

# Road Opening Nature Strip Planting Permit Application

Local Law No. 2 Neighbourhood Amenity

<b>Date Received:</b>	<b>Reviewed By ESOS</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>No Fee</b>
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**Please allow 15 business days for processing of applications**

<b>APPLICANT DETAILS:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Tenant (Letter of consent from owner required for Tenant)			
Name:			
Postal Address:			
City/Suburb:		Post Code:	
Phone No. (Bus. Hours)		Mobile No.	Fax No.

<b>PROPERTY DETAILS:</b>			
Address:		City/Suburb:	
Legal Description (ie. lot(s) & DPs) (Optional)			

<b>DESCRIPTION OF WORK:</b>

## Application Checklist

- Obtain a free Dial before you Dig report to identify the presence of underground services in your nature strip. Call 1100 or type [www.1100.com.au](http://www.1100.com.au)
- Plants used are from recommended species listed in the Bayside Nature Strip Planting Guidelines.
- Prepare a A4 or A3 size plan showing your proposed planting and landscaping works showing all existing infrastructure and underground services
- Submit the plan to Council with the application form.
- You must be willing to cover all installation costs and labour.
- Ensure you have left adequate space for collection of rubbish and recycling bins and for safe passage of pedestrians and line of sight of traffic
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- Discuss proposed nature strip amendments with neighbours, the landlord or body corporate.
- Talk to Bayside Community Nursery staff and select indigenous plants to suit your local environment and surrounding streetscape.
- Your nature strip planting should be maintained in a weed free and neat condition.
- Synthetic grass, irrigation, rocks or other obstructions are not permitted on the nature strip.

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### Application Requirements

**Memorandum of Authority (if applicable):** A VicRoads M.O.A. is required from the Coordinating Road Authority to conduct work in a road reserve (e.g. public/arterial roads). Additionally, under the Road Safety (Road Rules Regulations), if a major traffic control item (e.g. introducing a speed reduction or the installation of temporary traffic lights) is to be utilised, a M.O.A. must be obtained.

**Site Plan/Drawing:** Site plan/drawing must clearly show the following: (a) the area of the opening including all dimensions; and (b) safety measures (signs, barricades, line markings etc.) for the management of pedestrians.

**Traffic Management Plan (if applicable):** The plan must show all safety measures for the management of traffic and pedestrian safety (e.g. signs, barricades, flashing lights etc.) and clear dimensions (e.g. area of use, area remaining, distance from any intersections), and any obstructions (e.g. signs, trees, bicycle racks, street furniture) in accordance with the ASI742.3 temporary roadwork's code of practice. The applicant is responsible for the accuracy of the plan and the plan must be available to authorities if required.

### Principal's Indemnity Agreement

**Obligation to insure:** The Permit Holder shall at all times during the agreed Term, be the holder of a current Public Liability Policy of insurance ("The Public Liability Policy") in respect of the activities specified herein in the name of the Permit Holder providing coverage for a minimum sum of \$10M (or more). The Public Liability Policy shall be affected with an insurer approved by the Council. The Public Liability Policy shall cover such risks and be subject only to such conditions and exclusions as are approved by the Council and shall extend to cover the Council in respect to claims for personal injury or property damage arising out of the negligence of the Hirer/User/Permit holder.

**Council's indemnity:** The Permit Holder agrees to indemnify and to keep indemnified, the Council, its servants and agents, and each of them from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, in connection with the Permit Holders performance or purported performance of its obligations under the Permit once granted and be directly related to the negligent acts, errors or omission of the Permit Holder.

### Acceptance of Terms and Conditions

I declare that I am an authorized person to apply for the Road Opening Permit and that all information in this application is true and correct.

I accept and undertake to comply with the conditions specified on the permit and understand and accept that all fees are non-refundable.

By signing this application, I agree that I have read, acknowledged, and accepted all of the terms and conditions, and disclosures contained in this document.

**Applicant's Name:** .....

**Applicant's Signature:** ..... **Date:** .....

**Applications can be submitted Via Email: [enquiries@bayside.vic.gov.au](mailto:enquiries@bayside.vic.gov.au) or in person at Council's Corporate Centre, 76 Royal Avenue, Sandringham from 8.30am to 5pm (Monday to Friday) or Via Post.**

**Privacy Statement:** The personal information requested on this form is being collected by the council for purposes of assessment in accordance with Local Law No. 2 Neighbourhood Amenity. The personal information will be used solely by the council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the application for an Asset Protection Permit and that he or she may apply to the council for access to the information. Requests for access and or correction should be made to Freedom of Information Officer Governance, Bayside City Council