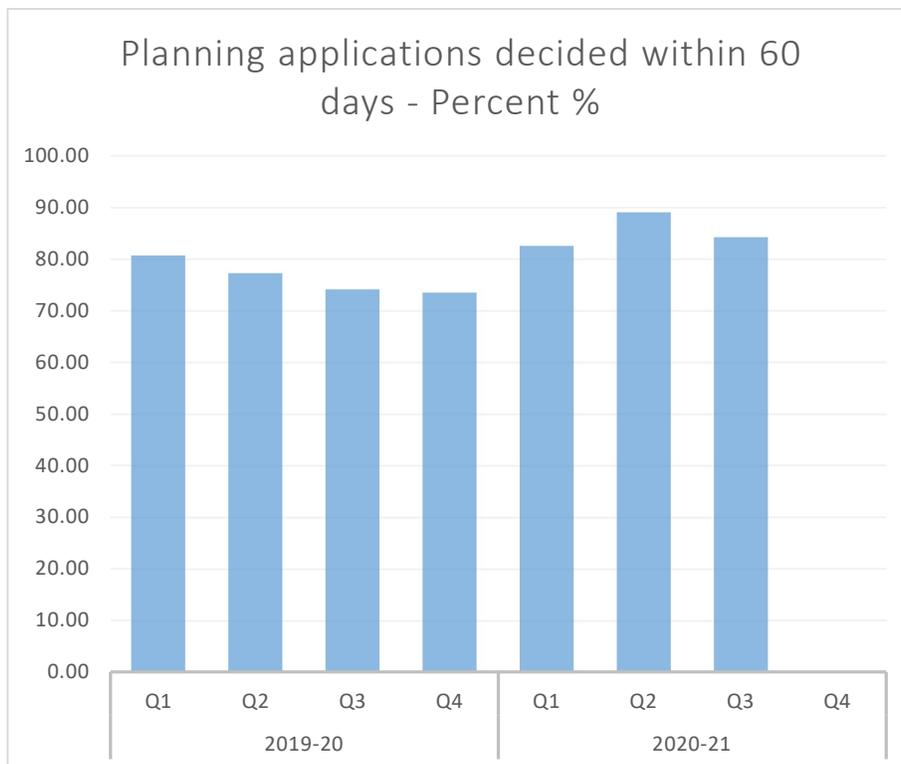
Q3

Progress Comment : Council supported implementation of Planning Permit Conditions to assist the delivery of the Homes for Homes initiative at the September Ordinary Meeting of Council. A Section 173 Agreement template and permit conditions have been drafted to implement this outcome.

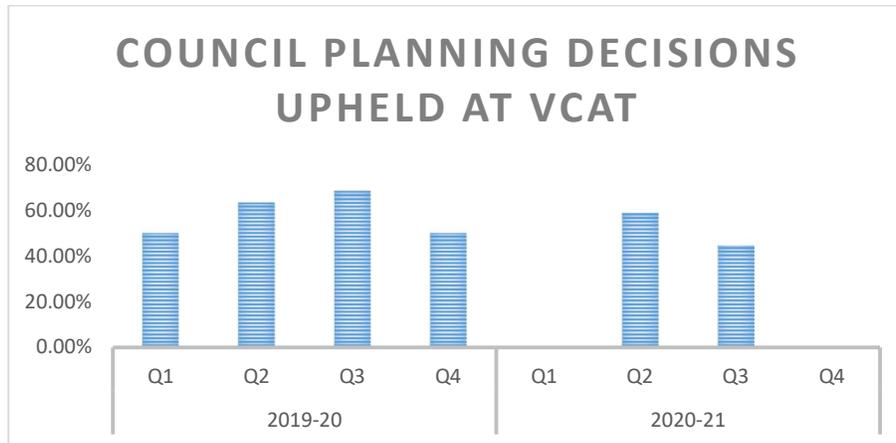
Service Data



Time taken to decide planning applications - DAYS



Planning applications that are decided within 60 days - PERCENT



Planning decisions upheld at VCAT - PERCENT

Goal 4 – Open Space

4.1.1.3 Commence construction of Phase 1 of the Elsternwick Park Nature Reserve

Q3

Progress Comment : Works have begun to excavate the chain of ponds themselves. 7 ponds, 2 billabongs and a soak have been excavated within the Reserve. A tender has recently been released to install pumping equipment and complete the landscaping component of the ponds. This will be the final stage of delivering the chain of ponds. The chain of ponds are anticipated to be completed and operational in September 2021.

A design catalogue has been produced that will inform the type and scale of furniture to be installed within the Reserve. A landscape designer has been appointed to map out how the Reserve eastern edge will be developed. These works are due to be completed in April 2021 and a tender to construct this section of the Reserve will be launched soon after.

A maintenance shed on site has been repurposed for us by the associated volunteer group. This will allow volunteers to propagate plants that will be planted directly into the Reserve.

Planting works have so far been completed along the Reserves western boundary. These plantings have thrived as an irrigation system was also installed.

4.1.1.4 Continue the implementation of the identified actions within the adopted foreshore masterplans: - Brighton Beach to Ferdinando Gardens; Sandringham Beach and Gardens; Black Rock Foreshore; Red Bluff to Half Moon Bay; Foreshore Protection – North Road to Head Street.

Q3

Progress Comment :

• Brighton Beach to Ferdinando Gardens:

100% / Complete

All planned works completed this period.

Works included two new beach showers, one new drink fountain, two new bike racks at Hampton Life Saving Club (HLSC), realignment of shared path over Beach Road rail tunnel, two new bike hoops at rail tunnel and two new DDA parking bays at the B5 carpark (Hampton).

• Sandringham Beach and Gardens:

80% / underway

A Cultural Heritage Management Plan (CHMP) is underway to govern the installation of new foreshore fencing and furniture such as benches and paths.

• Black Rock Foreshore:

80% / underway

A final location has been chosen for a new public toilet and investigation works are underway to determine how to connect the toilet to the relevant services (power, water and sewer). The project team are determining if a Cultural Heritage Management Plan (CHMP) is required for this new location.

• Red Bluff to Half Moon Bay:

70% / underway

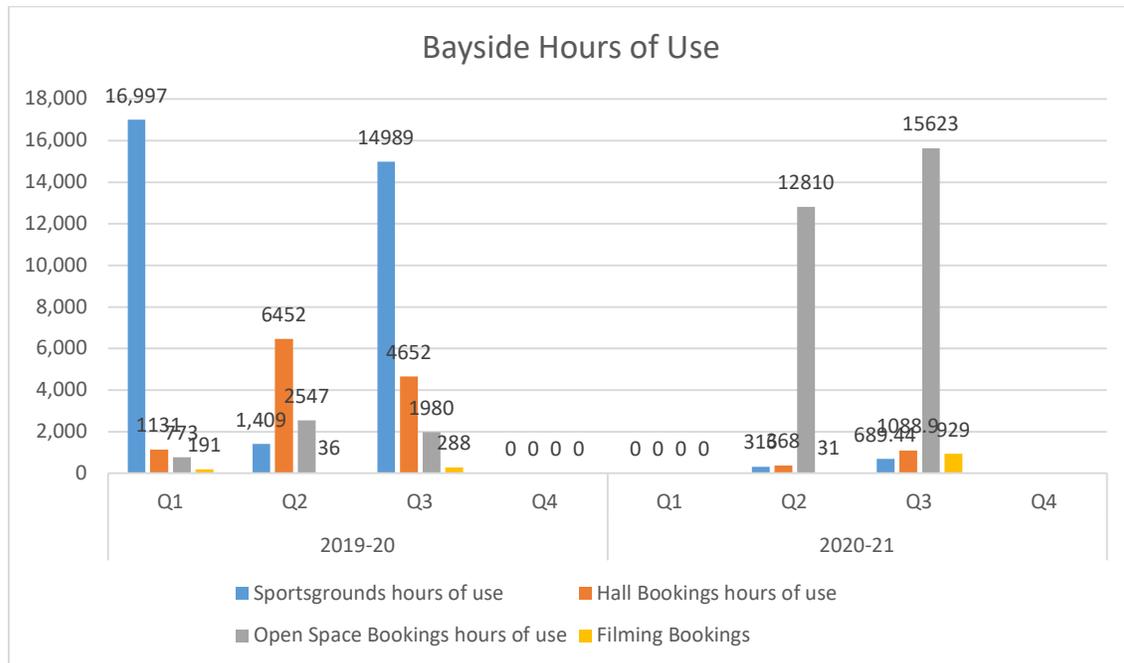
Design works completed for a number of aspects of the Masterplan, including retaining wall on beach access path, upgrade of ramp and pedestrian crossing at the B15 carpark and upgrades to the B14 carpark ramp. Following these design works, construction will begin once tenders are released and reviewed.

• Foreshore Protection – North Road to Head Street:

80% / underway

This is the first year of the North Road Masterplan. Design for potential lighting solutions is underway.

Service Data



Bayside hours of use for:

Sportsgrounds, Hall Bookings, Open Space, Filming Bookings

Due to COVID-19 operational restrictions, use of sporting and public facilities remained very limited in the January – March quarter.

However, the Open Space bookings continued to increase as business previously using indoor facilities continued to operate outdoors such as gymnasiums (rise in personal trainers) and dance schools.

Goal 5 – Environment

5.3.1.21 Purchase carbon offsets to maintain verified carbon neutrality status for Council's operations.

Q3

Progress Comment : Following the purchase of 14,140 carbon offsets, certification from the Federal Government’s Climate Active Carbon Neutral Standard program was received on 11 December 2020 and presented to Council at the Special Meeting of Council on 17 December 2020. Council committed ongoing resources and requirements to maintain carbon neutrality for future years and also allocated \$100,000 in the 2021-22 and forward budgets to cover both the carbon offsets and the verification and certification costs. Action complete.

5.3.1.22 Develop a Climate Emergency Action Plan

Q3

Progress Comment : Completed The Climate Emergency Action Plan was adopted unanimously at the 15 September 2020 Ordinary Council Meeting. Action complete.

5.3.1.23 Advocate for the underground of power-lines

Q3

Progress Comment : The Statutory Planning Department is currently implementing planning permit conditions requiring the undergrounding of power lines in new large scale developments. A special focus has been placed on activity centres to improve amenity. Implementation of a special charge scheme program which allows residents the opportunity to elect streets where undergrounding of powerlines may be desired is currently in development and will be finalised in Q4.

5.1.1.4 Actively participate in the Association of Bayside Municipalities, and advocate to DELWP to encourage projects and funding to improve the health of the Bay

Q3

Progress Comment : Continued attendance at ABM events that have been hosted digitally since COVID restrictions have been introduced.

Discussions / knowledge sharing with ABM staff regarding a future foreshore access program.

5.1.1.5 Actively advocate to State and Federal Governments on Climate Change and participate on sector Working Groups.

Q3

Progress Comment : In Q3, officers supported: submissions from Bayside CC, CASBE and SECCCA to the DELWP 'ESD of buildings and subdivisions Roadmap' paper; and advocacy to the Victorian Government on the "Purple Pipeline" recycled water project.

A Notice of Motion was raised on 16 March following the SECCCA Councillor Advisory Group meeting, on a motion to the MAV State Conference 2021 re 'SECCCA – Climate Change policy and advocacy development'. This Notice of Motion was circulated via SECCCA to all Greenhouse Alliance members.

5.2.2.4 Implement energy efficiency and renewable energy initiatives at 4 Council buildings per year

Q3

Progress Comment : Solar panels were installed at East Beaumaris Kindergarten on 13 February. 4 solar installations have been prepared for delivery in Q4. The solar power system from Donald McDonald Reserve pavilion was removed and will be installed at Destructor Reserve pavilion in Q4. Energy efficiency improvements have been completed at 6 Council buildings, including Hampton Library, Black Rock Civic Hall, Brighton East MCHC, North Brighton Playhouse, Highett Neighbourhood House and Brighton Senior Citizens Centre. Works included indoor and outdoor LED lighting replacements and better sealing of buildings. Energy efficiency works are scheduled for 5 more buildings in Q4.

5.2.2.5 Implement 4 initiatives to reduce water consumption in Council's operations and improve stormwater quality to the bay.

Q3

Progress Comment : Water efficiency measures have been completed at 3 Council buildings, including Brighton and East Beaumaris Men’s Sheds, and the Depot Nursery. Works included replacement of kitchen and bathroom tap aerators, replacement of tap-sets and upgrades to low flush toilets. Water efficiency works are scheduled for 5 more buildings in Q4. Design and delivery of a stormwater harvesting project in Middle Crescent, Brighton commenced in Q3. The project will irrigate mature trees and alleviate impacts of climate change.

5.2.1.3 Progress the establishment of an alternative waste processing facility in Melbourne's south east in collaboration with the Melbourne Metropolitan Waste and Resource Recovery Group and other councils in the region.

Q3

Progress Comment : After the competitive process attracted 30 expressions of interest, three tenderers have been shortlisted, including Veolia Environmental Services Australia Pty Ltd , Sacyr Environment Australia, and Pacific Partnerships and REMONDIS. No decisions have been made yet regarding the type or location of any facilities. This will be identified late in the procurement process. It is expected that one or more 20 to 25 year contracts will be awarded by 2022, with construction starting in 2023.

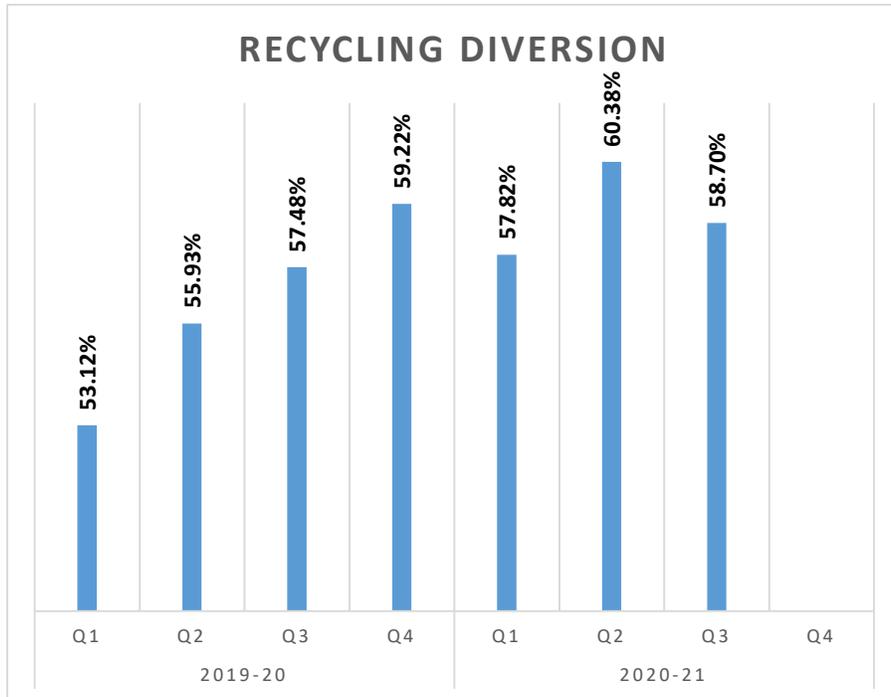
The new facilities are expected to attract investment of around \$650 million and create temporary jobs during construction and permanent operating jobs.

5.4.1.1 Implement a Local Law smoking ban for all Bayside beaches and Ricketts Point Marine Sanctuary

Q3

Progress Comment : Implementation of the Ban has been completed and Project closed. The new restrictions will be enforced as Covid restrictions ease and activity on the beach resumes through the warmer months.

Service Data



Recycling diversion – PERCENT

During the quarter COVID-19 restrictions were only easing in the final month, and increased people living and working from home, there was an increase in waste and reduced diversion to recycling.

Goal 6 – Local Economy

6.2.1.15 Implement COVID-19 recovery plan to re-establish and strengthen vibrant shopping strips and local employment once social distancing requirements are relaxed.

Q3

Progress Comment : The first stage of the Bayside Rediscovery campaign to support the reactivation of our activity centres started implementation when restrictions started to ease. Initiatives implemented included the implementation of footpath expansion (spacelets) and additional outdoor dining opportunities, social media campaigns and training support for our 7 larger centres, improvements to the Bayside Business Directory, Shop Local campaign and Christmas decorations and associated initiatives.

6.1.1.6 Continue to implement initiatives within the Graffiti Management Plan 2018.

Q3

Progress Comment : The implementation of the ISMMF graffiti management program has been delayed due to COVID-19 and the State Government delaying the release of funding to the 6 Councils that are part of this program, the funding will become available from July 1st 2021.

Bayside City Council has now taken the lead role in coordinating the process from this point forward for the ISMMF group that was previously managed by the City of Stonnington.

Over the next 9 months Bayside will finalise the MOU's with all the Third Party Authorities (Power Corp, VicRoads, Australia Post etc.) which will allow the removal of Graffiti from Third Party Assets.

A Working for Victoria grant application has been successful to the State Government, recruitment for a number of roles that relate to the Graffiti Management Plan will commence in April 2021.

Strong bonds have also been formed with Neighbourhood Watch Beaumaris to tackle graffiti on private property and the Hampton Hill Mural has been completed.

6.4.1.1 Award the works contract and commence delivery of the Dendy Street Beach Master plan improvements, including the new lifesaving pavilion. (Subject to Supreme Court Action)

Q3

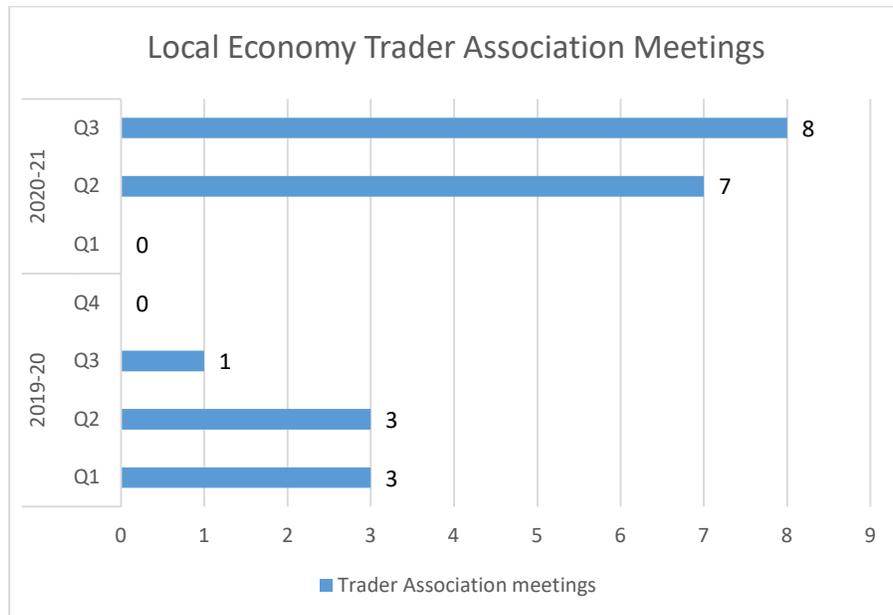
Progress Comment : Supreme court action resolved with favourable outcome. Noting there is still the opportunity for a further appeal if the applicant was to apply. Design is continuing and tender documentation to be resolved in Quarter 4 with construction estimated in late Quarter 1 or Quarter 2, 2021/22 assuming no further legal action.

6.4.1.2 Implementation and monitoring of the car parking sensor and signage trial in Church Street

Q3

Progress Comment : All the project components, except for one dynamic sign, are currently in operation. Ongoing difficulty arranging the last sign to be installed as it needs to be connected to mains power and mounted on an existing United Energy pole. Final sign expected to be finalised in Quarter 4.

Service Data



Trader Association Meetings

Bayside Business Network (suspended)

Due to COVID-19 operational restrictions, Bayside Business Network events remain suspended, with a plan to recommence later in the year.

Trader Association meetings remain on line and are well attended. Service effort continues to focus on Bayside Local Economy Recovery and Reactivation Plan to support the local economy in our activity centres as restrictions continue to ease. Initiatives include:

- outdoor dining and footpath expansion opportunities (including 16 spacelets)
- additional reactivation initiatives
 - Rediscover Bayside Campaign
 - Social media campaign
 - Shop Local Campaign
 - Online Business Directory improvements
- waiver of Food Act Fees, Public Health Act Registration fees and Street Trading Permits.

Goal 7 – Community Health & Participation

7.4.1.17 Implement Year 2 activities of the Women’s Charter Action Plan

Q3

Progress Comment : The purpose of the Women’s Charter and the action plan is to promote gender equity, diversity and women’s participation in active citizenship. The Women's Charter actions for 2020 have progressed despite some COVID-related challenges (ie. sporting club disruption). Gender awareness training for Councillor's has been delivered in March 2021 as part of the new Councillor Induction Program.

In addition to this 60% of participants (50 people) of our Developing Engaged and Empowered People (DEEP) Program are emerging female leaders and are therefore engaged in program for developing current and future leaders within the organisation.

In 2021 and beyond, it is intended that we will continue Council’s commitment to the Charter through the implementation of actions and outcomes of the Gender Equality Act and Action Plan.

7.2.1.1 Commence a review of the Bayside City Council Local Law No: 2 Neighbourhood Amenity.

Q3

Progress Comment : The Local Law review is progressing in line with the project timeline.

Initial community engagement and consultation on the current local law and 8 new ideas during August and September 2020 informed the drafting of a new Local Law. The new draft Local Law was presented to Council on 17 December 2020 and Council resolved to commence the statutory process for community consultation on the draft Local Law for 1 February to 5 March 2021. Hearing of submissions is taking place on 31 March and 14 April. A subsequent report to Council is planned for 18 May for Council to consider submissions and adopt the proposed Local Law.

7.2.1.2 Commence a review of the Bayside City Council Domestic Animal Management Plan

Q3

Progress Comment : Commencement not planned until Q4 and will be completed in financial year 2021-22.

A request to defer the review to 2022 has been sent to Animal Welfare Victoria and we are awaiting a response.

7.1.1.1 Implement the Wellbeing Plan (W.A.A.A) to ensure that it includes increasingly rigorous indicators of community health and wellbeing and measurable and actionable activities for: Early Years, Youth, Healthy Ageing and Healthy Community, with particular focus on the following activities: Deliver mental health first aid training sessions to schools, parents and community groups.

Q3

Progress Comment: Delivery of the current Wellbeing for All Ages and Abilities Strategy (WAAA) is on track and will be completed in October 2021. The following key activities have been delivered this quarter: leading the planning and delivery of a re-engagement activities at Bayside Public Housing Estates; coordinating the reactivation of council volunteers, the delivery of the Food and Mood social media campaign and the implementation of the Disability Access and Inclusion Advisory Committee. A year 4 progress report will be reported to Council in October 2021.

7.1.1.34 Undertake the development of the Municipal Public Health & Wellbeing Plan 2021-2025

Q3

Progress Comment : Community engagement and stakeholder consultation is currently underway, with the first phase of consultation completed in February 2021. During this phase over 700 residents and community organisations provided feedback on the health and wellbeing priorities for Bayside over the next four years. Phase two of consultation will be completed in late April 2021, with an agency workshop organised with key organisations in Bayside. Both phases of consultation will help inform the development of the new MPHWP. A community engagement report will be submitted to Council in June 2021.

7.1.1.35 Implement the commissioning of 1 Public Art Piece within the municipality

Q3

Progress Comment : : The 20/21 Art installation project has been agreed by Bayside's Art Advisory Committee and Council and will take place at Peterson Street Reserve:

Following the recommendation from the Art Committee to Council: That Council officers commence the Public Art procurement process to commission a public artwork for Peterson Street Reserve, Highett with a budget of \$80,000, a site review was completed in February to determine the location.

A Community Engagement process has commenced with a Have Your Say consultation, based on site 2 agreed by the committee at Peterson Street Reserve. Project on track to achieve commissioning of public art piece by end of June.

7.1.1.36 Implement Year 2 activities of the Reconciliation Action Plan

Q3

Progress Comment : Due to the reallocation of New Initiative Program funding, the second year (Innovate) Reconciliation Action Plan (RAP) was not developed. This decision was endorsed by Council and Reconciliation Australia, to ensure adequate resourcing to produce a meaningful Innovate RAP.

Incorporation into Innovate RAP is now deferred to 2021/22

7.1.1.37 Undertake the COVID-19 response activities to support the aged and vulnerable members of our community to respond to and recover from the impacts of COVID-19

Q3

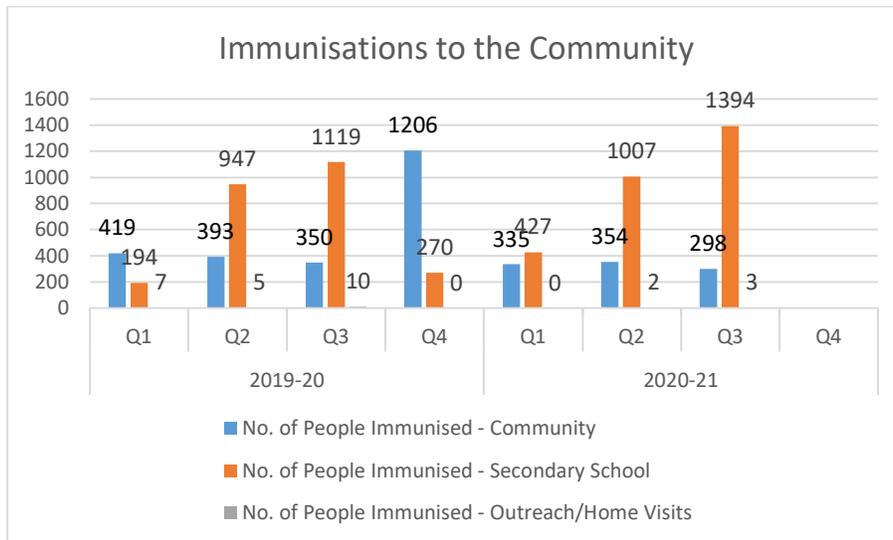
Progress Comment : A local support network of community based organisations established. Council telephone relief line for community members experiencing vulnerability established and ongoing. Dedicated Council staff member appointed to support people experiencing loneliness and/or isolation. Food relief, welfare calls, social connection, care packs and other practical supports available through Council and community based organisations. Council is a participant on the Monash South East Planning Committee for the roll out of COVID-19 vaccine.

7.3.1.1 Recognise youth participation in volunteering through biennial Youth Awards Program

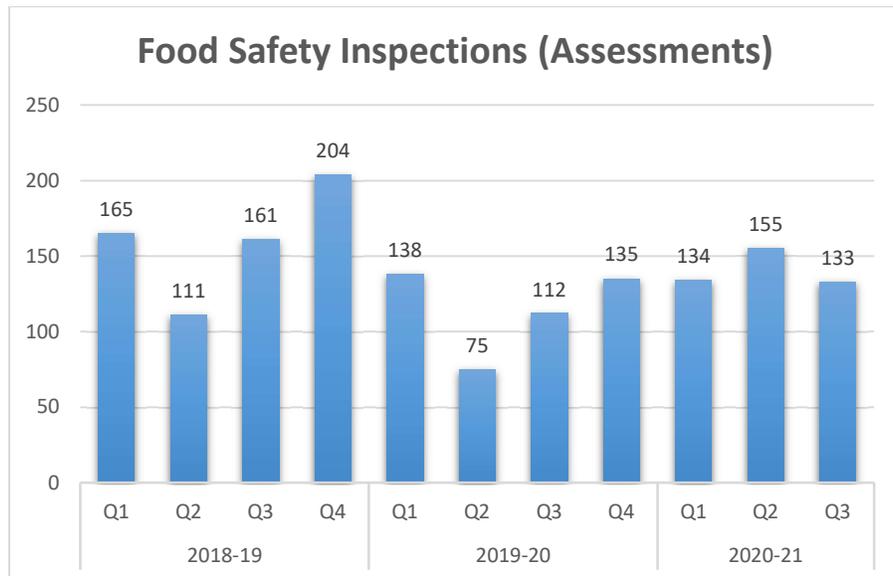
Q3

Progress Comment : Youth Awards evening scheduled 28 April 2021. 30+ nominations received across five categories, acknowledging the contribution young people make to the Bayside community. Invitations to nominees distributed with strong interest in attending the evening celebration.

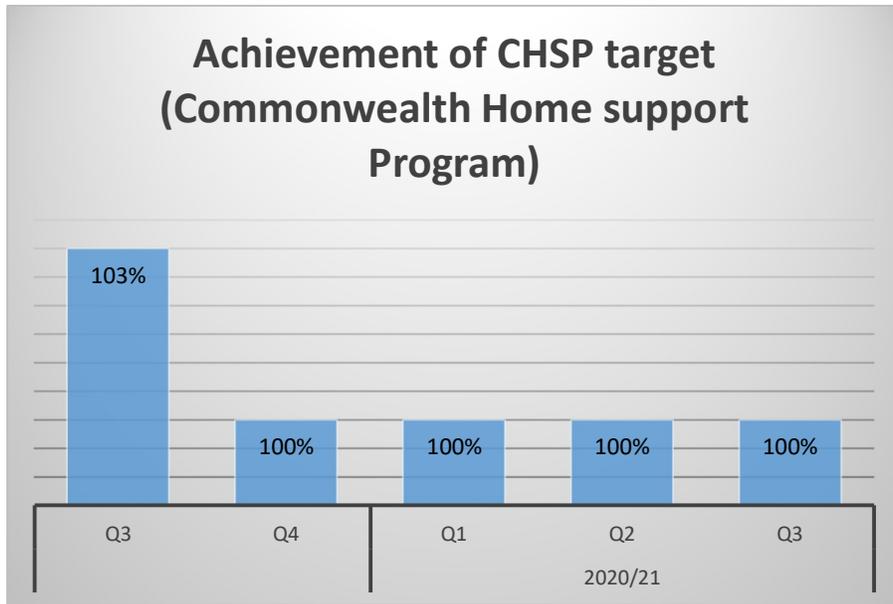
Service Data



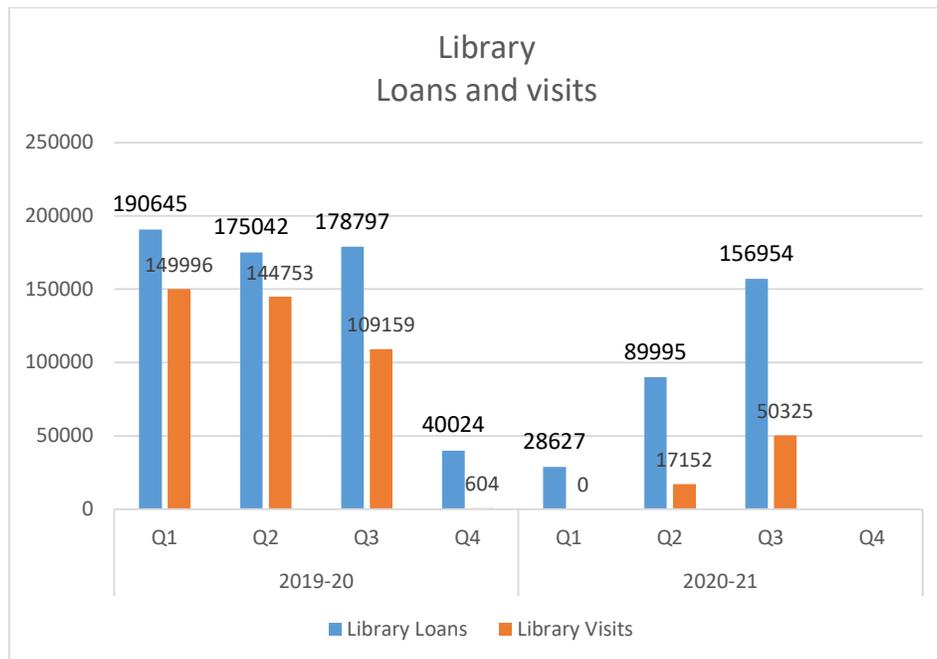
Immunisations Program for Bayside Community – NUMBER OF PEOPLE



Food Safety Inspections completed for Bayside

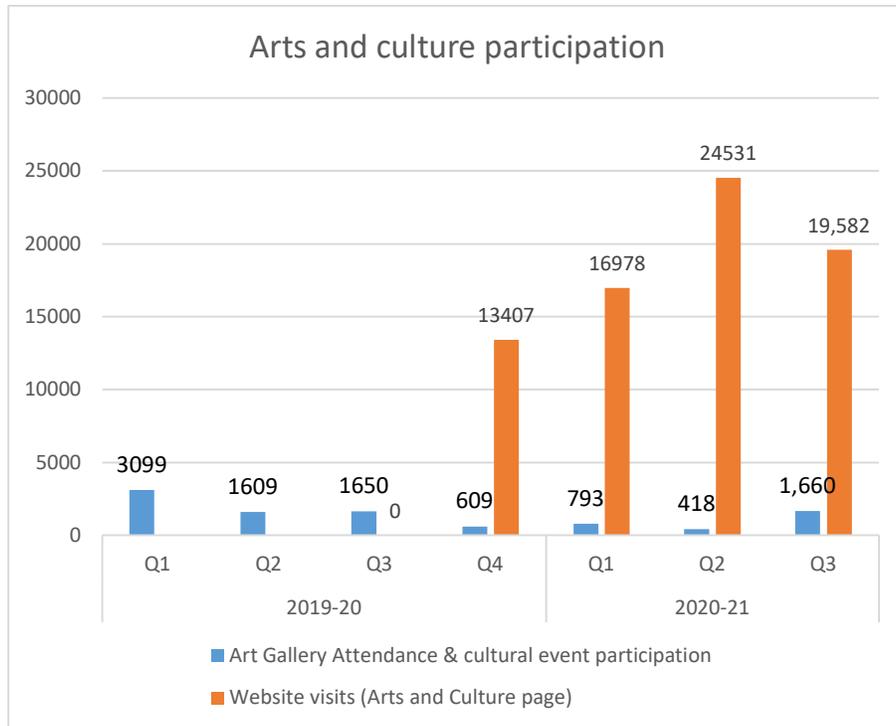


(Commonwealth Home support Program) delivers in home care funded by the Commonwealth – target 100% of funding used.



Library loans at all Bayside City Council Libraries

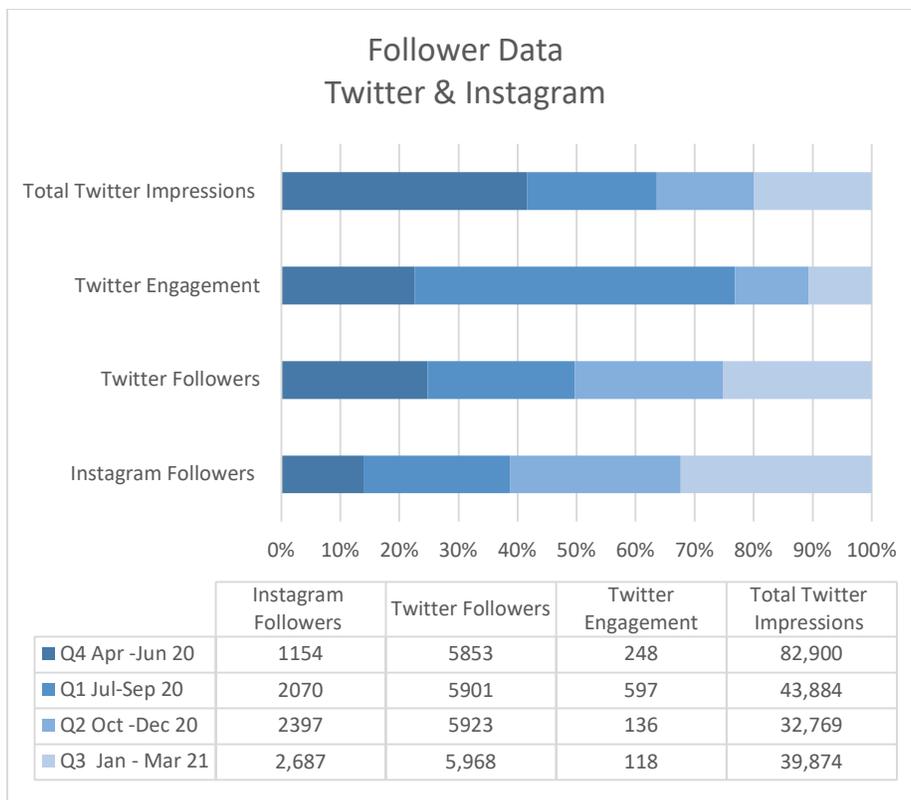
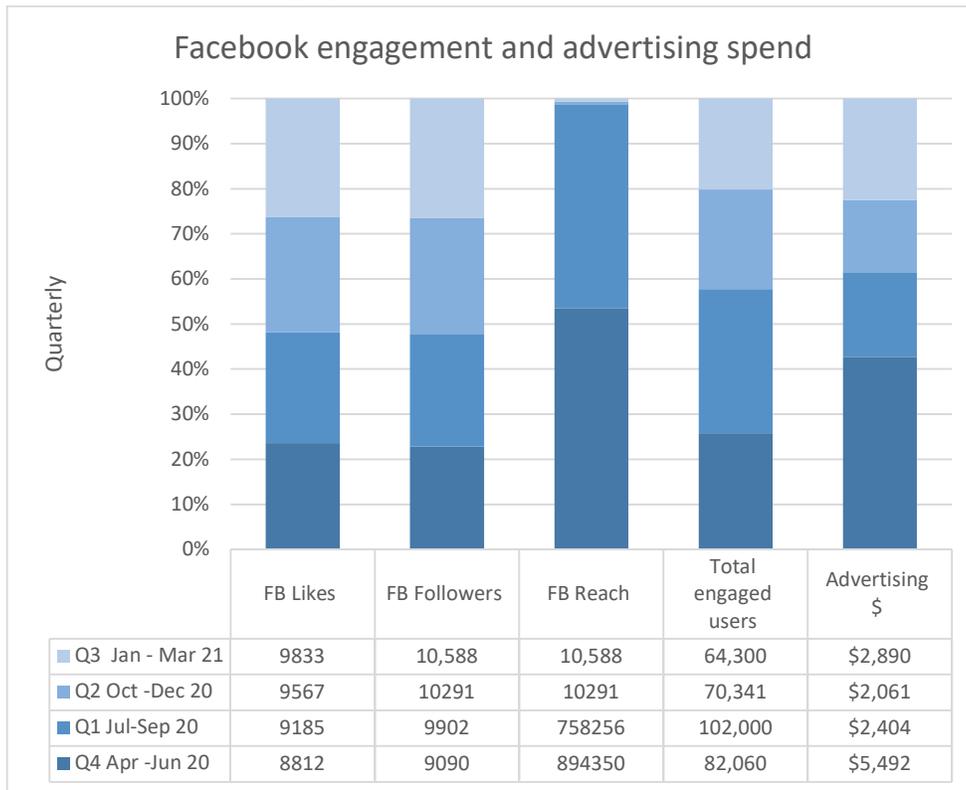
Library loans and visits are low as a result of Library closures due to COVID-19 restrictions; including snap lockdowns in January and February but are slowly recovering as libraries reopen.



Number of visitors to the Bayside Art Gallery /attendance at events including on line & website visits

Art Galleries are now able to reopen and have seen a strong response to exhibitions. Website engagement continues to increase with special online content provided during the quarter, designed to support and align to Rediscover Bayside.

Communications & Engagement Summary



Goal 8 – Governance

8.3.2.3 Conduct the 2020 Election process in conjunction with the VEC.

Q3

Progress Comment : Election process completed.

8.3.2.4 Develop and implement a comprehensive Councillors' Induction Program.

Q3

Progress Comment : Councillor Induction Program has been completed.

8.3.2.5 Develop the 2021-2025 Council Plan (CP)

Q3

Progress Comment : Draft Council Plan has been completed and ready to be shared with the community panel

8.3.2.6 Implement legislative changes as a result of the new Local Government Act

Q3

Progress Comment : Council adopted the key legislative requirements by Stage 1 for 1 September 2020 , 24 October 2020 and 1 March 2021. Next event for Stage 1 is due 24 April which Council has already completed.

8.3.1.8 Finalise in partnership with the community, the development of a community Vision for Bayside to be presented to Council for endorsement. Following Council endorsement, integrate the future aspirations of the community, contained in the Vision, into our strategic & capital planning, and budgeting process; re-align our advocacy priorities as appropriate.

Q3

Progress Comment : The draft vision document was presented to the last Council for noting in August 2020. This document and process was then shared with the new council in December 2020 along with the background to the project. The new Council endorsed this document in February 2021. The Vision continues to be rolled out across the organisation and consideration was given to this document in service planning process and

as a part of the integrated planning framework, and a community launch is being planned for May.

8.4.1.2 Implement the advocacy strategy and framework by:

- **Embedding the advocacy framework and strategy into the organisation, and**
- **Delivering on Council’s currently identified advocacy campaigns, such as car parking, transport, and warm water pool.**

Q2

Progress Comment : The Advocacy Strategy and Framework has now been endorsed by both Executive (ET) and the Councillors. Three key advocacy priorities were presented to Councillors at the February workshop, and are in line with Bayside 2050 Community Vision priorities. These themes were supported by the new Council and will be referenced in the new Council Plan. A communications plan has been developed and will ensure regular updates will be shared with ET, Councillors and the wider community. Work continues with internal stakeholders to both capture BAU advocacy activity for reporting, and for the organisation to move toward advocacy being delivered in a coordinated way via the Communications and Engagement Department.

Taking this strategic approach to our advocacy priorities will increase opportunity for success in the lead up to the next State and Federal Elections. To successfully continue to build on our relationships with our local politicians a plan of regular meetings, key messages and collateral has been developed and invitations for these meetings are underway.

8.1.1.12 Review and adopt Council’s Long Term Financial Plan and Annual Budget to ensure Council’s long-term financial sustainability

Q3

Progress Comment : LTFP modelling for the 2021/22 operating and capital budget presented to Councillors in February 2021. These LTFP settings were endorsed at the Councillor workshop.

A First Draft expected to be completed 30th April and will form part of the deliberative panel engagement process.

8.2.1.60 Deliver Year 2 activities of the Digital 24 Month Roadmap.

Q3

Progress Comment : External contractors have been appointed for the website redevelopment and work has commenced. There have been some delays in commencing this project due to resourcing, and it is now expected that the major works to the website will be delivered by September 2021.

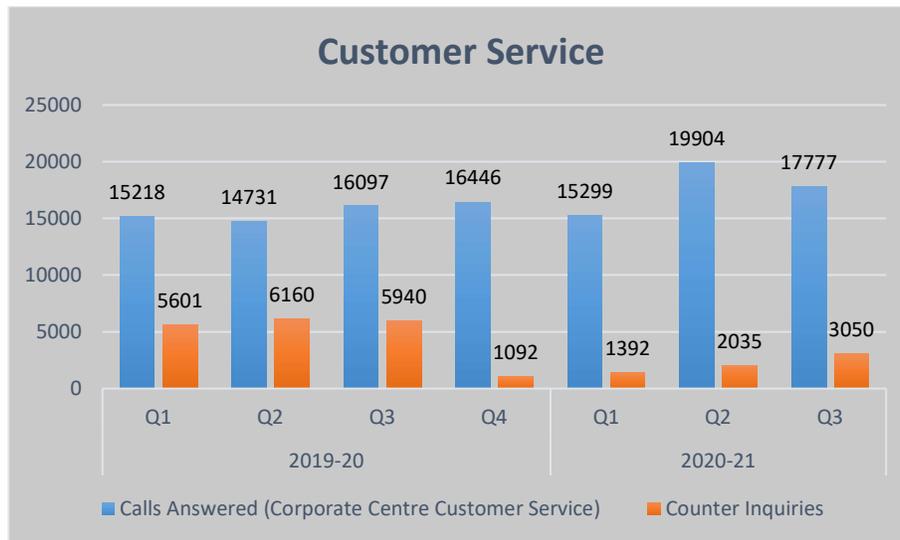
This major project will improve the stability and security of our website and help bayside as it steps towards becoming sector leading in 2024.

8.2.1.61 Deliver Year 2 of the Customer and Community Centricity Project to improve the community's experience in dealing with Bayside

Q3

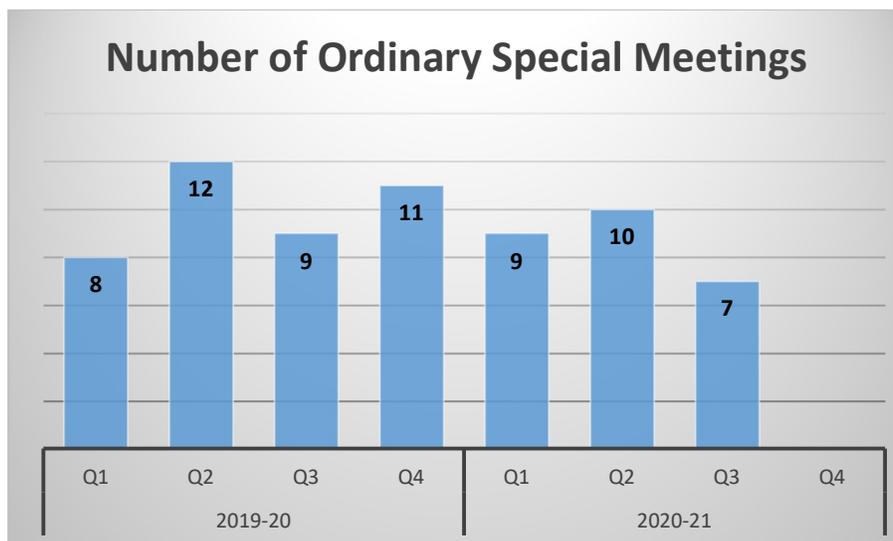
Progress Comment : The project has delivered a tool for measuring our commitment to customer centricity. A survey using the tool has been conducted and feedback presented to the organisation for incorporation into the service planning process. Capacity and priority to enable full rollout has been hampered due to COVID-19. The next stage of this project is under discussion with Executive Team.

Service Data



Customer Service Calls and Inquiries received at reception – Corporate Centre

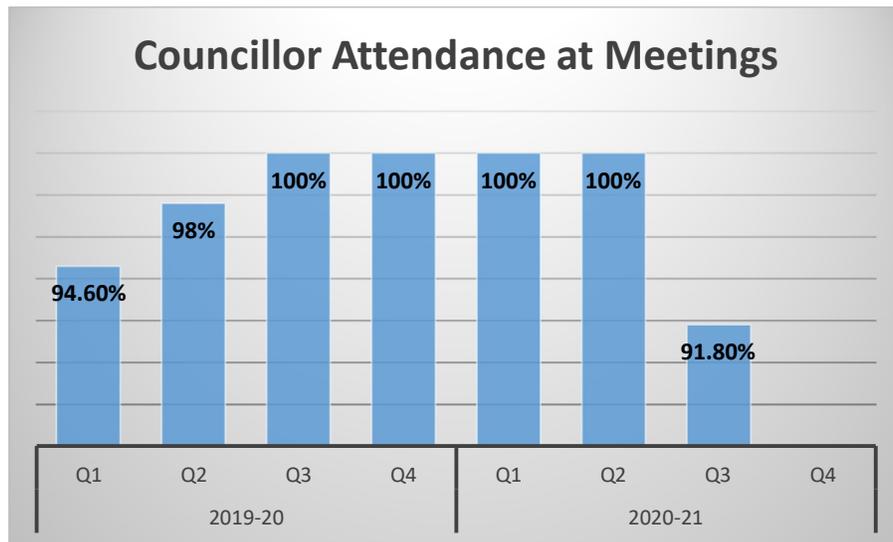
The Corporate Centre has continued to close to the public due to COVID-19 snap lockdowns in January and February, resulting in limited counter enquiries and continued increase in volume of service calls.



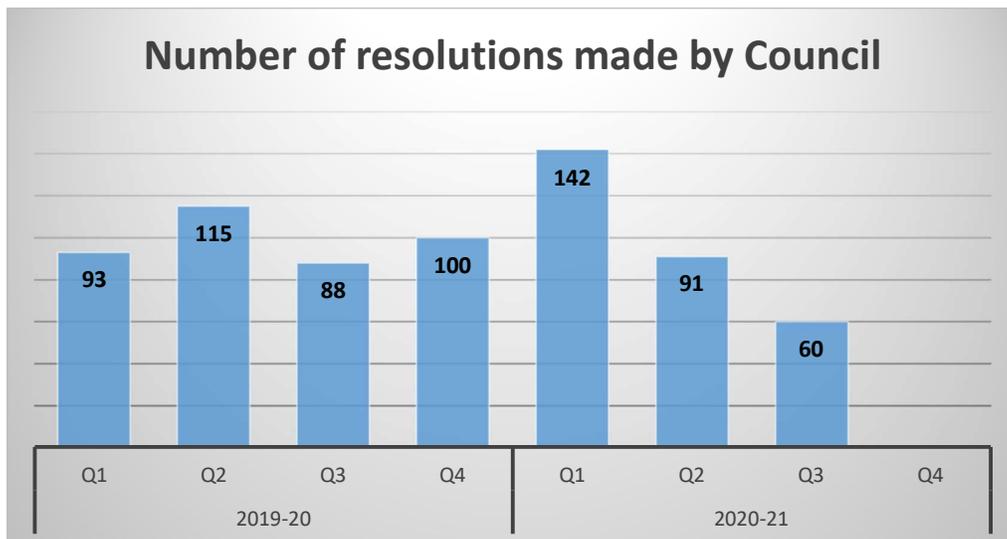
Information in Graph includes all formal meetings of Council:

Ordinary Meetings , Special Meetings , Planning & Amenity Committee Meetings

Section 223 Special Committee Meetings



Quarterly data includes percentage of Councillor attendance at formal meetings.



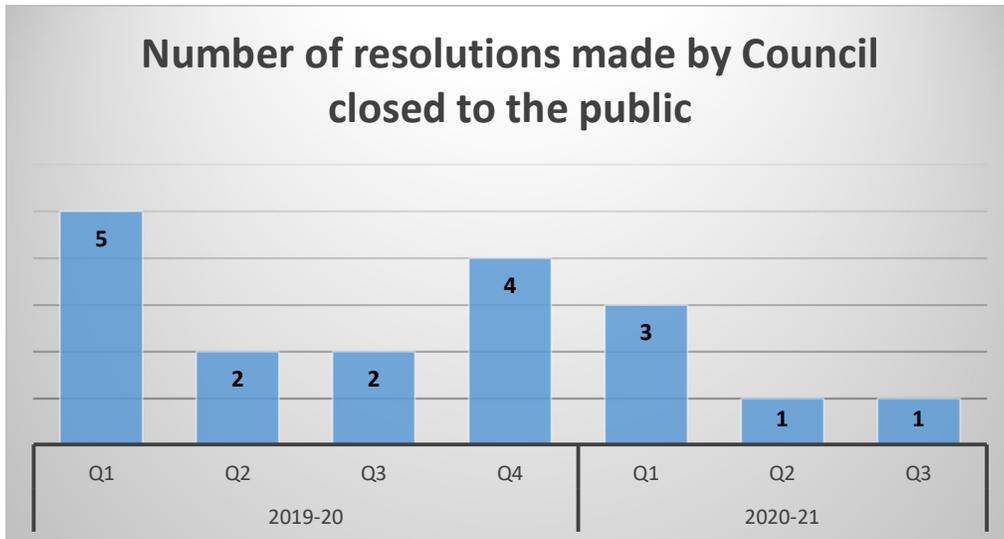
Quarterly data includes number of resolutions made at the following formal meetings:

Ordinary Meetings

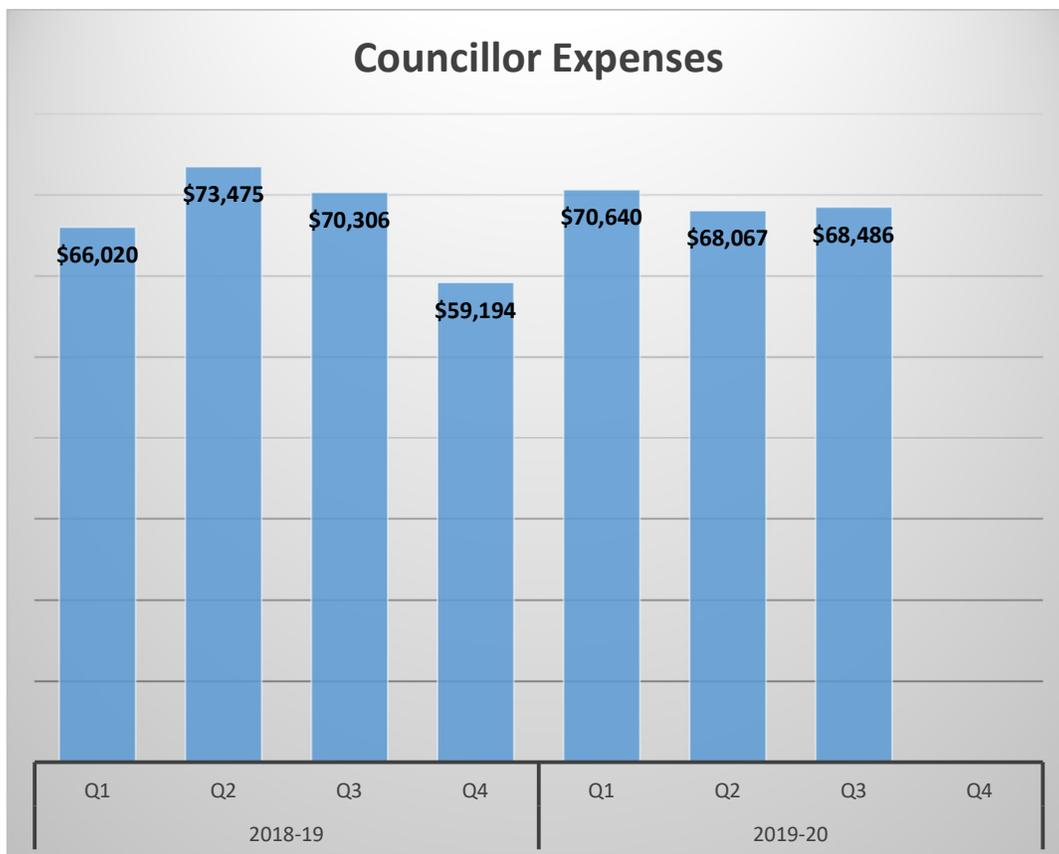
Special Meetings

Planning & Amenity Committee Meetings

Section 223 Special Committee Meetings



Quarterly data includes number of resolutions made at formal meetings closed to members of the public



Quarterly data includes quarterly expenses for the Mayor and Councillors. This includes allowances, training and development, telephone and interest costs and vehicle expenses

Section 7 – Other Action Plans

Womens' Charter



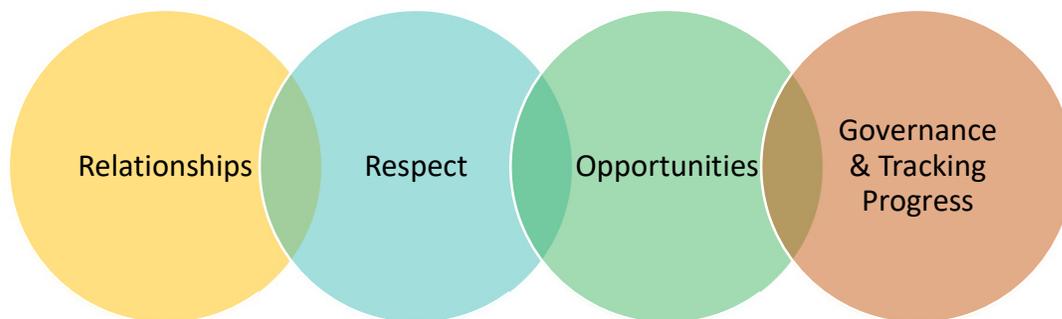
The Women's Charter 2018-20 Action Plan was due to be completed by June 20 2020. Some actions were not finalised but were deferred due to COVID-19 until December 2020. A few actions were updated in Q3 and any incomplete actions will be reallocated under the Gender Equality Act activities in the 2021/22 reporting year.

In Q3 the following were progressed

- The White Ribbon group is seeking to renew accreditation.

- Two females in leadership roles were supported to attend the Women In Leadership Summit run by Women Leaders Institute in March 2021. Attendance at the summit provides recognition of the importance of promoting Women in Leadership within our organisation whilst providing the attendees with the latest thinking and network connections to drive our approach to the implementation of the Gender Equality Act in 2021 and beyond.
- The Gender Equality Implementation working group meets regularly to build better understanding the requirements of the new Gender Equality Act (2020) and develop a plan.
- Councillors completed General Equality and Unconscious bias training on 23 March 2021 (conducted by WHISE) as part of their induction program.
- Bayside continues to work with WHISE. 2021 will see the development of a new 4 year Preventing Violence Together plan for SE Melbourne.
- Work to support local Clubs to attract and retain 40% representation of women on committees was on hold during Covid-19 restrictions. Work is recommencing to through meetings with clubs (April) to determine support required to meet the target.

Reflect Reconciliation Action Plan



The Reflect Reconciliation Plan developed 46 actions that Council committed to delivering to the Community over 2 years. The impact of COVID-19 meant that a number of actions had to be suspended in 2019/20. Council and Reconciliation Australia endorsed extending the first year of the RAP for an additional 12 months with some activities being carried forward.

	Relationships	Respect	Opportunities	Governance & Tracking	Total
In progress	4	5	5	1	15
Not started	2	1	0	0	3
Completed	9	9	6	4	28
Total	15	14	11	6	46

Relationships:

- The plan to establish an urban/rural relationship with an indigenous community or remote art centre was discussed at the Indigenous Advisory Committee. It was deferred with the ongoing impact of COVID-19 and restrictions. Council is now investigating cultural/education link between Brighton Grammar School and the Tiwi Islands as there is an established long term relationship that might be developed.
- Partnership events with SMPCP and Kingston were cancelled. Staff were able to attend the flag raising ceremony and Ellen Jose awards online.
- The RAP Advisory Group continues to meet quarterly. A communication plan was implemented during February/March 2021 to invite expression of interests for new members to join, with a focus on inviting those who identify as Aboriginal or Torres Strait Islander to join. A total of 4 EOI were completed and these EOI's will be reviewed by the RAP Advisory Group in mid-April.
- Planning for the recruitment of an Indigenous Officer (commence July 2021) is underway. This staff member will be responsible for leading the development of the new Innovate RAP and sit within the Community Wellbeing Team.

Respect:

- Council has purchased an eLearning unit by 'Your Mob' ensuring all staff have access to Indigenous Cultural Awareness training.
- Indigenous Cultural Awareness eLearning is now to be included as part of the induction suite for new staff members.
- Boon Wurrung Foundation report on research on culturally significant sites has been delayed but is anticipated for 30 June 2021.