

Council Meeting

Council Chamber
Civic Centre
Boxshall Street Brighton

Tuesday
16 May 2023
at 6.30pm



Agenda

Chair: Cr Hanna El Mouallem (Mayor)

Councillors: Cr Sonia Castelli
Cr Alex del Porto
Cr Laurence Evans OAM
Cr Clarke Martin
Cr Jo Samuel-King MBBS (Deputy Mayor)
Cr Fiona Stitfold

Notice

There is a limit of 10 speakers per eligible Agenda items (5 speakers 'for' and 5 'against' the recommendation) in accordance with Council's Governance Rules.

Members of the community may also lodge a written statement for consideration (no limits per item).

[Requests to be heard \(Request to Speak / Lodge a Written Statement\)](#)

Council also allocates 15 minutes at the start of each monthly Council Meeting for response to public questions.

[Ask a question at a Council Meeting](#)

**Requests to be Heard and Public Questions must be submitted by 9am on the business day before the meeting.*

Meetings are live-streamed via Council's website:

[Live-stream the Council meeting](#)

For further information, please speak with the Governance office on 9599 4444.

Order of Business

- 1. Prayer
- 2. Acknowledgement of Country
- 3. Apologies
- 4. Disclosure of any Conflict of Interest of any Councillor
- 5. Adoption and Confirmation of the minutes of previous meeting
- 6. Public Question Time
- 7. Petitions to Council
 - 7.1 Petition against Council's proposed temporary road closure of part of Melrose Street, Sandringham..... 7
- 8. Minutes of Advisory Committees
 - 8.1 Records of meetings held under the auspices of Council..... 9
 - 8.2 Minutes of the Yalukit Willam Nature Reserve Committee of Management meetings held on 22 February and 13 April 2023 11
- 9. Reports by Special Committees

There were no Reports by Special Committees.
- 10. Reports by the Organisation
 - 10.1 Foreshore Parking Permit Policy Review and Hybrid Parking Permit Trial..... 27
 - 10.2 Response to petition - to cease upcoming changes to Wishart Reserve and conduct a review of community needs 41
 - 10.3 2022–23 3rd Quarter Performance Report (January to March 2023) 45
 - 10.4 Council Action Awaiting Report 115
- 11. Reports by Delegates
- 12. Urgent Business
- 13. Notices of Motion
 - 13.1 Notice of Motion - 328 - Community Groups involvement in the planning of Council events 127
- 14. Confidential Business

- 14.1 Proposed Lease for the Bayside Waste and Recycling Centre 129
- 14.2 CONTRACT CON/23/50 - Brighton Life Saving Club Pavilion. 129
- 14.3 CONTRACT CON/23/53 - Tulip Street Basketball Stadium.... 129
- 14.4 Minutes of the Chief Executive Officer's Employment Matters
Advisory Committee held on 2 May 2023..... 129

1. Prayer

O God
Bless this City, Bayside
Give us courage, strength and wisdom
So that our deliberations
May be for the good of all
Amen

2. Acknowledgement of Country

- ◆ Bayside City Council proudly acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners and Custodians of this land, and we pay our respects to their Elders, past, present and emerging as well as any Aboriginal or Torres Strait Islander community members with us today.
- ◆ Council acknowledges the Bunurong's continuing relationship to the land and waterways and respects that their connection and spiritual identity is maintained through ancient ceremonies, songlines, dance, art and living culture.
- ◆ Council pays tribute to the invaluable contributions of the Bunurong and other Aboriginal and Torres Strait Island Elders who have guided and continue to guide the work we do.

3. Apologies

4. Disclosure of any Conflict of Interest of any Councillor

5. Adoption and Confirmation of the minutes of previous meeting

- 5.1 Confirmation of the Minutes of the Bayside City Council Meeting held on 18 April 2023.

6. Public Question Time

7. Petitions to Council

7.1 PETITION AGAINST COUNCIL'S PROPOSED TEMPORARY ROAD CLOSURE OF PART OF MELROSE STREET, SANDRINGHAM

Environment, Recreation and Infrastructure - Climate, Waste and Integrated Transport
File No: PSF/23/167 – Doc No: DOC/23/131935

A petition has been received against Council's proposed temporary road closure of part of Melrose Street, Sandringham (*225 valid signatories were received*).

Petition prayer:

"We the undersigned hereby petition Bayside City Council against the proposed temporary road closure of part of Melrose Street, Sandringham."

Petition Requirements

The petition containing 225 valid signatories meets the required format of a petition in accordance with Chapter 2, Section 58 of Council's Governance Rules.

Officers' Comments

A statutory engagement process in accordance with Section 223 of the Local Government Act 1989 has been undertaken in relation to this matter. A Special Committee of Council heard public submissions on 19 April 2023.

A report will be presented to the June 2023 Council meeting for consideration on next steps of this project. It is intended that the petition be considered alongside the report presented at the June Council meeting and an external report from the Head, Transport for Victoria.

Recommendation

That the petition be received and considered in conjunction with the report to be submitted to the June 2023 Council meeting on this matter.

Support Attachments

Nil

8. Minutes of Advisory Committees

8.1 RECORDS OF MEETINGS HELD UNDER THE AUSPICES OF COUNCIL

Corporate Services - Governance
File No: PSF/23/167 – Doc No: DOC/23/127526

Executive summary

Purpose and background

The purpose of this report is to formally report to Council on the records of meetings held under the auspices of Council in accordance with Section 131 of the *Local Government Act 2020* and Council's Governance Rules.

Key issues

This report fulfils the requirements of reporting on the records of meetings held under the auspices of Council to the next practical Council meeting in accordance with the *Local Government Act 2020* and Council's Governance Rules.


Recommendation

That Council notes the records of meeting/s held under the auspices of Council as required by the *Local Government Act 2020* and Council's Governance Rules:

- 2 May 2023 Councillor Briefing.

Support Attachments

1. Record of meeting held under the Auspices of Council - 2 May 2023 Councillor Briefing ↓



Record of meeting held under the auspices of Council

Record in accordance with Section 131 of the *Local Government Act 2020* and
Chapter 10 (Section 10.1) of Council's Governance Rules

<i>Meeting Information</i>		
<i>Meeting Name/Type</i>	Councillor Briefing	
<i>Meeting Date</i>	2 May 2023	
<i>Start Time</i>	4.00pm	
<i>Matters discussed</i>	<ul style="list-style-type: none"> • 4.1 Parking Permits • 4.2 Transfer of Lease of the Brighton Golf Course • 4.3 Proposed Lease for the Bayside Waste and Recycling Centre 	
<i>Attendees</i>		
<i>Councillors</i>	Cr Sonia Castelli Cr Hanna El Mouallem (Mayor) Cr Laurence Evans OAM Cr Jo Samuel-King MBBS (Deputy Mayor) Cr Fiona Stitfold	
<i>Staff</i>	Mick Cummins – Chief Executive Officer Tilla Buden – Director Community and Customer Experience Jill Colson – Director Environment, Recreation and Infrastructure Matthew Cripps – Director City Planning and Amenity Kathryn Tozer – A/Director Corporate Services Terry Callant – Manager Governance James Roscoe – Manager Climate, Waste and Integrated Transport Jason Stubbs – Manager Commercial Services Damien Darcy – Property Coordinator	
<i>External Guests</i>	Nil	
<i>Apologies</i>		
<i>Councillors</i>	Cr Alex del Porto Cr Clarke Martin	
<i>Conflict of Interest disclosures</i>		
<i>Matter No</i>	<i>Councillor making disclosure</i>	<i>Councillor left meeting</i>
	Nil	

8.2 MINUTES OF THE YALUKIT WILLAM NATURE RESERVE COMMITTEE OF MANAGEMENT MEETINGS HELD ON 22 FEBRUARY AND 13 APRIL 2023

Corporate Services - Governance
File No: PSF/23/167 – Doc No: DOC/23/127555

Executive summary

Purpose and background

The purpose of this report is to present the minutes of the Yalukit Willam Nature Reserve Committee of Management meetings held on 22 February and 13 April 2023 to Council for noting.

The Yalukit Willam Nature Reserve Committee of Management was established in 2022 and was constituted to enable community-wide oversight of the operation of Yalukit Willam Nature Reserve.

The objectives of the Committee are to support the operation and development of the Yalukit Willam Nature Reserve in accordance with the Reserve's goals. Therefore, the Committee will:

- develop a Management Plan that details maintenance levels required across the Reserve
- amend the Management Plan as and when required based on the performance of the Reserve and in consideration of relevant data and feedback
- provide guidance on what to plant and where
- provide guidance to the Plant Lab on what species to propagate
- seek advice from the Plant Lab on matters regarding planting throughout the Reserve
- support the Elsternwick Park Association to continue their recording of (flora and fauna) present within the Reserve, including pest and domestic species
- develop weed, pest and domestic animal management strategies
- develop habitat enhancement strategies
- develop activities to enhance public amenity, passive recreation and visitor experience
- work with the community to undertake data collection and record keeping to monitor Key Performance Indicators (KPIs) as appropriate
- support suitable volunteer events
- collate and provide feedback on observations of the Reserve in general
- recommend changes (operational or capital) to Council that need to be made to ensure the Reserve functions
- identify barriers that impact the Reserve's ability to achieve its goals
- discuss potential solutions (actions) to identified issues
- assist in monitoring implementation.

In addition, Committee members will also be available at mutually agreeable times to provide specific advice regarding Yalukit Willam Nature Reserve to Council and its stakeholders.

The Committee will also provide input as a stakeholder to proposed future works that are required to implement outstanding actions from the Yalukit Willam Nature Reserve Masterplan.

The Yalukit Willam Nature Reserve Committee of Management membership is appointed by Council and comprises 2 Councillors and up to 8 community-based and skills-based appointments sourced via a public expression of interest process.

Key issues

A meeting of the Yalukit Willam Nature Reserve Committee of Management was held on 22 February 2023 to consider the following matters:

- Report on Feral Proof Fencing at Yalukit Willam Nature Reserve
- Scope of the proposed Gateway building.

A further meeting of the Yalukit Willam Nature Reserve Committee of Management was held on 13 April 2023 to consider the following matters:

- Yalukit Willam Nature Reserve Feral-proof Fencing Feasibility Investigation - Update
- Proposed approach for development of Management Plan for Yalukit Willam Nature Reserve
- Gambusia Management Summary

Resignation of Cr Samuel-King as Chair and Member of Yalukit Willam Nature Reserve Committee of Management

At the 13 April 2023 Yalukit Willam Nature Reserve Committee of Management meeting, the Chair, Cr Jo Samuel-King declared a general conflict of interest for the meeting and all future meetings of the Committee, and made the following statement to the meeting:

“Today, I have been informed by officers that my partner, Marcus Gwynne has been offered the position of YWNR Project Lead and that he is likely to accept. I therefore, with some sadness, have to declare a general conflict of interest and absent myself from this meeting. In the likely event that Marcus accepts the position of Project Lead I will then be resigning from my position of Chair of the YWNR and also declare of conflict of interest in matters relating to the YWNR.”

Cr Samuel-King advised the meeting that she would not participate in the remainder of the meeting and would resign as Chair and member of the Yalukit Willam Nature Reserve Committee of Management given an ongoing conflict of interest.

This conflict of interest will also exist in relation to Yalukit Willam Nature Reserve establishment works that come before Council for a decision at any future meeting.

Members of the Committee thanked Cr Samuel-King for her contribution to the Committee and support of the Yalukit Willam Nature Reserve.

The meeting was advised that Council will appoint another Councillor representative to the Committee and determine the Chair of the Committee for the remainder of the 2022–23 Council year at a future Council Meeting.

A copy of the 22 February and 13 April 2023 minutes of the Yalukit Willam Nature Reserve Committee of Management meetings is attached for Council’s information.

Appointment of a Councillor-member and Chair of the Yalukit Willam Nature Reserve Committee of Management for remainder of the 2022–23 Council year

Following the resignation of Cr Samuel-King from the Yalukit Willam Nature Reserve Committee of Management, an expression of interest of all Councillors was sought. As a result of the expression of interest process Cr Alex del Porto has expressed interest in being appointed to the Committee for the remainder of the 2022–23 Council year and has also sought to be appointed Chair. It is noted that in accordance with the Committee's Terms of Reference, the Chair of the Committee must be a Councillor.

Recommendation

That Council:

1. notes the minutes of the Yalukit Willam Nature Reserve Committee of Management meetings held on 22 February and 13 April 2023
2. adopts the following the recommendation from the Yalukit Willam Nature Reserve Committee of Management:

13 April 2023 Meeting: Item 6.1 – Yalukit Willam Nature Reserve Feral-proof Fencing Feasibility Investigation – Update

That the Yalukit Willam Nature Reserve Committee of Management recommends to Council that the consideration to instal feral proof fencing be deferred until completion of all major capital works at the reserve, allowing sufficient time for construction at the reserve to be completed and habitat to be established

3. notes the resignation of Cr Jo Samuel-King as Chair and Member of Yalukit Willam Nature Reserve Committee of Management given her declaration of a general conflict of interest, and thanks Cr Samuel-King for her contribution to the Committee and support of the Yalukit Willam Nature Reserve
4. appoints Cr Alex del Porto to the Yalukit Willam Nature Reserve Committee of Management as a member and as Chair for the remainder of the 2022–23 Council year.

Support Attachments

1. 22 February 2023 Yalukit Willam Nature Reserve Committee of Management Minutes ↴
2. 13 April 2023 Yalukit Willam Nature Reserve Committee of Management Minutes ↴

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 22 February 2023

Minutes of the Yalukit Willam Nature Reserve Committee of Management Meeting

held in the Mayor's Room – Council Chambers
on Wednesday 22 February 2023

The Meeting commenced at 6pm

1. Welcome and opening of the meeting

The Chair Cr Samuel-King opened the meeting at 6.00pm and welcomed members of the Committee and officers to the meeting. Cr Samuel-King advised the meeting that she wished to stand down from the Chair for the meeting to enable her the opportunity to discuss items on the agenda without the restriction as Chairperson of the meeting.

In accordance with the Yalukit Willam Nature Reserve Committee of Management Terms of Reference, the other Councillor member of the Committee will act as Chairperson in the absence of the Chairperson. Cr Samuel-King therefore invited the Mayor, Cr El Moullem to take the chair for the remainder of the meeting.

It is recorded that the Mayor, Cr El Moullem assumed the role of Chairperson for the remainder of the 22 February 2023 Yalukit Willam Nature Reserve Committee of Management Meeting.

Acknowledgement of Country

The Chair, Cr El Moullem (Mayor) read the acknowledgement of Country:

Bayside City Council proudly acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners and Custodians of this land, and we pay our respects to their Elders, past, present and emerging as well as any Aboriginal or Torres Strait Islander community members with us today.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 22 February 2023**2. Present**

Councillors	Cr Hanna El Mouallem (Chair / Mayor) Cr Samuel-King MBBS (Deputy Mayor)
External Members	Ms Stephanie Convery Ms Alicia Darvall Mr Patrick Honan Mr Stephen le Page Ms April Seymore Ms Alison Soutar Dr Tricia Wevill
Officers	Mark Varmalis – Director Environment, Recreation and Infrastructure Tom Vercoe – Manager Open Space and Recreation Paul Gibbs – Open Space Coordinator Robert Lamb – Governance Officer

3. Apologies

It is recorded that Sam Murray was an apology.

Moved: Cr Samuel-King**Seconded: Ms Darvell**

That the apology of Mr Sam Murray be noted for the 22 February 2023 Yalukit Willam Nature Reserve Committee of Management Meeting.

CARRIED**4. Disclosure of Conflict of Interest of any Councillor**

There were no conflicts of interest submitted to the meeting.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 22 February 2023

5. Adoption and Confirmation of the minutes of previous meeting

5.1 Confirmation of the Minutes of the Yalukit Willam Nature Reserve Committee of Management Meeting held on 16 November 2022.

Moved: Cr Samuel-King

Seconded: Ms Wevill

That the minutes of the Yalukit Willam Nature Reserve Committee of Management Meeting held on 16 November 2022, as previously circulated, be confirmed as an accurate record of proceedings.

CARRIED

6. Reports

6.1 ACTIONS ARISING

Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/46247

Noted:

That the Yalukit Willam Nature Reserve Committee of Management notes this report.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 22 February 2023**6.2 REPORT ON FERAL PROOF FENCING AT YALUKIT WILLAM NATURE RESERVE**Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/45582

The Yalukit Willam Nature Reserve Committee of Management received a presentation from Eco Aerial in relation to the opportunities for installing feral proof fencing at Yalukit Willam Nature Reserve and has provided the following feedback to officers for consideration:

- *That the expert advice indicated that the fencing was not required and as such, this should be respected.*
- *While there were varied views around whether the fence is necessary, if it were, it was considered that now is not the time to be considering its installation and that this should take place once the reserve has been created and the habitat established and maintained.*
- *Views that whilst it shouldn't be ruled out completely, it is critical that this be considered now.*
- *While there are benefits from excluding cats and foxes from the reserve, the Masterplan does not suggest Council re-introduce endangered species into the reserve, so the feral proof fence is a secondary consideration and will require further consultation, particularly given the potential requirement for restrictions on dogs in the reserve.*
- *The ability to obtain permission to secure endangered animals for housing into the reserve is unlikely, therefore the investment in a feral proof fence may not be worth pursuing. It was noted that some aquatic species may be suitable for the reserve.*
- *Melbourne Water need to be fully supportive of the proposal and the flood mitigation challenges are significant and require detailed consideration.*
- *The implications of maintaining a feral proof fence are significant and there is no current justification for the cost, or resources to support maintenance and monitoring of the fence.*

Noted:

That the Yalukit Willam Nature Reserve Committee of Management receives a further report at its 13 April 2023 meeting encapsulating the feedback received from Committee members in relation to the opportunities for installing feral proof fencing at Yalukit Willam Nature Reserve, and providing an officers' recommendation.

In the interim, at the March 2023 Council Meeting, officers will be seeking further time to present the Committee's recommendation to Council and it is proposed that this be at the 16 May 2023 Council meeting.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 22 February 2023**6.3 SCOPE OF THE PROPOSED GATEWAY BUILDING**Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/46352

The Yalukit Willam Nature Reserve Committee of Management received a presentation from officers into the scope of the gateway building, and provided feedback as follows:

- *The need to ensure the scope of the building is clearly linked to the vision set out in the Masterplan.*
- *The need to ensure cultural education and environmental education are strong considerations in how the building functions.*
- *Engagement with the traditional owners is an important piece of the design of the building.*
- *Potential for a café space as part of the building, noting that there will be a café as part of the New Street public housing development.*
- *The building should be designed to prevent road noise from entering the reserve, noting the expectations of the building ranged from a small, modest building blended into the landscape to a prominent, high impact gateway building.*
- *The need to ensure that the building is not set aside for a single user group, but to ensure it remains a community space.*
- *Ensure urban heat island effect is managed in this precinct.*
- *Noting the constraints of this part of the site, need to ensure the building does not become the dominant feature in the landscape.*
- *Car parking needs to be managed to provide accessible bays but not become the key entrance feature for the reserve.*
- *Retention of the mature trees in this part of the site.*
- *All-abilities access into the reserve should be provided.*
- *Consideration of which groups/stakeholders will operate from the site and how they are engaged in the design and planning of the building.*
- *The need to ensure there are lockable spaces for any groups that may operate from the building.*
- *The need for the climate emergency to be recognised through the design and construction of the building.*
- *The potential for a wildlife rescue team to operate from the building.*

Noted:

That the Yalukit Willam Nature Reserve Committee of Management received a presentation from officers into the scope of the gateway building, and provided feedback to officers.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 22 February 2023

7. General Business

Gambusia management

The matter of gambusia management was raised. Officers advised this would be further investigated and a report will be presented to a future committee meeting providing further consideration of this issue.

Nature association care groups

YWNA and the Port Phillip Eco Centre are bringing in volunteer groups into the reserve for Landcare week.

Growling Grass Frogs

An expert has been to the nature reserve and is supportive of a trial introduction of Growling Grass Frogs. Given the future construction activities that will be taking place at the site through to 2027, the timing of any potential reintroduction is a key consideration on whether the species should be introduced to the reserve. It was viewed that the timeline could be quite long to obtain the relevant permissions and create habitat and that Council could consider pursuing this in the future. The Chair questioned the consistency with the Masterplan and it was proposed that a report come back to the Committee on this matter.

8. Confirmation of date of future meetings

The next meeting is scheduled to be held on Thursday 13 April 2023 at 6pm in the Mayor's Room, Council Chambers.

The Chairperson declared the meeting closed at 8.02pm.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 13 April 2023

Minutes of the Yalukit Willam Nature Reserve Committee of Management Meeting

held in the Mayor's Room – Council Chambers
on Thursday 13 April 2023

The Meeting commenced at 6pm

1. Welcome and opening of the meeting

The Chair, Cr Samuel-King opened the meeting at 6.02pm and welcomed members of the Committee and officers to the meeting.

Acknowledgement of Country

The Chair, Cr Samuel-King read the acknowledgement of Country:

Bayside City Council proudly acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners and Custodians of this land, and we pay our respects to their Elders, past, present and emerging as well as any Aboriginal or Torres Strait Islander community members with us today.

2. Present

Councillors	Cr Samuel-King MBBS (Chair/Deputy Mayor) Cr Hanna El Mouallem (Mayor)
External Members	Ms Alicia Darvall Mr Patrick Honan Mr Stephen le Page Ms April Seymore Ms Alison Soutar Dr Tricia Wevill
Officers	Jill Colson – Director Environment, Recreation and Infrastructure Terry Callant – Manager Governance Tom Vercoe – Manager Open Space and Recreation Paul Gibbs – Open Space Coordinator Robert Lamb – Governance Officer

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 13 April 2023

3. Apologies

It is recorded that Ms Stephanie Convery was an apology.

It is recorded that Mr Sam Murry was also absent from the meeting.

Moved: Ms Darvall

Seconded: Dr Wevill

That the apology of Ms Stephanie Convery and absence of Mr Sam Murray be noted for the 13 April 2023 Yalukit Willam Nature Reserve Committee of Management Meeting.

CARRIED

4. Disclosure of Conflict of Interest

The Chair, Cr Samuel-King made the following statement to the meeting: *"Today, I have been informed by officers that my partner, Marcus Gwynne has been offered the position of YWNR Project Lead and that he is likely to accept. I therefore, with some sadness, have to declare a general conflict of interest and absent myself from this meeting. In the likely event that Marcus accepts the position of Project Lead I will then be resigning from my position of Chair of the YWNR and also declare of conflict of interest in matters relating to the YWNR".*

Given the conflict of interest, Cr Samuel-King advised the meeting that she would not participate in the remainder of the meeting and tendered her resignation as Chair and member of the Yalukit Willam Nature Reserve Committee of Management immediately.

It was also noted that the conflict of interest will also exist in relation to Yalukit Willam Nature Reserve establishment works that come before Council for a decision.

The meeting was advised that Council will appoint another Councillor representative to this Committee and determine the Chair of the Committee (for the remainder of the 2022–23 Council year at a future Council Meeting.

Members of the Committee thanked Cr Samuel-King for her contribution to the Committee and her passionate support of the Yalukit Willam Nature Reserve.

It is recorded that Cr Samuel-King left the meeting at 6.14pm and did not return.

It is recorded that in accordance with the Yalukit Willam Nature Reserve Committee of Management Terms of Reference, the Mayor, Cr El Mouallem assumed the role of Chairperson for the remainder of the meeting.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 13 April 2023**5. Adoption and Confirmation of the minutes of previous meeting****5.1 Confirmation of the Minutes of the Yalukit Willam Nature Reserve Committee of Management Meeting held on 22 February 2023.****Moved: Ms Seymore****Seconded: Ms Soutar**

That the minutes of the Yalukit Willam Nature Reserve Committee of Management meeting (Committee Meeting) held on 22 February 2023, as previously circulated, be confirmed as an accurate record of proceedings, subject to the deletion of the individual points of feedback recorded and inclusion of only the substantive action points and recommendations; noting that that this will be the practice for future Committee Meetings; and that Committee members may, with acceptance of the Chair, request that particular key points be captured in the Minutes.

CARRIED**6. Reports****6.1 YALUKIT WILLAM NATURE RESERVE FERAL-PROOF FENCING
FEASIBILITY INVESTIGATION - UPDATE**

Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/57750

The Manager Open Space and Recreation presented a report on the considerations for installing feral proof fencing at Yalukit Willam Nature Reserve and the Committee discussed the implications.

Moved: Ms Seymore**Seconded: Mr Honan**

That the Yalukit Willam Nature Reserve Committee of Management recommends to Council that the consideration to instal feral proof fencing be deferred until completion of all major capital works at the reserve, allowing sufficient time for construction at the reserve to be completed and habitat to be established.

CARRIED

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 13 April 2023

6.2 PROPOSED APPROACH FOR DEVELOPMENT OF MANAGEMENT PLAN FOR YALUKIT WILLAM NATURE RESERVE

Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/98207

The Manager Open Space and Recreation presented a report on the Proposed approach for development of Management Plan for Yalukit Willam Nature Reserve.

Noted

That the Yalukit Willam Nature Reserve Committee of Management endorses a staged approach for the preparation of the Management Plan for the Yalukit Willam Nature Reserve.

It was noted that Council's budget process will have an impact on the level and types of works completed.

The Committee discussed the possibility of a separate standalone workshop to develop the management plan.

In addition to the management plan, Council officers will present a project plan to the Committee that outlines proposed delivery timeframes for all aspects of the Reserve.

6.3 GAMBUSIA MANAGEMENT SUMMARY

Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/97976

The Manager Open Space and Recreation presented a report Gambusia Management and introduced representatives from Wave Consulting who gave a presentation on Gambusia Management.

Noted

That the Yalukit Willam Nature Reserve Committee of Management received a presentation from Wave Consulting regarding the various management methods for Gambusia and that a further report be presented at the June 2023 Yalukit Willam Nature Reserve Committee of Management meeting.

The Committee requested that a suitable fish biologist be sought to present at a future Committee meeting. Council officers will look in to this.

Bayside City Council

Yalukit Willam Nature Reserve Committee of Management
Meeting - 13 April 2023

7. General Business

Roles and Responsibilities

Council officers are collaborating with the Yalukit Willam Nature Reserve Association to draft a MoU that will incorporate the Roles and Responsibilities of Reserve Stakeholders. Once the MoU is drafted, it will be shared with the Committee.

Consultations

Members of the Committee flagged that Council could consider professionally engaging local experts to provide consulting services. Officers flagged that this can be considered, but that as a Local Government Authority, any service agreement is governed by procurement guidelines and legislative requirements.

Gateway Building

Council officers will provide an update of the Gateway building project at the next Committee Meeting.

Yalukit Willam Project Lead

The Manager Open Space and Recreation advised the meeting that Council has appointed Jarrod Fleming to the role of Yalukit Willam Nature Reserve Project Lead.

It was also noted that a further appointment is imminent for the role of Yalukit Willam Nature Reserve Strategic Consultant.

8. Confirmation of date of future meetings

The next Meeting is scheduled for Wednesday 7 June 2023 at 6pm in the Mayor's Room, Council Chambers.

It was also discussed that a workshop be organised to deal with the Yalukit Willam Nature Reserve Management Plan.

The Chairperson declared the meeting closed at 7.57pm

9. Reports by Special Committees

There were no Reports by Special Committees.

10. Reports by the Organisation

10.1 FORESHORE PARKING PERMIT POLICY REVIEW AND HYBRID PARKING PERMIT TRIAL

City Planning and Amenity - Amenity Protection
File No: PSF/23/179 – Doc No: DOC/23/129770

Executive summary

Purpose

The purpose of this report is to present the Foreshore Parking Permit Policy ('the Foreshore Policy 2023') (Attachment 1) which has had a minor periodic review. The review has been limited to administrative matters which do not materially change the current Policy or its intent but proposes a 24-month trial to assess the transitioning from a physical only permit system to a hybrid approach through physical and digital permits. The report also highlights security standards required of Council's digital environment.

Background

Council continues to explore alternative ways to provide efficient services, including permit delivery, to meet community expectations. Digital options are becoming increasingly expected by our community and we are proposing to update our current service delivery model to include options for digital parking permits.

Bayside City Council has approximately 47,000 Rateable Assessments with approximately 34,800 rates notices (76%) being sent via post and the remaining 24% delivered by digital means including:

- 6,500 directly emailed to residents.
- 3,500 sent via email to real-estate agents managing properties for landowners.
- 2,200 sent via B-pay view.

The option of digital permits will help improve the customer experience by gradually eliminating instances of lost, damaged, missing permits or permits not received. It will also give the customer the choice on how they wish to interact with Council and receive their parking permits.

Council has recently upgraded our internal enforcement systems and technology, including licence plate recognition software and is about to upgrade all parking machines to paperless. Incorporating digital permits will also gradually reduce costs and environmental impacts associated with printing and mailing physical permits, provide operational efficiency and increased integrated parking data to help manage parking.

Foreshore Parking Permits

The purpose of the Foreshore Parking Permit Scheme is to administer a fair and equitable parking scheme that enhances access for residents, ratepayers and eligible community clubs and organisations on the foreshore within the municipality.

Foreshore Permit holders are exempt from paying for parking along the foreshore in recognition of the significant contribution made through municipal rates whereas other users,

who are not residents and ratepayers of Bayside, will contribute through paid parking to off-set the costs associated with upgrading and maintaining the foreshore within the municipal.

Following Council's decision on 21 March 2023 to maintain the status quo for Foreshore Parking Permits, new Foreshore Parking Permits (stickers) have been printed and will be included in this year's rates notice to be sent via mail in July 2023 and will be valid until 31 Oct 2026.

Council records show that over the last 3 years we have received a concerning number of claims from ratepayers that Foreshore Parking Permits were allegedly not received with delivered rates notices (5,100 instances) or lost since receipt (2,400). This poses a significant concern of permit abuse worth a potential value of over \$1 million dollars compared to the price of purchasing additional permits. During this time only 70 additional permits were purchased.

The amount of Foreshore Parking Permits allegedly not received with rates notices delivered is inconsistent with the quality control systems and procedures in place to ensure all rates notices delivered by mail include permits. This ensures all rates notice envelopes delivered by mail include Foreshore Parking Permits.

The 2020 municipal rates mailout that included printed Foreshore Parking Permits (stickers) had less than 100 errors detected by the mailout system during the envelope insertion process. Any detected errors were manually checked and rectified before being posted.

Residential Parking Permits

The Residential Parking Permit Scheme provides a mechanism by which residents and their visitors are exempt from some parking restrictions and to ensure that they have a reasonable likelihood of finding car parking near their homes and parking all while still preserving opportunities for parking for other road users such as shoppers, traders, people with disabilities, workers, and commuters.

The next three-year Residential Parking Permit period is from 1 October 2023 with existing permits being automatically renewed unless residents advise of a change of vehicle registration detail or municipal residency. These permits have previously been issued via a sticker with the vehicle registration and valid street location printed on the sticker. The permit holder is then required to affix the permit to their vehicle windscreen.

Council has received numerous privacy concerns from residential permit holders in the past regarding the relevant permitted street name being printed on the physically displayed permit. On request Council has often replaced the street name with a code, while still allowing the vehicle to be easily recognised by the Parking Officer as an approved vehicle. It is considered that due to the concerns around privacy there is opportunity to eliminate any privacy concerns; with the introduction of a digital permit as it removes the printed sticker entirely.

Visitor Permits are also issued under the Residential Permit Scheme but are not issued to specific vehicle registrations. This permit is a transferable permit issued to eligible permit holders upon application and payment of a permit fee.

The Residential Parking Policy is planned for further updating when the draft Parking Strategy is presented to Council for adoption at a future meeting, following community consultation on the draft strategy.

Key issues

Foreshore Parking Permits 2023 (Hybrid Trial)

Council has recently undergone a competitive tender process for parking software including digital permits which will support a significant service improvement and modernise our parking permit service alongside other parking management systems and while Council has resolved to maintain the printed Foreshore Parking Permits for a number of reasons, there are a number of scenarios in which Officers propose including the use of Digital Permits to enable the technology to be trialled and for a report to be presented back to Council on its implementation.

All 2023 municipal rates notices delivered by mail will include Foreshore Parking Permit Stickers, consistent with the Council resolution. However, for the 12,200 or so ratepayers who have already chosen to receive their rates notice via digital means, Officers propose that these ratepayers be contacted via email and be given the choice to either take up digital Foreshore Parking Permits option or be issued with permit stickers.

It is also recommended that Council takes a hybrid approach to the issuing of digital parking permits moving forward:

- to new tenants and new property owners (Rate payers) on application
- for any additional permits purchased above the enclosed delivered foreshore permits in line with council's fees and charges.

This would provide an opportunity for the ratepayer to opt into the Digital Permit arrangement at no significant additional cost to Council.

Currently tenants of residential rental properties are provided the ability to obtain foreshore permits on application to Council. However, it is noted that tenants who are generally on a 12-month leasing arrangement are able to obtain a three-year permit. It is therefore proposed to maintain the ability for tenants to receive up to two free digital permits; however, it is considered this should be changed to an annual permit which would be best managed via a digital permit.

As indicated above, approximately 7500 requests are received seeking Foreshore Parking Permits due to various reasons (never received, lost, etc). While there are legitimate requests being received, there is a disproportionate number of requests which would suggest that there is potential permit fraud and misuse of Foreshore Parking Permits. Officers propose that digital Foreshore Parking Permits should be issued in the following instances to minimise repeated requests for additional permits:

- lost
- stolen
- misplaced or
- where it is stated that Foreshore Permits were not received with the delivery of the rates notice.

Residential Parking Permits 2023 (Hybrid Trial)

Council has a number of areas throughout the municipality where Permit Parking Schemes have been implemented. This occurs generally in residential street, where permits are issued allowing cars to be parked in designated areas.

Currently Residential Parking Permits are issued on application. The information required to be submitted would not differ from the requirements to implement a Digital Residential Parking Permit.

This year's renewal process will automatically renew permits with data transferred into the new digital system and an email will be sent to the resident notifying them that their vehicles are now registered. It is proposed however, that as part of this process those recipients would only receive a digital permit for the vehicle in lieu of a physical permit.

Visitor Parking Permits will continue to have a physical transferrable permit delivered by mail with no change to the current process proposed.

Community Support

Officers understand that our community can have a diverse range of comfort with change. Support will be available from Customer Service, Libraries and Aged Care to assist less digitally literate/vulnerable residents with setting up their parking permits and ongoing support if they opt for a digital permit solution where available or required.

Cyber Security

The transition to a Digital Permit Scheme requires minimal additional data to be provided to Council beyond that it already manages. This process would only capture Licence Plate information for Foreshore Permits, beyond the information Council already holds and protects.

While it is noted that there may be concerns with the security of the information Council holds it should be noted that all data collected is stored and protected in accordance with the VPDSS (Victoria Protective Data Security Standards) including the requirements for retention and data classification as recommended by PROV (Public Records Office Victoria

In addition to these standards, Council is also subject to the ACSC's (Australian CyberSecurity Centre) recommendations for data security and storage and are audited by VAGO (Victorian Auditor General) and the OIC (Office of the Information Commissioner).

Recommendation

That Council:

1. adopts the Foreshore Parking Permit Policy (Attachment 1) which has had minor administrative changes to enable a hybrid permit system of physical and digital parking permits
2. supports the implementation of the hybrid permit trial for up to 24 months for Foreshore and Residential Parking Permits
3. notes the Parking Permit Scheme Policy is planned for further updating when the draft Parking Strategy is presented to Council for adoption at a future Council meeting, following community consultation on the draft Parking Strategy.

Support Attachments

1. Foreshore Parking Permit Policy -- May 2023 ↓

Considerations and implications of proposition

Liveable community

Social

Parking Permits support access to parking for the benefit of our community.

Natural Environment

The implementation and incorporation of a hybrid digital permit service will over time significantly reduce the amount of waste associated with physical mailouts and plastic associated with permits which find their way into the waste stream.

Climate Emergency

Transitioning to electronic permits will reduce energy and materials required to produce and distribute physical permits.

Built Environment

There is no direct impact on the built environment as a result of this report.

Customer Service and Community Engagement

Information on digital permits will be provided to the community including support from Customer Service, Libraries and Aged Care.

Human Rights

The implications of the report have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Governance

Officers involved in the preparation of this report have no conflict of interest.

Legal

There are no direct legal impacts as a result of this report.

Finance

Funding for digital permit solution has been provided for in the 2022–23 Capital Budget and ongoing operational costs are provided for in the established operating budget.

Links to Council policy and strategy

Council's Integrated Transportation Strategy (ITS) seeks to assist Council with achieving an integrated and sustainable transport system and improved liveability within the municipality.

An action of the ITS is to develop a municipal-wide parking strategy.

Council's Draft Parking Strategy has recently been out for community consultation and includes a proposed action which includes *an updated resident permit scheme that:*

- continues to provide access to parking permits for residential properties. Multi-unit developments (3 units or more) constructed after 1 July 2007 will not be eligible to obtain parking permits
- introduces digital parking permits to limit potential misuse.
-



Council Policy

+

Council policy title:	Foreshore Parking Permit Policy
Council policy ref no:	C/POL/INF/012
Council policy owner:	Director City Planning and Amenity
Adopted by:	Bayside City Council
Date adopted:	
Scheduled review:	May 2026

1. Policy intent

The intent of this policy is to provide clear guidance for the administration of the Foreshore Parking Permit Scheme.

2. Purpose/Objective

To administer a fair and equitable Foreshore Parking Permit Scheme that enhances residents, ratepayers and eligible community clubs and organisations access to the foreshore within the municipal boundary.

3. Scope

This policy identifies both the eligibility for permits for residents, ratepayers, council staff, Councillors, recreation clubs, approved recreation event organisers, services operating in Council owned facilities along the foreshore, and contractors required to carry out works and provide services along the foreshore, and the fee structure for these permits.

4. Roles & Responsibilities

The Coordinator Local Laws and Parking will oversee the process by which Council staff issue permits in accordance with this Policy and the Foreshore Parking Permit Guidelines.

Appeals against a determination will be the responsibility of the Manager Amenity Protection. The Manager Amenity Protection will determine under this policy the eligibility from time to time of particular applications.

The Director City Planning and Amenity will determine any appeal for eligibility in relation to this policy.

The Council may exercise discretion in issuing or renewing a parking permit in circumstances where there has been appeal by the Applicant against a decision of the Manager Amenity Protection and Director City Planning and Amenity.

5. Monitoring, evaluation & review

The policy will be reviewed every three years to monitor effectiveness and community satisfaction with the permit scheme. Resident and ratepayer feedback collected throughout the period will inform the evaluation.

6. Policy statement

The foreshore areas of Bayside are important areas of open space that are maintained for the use and enjoyment of residents, ratepayers and visitors to Bayside. Increasingly, the foreshore is a highly valued environmental, recreational and sporting destination for the community.

Management of the foreshore is a municipal responsibility and is largely dependent upon municipal rate revenue. To effectively manage traffic and parking for the enjoyment of all users, Council has introduced paid parking in the foreshore car parks and on Beach Road.

The Foreshore Parking Permit Policy aims to provide all users with convenient access to foreshore parking whilst recognising the need for users to make a contribution towards the costs of managing the beaches and foreshores:

- Council provides residents and ratepayers with foreshore parking permits to allow free foreshore parking in recognition of the significant contribution made through municipal rates;
- Council provides foreshore parking permits to community groups and organisations located along the foreshore within the municipality, in recognition of the contribution these services make to the wellbeing and recreational interests of the local community and other beach and foreshore users. Those vehicle users and visitors who are not residents and ratepayers will be charged parking fees in designated parking areas;
- Beach and foreshore vehicle users who are not residents and ratepayers of Bayside will contribute through paid parking provided along the foreshore to off-set the costs associated with upgrading and maintaining the foreshore within the municipal boundary.

Foreshore parking permits will be issued free to ratepayers and residents as outlined in Table 1 - Foreshore Parking Permits Eligibility and Fee Structure (Table 1). The eligibility for permits for other eligible groups under the scheme, and for additional Foreshore Parking Permits is also as outlined in the Table 1.

Rates notices posted to ratepayers in 2023 will include two physical permits enclosed with the rates notice.

Ratepayers who receive their rates notice digitally will be given the choice to either obtain digital Foreshore Parking Permits or be issued with physical permits.

Residential tenants will be eligible for annual permits.

Digital permits will be offered for new ratepayers and residential tenants and those seeking additional permits.

Fees charged for permits will be adjusted annually and form part of the schedule of fees and charges as part of Council's annual budget process.

The policy determines that all other visitors to the City of Bayside who enjoy the benefits of the foreshore area and its facilities are not eligible for a permit under this scheme and will be required to pay for parking in paid parking areas.

7. Related documents

Policies	
Strategies	Integrated Transport Strategy
Procedures	Foreshore Parking Application Form
Guidelines	

8. Definitions & Abbreviations

Term	Meaning
Foreshore Car Park	A foreshore car park that is owned or managed by Bayside City Council
Contractor	A provider to Council of ongoing contracted services related to service delivery and or maintenance of Council assets, facilities and infrastructure.
LSC	A provider of Beach Life Saving Services within Bayside
Recreation	A provider of Sea Scouts, Yacht Clubs, Sailing Centre, Anglers Club and Croquet Clubs.
Emergency Services	A provider of Volunteer Coastguard Services Within Bayside
Staff	Staff of Bayside City Council
Residents	Tenant of any residential property in Bayside
Ratepayer	Any party or individual with the legal responsibility for payment of rates, in respect to any rateable property in Bayside.
Community Welfare Agencies	Not for profit services providing health, welfare or wellbeing located along the foreshore within the municipal boundary.

Please note: This policy is current as at the date of approval. Refer to Council's website (www.bayside.vic.gov.au) or staff intranet to ensure this is the latest version.

Table 1 - Foreshore Parking Permits Eligibility and Applicable Fees
Administration Guidelines to support the Foreshore Parking Permit Scheme Policy
[C/POL/INF/012]

	APPLICANT	PERMITS	ADDITIONAL PERMITS
(1)	Ratepayers who ARE residents of Bayside.	Two FREE permits.	Fees apply as per Council's Fees and Charges adopted as part of the annual budget process. Separate application required including proof of ownership of 3 or more vehicles registered to the address (vehicle registration papers, etc)
(2)	Ratepayers who ARE NOT residents of Bayside.	Two FREE permits.	NIL
(3)	Residents who ARE NOT Ratepayers of Bayside (Tenants renting residential only premises in Bayside)	Two FREE annual permits per property. Tenant must make application and provide appropriate proof: <ul style="list-style-type: none"> • Driver's Licence • Declaration • Rental Agreement • Vehicle Registration • Letter of Advice from Employer (where company owned vehicle) 	Fees apply as per Council's Fees and Charges adopted as part of the annual budget process. must make application and provide appropriate proof: <ul style="list-style-type: none"> • Driver's Licence • Declaration • Rental Agreement • Vehicle Registration • Letter of Advice from Employer (where company owned vehicle)
(4)	Lifesaving Clubs - for patrol activities and other related purposes	Up to ten FREE seasonal Foreshore Parking Permits. The Permits would be transferable and valid from 1 November to 30 April each year.	As per attachment 1
(5)	Australian Volunteer Coast Guard - for patrol activities and other related purposes	Two FREE permits.	As per attachment 1
(6)	Bayside Friends of Native Wildlife and Marine Care Ricketts Point Inc. (MCRP) - Friend's groups located or operating along the foreshore	Up to ten temporary permits issued for planned group activities	NIL
(7)	Sandringham Football Club	Twenty FREE permits issued annually to volunteer committee	As per attachment 1

	APPLICANT	PERMITS	ADDITIONAL PERMITS
		members who are not Bayside residents.	
(8)	Event Parking Permit – non Bayside based organisation	Permits issued at Beach Paid Parking Daily Ticket fee rate per day per parking bay to approved events.	No limit on number of Permits issued at Beach Paid Parking Daily Ticket fee rate per day per parking bay.
(9)	Event Parking Permit – Bayside based organisation with a direct benefit to the Bayside Community	Permits issued at 50% of the currently daily cost parking fee per parking bay to approved events.	No limit on the number of Permits issued at 50% of the currently daily cost parking fee per parking bay.
(10)	Foreshore based recreation and yacht clubs, groups and community welfare agencies located along the foreshore within the Municipality	Two FREE Foreshore Parking Permits issued.	As per attachment 1
(11)	Commercial businesses operating in Council owned facilities along the foreshore	Two FREE Foreshore Parking Permits.	As per attachment 1
(12)	Council contractors who carry out required works along the foreshore	One FREE permit per required vehicle	NIL
(13)	Council staff & Councillors	One FREE permit	NIL

Note:

- Fee and charges are reviewed and adjusted annually by Council as part of Council's annual budget process.

Designated Foreshore Parking Permit Areas

Vehicles with a valid Bayside Council Foreshore Parking Permit are exempt from paying for parking and must comply with any other parking restrictions at the following designated paid parking areas:

Brighton

North Road off street car park B1
 Brighton Baths off street car park B2
 Keith Court off street car park B3
 Green Point off street car park B4
 South Road off street car park B5

Hampton

Hampton Foreshore car park B6

Sandringham

Tray Bit off street car park B9
 Jetty Road car park B7
 Picnic Point off street car park B8
 Abbott Street off street car park B10
 Sims Street off street car park B11
 Red Bluff off street car park B12
 Love Street off street car park B13

Black Rock

Half Moon Bay off street car park B14

Cerberus Way off street car park B15
Black Rock off street car park B16

Beumaris

Rickets Point off street car park B17 B18
Keys Street car park B19

Beach Road & The Esplanade

Designated paid parking areas.

Attachment 1

Additional Club Foreshore Parking Permit - Criteria

Club Foreshore Permit Fee: Fees are applicable in accordance with Council's fees and charges, which is reviewed annually by Council as part of Council's annual budget process.

Permit Eligibility: The following recreation clubs in Table 2 are entitled to additional club foreshore permits. All applications must provide proof of current membership for clubs outlined in Table 2:

Table 2 – Eligible Clubs

Name of recreation club	Car park to which Permit applies	Carpark Number/s *	Suburb
1st Beaumaris Sea Scouts	Keys Street	B19	Beaumaris
Beaumaris Life Saving Club	Ricketts Point	B17 & B18	Beaumaris
Beaumaris Yacht Club Beach Road	Ricketts Point	B17 & B18	Beaumaris
Black Rock Life Saving Club	Clock Tower	B16	Black Rock
Black Rock Yacht Club Half Moon Bay	Half Moon Bay	B14 & B15	Black Rock
Half Moon Bay Life Saving Club	Half Moon Bay	B14 & B15	Black Rock
Foreshore – Australian Volunteer Coast Guard	Jetty Road	B9	Sandringham
Sandringham Anglers Club	Jetty Road	B9	Sandringham
Sandringham Croquet Club	Abbott Street	B10	Sandringham
Sandringham Football Club	Hampton Beach	B6	Sandringham
Sandringham Yacht Club	Jetty Road	B9	Sandringham
Victorian Guide & Scout Sailing Centre	Jetty Road	B9	Sandringham
Hampton Life Saving Club	Hampton Beach	B6	Hampton
Holloways Bend Scout Hall	Keith Court	B3	Brighton
Middle Brighton Baths	Brighton Baths	B2	Brighton
Royal Brighton Yacht Club	Brighton Baths	B2	Brighton
Brighton Lifesaving	Keith Court	B3	Brighton
Hampton Sailing Club	Jetty Road	B8 & B9	Sandringham

10.2 RESPONSE TO PETITION - TO CEASE UPCOMING CHANGES TO WISHART RESERVE AND CONDUCT A REVIEW OF COMMUNITY NEEDS

Environment, Recreation and Infrastructure - Open Space and Recreation
File No: PSF/23/165 – Doc No: DOC/23/120347

Executive summary

Purpose and background

The purpose of this report is to provide an update following the petition received on 20 February 2023 requesting Council cease the proposed changes to Wishart Reserve and conduct a review of community needs.

The western area of Wishart Reserve is a dedicated and secure dog off-leash space. This section of the reserve is extremely popular among dog walkers, which has led to heavy wear and tear and deterioration of some of the existing surfaces and infrastructure.

Council is investigating potential improvements to the western area of Wishart Reserve as they directly contribute towards *Goal 3; Our Place* in the Council Plan 2021–25. Specifically, action 3.1.3.1 from the Council Plan which is to *Implement the Wishart Reserve concept design including options for improving dogs off leash opportunities*.

From 30 January to 27 February 2023, a four-week community engagement process was held to gather community and stakeholder feedback on the overall concept design and proposed new elements.

Council undertook engagement exercises to ensure its work meets community needs, including neighbouring residents and park users. Council understands there will be divergent viewpoints and aims to collect the views of all stakeholders.

Overall, 500 participants provided feedback via a survey (online or hard copy), online Question and Answer (Q&A) forum, onsite Drop-in sessions, written submissions, a petition, and social media. Of the 157 survey respondents, 110 visited Wishart Reserve to “*Exercise dog(s)*”, 32 “*Live nearby*”, and 15 respondents have an “*Other*” connection. Individuals may have participated in one or more engagement activities. Below is a summary of the engagement outcomes.

Key issues

A petition signed by 34 signatories was received by Council on 20 February 2023. Considering the petition at its 21 March 2023 Meeting, Council resolved ‘*That the petition be received and considered in conjunction with the report to be submitted to the 16 May 2023 Council Meeting.*’

Following the completion of the community engagement exercises, Council officers are working with a landscape designer to incorporate the feedback received from all stakeholders. This includes amending the existing design to be sympathetic to common issues raised and also investigating a new design that includes the provision of a throughfare.

It was originally expected that the final design would be presented to the 16 May 2023 Council Meeting. Potential amended designs are being currently considered and are expected to be presented to the 27 June 2023 Council Meeting.

Next Steps

It is proposed that the design of the reserve be presented to the 27 June 2023 Council Meeting for consideration, as well as consideration of the petition seeking the cessation of the project and review of community needs.

Recommendation

That Council:

1. notes the update in relation to the Wishart Reserve off-leash areas and petition
2. receives a report at the 27 June 2023 Council Meeting on both matters.

Support Attachments

Nil

Considerations and implications of recommendation

Liveable community

Social

There are a range of social impacts arising from improving public land. Improving the dog off leash experience in Wishart Reserve will enhance the user experience for a large user group. Neighbouring residents who do not use the space to exercise dogs are unlikely to experience this benefit.

Natural Environment

Planting a variety of indigenous trees and plant species will also provide some habitat for local insects and butterflies and contribute towards habitat creation consistent with the goals of the *Bayside Park Improvement and Habitat Linkage Plan 2022*.

Climate Emergency

There are no direct climate emergency implications arising from this paper, however adding additional trees and vegetation will contribute to reducing the urban heat island effect in urban environment.

Built Environment

There are no direct built environment impacts arising from this paper.

Customer Service and Community Engagement

From 30 January to 27 February 2023, a four-week community engagement process was held to gather community and stakeholder feedback on the overall concept design and proposed new elements. Community engagement was conducted in accordance with Council's *Community and Stakeholder Engagement Policy 2021*. An engagement plan overview was published and was available to view on Council's Have Your Say engagement website.

A petition was lodged with 34 signatories requesting Council to "*Cease any and all upcoming changes to Wishart Reserve and conduct a comprehensive review of the needs of the whole community with respect to the layout, amenity and accessibility of the space*".

Human Rights

The implications of the paper have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Governance

Officers involved in the preparation of this paper have no conflict of interest.

Legal

There are no known legal implications associated with this paper.

Finance

Council has allocated \$407,000 in its 2022–23 capital budget. This budget includes all design, engagement and construction works. This can be carried forward into 2023–24 without issue.

Links to Council policy and strategy

Work to enhance the dog off leash space within Wishart Reserve directly contributes towards *Goal 3; Our Place* in the Council Plan 2021–25. Specifically, action 3.1.3.1 from the Council Plan which is to *Implement the Wishart Reserve concept design including options for improving dogs off leash opportunities*.

10.3 2022–23 3RD QUARTER PERFORMANCE REPORT (JANUARY TO MARCH 2023)

Corporate Services - Governance
File No: PSF/23/167 – Doc No: DOC/23/129742

Executive summary

Purpose and background

The purpose of this report is to provide Council and the community with a Quarterly Performance Report on the implementation of Year 2 (2022–23) actions to deliver the Council Plan. The Quarterly Performance report is for the period January to March 2023.

The attached Quarterly Performance Report includes the following key information:

- Performance at a glance
- Progress against the Council Plan for each of the 4 Goals
- Progress summary for other key strategic plans
- Financial Overview
- Financial Summary
- Capital Works Program progress.

Highlights

Highlights for this quarter:

- Successful delivery of Australia Day awards which are part of the civic function of Council, with 2023 Citizen of the year was awarded to Ade Djajamihardja, along with other citizen awards to worthy community members and groups in a new format which was extremely well received by guests.
- Council launched the Climate Emergency Community Activation Campaign - 'Love Bayside - Go for Zero' - including Home Energy Efficiency Expo , and the Village Zero campaign with Sandringham Traders.
- Highly successful events program ranging from Pet Expo, Opera in the Gardens, Clean Up Australia Day, the launch late in the quarter of Autumn Fest with a Kids Day Out, through to pop-up markets to improve access to nutritious food options and support people experiencing food insecurity.
- Work through Quarter 3 to deliver around \$70M in capital works for the 2022/23 year is ongoing though has continued to be challenged by the economic conditions and labour shortages. Despite challenges affecting the capital works program delivery good progress is being made on projects such as Brighton Recreation Centre, Fern Street Childrens Centre, and North Brighton Childrens Centre as well as other projects completed such as a new foreshore staircase at Gordon Crescent.
- Improving our customers' experience, council launched a live chat on Council website which generated immediate strong use and with 95% percentage of users reporting high level of satisfaction with the channel.

Challenges

The challenges identified this quarter:

- The year-end forecast Operating result as at March 2023 is favourable to Budget despite the ongoing impact of the gap between the rate cap and cost increases.
- Widespread problems in the construction sector relating to labour and materials availability, as well as a key contractor going into administration, has affected the delivery of capital projects and impacted on the cost of works. Completion of some projects will likely move into later in 2023.
- There are staffing pressures in some areas of the organisation including Traffic, Project Management. Attracting and retaining staff in a highly competitive labour market remains an ongoing challenge.

Delivery of the Year 1 Council Plan Actions

Number of Activities within the Council Plan

Goal	No of Actions	Progress Q2
Our Planet	17	14 on track 1 deferred 2 completed
Our People	13	12 on track 1 monitor
Our Place	20	11 on track 6 monitor 2 complete 1 deferred
Our Promise	9	8 on track 1 complete
Total	59	45 on track 7 monitor 5 complete 2 deferred

Financial Summary

2022–23 Quarter 3 Operating Result

The year-end forecast as at March 2023 is a surplus of \$25.8M which is \$6.4M favourable to the adopted budget.

Excluding the one-off and timing issues identified above the underlying year-end forecast is a surplus of \$14.95M which is \$3.6M favourable to the budget.

Capital Result**Capital expenditure is forecasted to be under budget by \$6.57M for the year due to:**

The additional carry forward of projects from 2021–22 \$8.75M due to the expected timing of completion of projects. These projects are funded from carry forward reserves (timing issue).

Project Budget savings identified (\$2.95M) including:

- (\$0.523M) Hampton Commuter Carpark was to be fully funded by Federal Government (project cancelled)
- (\$0.203M) East Beaumaris Kindergarten (project cancelled)
- (\$0.119M) Gordon Street Kindergarten (project cancelled)
- (\$0.135M) Green Point Landscape Conservation Management Plan (project cancelled)
- (\$0.827M) Savings due to rescoping of Third Street Drain
- (\$0.300M) Savings at completion of project following additional external works at Donald Macdonald Reserve
- (\$0.295M) Savings due to reduced scope of Masonic Hall
- (\$0.477M) Savings at completion on numerous projects.

Budget increases approved by EPB \$5.19M including:

Funded from Grants/Contributions \$0.6M:

Funded from Reserves \$3.7M including:

- \$1.433M Hawthorn Road Drain to be funded from Infrastructure Reserves
- \$0.590M Dendy Street Beach Redevelopment to be funded from Infrastructure Reserves
- \$0.500M Tulip Street Basketball Court Extension to be funded from Infrastructure Reserves
- \$0.363M Black Rock Foreshore Timber Staircase to be funded from Infrastructure Reserves
- \$0.233M Hornby Street Drainage to be funded from Infrastructure Reserves
- \$0.109M Rediscover the Workplace Technology to be funded from Infrastructure Reserves
- \$0.150M Older Adult Playground Equipment to be funded from Open Space Reserves.

Funded from savings \$0.9M:

- \$0.400M North Brighton Children's Centre funded from savings to date.
- \$0.200M Sillitoe Reserve Pavilion funded from savings to date.

Project Budget underspend of (\$19.73M) due to the deferral of projects to 2023–24 due to construction scheduling including.

- \$1.970M Head Street Drain Brighton
- \$2.156M Boss James Reserve Pavilion
- \$2.791M Thomas Street Road Reconstruction
- \$2.764M Brighton Recreation Centre
- \$1.022M Fern Street Early Years Integration Children's Centre
- \$1.250M Sandringham Hub (Masonic Hall) Redevelopment
- \$0.935M Black Rock Life Saving Club Redevelopment
- \$0.733M Beaumaris Arts Centre.

Conclusion

This Quarterly Report aims to provide a current snapshot of the organisation's performance, but more importantly tell the performance story to both the community and staff.

The Quarterly Report will be placed on Council's website following Council's consideration of the report, and the report will be shared with all staff to highlight the performance, successes and challenges.

Recommendation

That Council notes the 2022–23 Quarter 3 Performance Report for the period January to March 2023.

Support Attachments

1. Quarterly Council Plan Report Q3 2022-23 ↓

Considerations and implications of recommendation

Liveable community

Social

There are no social impacts associated with this report.

Natural Environment

There are no natural environment impacts associated with this report.

Climate Emergency

There are no climate emergency impacts associated with this report.

Built Environment

There are no built environment impacts associated with this report.

Customer Service and Community Engagement

The quarterly report will be communicated to the community via Council's website and to all staff via the intranet.

Human Rights

The implications of the report have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Governance

Officers involved in the preparation of this report have no conflict of interest.

Legal

There are no legal implications associated with this report.

Finance

A detailed financial summary including capital works summary is included in the attachment.

Links to Council policy and strategy

The Quarterly Report aligns with Goal 4 of the Council Plan – Our Promise – Ensure flexible and transparent decision making through open and accountable governance.



Care Worker and client (resident) at and event at Black Rock Activity Centre February 2023

Council Plan Performance Report

2022-23 Quarter 3 (January - March)



Contents

Section 1 – Executive Overview	3
Introduction	3
Section 2 Council Plan Progress	6
Performance at a glance	6
Goal 1 Our Planet	8
Goal 2 – Our People	18
Goal 3 – Our Place	27
Goal 4 – Our Promise	39
Related Strategic Plans	45
Climate Emergency Action Plan	45
Municipal Health and Well-being Plan	45
Disability Action Plan	45
Innovate Reconciliation Action Plan	45
Section 3 - Financial Overview	46
Section 5 – Capital Works Program Progress	57



Section 1 – Executive Overview

Introduction

The Quarterly Performance Report for the third quarter ending March 2023 provides a detailed report of performance against the major initiatives and initiatives identified in the Adopted Budget 2022-2023.

This report also provides a high-level summary of Council's services, including highlights and challenges for the quarter. These major initiatives, initiatives and services contribute to the achievement of the second year of Council Plan 2021-2025.

The first section provides a summary of performance against the Council Plan (activities from the Annual Budget), LGPRF Data and other key strategies and plans. The third and fourth sections provide a report on performance against the Annual Budget and Capital Works Projects undertaken during the quarter.

Key areas of focus

- Continuing focus in the sector and with other levels of government to address climate change by advocating on waste processing, waste diversion, wastewater harvesting, coastal management and working with activating programs to drive down community emissions.
- Managing delivery of the significant capital works program despite challenges with weather.
- Delivery of a comprehensive season of events and activities to celebrate summer and prepare for Autumn Fest as well as launch of BBN with a view to activate the local economy and provide opportunities for community connection.

Highlights

A few of the highlights include:

- Successful delivery of Australia Day awards which are part of the civic function of Council, with 2023 Citizen of the year was awarded to Ade Djajamihardja, along with other citizen awards to worthy community members and groups in a new format which was extremely well received by guests.
- Council launched the Climate Emergency Community Activation Campaign - 'Love Bayside - Go for Zero' - including Home Energy Efficiency Expo, and the Village Zero campaign with Sandringham Traders.
- Highly successful events program ranging from Pet Expo, Opera in the Gardens, Clean Up Australia Day, the launch late in the quarter of Autumn Fest with a Kids Day Out, through to pop-up markets to improve access to nutritious food options and support people experiencing food insecurity.
- Work through Quarter 3 to deliver around \$70M in capital works for the 2022/23 year is ongoing though has continued to be challenged by the economic conditions and labour shortages. Despite challenges affecting the capital works program delivery good progress is being made on projects such as Brighton Recreation Centre, Fern Street Childrens Centre, and North Brighton Childrens Centre as well as other projects completed such as a new foreshore staircase at Gordon Crescent.
- Improving our customers' experience, council launched a live chat on Council website which generated immediate strong use and with 95% percentage of users reporting high level of satisfaction with the channel.



Challenges

- The year-end forecast Operating result as at March 2023 is favourable to Budget despite the ongoing impact of the gap between the rate cap and cost increases.
- Widespread problems in the construction sector relating to labour and materials availability, as well as a key contractor going into administration, has affected the delivery of capital projects and impacted on the cost of works. Completion of some projects will likely move into later in 2023.
- There are staffing pressures in some areas of the organisation including Traffic, Project Management. Attracting and retaining staff in a highly competitive labour market remains and ongoing challenge.



- Major initiatives and projects in Bayside





Section 2 Council Plan Progress

Integrated Strategic Planning framework

The Council Plan 2021-2025 is in its second year and was developed to respond to the Bayside 2050 Community Vision.



Performance at a glance

The 2022-23 year has 59 Council Plan activities.

In this second quarter (October -December 2022) all actions are now in progress, with 52 activities are on track including 5 completed. There are 7 actions that are being monitored.






Number of Actions within the Council Plan 2022-23

Each goal is colour coded for ease of review





Key

 On track	Activity or action tracking within the planned quarter target timeframes for the current financial year
 Monitor	Activity or action is at risk of falling behind planned quarter target timeframes for the current financial year
 Needs work	Activity or action is delayed or has not met planned quarter target timeframes for the current financial year
 Not started or deferred	Activity or action is not due to commence or has been deferred until further notice but likely to recommence.
 Completed	Activity or action is completed for the year



Goal 1 Our Planet



OUR PLANET

As custodians we will lead act and advocated on the critical issues of environmental sustainability and climate emergency, and on our shared responsibility to care for and protect Earth's vitality, diversity, beauty and the community of life.

In our goal to provide better, smarter, and sustainable futures we have 3 strategic objectives

- Lead and influence change to address the Climate Emergency and strive to reduce its impact on the health of our community, environment and the planet.
- Protect and enhance our natural and coastal environments, biodiversity and unique ecosystems.
- Improve environmental sustainability through a circular economy approach to waste management, recycling and energy use.



Goal Highlights





In our goal to provide better, smarter, and sustainable futures and all actions on track. Some of the highlights from the first quarter are

- Clean Up Australia Day with volunteers from all around Bayside coming together to make a difference for the environment.
- Home Energy Efficiency Expo in March attended by 300 people, which also saw the launch of our Love Bayside – Go for Zero campaign.
- Council operations certified Carbon Neutral for third consecutive year.
- Working with Sandringham Traders Association with the "Village Zero" initiative
- Successful grant assisting an extra 840 trees to be planted in 2023 in addition to the annual contract for 1500 trees.



Action Plan Progress


1.1 Lead and influence change to address the Climate Emergency and strive to reduce its impact on the health of our community, environment and the planet.

Action	Progress Comments	Progress
<p>1.1.1.1 Implement Climate Emergency Action Plan (CEAP) for 2022/23, including:</p> <ul style="list-style-type: none"> • Develop and deliver programs to support local business' climate actions, through education and incentives. • Develop partnership initiatives which promote climate action within Council and across the community. • Develop a plan to transition Council operations to all-electric. 	<p>Council launched the Climate Emergency Community Activation Campaign - 'Love Bayside - Go for Zero' campaign at Bayside's Home Energy Efficiency Expo that was held on Saturday 18th of March 2023 at the Brighton Town Hall. A first of its kind in Bayside, the Expo attracted over 300 attendees throughout the day and was used to successfully launch Council's Love Bayside – Go for Zero campaign.</p> <p>Council has developed and delivered programs to support climate actions and emissions reduction, through education and incentives that include the Bayside Solar Savers program to encourage action in the uptake of renewable energy in Bayside.</p> <p>Council continued to support the Sandringham Traders Association with the "Village Zero" initiative and continued to promote the Environment Upgrade Agreements (EUA) with Bayside Businesses. Council has achieved Climate Active carbon neutrality certification for the corporate operations for a third year in a row and developing a plan to transition Council operations to all-electric.</p>	 ON TRACK
<p>1.1.2.1 Implement Climate Emergency Community Education programs for 2022-2023</p>	<p>Council launched the Climate Emergency Community Activation Campaign - 'Love Bayside - Go for Zero' campaign on Saturday 18th of March 2023 at the Brighton Town Hall.</p> <p>Council began the Climate Emergency Community Activation Campaign framework and implementation plan and includes:</p> <ul style="list-style-type: none"> • As part of the "Love Bayside" Climate Emergency Community Activation 	 ON TRACK






Action	Progress Comments	Progress
	<p>Campaign residents can take part of Bayside City Council's Solar Savers program.</p> <ul style="list-style-type: none"> • Promotion of Environment Upgrade Agreements (EUA) program to support Bayside Businesses • The Climate Emergency Grants program is open year-round to continue to support the Bayside community to take action in the climate emergency. • Council continued delivery of the GreenMoney program. 	




1.2 Protect and enhance our natural and coastal environments, biodiversity and unique ecosystems.

Action	Progress Comments	Progress
<p>1.2.1.1 Implement the Integrated Water Management Plan including</p> <ul style="list-style-type: none"> • Harvest stormwater at approved locations in streetscapes to protect trees from the impacts of climate change. • Partner with South East Water to advocate for funding to extend the water for local connections project to Bayside. 	<p>Council advocacy for funding from the Victorian Government for local connections to the Dingley Recycled Water Scheme pipeline has resulted in part funding for the scheme as part of the Central and Gippsland Regional Sustainable Water strategy. The 42km pipeline will bring recycled water from the Eastern Treatment Plant located in Bangholme and deliver water to sites across Dingley, Oakleigh South, Sandringham and Cheltenham. Bayside will gain connections to the pipeline for parks, reserves and golf courses, helping them to remain green during dry periods and will provide our community with high quality public open space all year round.</p> <p>Planning and design is now completed for harvested stormwater systems, gross pollutant traps and water sensitive urban design (WSUD) streetscape upgrades that are implemented on an annual basis in Bayside's capital works program.</p>	 COMPLETED



Action	Progress Comments	Progress
<p>1.2.1.2 Implement and complete annual review of the Biodiversity Action Plan:</p> <ul style="list-style-type: none"> • Prioritise indigenous trees in street and parks • Investigate alternatives to glysohates to treat weeds and invasive plant species • Increase the use of indigenous species used in street trees and nature strip plantings • Advocate to address impact of Noisy Miners on native birds • Install water points for wildlife and investigate connection to future recycled water • Stage 2 Ornamental Lake project 	<p>Council is working with the YWNA to implement a weed and seed trail at the YWNR.</p> <p>Council is investigating options to improve the conditions at the Landcox Park lake.</p> <p>Council staff are reviewing the findings of an alternative rodent control program in order to investigate phasing our SGARs.</p> <p>In 2022, of the 3402 trees planted by Council, 1816 were indigenous to the sandbelt region, 1276 were Australian native and 310 were exotic. These works directly contribute towards goals outlined in Council’s Urban Forest Strategy and Park Habitat Improvement and Linkage Plan.</p>	 ON TRACK
<p>1.2.1.3 Develop and implement an alternative rodent control program that excludes the use of Second-Generation Anticoagulant Rodenticide (SGAR).</p>	<p>The initial trial was completed. The findings were impacted by the unseasonably cold and wet conditions. Results were collated and presented to Council in December 2022. Due to the unseasonable conditions, the trial has been extended by a further 3 months.</p>	 ONTRACK
<p>1.2.1.5 Commence implementation of the Park Improvement and Habitat Linkage Plan.</p>	<p>Plans to create new indigenous gardens beds in accordance with the Park Improvement and Habitat Linkage Plan are being designed in suburbs across Bayside.</p> <p>Garden beds were created in Elsternwick Park South and Little Brighton Reserve. 10,000 plants have been planted in these new garden beds. Some garden beds have also been fenced to aid plant establishment.</p> <p>Additional sites are being prepared in suburbs including Beaumaris and Sandringham also.</p> <p>The Park Improvement and Habitat Linkage Plan has been published on</p>	 ON TRACK





Action	Progress Comments	Progress
	<p>Councils website and has a dedicated webpage with more information on the wider project.</p> <p>Signs have been developed that will promote the works outlined above.</p>	
<p>1.2.1.6 Implement the Yalukit Willam Nature Reserve (YKNR formerly Elsternwick Park Nature Reserve) Masterplan:</p> <ul style="list-style-type: none"> Wetlands and conservation island Trial weed and seed volunteer program 	<p>McGregor Coxall have been appointed to create the detail design solution for the wetlands at the Yalukit Willam Nature Reserve. Council and McGregor Coxall are currently working with Melbourne Water to ensure the proposed wetland aligns with Melbourne Waters local works. The Federal Government has provided a funding agreement to contribute towards the cost of construction the wetlands. This agreement is being reviewed by Council officers.</p> <p>Works to begin the weed and seed trail are underway. The trial areas have been marked out.</p>	 ON TRACK
<p>1.2.1.7 Commence development of the Highbett Grassy Woodland Masterplan (CSIRO site) and conservation of the existing vegetation.</p>	<p>The land transfer of the Highbett Grassy Woodland is imminent. The relevant subdivision approvals have been granted and the relevant documentation has been lodged with Land Victoria (Titles Office).</p> <p>Vegetation surveys are completed with protocols in place to protect mature trees. The masterplan has been developed.</p>	 ON TRACK
Action	Progress Comments	Progress
<p>1.2.2.1 Undertake a Planning scheme amendment to implement the Urban Forest Strategy into the Bayside Planning Scheme.</p>	<p>The Planning Scheme Amendment to introduce the relevant policy position into the planning scheme has been prepared and submitted to the Minister for Planning for Authorisation in March 2023. Council is</p>	 ON TRACK



Action	Progress Comments	Progress
	<p>now subject to Department of Transport and Planning's timeline.</p> <p>Additional work is progressing to support and justify future Vegetation Protection and/or Significant Tree planning controls. This will result in further planning scheme amendments at a future point in time.</p>	
<p>1.2.2.2 Implement Urban Forest Strategy actions including:</p> <ul style="list-style-type: none"> • Continue increased vegetation and tree planting program • Review Management of Tree Protection on Private Property Policy. 	<p>Council will plant an additional 840 trees in 2023. These trees are in addition to the 1500 that are planted annual as part of Council's Open Space Service Delivery contract. 40 of these additional trees are funded following a successful grant application.</p> <p>3402 trees were planted by Bayside Council in the 2022 planting season. Of the 3402 trees planted, 1816 were indigenous to the sand belt region, 1276 were Australian native and 310 were exotic.</p> <p>These works directly contribute towards goals outlined in Council's Urban Forest Strategy and Park Habitat Improvement and Linkage Plan.</p> <p>The review of the Management of Tree Protection on Private Property Policy has commenced and is anticipated to be presented to Council for public consultation in June 2023.</p>	 ON TRACK
<p>1.2.3.1 Investigate and consider long term options to manage coastal erosion at Dendy Street beach.</p>	<p>The Nature Conservancy has been appointed to progress their concept designs to detail designs. A further report will be presented to Council once all solutions are peer reviewed.</p>	 ON TRACK
<p>1.2.3.2 Advocate to the State Government requesting greater action on erosion and strategic management of Port Phillip Bay and Westernport Bay.</p>	<p>Bayside has advocated to other levels of government regarding the interests of our community in order to achieve a single line of responsibility within Government to provide stewardship for Port Phillip Bay.</p>	 ON TRACK



Action	Progress Comments	Progress
	<p>Council officers attend regular Association of Bayside Municipalities (ABM) events to discuss issues and solutions that are common to all bay facing Councils.</p> <p>Cr Fiona Stiffold has been appointed to the role of Vice president of the ABM.</p>	
1.2.3.3 Finalise Marine and Coastal Management Plan (subject to DELWP input).	<p>Council has completed all possible actions to influence the Coastal Marine Management Plan (CMMP) development. DELWP has committed to developing more suitable guidelines but have not committed to a date.</p> <p>The action was formally deferred to 2022/23 by Council resolution on 17 May 2022.</p>	 DEFERRED
1.2.3.4 Progress implementation (subject to external funding) of reef and seagrass restoration pilot project along Bayside's foreshore.	<p>Council has received a draft feasibility report by an independent expert on the potential to implement seagrass restoration projects along the Bayside foreshore. A report will be presented to Council on this subject. Outcomes of this report will be considered when investigating long term erosion controls options for the Dendy Street Beach.</p> <p>Council officers have been unable to find suitable grant sources to fund these works to date.</p>	 ON TRACK

Extensive tree and vegetation planting completed across the municipality. Plants under protective nets.





1.3. Improve environmental sustainability through a circular economy approach to waste management, recycling and energy use.

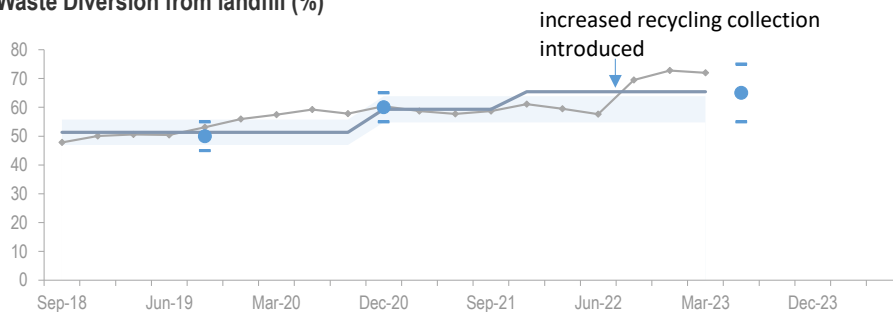
Action	Progress Comments	Progress
<p>1.3.1.1 Continue to lead the community to reduce waste generation and increase waste diversion from landfill.:</p> <ul style="list-style-type: none"> • Implement findings of the single use plastics removal pilot • Implement actions to transition Council's kerbside collection schedules. 	<p>The kerbside collection schedules were changed from 4 July 2022. This change has seen an increase in the landfill diversion rate of approximately 12%, from 59% to 71%.</p> <p>Planning is underway to implement the findings of the single use plastics removal pilot. The single-use plastic ban came into effect on 1 February 2023 and Council has promoted this to businesses and provided the relevant supporting collateral.</p>	<p>ON TRACK</p>
<p>1.3.1.2 Continue the collaborative procurement process for an advanced waste processing facility in the South East of Melbourne</p>	<p>Council committed to participate in the project, subject to a range of parameters being met through the tender process, at its Ordinary Meeting on 15 February 2022.</p> <p>A commitment letter has been sent from Council to the SPV to confirm commitment to the procurement process. The tender process is due to close in April 2023 with the evaluation process to be conducted over the following three months.</p>	<p>ON TRACK</p>
<p>1.3.1.12 Explore innovative solutions to reduce, reuse and recycle, as part of a review of the use of Council's Transfer Station (2023).</p>	<p>Three proponents have submitted tender proposals outlining how they would redevelop the facility and provide the greatest benefits to council and the community. It is expected that the tender outcomes will be presented to Council in May 2023, before undertaking community engagement. The final Council decision to execute the lease will be made in June 2023.</p>	<p>ON TRACK</p>



Service Performance Indicators

LGPRF INDICATOR	Results 2021	Results 2022	Results YTD Comment
WASTE & RECYCLING Missed kerbside bin collection - #bins missed/#bins collected x10,000 (<i>less is better</i>)	3.18	3.45	Q2 6.91 YTD 10.65 Bin schedules changes in Q1 contributed to a rise in residents enquiring if their bins were missed, which is easing in Q3.
WASTE & RECYCLING Kerbside collection waste diverted from landfill (<i>more is better</i>)	58.57%	59.34%	Q3 72% YTD 71.3% The revised recycling bin schedule has already delivered a 10-12% increase in waste diverted from landfill.

Waste Diversion from landfill (%)



With introduction of food and green waste diversion had progressively increased to a median of just over 70%. The change to bin schedules with increased recycling bin collection in July 2022 resulted in a 12+% jump in the year to date. Work will continue to sustain and further improve the % diverted from landfill.



Goal 2 – Our People



Our People

We will plan and advocate for a Bayside where our diverse communities and people can thrive, live healthy and active lives, fostering inclusion and participation through holistic, innovative approaches to economic and social well-being.

In our goal to nurture all people and thriving healthy communities, we have 3 strategic objectives

- 1. Nurture healthy people and resilient communities ensuring services and programs are adaptable to meet diverse and changing needs.
- 2. Engage with our diverse communities to improve access and inclusion in Bayside.
- 3. Foster economic vitality and creativity in the local economy.



Goal Highlights



In our goal to nurture all people and thriving healthy communities, some highlights are:

- Council’s expanded aged care program is proving highly popular with Bayside residents and is currently exceeding the targets with 212 active packages by the end of the quarter.
- Bayside City Council and other Councils were represented at the Midsumma Pride March, demonstrating our commitment to inclusion and support for all people in our community.
- Launch of a new volunteering hub with significant increase in users.
- Opera in Kamesburgh Gardens, with over 270 visitors who picnicked and enjoyed the music, garnering great responses and appreciation from residents.
- Launch of Autumn Fest with Kids Fun Day , followed by Pets Day out and more events to come across Autumn.
- Relaunch of the Bayside Business Network after 3 years suspension during the pandemic.
- Adoption of a new Strategic Arts, Culture and Libraries policy for 2023-2027.

Kamesburgh Gardens soared with vocal fireworks in February








2.1 Nurture healthy people and resilient communities ensuring services and programs are adaptable to meet diverse and changing needs.

Action	Progress Comments	Progress
<p>2.1.1.1 Implement the Municipal Public Health and Wellbeing Plan:</p> <ul style="list-style-type: none"> • Disability Action Plan implementation • Construct seniors exercise equipment at Wilson, Tribrockery and Illaroo Reserves • Deliver a program on healthy eating initiatives across Bayside • Conduct social impact assessments of planning permits with liquor licence element • Create a Child Safe organisation and embed practices across services • Advocate and co-deliver community engagement programs on public housing estates 	<p>A range of activities have been implemented as part of the delivery of the Municipal Public Health and Wellbeing Plan in the third quarter (Jan- March) of the reporting year:</p> <ul style="list-style-type: none"> • Pop up markets planned and delivered with 420 attendees and a very positive response. • Child Safeguarding practices have progressed, and an updated action plan finalised . • Disability Action Plan has progressed through prioritising actions and seeking lived experience advice from the Disability Access and Inclusion Advisory Committee and continuing the roll out of the Hidden Disabilities Sunflower Program including funding the program at major community centres. 	<p>ON TRACK</p>
<p>2.1.1.2 Expand Council's aged care service to include aged care packages that are sustainable and respond to the Aged Care Reform recommendations (2021-2023).</p>	<p>The program continues to exceed targets with 212 active packages at 31 March 2023, whereas an original target of 200 packages was anticipated by 30 June 2023. There continues to be a strong desire by the Bayside community to receive their aged care services from Council. The program continues to operate in surplus.</p>	<p>ON TRACK</p>
<p>2.1.2.1 Adopt and commence implementation of the Strategic Arts, Culture and Libraries plan (2023-2027).</p>	<p>The strategy was unanimously endorsed by Council at the March 21 Council Meeting. Implementation has commenced.</p>	<p>ON TRACK</p>





Action	Progress Comments	Progress
2.1.2.2 Deliver six Arts and Cultural events in local areas to create social connection and access to Arts and Culture locally. (CP).	<ol style="list-style-type: none"> 1. Three concerts delivered by Bayside Chamber Orchestra Series 2022/23 2. Advantage Road Open Studios delivered October 2022 3. The Rivoli Dance performance delivered November 2022 4. Opera in the Gardens delivered in February 2023. 5. In collaboration with Economic Development 3 Shakespeare in the Pub events will be held at the following venues: Hobsons in Sandringham; Gin Distillery in Beaumaris and Hotel Brighton in Brighton in May. 6. Bayside Yarnbombed - we have reached the target for the number of knitted squares to be used for the installation of Clock Tower and satellite sites around Bayside in July. This project has been delivered throughout the 2022 - 2023 FY 	 ON TRACK

Action	Progress Comments	Progress
2.1.2.26 Implement key actions from the Community Resilience Plan (2021-2025) including: <ul style="list-style-type: none"> • Develop and promote a clear referral pathway for people experiencing vulnerability • Increase community awareness of issues impacting the Bayside community • Strengthen partnerships with local agencies to improve the outcome people experiencing vulnerability receive" 	<p>Terms of Reference for Community Safety Committee adopted. Meetings held every six weeks.</p> <p>Chatty Cafe Governance Model accepted by Chatty Cafe Australia and Cities of Glen Eira, Stonnington and Boroondara who are partners in the expanded project to support community members experiencing loneliness and isolation.</p> <p>Referral pathway established for people experiencing vulnerability and training session undertaken with key internal staff. Resilience Action Plan and Hoarding and Squalor Protocol developed.</p>	 ON TRACK
2.1.3.1 Review and evaluate the Reflect Reconciliation Action Plan	Three new RAP advisory committee members were appointed (two being first nations people).	



Action	Progress Comments	Progress
(RAP) and develop a new Innovate Reconciliation Action Plan.	<p>RAP is progressing a third of actions progressing well or completed. The Reconciliation Project Officer is working with stakeholders to address actions that are behind the progress target for this point in the year.</p> <p>RAP advisory group provided cultural advice and guidance to Council on it's position on the Voice and Uluru Statement from the Heart.</p>	MONITOR

Action	Progress Comments	Progress
<p>2.2.1.1 Implement the Affordable Housing Strategy.</p> <ul style="list-style-type: none"> Commence a planning scheme amendment to implement actions into the Planning Scheme Develop and implement an affordable housing advocacy communications campaign plan as part of Council's overall strategic advocacy campaign Investigate priority sites for affordable housing at the time of redevelopment on both public and private land. Develop a Bayside Housing Reference group and possible interagency alliance to discuss implementation 	<p>The Planning Scheme Amendment to introduce the relevant policy position into the planning scheme was adopted at the November 2022 Ordinary Meeting of Council. The Amendment has been submitted to the Minister for Planning for final approval and its Gazettal.</p> <p>Council in partnership with the other Inner South Metropolitan Council's has developed its advocacy campaign for "Supply and funding social and affordable housing". Officers and the Mayor continues to promote its advocacy on this matter.</p>	 ON TRACK
<p>2.2.2.1 Embed diversity, equity and inclusion considerations in Council strategy and service delivery including</p> <ul style="list-style-type: none"> Gender impact assessments on new or reviewed policies and strategies Improving the accessibility and inclusiveness of Council's customer 	<ul style="list-style-type: none"> Gender Impact Assessments continue to be undertaken. Approach is being reviewed to ensure outcomes can be achieved efficiently. Our overall WCAG (web content accessibility guidelines) score on the main Council website is at 85% which continues to be above industry benchmark for government. 	 ON TRACK



Action	Progress Comments	Progress
facing systems and processes – including <ul style="list-style-type: none"> - training of customer facing staff to support people with diverse abilities and needs, - improving the accessibility/inclusiveness of Council’s website and communications. 	Inclusion of accessibility standards in our style guide is completed and will be presented to service areas. This guide will provide clarity around the requirements for accessible communications to our internal customers.	

BCC staff and families in Pride March demonstrating our commitment to being a diverse, equitable and inclusive organisation for staff and all in our community



2.3 Foster economic vitality and creativity in the local economy.

Action	Progress Comments	Progress
2.3.1.1 Implement the Graffiti initiatives identified in the joint Inner South Metropolitan Mayors Forum (ISMMF) funding grant for 2022/23.	Council is organising a festival that is funded by this program where the aim is to educate and have different parts of the community across the 6 councils participate and engage in the activities involved. The Festival Curator in Bayside is working closely with other Councils in relation to the festival as it is planned to happen in mid-late	 ON TRACK



Action	Progress Comments	Progress
	<p>April. External communication is to go out in early April.</p> <p>All the Councils participating in the initiative are continuing to remove graffiti from 3rd party assets.</p>	
2.3.1.2 Develop a placemaking strategy to attract economic activity in activity centres.	<p>At the 26 October 2021 Ordinary Council Meeting, Council resolved to postpone the commencement of a comprehensive Economic Development and Tourism Strategy (Action 2.3.2.2) to the second half of the 2022–23 financial year.</p> <p>SGS Economics and Planning were appointed in November 2022 to support the preparation of a comprehensive and combined Strategy which is inclusive of Economic Development, Tourism, and Place Making. This work will also include the Business Monitoring project.</p> <p>In line with the Council postponement, the draft will be presented for Council consideration in 2023/24.</p>	<p>ON TRACK</p>
2.3.1.3 Increase level of service for footpaths in Major Activity Centres and increase toilet cleaning along the foreshore in summer.	<p>Council continues to provide feedback to the service provider based on data collected from audits around waste, sweeping, civil infrastructure, and others to improve service levels in the Major Activity Centres.</p> <p>The extra bins in Church Street Activity Centre remain due the increased demand.</p> <p>Council is currently developing a tender to increase the bin size from 120L to 240L in 39 locations in Church Street which will enhance the overall amenity of the activity centre.</p>	<p>ON TRACK</p>
2.3.2.1 Undertake the Business Monitor (evaluation program) to determine the impact of Covid 19 on the levels of vacancies and changes	<p>As reported in 2.3.1.2, the Business Monitor will be included into the Economic Development, Tourism, and Place Making Strategy.</p>	<p>ON TRACK</p>



Action	Progress Comments	Progress
to the type of use in Activity centres and BBD.		
2.3.2.2 Develop the Economic Development and Tourism Strategy.	<p>As reported in 2.3.1.2, Council resolved to postpone the commencement of the Economic Development and Tourism Strategy to the second half of the 2022–23 financial year, for presentation of the strategy in the 2023-2024 year. The strategy will also include the Placemaking Strategy and Business Monitor program.</p> <p>Work on the strategy is underway, with Council and SGS currently working to finalise the priorities and focus areas of the strategy.</p> <p>Community Engagement process will commence April 13 - 10 May, to determine the initiatives that the community value most and identify new opportunities to support Economic Development and Tourism in the municipality.</p>	 ON TRACK

Relaunch of the Bayside Business Network (BBN)

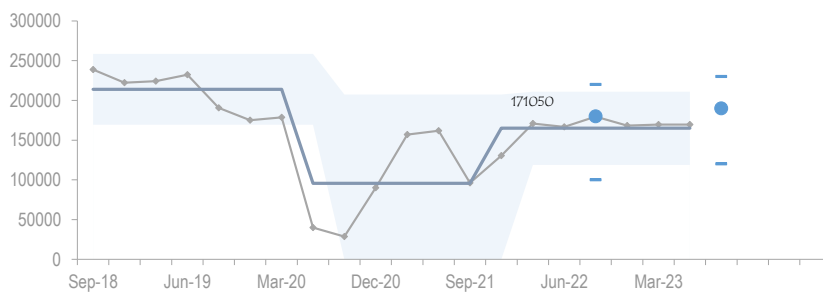




Service Performance Indicators

LGPRF INDICATOR	Results 2021	Results 2022	Results YTD Comment
ACTIVE LIBRARY MEMBERS			YTD 24.19
Percentage of the municipal population that are members of the library and have borrowed a library collection item. <i>(more is better)</i>	21.51%	23.35%	Active members is a pleasing result.
MCH – Participation in 4-Week Key Age and Stage visit			YTD 101.96%
Number of 4-week key age and stage visits / Number of birth notifications received.	100.91%	102.19%	Numbers fluctuate and families move in and out after birth notifications are received. Bayside retains a high level of participation in 4 week visits for all babies registered in Bayside.

Library loans/quarter (#)



Library loans continue to recover but settled to a median of around 170,000 items per quarter and have not yet returned to pre-pandemic levels.



Goal 3 – Our Place



Our Place

Our open space and foreshore, our facilities and the built environment are highly valued, shared and enhanced to ensure their sustainability, use, liveability, character and amenity for current and future generations.

In our goal to foster Bayside’s liveability, open space and exceptional places, we have 4 strategic objectives

- Open space is increased, and foreshore is cared for, to support diverse use and connect to community
- Infrastructure and assets are sustainable, accessible and fit-for-purpose now and for the future
- Land use will enhance Bayside’s liveability and protect the distinctive heritage and character of our various localities
- Transport planning and infrastructure facilitates a well-connected, accessible, safe and convenient transport system that contributes to a zero-carbon future and wellbeing.



Goal Highlights



Some highlights are





- New foreshore access completed at Gordon Crescent that provides safer access, with the project delivered within budget, ahead of time and of a high-quality construction.
- Community Engagements for Cycle Sandringham about a bike path connecting Sandringham Train Station and the Leisure Centre; and for Wishart Reserve dog park saw over 1000 community members participate to help inform these important initiatives.
- Progress on some key projects including completion of the Beaumaris Arts Studio Design; and concept designs for Wells Street pocket park; and community engagement on concept designs for Wishart Reserve dog park and on Sandringham – Cheltenham bicycle connections .

New foreshore staircase at Gordon Crescent that will serve the community well for many years to come.








3.1 Open space is increased, and foreshore is cared for, to support diverse use and connect to community.

Action	Progress Comments	Progress
3.1.1.1 Implement the Playground Improvement plan including activity spaces for all ages and abilities Program for 2022/23 includes Elsternwick Park South Reserve, Northern Playground.	Due to competing pressures, no funding was allocated to implement the Playground Improvement Plan in 22/23. Designs for both playgrounds and tender packages are complete for tender in 23/24, subject to available funding.	 DEFERRED
3.1.1.2 Commence design and development of Beaumaris Arts Group Studio.	Detailed design completed. Tender on track for release in April pending finalisation of ODU relocation agreement.	 ON TRACK
Action	Progress Comments	Progress
3.1.2.1 Design and deliver the Wells Street pocket park.	Following the conclusion of the community engagement phase, Council is finalising the concept drawings for the pocket park at 7 Well Street. A number of small alterations were made following information collected during community engagement.	 ON TRACK
3.1.2.2 Consider further opportunities to provide Open Space in major activity centres (MACs).	A report on opportunities for open space in activity centres was presented at the 20 December 2022 Ordinary Council Meeting. Council noted the report and determined to refer further considerations to the future Open Space Strategy, the Higher Order Connectivity Corridors work and implementation of the Property Strategy	 COMPLETE



Action	Progress Comments	Progress
3.1.3.1 Implement the Wishart Reserve concept design including options for improving dogs off leash opportunities.	<p>Officers have engaged a specialist dog park landscaper to inform options to support dog infrastructure within the reserve.</p> <p>The designs have been shared with the community via Councils Have Your Say website. Two community drop-in sessions were held during February. All feedback received has been collated and the concept plans are being updated to reflect information gathered.</p> <p>A report with the updated concept plans is due to be presented at the June Council meeting.</p>	 ON TRACK
3.1.3.2 Develop Masterplan for Wangara Road.	<p>Required reporting documentation (Annual Compliance Report) submitted to the EPA.</p> <p>An agreement has been reached with a suitably qualified consultant for them to undertake compliance reporting for the 22/23 reporting year.</p> <p>Council has begun works to create a Rehabilitation Plan that will see the site made safe before being used for public open space.</p> <p>Council officers have discussed the scope of the Masterplan with a number of suitably qualified landscape designers. Concepts will be presented to Council.</p>	 ON TRACK
3.1.3.3 Implement the Landscape Plan for Elsternwick Park South.	<p>Garden beds and 10,000 plants have been added to Elsternwick Park South.</p> <p>Preparation works for additional garden beds in Elsternwick Park South are underway. Planting to commence in the 2023 planting season.</p>	 ON TRACK





3.2 Infrastructure and assets are sustainable, accessible and fit for purpose now and for the future

Action	Progress Comments	Progress
3.2.1.1 Commence implementation of Council Asset Plan (2022-2032).	Preliminary work to implement the first year of the Asset Plan 2022-2022 is focussed on building an undated condition assessment model, and on developing criteria to better assess the non- technical “fit-for-purpose” service levels. These criteria include a focus on contemporary expectations to optimise assets for multiple users.	 MONITOR
3.2.1.2 Implement the approved capital works program for 2022-2023, across diverse categories (major projects, capital projects, replacement and renewal). (CP)	<p>A number of significant Capital Works projects are currently underway. Delays in material availability, workforce shortages and cost escalations are being managed however some delays to projects have been unavoidable.</p> <p>Tulip Street Basketball - Construction delays and some redesign has further delayed the project. Now anticipating completion late May (contractually late March) Cost escalations still under review with QS / Head Contractor.</p> <p>Dendy Street Beach Pavilion – Construction progressing well on site with services installation well underway. Contaminated soil removal continues. Cost escalations still under review with QS / Head Contractor. Project is on schedule for completion June 2023.</p> <p>Brighton Recreational Centre – Construction has progressed well on site and ground floor slab is completed. The delay to the project has caused delays in the structural steel delivery which may impact the practical completion date. The contract completion date is June 2023. It is anticipated this project will be ready to hand to end user August 2023.</p> <p>Black Rock Life Saving Club – Secondary consent has been received. Demolition to start mid Feb. Anticipated handover to end user April 2024.</p>	 MONITOR



Action	Progress Comments	Progress
	<p>Fern Street Early Years Integrated Children's Centre Construction ongoing. Project currently on budget and program with anticipated handover date 7 December 2023.</p> <p>Sillitoe pavilion Project is under construction and targeting early Q4 Practical Completion date. Significant challenges with Head Contractor and obtaining trades / materials on site. Bayside have commenced contractual levers to improve the delivery date on this site.</p> <p>North Brighton Children's Centre: Project has completed construction works to kindergarten to facilitate term one delivery. Construction will continue in the MCH with a target to deliver these facilities for term two as originally planned with ET.</p> <p>Billilla House – Planning work has commenced for the DDA Compliant External Amenities. A Services Audit is underway to identify compliance of the existing services. This will be followed by a full dilapidation report (currently RFQ). Feedback was received from internal stakeholders on the Functional Plan to prioritise the delivery of the front rooms. The viability of this approach is currently under investigation.</p>	

Action	Progress Comments	Progress
3.2.1.3 Commence a public design process and consultation for the Gateway building at Yalukit Willam Nature Reserve (YKNR)	A scope to engage a head consultant is being drafted. Key internal and external stakeholders are currently providing feedback on the scope.	 ON TRACK
3.2.1.4 Utilise the adopted functional brief to commence the concept design for the Hampton Hub and Integrated Open Space.	Council has been exploring design options in association with the Hampton Hub, however additional options are being tested to ensure that the location of the building will achieve the best outcome for the site and the future facilities proposed to occupy the site.	 MONITOR



It is anticipated that a report will be presented to Council in Q4 to provide further direction on how to progress the development of the site.

Full delivery at risk.

3.2.1.22 Implement Year 1 of the Early Years Infrastructure Plan (2022-2028) and requirements to meet new standards

- Commence Fern Street Early Years Centre, 2022/2023
- Complete North Brighton Children's Centre Redevelopment – 2022/23
- Complete concept planning and propose recommendations for redevelopment of East Beaumaris Kindergarten

Fern St construction program on track. North Brighton Kindergarten opened on February 13. Works to finalise the other services on site (Maternal Health, Occasional Care) occurring outside hours for completion during school Term 2.

Two potential sites for expansion to meet identified needs in Beaumaris have been recognized as unsuitable following initial investigation (tree and heritage overlays) putting the plan at risk in this area.

A review of the Early Years infrastructure Plan commenced to determine Council's ability and approach to providing infrastructure for State Government commitments (which cannot be currently accommodated).

The review of the Plan may indicate the need for advocacy to the State Government (we are already connected in with other LGAs in similar circumstances).



MONITOR



3.3 Land use will enhance Bayside's liveability for the community of life and protect the distinctive heritage and character of our various localities.

Action	Progress Comments	Progress
3.3.1.1 Commence the Planning Scheme amendment to implement the Environmentally Sustainable Development (ESD) policy.	The Planning Scheme Amendment will be presented to the April Ordinary Council Meeting for final adoption by Council.	 MONITOR
3.3.1.2 Commence the Planning Scheme amendment process to consider the introduction of the Post War Modern Heritage Residential Study	The Planning Scheme Amendment has been authorised by the Minister for Planning subject to conditions. Officers have updated the Amendment to accord the requirements and pending confirmation that those changes are acceptable; the public exhibition is likely shortly thereafter (May 2023).	 MONITOR
3.3.1.3 Commence the Interwar Residential Heritage Study (dependent on new initiative funding)	Council resolved to defer the commencement of this project at its 20 December 2022 Ordinary Council Meeting. The project will now be presented to Council in March 2025, following the next Council election, for further consideration.	 COMPLETED
3.3.2.1 Undertake Planning Scheme amendments to implement the Neighbourhood Character Review.	<p>Council resolved to commence a planning scheme amendment at its 14 September 2021 Ordinary Council Meeting which would introduce the Neighbourhood Character Review recommendations via new Schedules to the Neighbour Residential Zone.</p> <p>An application for Authorisation and Exhibition was lodged with the Minister for Planning in March 2022. After a prolonged period of time, the Minister for Planning has advised Council in March 2023 that our amendment would not be Authorised.</p> <p>Officers are meeting with Department of Transport and Planning in April to discuss the further work needed.</p> <p>Council has completed the action within the scope of its control. Once Council Officers have met with the DTP, a Council report to provide</p>	 ON TRACK



Action	Progress Comments	Progress
--------	-------------------	----------

further direction on implementing the Neighbourhood Character.

3.4 Transport planning and infrastructure facilitates a well-connected, accessible, safe and convenient transport system that contributes to a zero carbon future and wellbeing.

Action	Progress Comments	Progress
--------	-------------------	----------

3.4.1.1 Implement actions from Council's Integrated Transport Strategy:

- Undertake the design and approval process for the Bay Trail duplication project in Brighton as part of the removal of high-risk sites
- Adopt a Bayside Parking Strategy

Parking Strategy - Phase 2 engagement activities are completed, and the summary report has been developed. Council is refining the draft Parking Strategy with the input received from the Phase 1 and 2 engagement reports. The draft Parking Strategy will be presented to the June OCM.

The Bay Trail Brighton duplication project is in the planning and investigation phase. Delays are expected in producing the recommendation report due to the complexities of the project.



ON TRACK

3.4.1.3 Undertake the design and minor construction works to improve bicycle connections between Cheltenham and Sandringham stations.

Community consultation was undertaken throughout February 2023. The development of the engagement summary report is currently in progress and is expected to be finalised by the end of April.



The initial engagement findings have been reviewed and it has been identified that the current alignment may need to be reconsidered. A range of alternate options have been provided, with some options being viewed as improvements to the current alignment.

Following finalisation of the engagement report, Council will review and update the design and the alignment. It is expected that these activities will take up to three months.



ON TRACK



Action	Progress Comments	Progress
3.4.1.14 Identify the highest order connectivity corridors (pedestrian and cyclists) between retail strips and adjoining residential areas. (.	The background report is finalised and the highest order connectivity corridor report is currently in development. The final report will be presented to Council in July 2023.	 ON TRACK
3.4.1.15 Actively participate and represent Bayside residents in the Suburban Rail Loop project to ensure quality outcomes for Bayside residents are achieved.	<p>The findings and recommendations of the Inquiry and Advisory Committee and Minister’s Assessment, in relation to the Suburban Rail Loop East Environmental Effects Statement, which Council made representation to, was received by Council at its 20 September 2022 Ordinary Council Meeting.</p> <p>Officers have finalised the MoU with SRLA to commence the preparation of the precinct planning stage. Council officers continue to engage with the SRLA through the working group. Site visit with senior SRL management is planned for early April.</p>	 ON TRACK

Drainage upgrades commenced - kerb and channel - in North Beaumaris concourse



UP to here



Service Performance Indicators

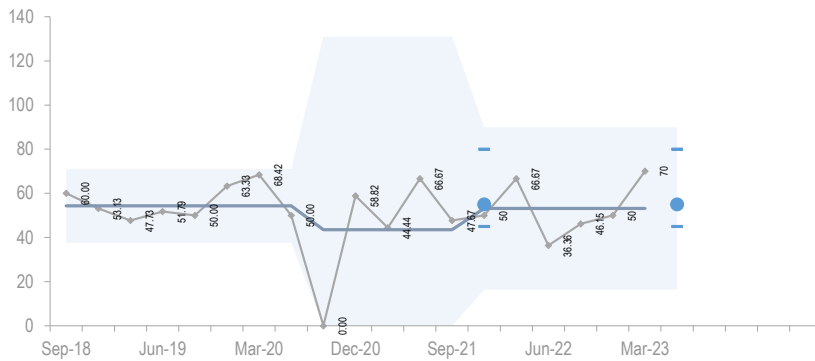
LGPRF INDICATOR	Results 2021	Results 2022	Results YTD Comment
<p>STATUTORY PLANNING</p> <p>Council planning decisions upheld at VCAT (<i>more is better</i>)</p> <p>Percentage of council planning application decisions subject to review by VCAT that were not set aside</p>	48.78%	50%	<p>Q3 70%</p> <p>YTD 54.55%</p> <p>7/10 applications (70%) were upheld at VCAT in the quarter, resulting in 18 out of 33 YTD.</p>
<p>ANIMAL MANAGEMENT</p> <p>Animals Reclaimed (<i>more is better</i>)</p> <p>Percentage of collected registrable animals under the Domestic Animals Act 1994 reclaimed.</p>	82%	87%	<p>Q3 70.37%</p> <p>YTD 87.36%</p> <p>Bayside maintains a high level of animal registration, which facilitates high rates of animal being reclaimed.</p>
<p>ANIMAL MANAGEMENT</p> <p>Animal Management prosecutions (<i>more is better</i>)</p> <p>Percentage of successful animal management prosecutions.</p>	100.00 %	100.00 %	<p>100.00%</p> <p>5/5 successful animal management prosecutions YTD</p>

Design for dog off leash options at Wishart reserve



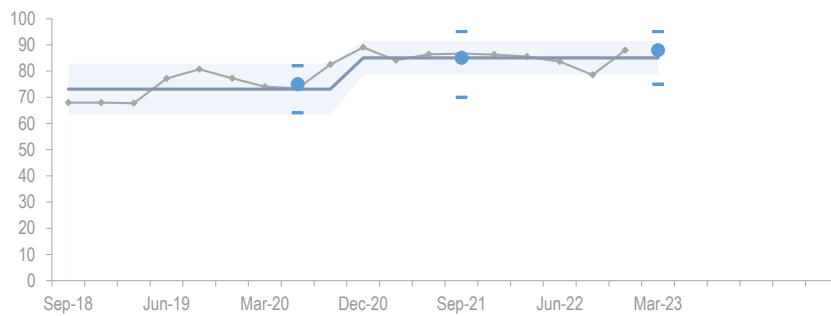


Planning decision upheld VCAT (%) (SP4)



In the 3rd quarter 7/10 (70%) of Council's planning decisions were upheld when taken to VCAT. Statistically this has resulted in a drop in the average percentage of decisions being upheld around with increased volatility in whether decisions will be upheld by VCAT.

Planning approvals within 60 days (%)



Council's rate of planning approvals within the 60 day requirement remains strong at 88.02% for the quarter.



Goal 4 – Our Promise



Our Place

Our open space and foreshore, our facilities and the built environment are highly valued, shared and enhanced to ensure their sustainability, use, liveability, character and amenity for current and future generations.

In our goal to nurture all people and thriving healthy communities, we have 3 strategic objectives

- 1 Identify an agreed program of advocacy to secure funding and policy reform to be a leading voice for change.
- 2 Ensure flexible and transparent decision making through open and accountable governance.
- 3 Provide customer-focussed and effective service delivery and value in all we do.



Goal Highlights



Some highlights are

- Successful delivery of Australia Day awards which are part of the civic function of Council. This year, our 2023 Citizen of the year was awarded to Ade Djajamihardja, disability and inclusion advocate and Disability Access and Inclusion Advisory Committee member.
- Councillor strategic workshop to draft annual action plan, budget and capital works program for 2023-2024 prior to going to community for consultation.
- Lease and Licence policy approved and other actions under the Property Strategy progressing well.
- Launch of live chat on Council website to provide an additional channel for residents to engage with Council for information and assistance. This new channel generated 2,977 conversations with customers in its first quarter (Quarter 3). A total of 86% of post-chat surveys were rated 5/5 and 9% scored 4/5, equating to a 95.58% satisfaction rate.




4.1 Identify an agreed program of advocacy to secure funding and policy reform to be a leading voice for change

Action	Progress Comments	Progress
4.1.1.1 Develop and deliver the strategic advocacy program that focuses on Council priorities • Our Planet• Our People• Our Place• Our Place	<p>The Victorian election highlighted the role Council plays as an advocate for the community to other levels of government.</p> <p>Following the presentation to Councillors in February, work is continuing on resetting our position with our local MP's.</p> <p>Progress is being made on applying both state and federal government policy position on identified strategic priorities to ensure there is clarity around our 'ask'.</p> <p>The outcomes of this will be presented in May. This will include our continued focus on participating in joint advocacy campaigns including SECCCA, ISMMF and the MAV.</p>	<p>ON TRACK</p>
4.2.1.1 Conduct Annual Council Plan review and develop the Annual Action Plan .	<p>Minor review undertaken on the Council Plan and Year 3 draft Annual Action Plan were prepared and shared with Councillors at the February Workshop. The Council Plan and Year 3 Action Plan were further reviewed based on feedback from the workshop and March briefing. Subject to Council endorsement at 18 April OCM, they will be shared for public consultation in April/May.</p>	<p>ON TRACK</p>
4.2.1.2 Develop Annual Report on delivery of major plans, strategies and performance and progress against Council Plan and Budget.	<p>The 2021/22 Annual Report was presented to Council at the October OCM. An accessible version is published on Council's website.</p>	<p>COMPLETE</p>
4.2.2.1 Review Councillor Code of Conduct.	<p>A review of the Code of Conduct is currently underway and will be presented for Councillors review in April 2023.</p>	<p>ON TRACK</p>
4.2.2.6 Review the Charters of Council's various Advisory Committees and groups. (<p>Yalukit Willam Nature Reserve Committee of Management and Billilla Advisory Committee developed, and Terms of Reference adopted by Council.</p>	<p>COMPLETE</p>



Action	Progress Comments	Progress
4.3.1.1 Review and adopt the 10 Year Financial Plan and annual Budget.	<p>Modelling of the new Financial Plan for 2023/24 commenced in December with discussion on the issues and risks for the operating and capital program and the impact of cost escalations, CPI impact and resourcing issues.</p> <p>Draft financial plan strategies were then endorsed by Council at the February Councillor Strategic Workshop.</p> <p>The resulting proposed budget will be presented for in principle approval by Council at the 18/04/2023 meeting, prior to public consultation</p>	<p>ON TRACK</p>
4.3.1.2 Implement Year 1 of the Property Strategy, in particular Leases and Licences policy.	<p>The Lease and Licence policy was adopted at February Council meeting with minor amendments post consultation.</p> <p>Other actions in the plan are on track. Those completed include Discontinuance Policy signed off in December and Pavilion utilisation approach signed off by Council in August. Work is underway on Investment policy paper and activation of Council land.</p>	<p>ON TRACK</p>
4.3.2.1 Deliver a program of work aimed to understand and improve customer experience (CX) at every interaction, including:	<p>The program of work aimed to understand and improve customer experience at every interaction is underway and this quarter has included:</p> <ul style="list-style-type: none"> • Implement governance model for CX priority including establishing working group and roles and responsibilities • Review and update of the Customer Commitments for organisational relaunch. • Share Customer Focus Survey insights with ET and SLT and discuss next steps. Identify areas of opportunity for CX organisationally and at the divisional level. • Share CSBA Customer Interaction performance and benchmarking insights across the organisation. • Launch internal VoC pilot program and understand learnings and refinement for phase two of launch. • Launch the livechat tool with Customer Service and key departments. 	<p>ON TRACK</p>



Action	Progress Comments	Progress
	<ul style="list-style-type: none"> Continue to learn and improve the chatbot tool for customers. Introduction of CX Power BI reports to SLT to understand usage, training and any further work that is required. Improving a standardised approach to the recording and management of CEO, Councillor and Mayor Correspondence. 	
<p>4.3.2.2 Deliver continued improvements to on-line applications for Asset Protection (subject to funding).</p>	<p>Asset Protection in collaboration with the Customer Experience team have developed an online booking system for customers to book directly with the Asset Protection Field Officers a time for pre pour vehicle crossing inspections as well as stormwater tapping inspections.</p> <p>This functionality is now live on our website. The Asset Protection team are now developing, via the Service Planning process, the full extent of future digital functionality, with a focus first on digitising all Occupation permit type applications.</p>	 ON TRACK



Service Performance Indicators

LGPRF INDICATOR	Results 2021	Results 2022	Results YTD
GOVERNANCE			Q3 0%
Transparency (<i>less is better</i>)			YTD 0.95%
Council decisions made at meetings closed to the public	2.26%	0.99%	0/75 (0.0%) matters were considered in confidence during the quarter, resulting in 3/315 YTD.
GOVERNANCE			Q3 94.29%
Councillor attendance (<i>more is better</i>)			YTD 93.65%
Percentage of Councillor attendance at ordinary and special council meetings	87.26%	95.92%	There were 2 apologies at Special Council meetings during the quarter.



Related Strategic Plans

Climate Emergency Action Plan

The Climate Emergency Action Plan has 42 deliverables due in the current year. Some achievements in the quarter include:

- Council's Climate Emergency Community Activation progressed including
- Launching the 'Love Bayside - Go for Zero' campaign at Bayside's Home Energy Efficiency Expo that in March at the Brighton Town Hall. A first of its kind in Bayside, the Expo attracted over 300 attendees throughout the day.
- Education and incentives that include the Bayside Solar Savers program to encourage action in the uptake of renewable energy in Bayside.
- Supporting the Sandringham Traders Association with the "Village Zero" initiative and continued to promote the Environment Upgrade Agreements (EUA) with Bayside Businesses.
- Council has achieved Climate Active carbon neutrality certification for the corporate operations for a third year in a row and developing a plan to transition Council operations to all-electric.

Municipal Health and Wellbeing Plan

Activities in progress in the quarter include:

- Pop up markets planned and delivered with 420 attendees and a very positive response.
- Child Safeguarding practices have progressed, and an updated action plan finalised.

Disability Action Plan

- Key achievements in the last 3 months delivering the Disability Action Plan has progressed through prioritising actions and seeking lived experience advice from the Disability Access and Inclusion Advisory Committee and continuing the roll out of the Hidden Disabilities Sunflower Program including funding the program at major community centres.

Innovate Reconciliation Action Plan

The Innovate Reconciliation Action Plan was launched in July 2022 during NAIDOC week. Some highlights for the quarter were:

- Three new RAP advisory committee members were appointed in the quarter (two being first nations people).
- RAP advisory group provided cultural advice and guidance to Council on it's position on the Voice and Uluru Statement from the Heart.
- Council is partnering to deliver the 'Repairing Memory and Place' ARC Linkage Project with Monash University, Traditional Owners, Melbourne Water, Museums Victoria, Port Phillip Council and Bayside City Council. An Indigenous-led, practice-based approach to urban water design, of which the City of Bayside is a partner organisation as part of the project.



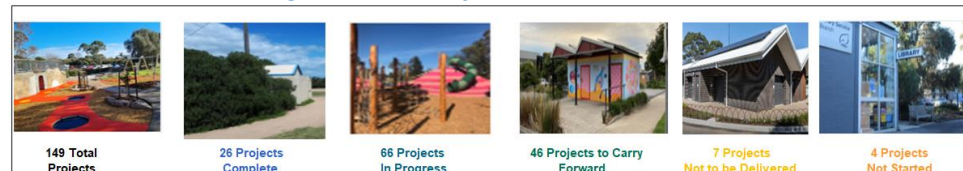
Section 3 - Financial Overview

Operating Services Budget Summary

Operating Services Budget	Year-End Forecast	Year-end Forecast	Variance to	
	2022/23 \$'000s	2022/23 \$'000s	Adopted Budget	%
Total Income	163,871	8,317		5.3% Favourable
Total Expenditure	138,107	(1,947)		-1.4% Unfavourable
Operating Result - Surplus	25,764	6,370		32.8% Favourable
Underlying Operating Result - Surplus	14,950	3,557		31.2% Favourable

Revenue Year-end Forecast to Adopted Budget Variance				Expenses Year-end Forecast to Adopted Budget Variance				
	\$'000s	%		\$'000s	%			
Statutory Fees and Fines	(392)	-5%		Employee Costs	1,308	2.5%		
User Fees	772	9%		Materials and Services	(3,789)	-6.8%		
Rental Income	255	6%						
Grants - Operating	1,540	10%						
Grants - Capital	1,295	30%						
Contributions - Cash - Capital	2,100	58%						
Interest Income	2,695	282%						
Other Income	38	3%						

Capital Works Budget Summary

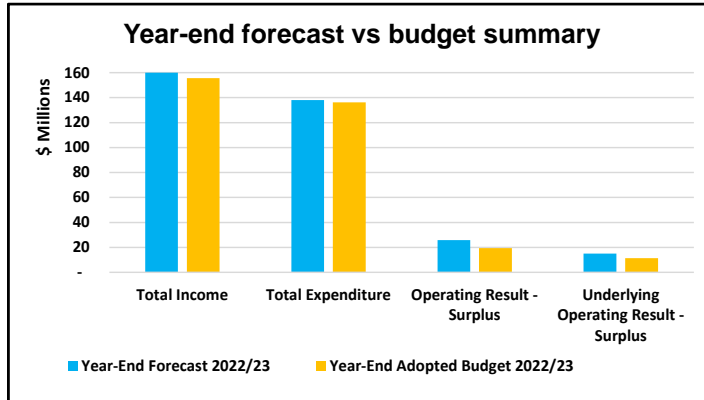


	2022/23 YTD Adopted Budget \$'000s	2022/23 YTD Actuals \$'000s	2022/23 YTD Variance \$'000s	2022/23 Adopted Budget \$'000s	2022/23 Year-End Forecast \$'000s	2022/23 Forecast Variance \$'000s	Carry Forward Balance Future Years \$'000s
Capital Expenditure	52,200	38,689	13,511	69,538	62,969	6,569	19,733



Operating Result – Summary

The year-end forecast as at March 2023 is a surplus of \$25.8M which is \$6.4M favourable to the adopted budget.



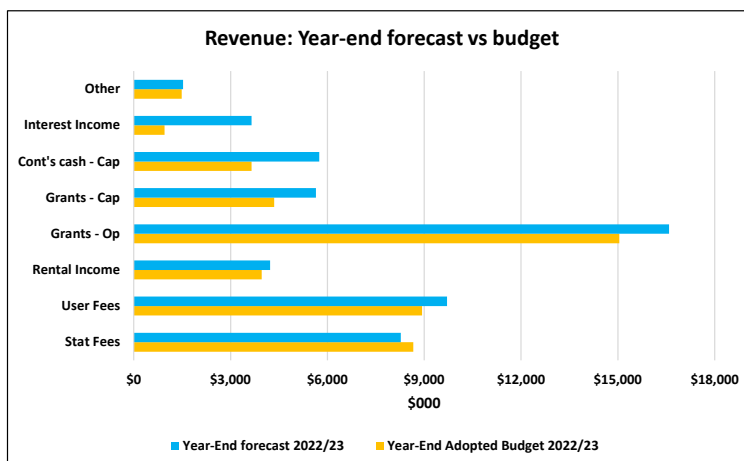
The forecast variance includes the following one off and or timing issues:

- (\$2.1M) Open Space Capital Contributions favourable to budget
- (\$1.3M) in Capital Grant funding favourable to budget
- \$581k new initiative carry forwards into 2022/23 to be funded from infrastructure reserves.

Excluding the one-off and timing issues identified above the underlying year-end forecast is a surplus of \$14.95M which is \$3.6M favourable to the budget.

Operating Result - Revenue Forecast Analysis

The year-end forecast for revenue is \$163.9M which is \$8.3M favorable to the adopted budget.





Statutory Fees and Fines are unfavourable to the adopted budget by \$0.39M mainly due to a reduction of \$400k in statutory planning application fees based on lower YTD applications and \$125k reduction in pool non-compliance income. This is offset by an increase of \$60k in asset protection fines and parking fines of \$119k.

User fees and charges are favourable to the adopted budget by \$0.77M predominately due to:

- \$188k increase in Packaged Care income tested fee due to a higher percentage of client packages with income tested fees than predicted.
- \$550k increase in asset protection fees based on a 50% increase in the number of occupancy and work zone permits issued YTD and increased enforcement in this area. This is offset by a (\$175k) reduction in statutory planning general user fees.
- \$112k increase in parking income based on favourable YTD results.
- \$150k increase in tree removal fees based on favourable YTD results.
- Reduced green waste bin fees (\$187k) with lower than anticipated take up of new bins during the bin changeover project.

Rental income is favourable to the adopted budget by \$255k predominately due to:

- \$85k increase in Golf Course rental income.
- \$33k increase in Commercial Facilities rental income associated with new tenancy agreements.
- \$73k increase in sporting lease income due to removal of COVID discounts.

Operating grants are favourable to the adopted budget by \$1.5M including:

Grants received in 21/22, but not spent/recognised until 22/23:

- \$224k tree planting and establishment grant.
- \$78k COVID Safe Outdoor Activation Grant Part 2.
- \$40k Community Connector COVID-19 State Government grant.
- \$37k balance of Thrive in Bayside Vic Health Grant received in April 2022.

Additional grants forecast in 22/23 not known at budget time:

- \$120k additional grant associated with Chatty Café program expansion.
- \$63k Support for Carers Grant approved after budget prepared.

Increase in existing grants:

- \$66k increase in State Govt funding for the School Crossing Program.
- \$56k increase in Public Libraries Funding.
- \$69k increase in Beach Cleaning Subsidy.
- \$300k increase in funding for Home Care Packages.

Capital grants are favourable to the adopted budget by \$1.3M due to the timing of grants being recognised in accordance with project milestones. This is a timing issue mainly related to the



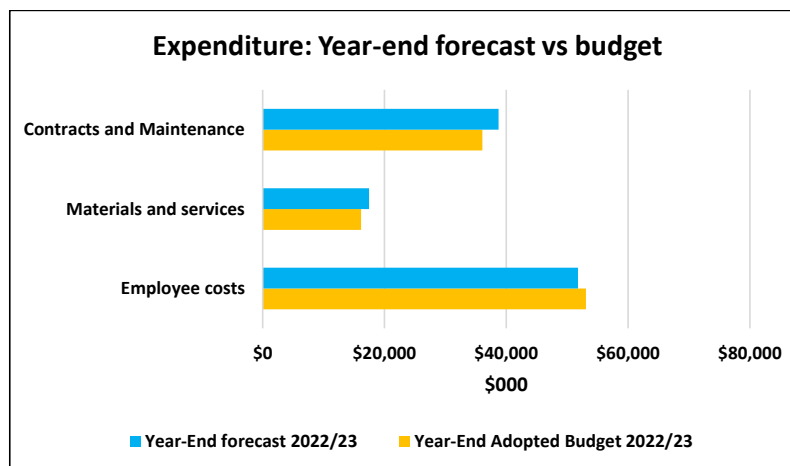
recognition of Bayside Netball Centre funding of \$2.35M which was budgeted in 2023/24 less the grants carried forward into 23/24 due to delay with project expenditure.

Capital cash contributions are favourable to the adopted budget by \$2.1M due to an increase in the forecast open space cash contributions from developers based on favourable YTD result, plus unbudgeted contributions expected from the City of Port Phillip for Chain of Ponds at Elsterwick Park and Elsterwick Park Nature Reserve (Yalukit Willam) Wetlands.

Interest income continues to perform better than expected due to the increase in interest rates. Forecast has improved by \$2.7M YTD.

Operating Result – Expenditure Forecast Analysis

The year-end forecast for expenditure is \$138.1M which is \$1.9M unfavorable to the adopted budget.



Employee Costs are favourable to budget by \$1.3M. The major forecast changes include:

- (\$120k) Grant-funded new position from Business Concierge Hospitality Grant.
- \$0.8M reduction in Home Care Packages salaries aligned to the forecast number of packages and offset by an equivalent increase in outsourced support.
- \$0.6M savings due to vacancies, predominately in Amenity Protection \$0.3M, Development Services \$0.2M, Regional Projects \$0.2M and Project Services \$0.14M.

Materials, Services and Contracts are unfavourable to the budget by (\$3.8M) predominately due to:

Unfunded cost pressures (\$1.9M)

- (\$0.9M) increase in footpath maintenance expenditure to meet legislative requirements of the Road Management Plan.



-
- (\$430k) estimated cpi increases for Citywide and Programmed Facilities maintenance contracts.
 - (\$150k) increase in Reactive Maintenance based on higher YTD costs.
 - (\$100k) increase in Street Sweeping due to extra EPA charges.
 - (\$342k) increase in garbage collection costs due to the extra costs incurred to remove old style general waste bins.

Projects funded from reserves and external funding (\$831k):

- (\$487k) carry forward projects funded from the Infrastructure Reserve.
- (\$224k) Tree Planting and Establishment maintenance cost (fully funded from LRCI grant)
- (\$120k) expenditure associated with Chatty Café expansion (fully funded grant).

Funded cost increases (\$733k):

- (\$733k) increase in brokered services for Packaged Care due to an increase in outsourced services relative to direct care costs (offset by salary savings).

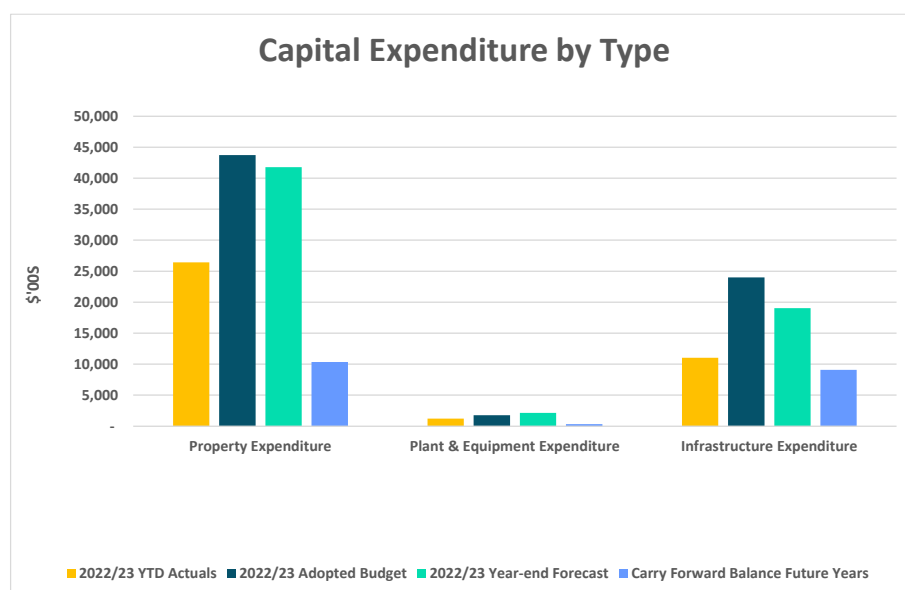
Savings \$775k:

- \$285k forecast savings in Kerbside recycling due to lower processing costs confirmed after the budget was adopted.
- \$319k overall savings in recruitment, training and consultancy fees. These services are now provided with internal staff resources.
- \$171k savings in annual Corporate insurance premiums which were 10% higher than last year but less than the predicted increase in the budget.



Capital Expenditure Forecast Analysis

Line item	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23	Carry Forward
	YTD	YTD	YTD	Adopted	Year-End	Forecast	Balance
	Actuals	Forecast	Forecast	Budget	Forecast	Forecast	Future
	\$'000s	\$'000s	Variance	\$'000s	\$'000s	Variance	Years
			\$'000s			\$'000s	\$'000s
Property Expenditure	26,419	27,202	783	43,748	41,790	1,958	10,338
Plant & Equipment Expenditure	1,221	1,732	511	1,780	2,143	(363)	322
Infrastructure Expenditure	11,049	13,145	2,096	24,011	19,037	4,974	9,073
Total Capital Expenditure	38,689	42,079	3,390	69,538	62,969	6,569	19,733



Capital expenditure is forecasted to be under budget by \$6.57M for the year due to:

The additional carry forward of projects from 2021/22 \$8.75M due to the expected timing of completion of projects. These projects are funded from carry forward reserves (timing issue).

Project Budget savings identified (\$2.95M) including:

- (\$0.523M) Hampton Commuter Carpark was to be fully funded by Federal Government (project cancelled).
- (\$0.203M) East Beaumaris Kindergarten (project cancelled).
- (\$0.119M) Gordon Street Kindergarten (project cancelled).
- (\$0.135M) Green Point Landscape Conservation Management Plan (project cancelled).
- (\$0.827M) Savings due to rescoping of Third Street Drain.
- (\$0.300M) Savings at completion of project following additional external works at Donald Macdonald Reserve.
- (\$0.295M) Savings due to reduced scope of Masonic Hall.



-
- (\$0.477M) Savings at completion on numerous projects.

Budget increases approved by EPB \$5.19M including:

Funded from Grants/Contributions \$0.6M:

Funded from Reserves \$3.7M including:

- \$1.433M Hawthorn Road Drain to be funded from Infrastructure Reserves.
- \$0.590M Dendy Street Beach Redevelopment to be funded from Infrastructure Reserves.
- \$0.500M Tulip Street Basketball Court Extension to be funded from Infrastructure Reserves.
- \$0.363M Black Rock Foreshore Timber Staircase to be funded from Infrastructure Reserves.
- \$0.233M Hornby Street Drainage to be funded from Infrastructure Reserves.
- \$0.109M Rediscover the Workplace Technology to be funded from Infrastructure Reserves.
- \$0.150M Older Adult Playground Equipment to be funded from Open Space Reserves.

Funded from savings \$0.9M:

- \$0.400M North Brighton Children's Centre funded from savings to date.
- \$0.200M Sillitoe Reserve Pavilion funded from savings to date..

Project Budget underspend of (\$19.73M) due to the deferral of projects to 2023/24 due to construction scheduling including.

- \$1.970M Head Street Drain Brighton
- \$2.156M Boss James Reserve Pavilion
- \$2.791M Thomas Street Road Reconstruction
- \$2.764M Brighton Recreation Centre
- \$1.022M Fern Street Early Years Integration Children's Centre
- \$1.250M Sandringham Hub (Masonic Hall) Redevelopment
- \$0.935M Black Rock Life Saving Club Redevelopment
- \$0.733M Beaumaris Arts Centre



Appendix 1
Income Statement

Operating Result 2022/23	YTD Adopted Budget \$'000s	YTD Actuals \$'000s	YTD Variance \$'000s	Adopted Budget \$'000s	Year-End Forecast \$'000s	Forecast Variance \$'000s	Adopted Budget to Forecast Var %
Income							
Rates and Charges	81,268	81,622	354	108,401	108,650	249	0%
Statutory Fees and Fines	6,634	6,599	(35)	8,663	8,271	(392)	-5%
User Fees	6,467	7,620	1,152	8,933	9,705	772	9%
Rental Income	3,563	3,847	284	3,966	4,221	255	6%
Grants - Operating	9,711	10,634	924	15,046	16,587	1,540	10%
Grants - Capital	1,770	3,919	2,149	4,350	5,645	1,295	30%
Contributions - Cash - Operating	22	15	(8)	102	117	15	15%
Contributions - Cash - Capital	2,062	4,408	2,347	3,650	5,750	2,100	58%
Interest Income	716	2,991	2,275	955	3,650	2,695	282%
Other Income	1,141	957	(185)	1,487	1,525	38	3%
Net Profit(Loss) on Disposal of assets	-	(238)	(238)	-	(250)	(250)	0%
Total Revenue	113,356	122,375	9,019	155,553	163,871	8,317	5.3%
Expenditure							
Employee Costs	38,351	37,015	1,336	53,081	51,774	1,308	2%
Materials and Services	42,585	42,802	(217)	56,123	59,911	(3,789)	-7%
Bad and Doubtful Debts	629	781	(152)	839	911	(72)	-9%
Depreciation and Amortisation	19,155	18,367	788	25,550	24,138	1,412	6%
Other Expenses	343	969	(626)	506	1,311	(806)	-159%
Finance Costs	46	31	16	61	61	-	0%
Total Expenditure	101,110	99,966	1,144	136,160	138,107	(1,947)	-1.4%
Operating Result - Surplus	12,245	22,410	10,164	19,393	25,764	6,370	32.8%
Underlying Result - Surplus	8,413	14,320	5,907	11,393	14,950	3,557	31.2%



Appendix 2
Capital Projects

CAPITAL 2022/23	YTD Actuals \$'000s	YTD Forecast \$'000s	YTD Forecast Variance \$'000s	Year - End Adopted Budget \$'000s	Year-End Forecast \$'000s	Year- End Forecast Variance \$'000s	Carry Forward Balance Future Years \$'000s
Property Expenditure							
Land	-	-		-	-	-	-
Buildings	25,084	24,842	(242)	40,340	38,325	2,015	9,498
Building Improvements	1,335	2,360	1,025	3,407	3,465	(57)	840
Plant & Equipment Expenditure							
Plant, machinery and equipment	-	-	-	-	-	-	-
Fixtures, Fittings and Furniture	359	384	25	309	406	(97)	-
Arts and Culture	166	254	88	130	264	(134)	93
IT Systems, Network, Servers, and Communication	277	666	389	791	922	(131)	229
Library Assets	419	428	9	550	550	-	-
Infrastructure Expenditure							
Foreshore and Conservation	2,081	2,240	159	2,733	2,587	146	1,373
Parks, Open Space and Streetscape	1,791	2,381	590	4,625	3,913	712	1,407
Off-Street Car Parks	50	95	45	747	95	652	30
Drainage Infrastructure	2,916	3,408	492	4,764	4,031	733	2,098
Road Infrastructure	4,211	5,021	810	11,141	8,410	2,730	4,166
Total Expenses	38,689	42,079	3,390	69,538	62,969	6,569	19,733



Appendix 3

Balance Sheet

Line item	30-Jun-22	YTD to 31-Mar-23			2022/23		
	Actual \$'000s	Actual \$'000s	Budget \$'000s	Variance \$'000s	Budget \$'000s	Forecast \$'000s	Variance \$'000s
Current assets							
Cash and cash equivalents	7,589	14,585	4,063	10,522	1,885	3,813	1,928
Trade and other receivables	13,759	7,340	583	6,757	5,519	9,656	4,137
Other financial assets	67,000	73,000	74,084	(1,084)	61,834	88,200	26,366
Inventories	121	121	94	27	96	125	29
Other assets	22,511	21,469	1,332	20,137	1,743	1,961	218
Total current assets	110,980	116,515	80,156	36,359	71,077	103,755	32,678
Non-current assets							
Trade and other receivables	94	99	61	38	61	67	6
Property, infrastructure, plant and equipment	3,913,172	3,933,152	3,749,533	183,619	3,761,477	3,955,482	194,006
Financial assets	49,000	46,000	20,000	26,000	20,000	20,000	-
Right of Use Asset - Leases	831	286	15,722	(15,436)	18,293	19,429	1,136
Other assets	75	-	-	-	-	-	-
Total non-current assets	3,963,172	3,979,536	3,785,316	194,220	3,799,830	3,994,978	195,148
Total assets	4,074,152	4,096,052	3,865,472	230,580	3,870,907	4,098,733	227,826
Current liabilities							
Trade and other payables	13,245	13,688	8,314	5,374	11,360	10,876	484
Trust funds and deposits	7,422	7,202	5,835	1,367	5,866	7,542	(1,676)
Provisions	11,082	11,421	11,685	(264)	11,519	11,149	370
Lease Liabilities	511	160	725	(565)	726	3,166	(2,440)
Income in Advance	3,866	2,944	4,500	(1,556)	595	529	66
Total current liabilities	36,126	35,415	31,059	4,356	30,066	33,262	(3,196)
Non-current liabilities							
Provisions	1,141	1,342	1,540	(198)	1,617	1,404	213
Lease Liabilities	335	335	419	(84)	419	1,753	(1,334)
Total non-current liabilities	1,476	1,677	1,959	(282)	2,036	3,157	(1,121)
Total liabilities	37,602	37,091	33,018	4,073	32,102	36,419	(4,317)
Net assets	4,036,550	4,058,960	3,832,454	226,506	3,838,805	4,062,315	223,510
Equity							
Accumulated surplus	935,632	983,278	983,711	(433)	993,728	978,049	(15,679)
Asset revaluation reserve	3,023,110	3,023,110	2,804,670	218,440	2,804,670	3,023,110	218,440
Other reserves	77,808	52,572	44,073	8,499	40,407	61,156	20,749
Total equity	4,036,550	4,058,960	3,832,454	226,506	3,838,805	4,062,315	223,510



Appendix 4 Cash Flow Statement

	Actual \$' 000	YTD Actual \$' 000	Budget \$' 000	Variance \$' 000	Budget \$' 000	Forecast \$' 000	Variance \$' 000
Cash flows from operating activities							
Receipts							
Rates and charges	103,655	87,363	92,574	(5,211)	108,283	110,443	2,160
Statutory fees and fines	5,569	5,073	7,051	(1,978)	8,856	8,654	(202)
User charges	7,756	6,380	6,332	48	8,634	9,411	777
Rental income	3,879	2,738	3,934	(1,196)	4,397	5,985	1,588
Contributions - monetary	6,893	4,423	2,104	2,319	3,790	5,926	2,136
Grants - Operating	17,115	8,761	11,552	(2,791)	15,192	16,753	1,561
Grants - Capital	3,078	4,685	1,959	2,726	4,741	6,153	1,412
Interest received	1,254	3,129	734	2,395	979	5,783	4,804
Trust funds and deposits	1,798	621	92	529	123	120	(3)
Other receipts	1,506	2,252	1,274	978	1,600	1,462	(138)
Net GST refund	7,192	7,988	7,700	288	9,763	9,913	150
Employee costs	(47,263)	(37,205)	(37,722)	517	(52,208)	(50,500)	1,708
Payments to suppliers	(61,343)	(47,593)	(53,179)	5,586	(67,667)	(77,849)	(10,182)
Net cash provided by (used in) operating activities	51,089	48,615	44,405	4,210	46,483	52,254	5,771
Cash flows from investing activities							
Payments for property, infrastructure, plant & equipment	(53,801)	(38,166)	(53,249)	15,083	(69,537)	(62,969)	6,568
Proceeds from sale property, infrastructure, plant & equipment	-	-	-	-	-	-	-
Net inflows/(outflows) from term deposit investments	(930)	(3,000)	6,000	(9,000)	18,250	7,800	(10,450)
Proceeds from sale of investments	-	-	-	-	-	-	-
Net cash used in investing activities	(54,731)	(41,166)	(47,249)	6,083	(51,288)	(55,169)	(3,881)
Cash flows from financing activities							
Interest paid - lease liability	(45)	(31)	(46)	15	(61)	(61)	-
Repayment of lease liabilities	(942)	(422)	(609)	187	(813)	(800)	13
Net cash used in financing activities	(987)	(453)	(655)	202	(873)	(861)	13
Net increase(decrease) in cash and cash equivalents	(4,629)	6,996	(3,499)	10,495	(5,680)	(3,776)	1,904
Cash and cash equivalents at the beginning of the period	12,218	7,589	7,562	27	7,564	7,589	25
Cash and cash equivalents at the end of the period	7,589	14,585	4,063	10,522	1,885	3,813	1,928
Term Deposits	116,000	119,000	93,854	25,146	81,834	108,200	26,366
Total cash and cash equivalents at the end of the period	123,589	133,585	97,917	35,668	83,719	112,013	28,294
Unallocated and unrestricted	38,358	73,812	48,009	25,803	37,446	43,315	5,869
Restricted, committed and allocated funds	85,231	59,773	49,908	9,865	46,273	68,698	22,425
	123,589	133,585	97,917	35,668	83,719	112,013	28,294
Cash and cash equivalents (including investments) consists of:							
Retail banks	108,000	111,000					
Community banks	8,000	8,000					
Cash on hand and at bank	7,589	14,585					
Total cash and cash equivalents	123,589	133,585					



Section 5 – Capital Works Program Progress



Major Capital Projects Status Dashboard

Portfolio Summary - ALL / EPB Status Reporting: Not Required | Optional | Required










Major Projects Status Summary

Major Projects Status Summary									
	Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
1	Beaumaris Arts Group Studio (including adult change facility)	Plan	⚠️	\$ 3,654,529	\$ 1,104,199	\$ 344,199	\$ 57,138	\$ 102,932	\$ -45,794
				<p>The Beaumaris Arts Group has been operating for over 60 years providing classes and conducting small exhibitions to the local community. Refurbishment of the existing BAG building is to include pottery, painting, drawing studios with an exhibition space. The refurbishment is to provide updated code and standard compliance with an overall increase in building footprint and a new Changing Places facility to support the wider precinct.</p> <p>The Head Contractor Tender is ready for release to the market pending confirmation date of ODU relocation which is expected shortly.</p>					
2	Black Rock Life Saving Club Pavilion renewal	Deliver	⚠️	\$ 6,720,097	\$ 3,401,881	\$ 2,453,917	\$ 2,407,699	\$ 1,037,139	\$ 1,370,560
				<p>Black Rock Life Saving Club has been identified by Royal Life Saving Victoria (LSV) as the highest priority for renewal in Victoria. The renewal of this building will provide access for all ages and abilities, gender neutral changerooms, new community space and dedicated first aid room. The renewal of the club house will include new public toilets allowing for the demolition of the existing public toilets at end of life.</p> <p>Construction is well underway with demolition and bulk soil excavation complete. Construction is on track for hand over to the Club March 2024.</p>					





	Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
3	Brighton Recreational Centre (BRC) Redevelopment	Deliver	⚠	\$ 9,974,174	\$ 8,767,691	\$ 5,791,903	\$ 8,721,677	\$2,642,494	\$ 6,079,183
			<p><i>Brighton Recreation Centre redevelopment will deliver a new fit for purpose space following a fire in the gymnasium in September 2021. The design includes and increase on the existing Gymnastics space, a brand new occasional car space, Two large multipurpose rooms, four medium size multipurpose rooms, a dedicated pottery space and an adult change facility in addition to a large solar and battery system to support the site.</i></p> <p>The Construction works are progressing with steel installation 95% complete. Project is targeting hand back to the end users in early October 2023.</p>						
4	Dendy Street Beach Redevelopment	Deliver	⚠	\$ 14,271,591	\$ 4,132,755	\$ 8,285,716	\$ 4,091,784	\$6,238,072	\$- 2,146,288
			<p><i>The Dendy Street Beach Redevelopment site will deliver a new lifesaving and community pavilion. The scope includes improvement to pedestrian beach access including a new lift supporting all ability access, realigned car parking and storm water system improvements which significantly improve the quality of water entering Port Phillip Bay.</i></p> <p>Construction works were progressing well; however, on the 31 March the Head Contractor, Lloyd Group placed themselves into Voluntary Administration with Deloitte appointed as Administrator.</p> <p>The site has been secured and is monitored with 24/7 security. Project progress is on hold until alternate builder is appointed.</p>						



	Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
5	Elsternwick Park (Yalukit Willam) Nature Reserve Wetlands (Stage 3)	Plan		\$ 5,328,882	\$ 544,867	\$ 219,867	\$ 403,633	\$ 85,129	\$ 318,504
				<p><i>Part of the former Elsternwick golf course site has been converted into a nature reserve, in line with Council's endorsement of the Masterplan, community feedback and to align with Council's broader objectives towards environmental management.</i></p> <p>The design development for this project is currently underway with Melbourne Water providing valuable coordination regarding their planned delivery of the Elwood drain duplication project. This collaboration is required due to water level increase into Yalukit Willam Reserve and flood mitigation through both projects. The current design will achieve the required outcomes for both projects and will need to be presented to major stakeholders prior to final approval before proceeding to tender.</p>					
6	Fern Street Early Years Integrated Children's Centre Upgrade	Deliver		\$ 7,546,289	\$ 5,140,561	\$ 4,517,044	\$ 3,426,167	\$ 3,077,926	\$ 348,241
				<p><i>The Fern Street Project will provide a fit purpose building to enable provision of early years services for Black Rock and Sandringham families. Services provided will include three and four year old kindergarten, maternal and child health, occasional care, community room hire and complementary early years services.</i></p> <p>The construction is well underway with external cladding installation nearing completion. The project is on track to hand over to end user mid December 2023.</p>					
7	Tulip Street Basketball Court Extension	Deliver		\$ 12,373,358	\$ 6,300,293	\$ 8,624,942	\$ 6,290,609	\$ 5,887,944	\$ 402,665
				<p><i>The Tulip Street Basketball Court project extends the existing basketball stadium to include four additional courts providing the opportunity to host all competition and training requirements within one site. The building will provide access for all ages and abilities and gender neutral changerooms and umpire facilities. The large roof space includes solar installation to reduce ongoing electricity costs.</i></p> <p>Construction works were progressing well; however, on the 31 March the Head Contractor, Lloyd Group placed themselves into Voluntary Administration with Deloitte appointed as Administrator.</p> <p>The site has been secured and is monitored with 24/7 security. Project progress is on hold until alternate builder is appointed.</p>					



Project Name	Project Stage	Status	Budgeted Cost	Current FY Adopted Budget	Current FY Forecast	YTD Budget	YTD Actuals	YTD Variance
8 Warm Water Pool	Plan		\$ 17,435,150	\$ 139,733	\$ 263,639	\$ 101,043	\$ 54,010	\$ 47,033
			<p>The Warm Water Pool project will deliver hydrotherapy and a warm water pool accessible for all residents for a wide range of health conditions – encompassing pain management, chronic conditions and rehabilitation following injury and surgery. Changing spaces adult change facilities and allied therapy consult rooms will be incorporated into the space.</p> <p>Head Consultant award completed, and project has progressed into concept design stage. Community engagement with BAHG and Inclusion and Disability Advisory Group completed. Summary report from the engagement sessions will be integrated into the Concept Design.</p>					
9 Masonic Hall Upgrade	Plan		\$ 2,069,569	\$ 1,006,114	\$ 113,548	\$ 245,983	\$ 92,963	\$ 153,020
			<p>Sandringham Masonic Hall was purchased by Council in 2018 with the vision to revitalize the shopping precinct by renovating a landmark historical building to accommodate several community groups. The renovation of the Masonic Hall will provide a repurposed historical asset, providing flexible community spaces for Sandringham Life Activities Club and other community groups.</p> <p>Project to proceed with ground floor refurbishment and minor maintenance works to be completed.</p>					
TOTALS			\$79,373,639	\$30,538,094	\$30,614,775	\$25,745,733	\$19,218,609	\$6,527,124

Status Legend

	Project on track to be delivered as planned		Project is at risk of not being able to meet current delivery plan.		Project will not be able to meet current delivery plan and replanning is underway.
--	---	--	---	--	--



All Capital Project Status Dashboard

Portfolio Summary - ALL Status Reporting: Not Required | Optional | Required



Page 63 | 64Capital Works



10.4 COUNCIL ACTION AWAITING REPORT

Corporate Services - Governance
File No: PSF/23/167 – Doc No: DOC/23/127532

Executive summary

Purpose and background

This report presents to Council a schedule of actions pending for the period to 16 May 2023.

Key issues

This report contains resolutions of Council that require a further report to Council.

Recommendation

That Council notes the Council Action Awaiting Report.

Support Attachments

1. Council Action Awaiting Report - May 2023 ↓

Council Action Awaiting Report

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
24/05/16	10.7	<p><u>Children's Sensory Garden Investigation</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. notes the typical elements of a suburban sensory garden; 2. proposes the CSIRO site is the preferred location for the establishment of a sensory garden in Bayside; 3. seeks community feedback regarding the concept of establishing a sensory garden in Bayside to inform future decisions on this matter; and 4. receives a further report detailing the financial implications associated with the establishment of a sensory garden. 	ERI	<p>A report will be provided to a future Council meeting detailing the implications of including a sensory garden in the planning of the one hectare passive open space in the CSIRO site.</p> <p>The timeline of this report will be subject to the transfer of land (one hectare passive open space) is confirmed and planning can commence.</p>
18/08/20	10.22	<p><u>CONTRACT CON/20/82 Moorabbin West, Hampton East and Sandringham Oval Reconstruction</u></p> <p>That Council:</p> <p>...</p> <ol style="list-style-type: none"> 5. receives a report at a future meeting detailing the outcomes of a review of the Sportsground Reconstruction Program. 	ERI	<p>A report will be submitted to a future meeting.</p>

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
21/12/21	10.7	<p><u>Implementation of Bayside Activity Centres Structure Plan Actions relating to pedestrian movement and connectivity into residential areas</u></p> <p>That Council:</p> <p>...</p> <p>2. requires a report to be presented to a future Council meeting, no later than July 2023 and referred to the budget for the allocation of appropriate resources, that identifies the highest order connectivity corridors (pedestrian and cycling) between retail strips and adjoining residential areas based on current dwelling densities and future demand based on approved planning and building permits data. The report must include:</p> <ul style="list-style-type: none"> a. connectivity corridors mapping b. costing to deliver connection priorities 	ERI	<p>A report will be submitted at or before the July 2023 Council Meeting.</p>
17/5/22	12.1	<p><u>Planning controls to address cumulative impacts associated with the fast pace of development activity</u></p> <p>That Council:</p> <p>...</p> <p>2. receives a report that articulates the impacts of the lack of planning controls associated with the fast pace of development and explores regulatory changes</p>	CPA	<p>A report will be submitted to a future Council Meeting.</p>

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
16/8/22	10.4	<p><u>Proposed Bicycle Route Connecting Cheltenham and Sandringham</u> That Council: ... 3. receives a report at a future Council Meeting on the community engagement findings, alongside the final design of stage one of the proposed cycling route connecting Cheltenham and Sandringham.</p>	ERI	A report will be submitted to a future Council Meeting.
16/8/22	10.7	<p><u>Yalukit Willam Nature Reserve Committee of Management – Feral Proof Fencing</u> That Council: ... 4. receives a report at or before the March 2023 Council Meeting in relation to the opportunities for installing feral proof fencing at the Yalukit Willam Nature Reserve to further support biodiversity outcomes, including an indication of benefits, costs and implications. 5. refers consideration of the feral proof fencing to the Yalukit Willam Nature Reserve Committee</p>	ERI	A report is included in this Agenda to receive the February and April 2023 Minutes of the Yalukit Willam Nature Reserve Committee of Management meetings, including the Committee's recommendation to Council in relation to opportunities for installing feral proof fencing at the Yalukit Willam Nature Reserve
16/8/22	10.9	<p><u>Integrated Transport Strategy 2018–28 Implementation Progress</u> That Council: ... 2. receives a report with the updated Integrated Transport Strategy at the August 2023 Council Meeting.</p>	ERI	A report will be submitted to the August 2023 Council Meeting.

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
20/9/22	10.8	<p><u>Climate Emergency Action Plan Update</u> That Council: ... 4. receives a further report in the first quarter of 2023–24 detailing delivery of Year 3 actions, including a roadmap that highlights the action-based approach and sphere of influence to meet the community emissions target.</p>	ERI	A report will be submitted at or before the September 2023 Council Meeting.
20/9/22	10.9	<p><u>Bayside Environmental Sustainability Framework - Annual Progress Report</u> That Council: ... 2. receives a report detailing progress against targets and the overall success of actions by September 2023 3. receives the Environmental Sustainability Framework Action Plan 2023–25 for the final two years of the Environmental Sustainability Framework by September 2023</p>	ERI	A report will be submitted to the September 2023 Council Meeting.
20/9/22	10.12	<p><u>Update on the Inquiry into the Protections within the Victorian Planning Framework</u> That Council: ... 2. receives a further report once the committee's substantive findings and the Government response to the Committee's recommendations and proposed actions are publicly available.</p>	CPA	A report will be submitted to a future Council Meeting.

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
22/11/22	10.5	<p><u>Draft Bayside Parking Strategy - Parking Sustainably 2023-33</u> That Council: ... 5. receives a report on the community engagement findings and the final Bayside Parking Strategy - Parking Sustainably for endorsement at a future Council meeting.</p>	ERI	A report will be submitted to a future Council Meeting.
22/11/22	10.9	<p><u>CONTRACT CON/22/74 Thomas Street, Hampton Reconstruction (Foam Street - Bluff Road)</u> That Council: ... 2. defers consideration of this matter to a future Council Meeting</p>	ERI	A report will be submitted to a future Council Meeting.
20/12/22	10.1	<p><u>Inter War Heritage Study - Next Steps</u> That Council: ... 2. defers the commencement of the Inter-War Heritage Study and the allocation of the relevant funding to the newly elected Council in November 2024 for further consideration at the March 2025 Council Meeting</p>	CPA	A report will be submitted to a March 2025 Council Meeting.

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
20/12/22	10.6	<p><u>Future use of Melrose Street, Sandringham</u> That Council: ...</p> <p>7. receives a report at a future Council meeting in 2023 detailing the outcomes of the statutory public engagement and road closure process, and engagement with key stakeholders on the concept design for the use of the space within Melrose Street, Sandringham, seeking approval to proceed with the trial road closure.</p>	ERI	A report will be submitted to a future Council Meeting.
20/12/22	10.8	<p><u>Dendly Street Beach erosion mitigation - Update</u> That Council: 1. undertakes further investigation into the long-term option presented by The Nature Conservancy to address erosion at Dendly Street Beach 2. engages a third-party independent consultant to review and compare all options recommended, including beach amenity and habitat for marine life, and report back to Council at a future meeting.</p>	ERI	A report will be submitted to a future Council Meeting.
20/12/22	10.9	<p><u>Response to Notice of Motion - 319 - Powerful Owl Protection - Second-Generation Anticoagulant Rodenticides (SGARs) - Update on Alternative Rodent Control Options Trial</u> That Council: ...</p> <p>3. receives a report on the outcome of the trial at the June 2023 Council Meeting including the ongoing costs and maintenance of the electronic rodent control option.</p>	ERI	A report will be submitted to the June 2023 Council Meeting.

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
21/2/23	10.1	<p>Urban Forest Precinct Plans - Beaumaris Precinct Plan Engagement Summary</p> <p>That Council:</p> <p>...</p> <p>3. endorses the timelines to deliver the eight (8) other precinct plans, being:</p> <p>a. preparation of the draft Precinct Plans by 31 May 2023</p> <p>b. present the draft Precinct Plans to Council by 30 June 2023</p> <p>c. community consultation by 30 October 2023</p> <p>d. present the Precinct Plans to Council for adoption by 30 November 2023.</p>	CPA	<p>A report will be submitted at or before the June 2023 Council Meeting.</p> <p>A further report will be submitted at or before the November 2023 Council Meeting.</p>
21/3/23	10.4	<p>Community Gardens Policy Review</p> <p>That Council:</p> <p>...</p> <p>3. receives a report on the community engagement findings and the final Community Gardens Policy 2023 at a future Council meeting.</p>	ERI	<p>A report will be submitted to a future Council Meeting.</p>
18/4/23	7.2	<p>Joint Letter from resident of Ardoyne Street Black Rock - Parking Restrictions</p> <p>That Council:</p> <p>...</p> <p>That the joint letter be received and a report be submitted to Council at a future meeting following the outcomes of the community consultation.</p>	ERI	<p>A report will be submitted to a future Council Meeting.</p>

DATE OF MEETING	ITEM	COUNCIL RESOLUTION	DIVISION	COMMENTS/STATUS
18/4/23	10.1	<p><u>Year 3 Review of Council Plan (2021 - 25) and development of the 2023-24 Annual Action Plan</u></p> <p>That Council:</p> <p>...</p> <p>2. notes a further report will be presented in June 2023 for Council to consider adoption of the revised Council Plan and Year 3 Annual Action Plan.</p>	CORP	A report will be submitted to the June 2023 Council Meeting.
18/4/23	10.2	<p><u>Proposed Annual Budget 2023-24</u></p> <p>That Council:</p> <p>...</p> <p>4. notes that the proposed Annual Budget 2023-24 be presented for adoption as Council's Budget 2023-24, in accordance with section 94 of the <i>Local Government Act 2020</i>.</p>	CORP	A report will be submitted to the June 2023 Council Meeting.

11. Reports by Delegates

1. **Association of Bayside Municipalities** – Cr Fiona Stitfold
2. **Metropolitan Transport Forum** – The Director Environment, Recreation and Infrastructure
3. **Municipal Association of Victoria** – Cr Alex del Porto
4. **Inner South Metropolitan Mayors' Forum** – The Mayor, Cr Hanna El Mouallem
5. **South East Councils Climate Change Alliance** – Crs Clarke Martin and Fiona Stitfold
6. **South Eastern Councils Biodiversity Network** – Crs Jo Samuel-King MBBS (Deputy Mayor) and Fiona Stitfold

12. Urgent Business

13. Notices of Motion

13.1 NOTICE OF MOTION - 328 - COMMUNITY GROUPS INVOLVEMENT IN THE PLANNING OF COUNCIL EVENTS

Corporate Services - Governance
File No: PSF/23/167 – Doc No: DOC/23/132944

I, Cr Clarke Martin, hereby give notice that I intend to move at the Council Meeting to be held on 16 May 2023 at 6.30pm at the Council Chamber, Civic Centre, Boxshall Street, Brighton the following Notice of Motion:

Motion

That in recognition of the beginning of the 2023–24 Council plan year, that Council takes the following actions:

1. undertakes a 6-month trial to include Community Groups in 10 planned community-based Council Activities in Q2 and Q3 of 2023–24:
 - a. identifying the best-fit groups aligned to the Council activity planned (geographic, area of interest or both)
 - b. invite identified groups to co-design the approach to the activity
 - c. to gain agreement on details such as time of year, days of week, timings and venues etc.work.
2. provides monthly progress update to Councillors on:
 - a. the activities being considered for the trial
 - b. the community groups invited and which have agreed to be involved
3. undertakes a critical review of the trial and reports back to Council in June 2024.

Cr Clarke Martin

Rationale

Post COVID, Bayside community organisations are seeking meaningful, appropriate and timely engagement on Council activities that either relate to them, provide potential opportunities for them or disrupt them. They want their views to be considered in a way commensurate with the scope of the proposed Council activities that are proposed be undertaken.

There are hundreds of community groups registered with Council in various arrangements from leasing, receiving of grants, volunteering and providing community assistance. These groups have elected Executives that must meet Consumer Affairs Victoria's Governance rules. There is great potential in Council Officers working with these groups in a more effective relationship.

Currently Council Policy in relation to community engagement does not require Community Associations, Groups, Clubs or the like to be formally engaged.

Support Attachments

Nil

14. Confidential Business

That pursuant to Section 66(2)(a) of the Local Government Act 2020 (the Act), the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 3(1) (confidential information) of such Act:

- (a) Council business information*
- (b) security information*
- (c) land use planning information*
- (d) law enforcement information*
- (e) legal privileged information*
- (f) personal information*
- (g) private commercial information, being information provided by a business, commercial or financial undertaking that—*
 - (i) relates to trade secrets; or*
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;*
- (h) confidential meeting information*
- (i) internal arbitration information*
- (j) Councillor Conduct Panel confidential information*
- (k) information prescribed by the regulations to be confidential information for the purposes of this definition*
- (l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.*

14.1 PROPOSED LEASE FOR THE BAYSIDE WASTE AND RECYCLING CENTRE

(LGA 2020 Section 3(1)(a) and (g) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released; and private commercial information, being information provided by a business, commercial or financial undertaking that—(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.)

14.2 CONTRACT CON/23/50 - BRIGHTON LIFE SAVING CLUB PAVILION

(LGA 2020 Section 3(1)(g) private commercial information, being information provided by a business, commercial or financial undertaking that—(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.)

14.3 CONTRACT CON/23/53 - TULIP STREET BASKETBALL STADIUM

(LGA 2020 Section 3(1)(g) private commercial information, being information provided by a business, commercial or financial undertaking that—(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.)

14.4 MINUTES OF THE CHIEF EXECUTIVE OFFICER'S EMPLOYMENT MATTERS ADVISORY COMMITTEE HELD ON 2 MAY 2023

(LGA 2020 Section 3(1)(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.)

As Chief Executive Officer, I hereby declare that the contents of this agenda relating to the closed component of the Council meeting are deemed confidential and accordingly members of Council are reminded that the contents of the agenda are not to be disclosed to any other party.

Mick Cummins

Chief Executive Officer