

Council Policy

Council policy title:	Foreshore Parking Permit Policy 2023
Council policy sponsor:	Director City Planning and Amenity
Adopted by:	Bayside City Council
Date adopted:	16 May 2023
Scheduled review:	May 2026
Document reference:	[C/POL/INF/012]

([Council Policy](#) is a high level public statement formally resolved by Council, which clearly states Council's requirements, intent, or position with regard to a particular matter or issue. It is not intended to be procedural in nature.)

1. Policy intent

The intent of this policy is to provide clear guidance for the administration of the Foreshore Parking Permit Scheme.

2. Policy purpose

To administer a fair and equitable Foreshore Parking Permit Scheme that enhances residents, ratepayers and eligible community clubs and organisations access to the foreshore within the municipal boundary.

3. Glossary - Definitions and Abbreviations

Term	Meaning
Foreshore Car Park	A foreshore car park that is owned or managed by Bayside City Council
Contractor	A provider to Council of ongoing contracted services related to service delivery and or maintenance of Council assets, facilities and infrastructure.
LSC	A provider of Beach Life Saving Services within Bayside
Recreation	A provider of Sea Scouts, Yacht Clubs, Sailing Centre, Anglers Club and Croquet Clubs.
Emergency Services	A provider of Volunteer Coastguard Services Within Bayside
Staff	Staff of Bayside City Council

Residents	Tenant of any residential property in Bayside
Ratepayer	Any party or individual with the legal responsibility for payment of rates, in respect to any rateable property in Bayside.
Community Welfare Agencies	Not for profit services providing health, welfare or wellbeing located along the foreshore within the municipal boundary.

4. Scope

This policy identifies both the eligibility for permits for residents, ratepayers, council staff, Councillors, recreation clubs, approved recreation event organisers, services operating in Council owned facilities along the foreshore, and contractors required to carry out works and provide services along the foreshore, and the fee structure for these permits.

5. Policy statement

The foreshore areas of Bayside are important areas of open space that are maintained for the use and enjoyment of residents, ratepayers and visitors to Bayside. Increasingly, the foreshore is a highly valued environmental, recreational and sporting destination for the community.

Management of the foreshore is a municipal responsibility and is largely dependent upon municipal rate revenue. To effectively manage traffic and parking for the enjoyment of all users, Council has introduced paid parking in the foreshore car parks and on Beach Road.

The Foreshore Parking Permit Policy aims to provide all users with convenient access to foreshore parking whilst recognising the need for users to make a contribution towards the costs of managing the beaches and foreshores:

- Council provides residents and ratepayers with foreshore parking permits to allow free foreshore parking in recognition of the significant contribution made through municipal rates;
- Council provides foreshore parking permits to community groups and organisations located along the foreshore within the municipality, in recognition of the contribution these services make to the wellbeing and recreational interests of the local community and other beach and foreshore users. Those vehicle users and visitors who are not residents and ratepayers will be charged parking fees in designated parking areas;
- Beach and foreshore vehicle users who are not residents and ratepayers of Bayside will contribute through paid parking provided along the foreshore to offset the costs associated with upgrading and maintaining the foreshore within the municipal boundary.

Foreshore parking permits will be issued free to ratepayers and residents as outlined in Table 1 - Foreshore Parking Permits Eligibility and Fee Structure (Table 1). The eligibility for permits for other eligible groups under the scheme, and for additional Foreshore Parking Permits is also as outlined in the Table 1.

Rates notices posted to ratepayers in 2023 will include two physical permits enclosed with the rates notice.

Ratepayers who receive their rates notice digitally will be given the choice to either obtain digital Foreshore Parking Permits or be issued with physical permits. Residential tenants will be eligible for annual permits.

Digital permits will be offered for new ratepayers and residential tenants and those seeking additional permits.

Fees charged for permits will be adjusted annually and form part of the schedule of fees and charges as part of Council's annual budget process.

The policy determines that all other visitors to the City of Bayside who enjoy the benefits of the foreshore area and its facilities are not eligible for a permit under this scheme and will be required to pay for parking in paid parking areas.

6. Monitoring, evaluation & review

The policy will be reviewed every three years to monitor effectiveness and community satisfaction with the permit scheme. Resident and ratepayer feedback collected throughout the period will inform the evaluation.

7. Roles & Responsibilities

The Coordinator Local Laws and Parking will oversee the process by which Council staff issue permits in accordance with this Policy and the Foreshore Parking Permit Guidelines.

Appeals against a determination will be the responsibility of the Manager Amenity Protection. The Manager Amenity Protection will determine under this policy the eligibility from time to time of particular applications.

The Director City Planning and Amenity will determine any appeal for eligibility in relation to this policy.

The Council may exercise discretion in issuing or renewing a parking permit in circumstances where there has been appeal by the Applicant against a decision of the Manager Amenity Protection and Director City Planning and Amenity.

8. Related documents

Policies	
Strategies	Integrated Transport Strategy
Procedures	Foreshore Parking Application Form
Guidelines	

Please note: This policy is current as at the date of approval. Refer to Council's website (www.bayside.vic.gov.au) to ensure this is the latest version.

Table 1 - Foreshore Parking Permits Eligibility and Applicable Fees
Administration Guidelines to support the Foreshore Parking Permit Scheme Policy
[C/POL/INF/012]

APPLICANT		PERMITS	ADDITIONAL PERMITS
(1)	Ratepayers who ARE residents of Bayside.	Two FREE permits.	Fees apply as per Council's Fees and Charges adopted as part of the annual budget process. Separate application required including proof of ownership of 3 or more vehicles registered to the address (vehicle registration papers, etc)
(2)	Ratepayers who ARE NOT residents of Bayside.	Two FREE permits.	NIL
(3)	Residents who ARE NOT Ratepayers of Bayside <i>(Tenants renting residential only premises in Bayside)</i>	Two FREE annual permits per property. Tenant must make application and provide appropriate proof: <ul style="list-style-type: none"> • Driver's Licence • Declaration • Rental Agreement • Vehicle Registration • Letter of Advice from Employer (where company owned vehicle) 	Fees apply as per Council's Fees and Charges adopted as part of the annual budget process. must make application and provide appropriate proof: <ul style="list-style-type: none"> • Driver's Licence • Declaration • Rental Agreement • Vehicle Registration • Letter of Advice from Employer (where company owned vehicle)
(4)	Lifesaving Clubs - for patrol activities and other related purposes	Up to ten FREE seasonal Foreshore Parking Permits. The Permits would be transferable and valid from 1 November to 30 April each year.	As per attachment 1
(5)	Australian Volunteer Coast Guard - for patrol activities and other related purposes	Two FREE permits.	As per attachment 1
(6)	Bayside Friends of Native Wildlife and Marine Care Ricketts Point Inc. (MCRP) - Friend's groups located or operating	Up to ten temporary permits issued for planned group activities	NIL

APPLICANT		PERMITS	ADDITIONAL PERMITS
	along the foreshore		
(7)	Sandringham Football Club	Twenty FREE permits issued annually to volunteer committee members who are not Bayside residents.	As per attachment 1
(8)	Event Parking Permit – non-Bayside based organisation	Permits issued at Beach Paid Parking Daily Ticket fee rate per day per parking bay to approved events.	No limit on number of Permits issued at Beach Paid Parking Daily Ticket fee rate per day per parking bay.
(9)	Event Parking Permit – Bayside based organisation with a direct benefit to the Bayside Community	Permits issued at 50% of the currently daily cost parking fee per parking bay to approved events.	No limit on the number of Permits issued at 50% of the currently daily cost parking fee per parking bay.
(10)	Foreshore based recreation and yacht clubs, groups and community welfare agencies located along the foreshore within the Municipality	Two FREE Foreshore Parking Permits issued.	As per attachment 1
(11)	Commercial businesses operating in Council owned facilities along the foreshore	Two FREE Foreshore Parking Permits.	As per attachment 1
(12)	Council contractors who carry out required works along the foreshore	One FREE permit per required vehicle	NIL
(13)	Council staff & Councillors	One FREE permit	NIL

Note:

- Fee and charges are reviewed and adjusted annually by Council as part of Council's annual budget process.

Designated Foreshore Parking Permit Areas

Vehicles with a valid Bayside Council Foreshore Parking Permit are exempt from paying for parking and must comply with any other parking restrictions at the following designated paid parking areas:

Brighton

- North Road off street car park B1
- Brighton Baths off street car park B2
- Keith Court off street car park B3
- Green Point off street car park B4
- South Road off street car park B5

Hampton

- Hampton Foreshore car park B6

Sandringham

Trey Bit off street car park B9
Jetty Road car park B7
Picnic Point off street car park B8
Abbott Street off street car park B10
Sims Street off street car park B11
Red Bluff off street car park B12
Love Street off street car park B13

Black Rock

Half Moon Bay off street car park B14
Cerberus Way off street car park B15
Black Rock off street car park B16

Beaumaris

Ricketts Point off street car park B17 B18
Keys Street car park B19

Beach Road & The Esplanade

Designated paid parking areas.

Attachment 1

Additional Club Foreshore Parking Permit - Criteria

Club Foreshore Permit Fee: Fees are applicable in accordance with Councils fees and charges, which is reviewed annually by Council as part of Council's annual budget process.

Permit Eligibility: The following recreation clubs in Table 2 are entitled to additional club foreshore permits. All applications must provide proof of current membership for clubs outlined in Table 2:

Table 2 – Eligible Clubs

Name of recreation club	Car park to which Permit applies	Carpark Number/s *	Suburb
1st Beaumaris Sea Scouts	Keys Street	B19	Beaumaris
Beaumaris Life Saving Club	Ricketts Point	B17 & B18	Beaumaris
Beaumaris Yacht Club Beach Road	Ricketts Point	B17 & B18	Beaumaris
Black Rock Life Saving Club	Clock Tower	B16	Black Rock
Black Rock Yacht Club Half Moon Bay	Half Moon Bay	B14 & B15	Black Rock
Half Moon Bay Life Saving Club	Half Moon Bay	B14 & B15	Black Rock
Foreshore – Australian Volunteer Coast Guard	Jetty Road	B9	Sandringham
Sandringham Anglers Club	Jetty Road	B9	Sandringham
Sandringham Croquet Club	Abbott Street	B10	Sandringham
Sandringham Football Club	Hampton Beach	B6	Sandringham
Sandringham Yacht Club	Jetty Road	B9	Sandringham
Victorian Guide & Scout Sailing Centre	Jetty Road	B9	Sandringham
Hampton Life Saving Club	Hampton Beach	B6	Hampton
Holloways Bend Scout Hall	Keith Court	B3	Brighton
Middle Brighton Baths	Brighton Baths	B2	Brighton
Royal Brighton Yacht Club	Brighton Baths	B2	Brighton
Brighton Lifesaving	Keith Court	B3	Brighton
Hampton Sailing Club	Jetty Road	B8 & B9	Sandringham