Ordinary Meeting of Council

Council Chambers
Civic Centre
Boxshall Street Brighton

Tuesday
17 September 2019
at 7pm

Agenda
Members of the Gallery

Your attention is drawn to Section 92 of Council’s Governance Local Law No 1.

Section 92 The Chair’s Duties and Discretions

In addition to other duties and discretions provided in this Local Law, the Chair –

(a) must not accept any motion, question or statement which is derogatory, or defamatory of any Councillor, member of Council staff, or member of the community;

(b) may demand retraction of any inappropriate statement or unsubstantiated allegation;

(c) must ensure silence is preserved in the public gallery during any meeting;

(d) must call to order any member of the public who approaches the Council or Committee table during the meeting, unless invited by the Chair to do so; and

(e) must call to order any person who is disruptive or unruly during any meeting.

An Authorised Officer must, if directed to do so by the Chairman, remove from a meeting any Councillor or other person who has committed such an offence.

Your cooperation is appreciated

Chairperson of Council
Order of Business

1. Prayer
2. Acknowledgement of Original Inhabitants
3. Apologies
4. Disclosure of any Conflict of Interest of any Councillor
5. Adoption and Confirmation of the minutes of previous meeting
6. Public Question Time
7. Petitions to Council
   Nil
8. Minutes of Advisory Committees
   8.1 Assembly of Councillors Record................................. 7
   8.2 Minutes of the Audit and Risk Management Committee meeting
      held on 21 August 2019 ............................................. 13
   8.3 Minutes of the Audit and Risk Management Committee meeting
      held on 11 September 2019 ........................................ 19
9. Reports by Special Committees
   Nil
10. Reports by the Organisation
    10.1 Nursery and Bushland Maintenance - Service Delivery Model.. 23
    10.2 Nomination of 38 Grosvenor Street, Brighton, to the Victorian
         Heritage Register ...................................................... 31
    10.3 Hampton Community Infrastructure Feasibility and Masterplan 37
    10.4 Bayside Amendment C161 Part 2 - Correction of errors in the
         Planning Scheme - Consideration of the Planning Panel's
         recommendation............................................................ 55
    10.5 Expression of Interest Process for Events on Council Land...... 73
    10.6 Integrated Water Management Plan 2019-2039...................... 83
    10.7 Power Purchase Agreement - Commitment to Purchase
         Renewable Energy Update ............................................. 135
    10.8 Consideration of Metropolitan Local Government Waste Forum
         Motions...................................................................... 139
10.9 CONTRACT CON/19/64 Sportsground Reconstruction at Donald MacDonald Reserve, Beaumaris

10.10 CONTRACT CON/19/87 Natural Gas Services

10.11 CONTRACT CON/19/91 Internet Services Renewal

10.12 Council Action Awaiting Report

11. Reports by Delegates

12. Urgent Business

13. Notices of Motion

13.1 Notice of Motion No: 286 - Undergrounding of Powerlines

14. Confidential Business

14.1 Bayside Built Environment Awards 2019 - Judging Panel Recommendations
1. **Prayer**

O God
Bless this City, Bayside,
Give us courage, strength and wisdom,
So that our deliberations,
May be for the good of all,
Amen

2. **Acknowledgement of Original Inhabitants**

We acknowledge that the original inhabitants of this land that we call Bayside were the Boon wurrung people of the Kulin nation.

They loved this land, they cared for it and considered themselves to be part of it.

We acknowledge that we have a responsibility to nurture the land, and sustain it for future generations.

3. **Apologies**

4. **Disclosure of any Conflict of Interest of any Councillor**

5. **Adoption and Confirmation of the minutes of previous meeting**

5.1 Confirmation of the Minutes of the Ordinary meeting of Bayside City Council held on 20 August 2019.

6. **Public Question Time**

7. **Petitions to Council**

Nil
8. Minutes of Advisory Committees

8.1 ASSEMBLY OF COUNCILLORS RECORD

Executive summary

Purpose and background
To formally report to Council on the Assembly of Councillors records in accordance with the Local Government Act 1989.

Key issues
This report fulfils the requirements of reporting an Assembly of Councillors to the next practical Ordinary Meeting of Council in accordance with the Local Government Act 1989.

Recommendation
That Council notes the Assembly of Councillor records submitted as required by the Local Government Act 1989:

- 27 August 2019 Strategic Issues Discussion
- 3 September 2019 CEO and Councillor only Briefing; and
- 3 September 2019 Councillor Briefing.

Support Attachments
1. 27 August 2019 Strategic Issues Discussion - Record of Assembly of Councillors
2. 3 September 2019 CEO and Councillor only briefing - Record of Assembly of Councillors
3. 3 September 2019 Councillor Briefing - Record of Assembly of Councillors
# Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

<table>
<thead>
<tr>
<th>Meeting Information</th>
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<tbody>
<tr>
<td>Matter No</td>
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<tr>
<td><strong>Meeting Date</strong></td>
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<tr>
<td><strong>Start Time</strong></td>
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</table>
| **Matters discussed**| 1. Advanced Waste project
                          2. Commuter parking funding |

### Attendees

**Councillors**
- Mayor, Cr Michael Heffernan
- Cr Alex del Porto
- Cr Laurence Evans
- Cr Rob Grinter
- Cr James Long
- Cr Clarke Martin

**Staff**
- Mick Cummins
- Chief Executive Officer

### Apologies

**Councillors**
- Cr Sonia Castelli

### Conflict of Interest disclosures

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Meeting Date</td>
<td>3 September 2019</td>
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<tr>
<td>Start Time</td>
<td>6:45pm</td>
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Matters discussed

- Electoral Representation Review Preliminary Report - Response Submission
- Community Vision 2050 project update
- Beaumaris Sports Club and RSL update
- Hampton Community Infrastructure Feasibility and Masterplan
- Black Rock Village Streetscape Draft Masterplan
- 38 Grosvenor Street, Brighton - Request for Heritage Protection
- Review of the scope for the Elsternwick Park Nature Reserve Masterplan
- Bayside Netball Centre - Project Update
- Expression of Interest Process for Events on Council Land
- Consideration of Metropolitan Local Government Waste Forum Motions

Attendees

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Staff

| Mick Cummins | Chief Executive Officer |

Apologies

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<td>Cr Clarke Martin</td>
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</table>
8.2 MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON 21 AUGUST 2019

Corporate Services - Governance
File No: PSF/19/960 – Doc No: DOC/19/234794

The minutes of the Audit and Risk Management Committee meeting held on 21 August 2019 which forms an attachment are presented in camera in accordance with the Local Government Act 1989 Section 89(2)(h) – any other matter which the Council or a Special Committee considers would prejudice the Council or any person.

Should Councillors wish to discuss the content of the minutes it would be appropriate that Council resolves to consider the matter in-camera.

Executive summary

Purpose and background

To advise Council of the business transacted at the Audit and Risk Management Committee held on 21 August 2019.

The Audit and Risk Management Committee is an independent Advisory Committee to Council appointed by Council pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit and Risk Management Committee is to assist Council to fulfil its corporate governance responsibilities through the effective conduct of its responsibilities for accounting and financial reporting practices, management of risk, maintenance of a reliable system of internal controls, operation of good governance and facilitation of sound organisational ethics.

The Audit and Risk Management Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibilities. The Committee does not have any management function and is therefore independent of management.

As part of Council’s governance obligations to its community, the Committee was established to provide the Council with guidance on:

- Internal and external financial reporting;
- Management of financial and other risks;
- Effectiveness of the internal and external audit functions;
- Provision of an effective means of communication between the external auditor, internal auditor, management and Council; and
- Advice and recommendations on various matters within its charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

The internal, external auditors and other assurance providers support the Committee by providing independent and objective assurance on internal corporate governance, risk management, internal controls and compliance.
Key issues
The matters discussed at the meeting on 21 August 2019 included:

Chief Executive Officer’s Update

The Chief Executive Officer outlined his report and highlighted the following activities:

Summary of Parliamentary Reports
It was noted that there were 4 self-assessments against various Parliamentary reports submitted to the meeting. These related to:

- Fraud and Corruption Control – Local Government
- Recovering and Re-processing resources from waste
- Local Government Performance
- Local Government Assets Management and Compliance

Civica Contractual arrangements
It is anticipated that the contractual arrangements will be finalised in October 2019.

Dendy Street Beach Masterplans Implementation – update
The CEO provided an update on the status of this project indicating that Heritage approval has been received. The VCAT hearing is scheduled in October for 10 days. Council is actively working with EPA regarding the land contamination on the foreshore, noting that the rectification works will have a financial impact on the organisation.

Alternative Waste Treatment Facility
The CEO advised the Committee that Bayside is one of 16 councils involved in a Local Government joint procurement project for the establishment of an Alternative Waste Treatment facility.

VAGO Financial Audit Update
The Manager Finance indicated that VAGO had completed their field work at Bayside pertaining to the annual financial statements. A couple of issues were raised specifically relating to Drainage and Road assets valuations. These are currently being discussed with VAGO, and commentary will be provided in the Statements which will be considered by the Committee on 11 September 2019.

Risk Management Update

The Director Corporate Services (DCS) in conjunction with the Manager Commercial Services (MCS) presented the Risk Management update report.

A summary of the strategic risks was presented to, and discussed by the Committee. The Committee also noted the update on insurance renewals and health and safety. A summary of strategic risks is indicated below:

<table>
<thead>
<tr>
<th>Risk No</th>
<th>Name</th>
<th>Inherent Risk Rating</th>
<th>Residual Risk Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Failure to plan for changing community needs for services</td>
<td>High</td>
<td>Medium</td>
</tr>
<tr>
<td>002</td>
<td>Failure to align asset requirements with changing community needs for services</td>
<td>High</td>
<td>Medium</td>
</tr>
<tr>
<td>003</td>
<td>Inadequate integrity, dependability and security of IT infrastructure</td>
<td>Very High</td>
<td>High</td>
</tr>
<tr>
<td>004</td>
<td>Failure to properly align people, capability and workforce with current and future needs.</td>
<td>High</td>
<td>Low</td>
</tr>
<tr>
<td></td>
<td>Failure to advocate for, or respond to, legislative and or regulatory change which impacts Council.</td>
<td>High</td>
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<td>Failure to manage major contracts for service delivery.</td>
<td>High</td>
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<td>Failure to effectively detect and prevent fraud and corruption</td>
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<td>Failure to understand and respond to the impact of a changing climate and extreme weather events</td>
<td>High</td>
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**Community & Customer Experience Division Risk Update**

The Committee received a presentation from the Director Community and Customer Experience on the various risks within the directorate.

**June 2019 – Financial Report**

The Manager Finance tabled the financial report for the 12 month period to end of June 2019.

**Status Report on Statutory compliance reporting for 2018/19 fourth quarter**

The Manager Governance and Corporate Reporting presented a status report on the compliance of key statutory obligations including a sample of compliance registers.

**Internal Audit Review – Occupational Health and Safety Management review of Council Contractors**

The Internal Auditor presented the Internal Audit report on Occupational Health and Safety Management review of Council Contractors.

Overall, the Internal Auditor found that the current controls in place over the management of contractor OHS maintained by Bayside City Council need strengthening. The internal audit identified a range of controls that should be implemented and improved in order to reduce the identified weaknesses and exposures.

The Internal Auditor noted that Council is implementing a new procurement process where tendering, awarding and management of all contracts will be standardised across the organisation which is being driven centrally from the commercial services unit with a dedicated resource. This will help to eliminate any disparity in the overall way in which OHS is managed across different contracts. It will also enable Council to have the visibility over contractor OHS via regular feedback from audits as well as incidents and near misses that is necessary to ensure the risk to contractors is minimised.

The internal Audit review identified one high-risk issue, seven medium-risk issues and one low-risk issue.
Annual Report of the Audit & Risk Management Committee for 2018/19
The Manager Governance and Corporate Reporting presented to the Committee the Annual Report of the Committee for inclusion in the organisation’s Annual Report.

Appointment of Chairperson of the Audit & Risk Management Committee
The Committee discussed the appointment of the Chairperson for the 2019/20 and accordingly recommends to Council that independent member, Ms Lisa Woolmer be reappointed as Chairperson for 2019/20 effective as from the November 2019 meeting.

The Audit and Risk Management Committee also recommends to Council that a letter under the seal of Council be presented to Mr Brian Keane acknowledging his retirement and his significant contribution to the Committee.

2018/2019 Performance and Service Indicators
The Manager Governance and Corporate Reporting tabled a draft Performance Statement and summary of Service Indicators for year ending 30 June 2019 for the Committee’s information.

Recommendation
That the Audit and Risk Management Committee recommends to Council that:

1. Council notes the minutes of the Audit and Risk Management Committee held on 21 August 2019.

2. Adopts the following recommendations of the Audit and Risk Management Committee:

   Item 9.1.1. – Risk Management Update

That the Audit and Risk Management Committee notes the Risk Management Update and recommends to Council that the review of the following Strategic Risks be noted for the purpose of Section 12, Schedule 1 of the Local Government (Planning and Reporting) Regulations:

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Item 9.8.1. – 2018/19 Annual report of the Audit and Risk Management Committee

That the Audit and Risk Management Committee:

1. Notes the content of the draft 2018/19 Audit and Risk Management Committee Annual Report.

2. Presents the Audit and Risk Management Committee Annual Report to Council.

3. Recommends to Council that the Audit and Risk Management Committee Annual Report be included in the 2018/19 Annual Report.

Item 9.8.2. – Appointment of Chairperson of the Audit and Risk Management Committee

1. That the Audit and Risk Management Committee recommends to Council that independent member, Ms Lisa Woolmer be reappointed as Chairperson for 2019/20 effective as from the November 2019 meeting.

2. That the Audit and Risk Management Committee recommends to Council that a letter under the seal of Council be presented to Mr Brian Keane acknowledging his retirement and his significant contribution to the Committee.

Support Attachments

1. 21 August 2019 Audit and Risk Management Committee Minutes (separately enclosed) (confidential)
8.3 MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE
MEETING HELD ON 11 SEPTEMBER 2019

The minutes of the Audit and Risk Management Committee meeting held on 11 September 2019 which forms an attachment are presented in camera in accordance with the Local Government Act 1989 Section 89(2)(h) – any other matter which the Council or a Special Committee considers would prejudice the Council or any person.

Should Councillors wish to discuss the content of the minutes it would be appropriate that Council resolves to consider the matter in-camera.

Executive summary

Purpose and background

To advise Council of the business transacted at the Audit and Risk Management Committee held on 11 September 2019.

The Audit and Risk Management Committee is an independent Advisory Committee to Council appointed by Council pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit and Risk Management Committee is to assist Council to fulfil its corporate governance responsibilities through the effective conduct of its responsibilities for accounting and financial reporting practices, management of risk, maintaining a reliable system of internal controls, operation of good governance and facilitation sound organisational ethics.

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- Internal and external financial reporting;
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- Effectiveness of the internal and external audit functions;
- Provision of an effective means of communication between the external auditor, internal auditor, management and Council; and
- Advice and recommendations on various matters within the charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

The internal, external auditors and other assurance providers support the Committee by providing independent and objective assurance on internal corporate governance, risk management, internal control and compliance.
Key issues
The matters discussed at the meeting on 11 September 2019 include:

- VAGO – Closing Report and Management Letter
- Annual Financial Statements for year ended 30 June 2019
- Performance Statement for year ended 30 June 2019
- Meeting with VAGO Representatives

Given the meeting will be held on Wednesday 11 September 2019, the minutes of the Meeting will be circulated to Councillors prior to the Ordinary Meeting of Council.

Recommendation
A recommendation will be provided to Council following the Audit and Risk Management Committee meeting held on 11 September 2019.

Support Attachments
Nil
9. Reports by Special Committees

Nil
10. Reports by the Organisation

10.1 NURSERY AND BUSHLAND MAINTENANCE - SERVICE DELIVERY MODEL

Environment, Recreation & Infrastructure - Open Space, Recreation & Wellbeing
File No: PSF/19/11 – Doc No: DOC/19/218319

Executive summary

Purpose and background

The purpose of this report is to provide Council with details of the review regarding providing Nursery and/or bushland services via an insourced service delivery model and the outcomes of consultation with the Nursery Steering Committee (NSC) regarding its views on the Nursery management and Bushland maintenance models.

At its 23 April 2019 Ordinary meeting, it was resolved that Council receives a further report at or before the September 2019 Council meeting on the merits and costs of providing Nursery and/or Bushland services via an insourced service delivery model.

A meeting was held with NSC members on 29 May 2019 to explore preferences for service delivery. While NSC members strongly support an insourced service delivery model for both Bushland and Nursery services, they do recognise there could be significant financial and resource implications for Council. At this meeting, NSC members described a preference for insourced delivery of the Nursery service if insourcing the combined Nursery/Bushland service was not achievable.

Council currently employs an ‘out-sourced’ model in terms of service delivery. This means that contractors undertake work on behalf of Council. As identified within the Open Space Management Service Review, outsourcing of work has a number of benefits. These benefits include: allowing Council staff to focus on core strategic activities and contract staff to focus on ground services; Council is not required to manage staffing levels to cater for seasonal demands; specialist knowledge can be provided by the contractor; and staff vacancies can be backfilled quickly.

Good contract management practices provide for goals and targets within the contract specification to be adjusted to respond to the needs of the community. Following the initial concerns raised by some members of the NSC, a range of changes have been made to the way the contract is managed and the contract specification to improve the identified areas of deficiency. This has resulted in improvements to the nursery service.

The recently awarded contract for the provision of Civil Infrastructure and Open Space Maintenance Services includes the recent specification changes to the nursery and bushland services. The contract will commence on 1 November 2019 and include provisions to monitor and adjust the specification to suit any changing service needs in nursery and bushland maintenance services.

Recent comments from some NSC members has included positive feedback about current contractor management and performance following the operational changes made by Council.

Key issues

Feedback from Council staff involved in bushland maintenance and nursery services and NSC members recommend that when considering either insourced or outsourced service delivery models, Council should only consider two models: Combined Bushland and Nursery services; and stand-alone Nursery services. Feedback suggests a stand-alone insourced Bushland
service only model would not be successful as it would likely suffer from a lack of alignment with the Nursery service.

**Insourced service delivery model**

**Bushland and Nursery Services - combined**

**Resourcing and costs**

This combined services delivery model would require a new structure within the Open Space, Recreation and Wellbeing department. This structure (based on the structure and resourcing currently implemented by the contractor) would feature 13 new positions including a new Coordinator, Administration support, two Team Leaders and nine crew and support staff (this is similar to the staffing structure currently employed by the current contractor).

Council would be required to lease a number of fleet vehicles including three small trucks and two utility vehicles. Delivering these services would require various materials and small equipment to be purchased throughout any year.

Resourcing an insourced model to deliver Bushland and Nursery Services would create an additional cost to Council of approximately $4,000,000 over the life of the new Civil and Open Space contract (2019 – 2026).

This significant service delivery cost difference is due to a number of factors including:

- Council staffing structure that would require a Band 8 Coordinator to oversee this new team; and
- Economies of scale - Inability of Council to spread direct costs such as management, fleet, equipment and indirect costs across a range of outdoor/depot services. The current contractor is able to spread these costs across a range of services delivered through a range of contracts worth hundreds of millions of dollars.

In addition to these annual operational costs, Council would be required to fund the acquisition and construction of a small depot and staff/storage facility to be located at the Talinga Road depot. These works would likely cost somewhere in the order of $150,000.

**Risks and benefits**

There are a number of risks associated with insourcing both of these services including:

- staff turnover and subsequent recruitment resulting in downtime while recruitment process is completed as Council has no appropriate staff to redeploy into this service area. A contractor is able to backfill critical activities form other service areas;
- fleet and equipment downtime when requiring repair and replacement and a lack of standby replacement vehicles and equipment. A contractor is able to allocate a large fleet of plant and equipment to the required services on any given day; and
- staff leave cover particularly during the Christmas/New Year period when a number of staff would likely seek leave. A contractor has a large staff contingent and an ability to deploy skeleton staffing during holiday periods.

Timelines to implement directly provided nursery and bushland services through a direct labour arrangement would be lengthy as Council's current Enterprise Agreement would require change to provide for ‘outdoor’ workers.

History has shown that if an outsourced model is not managed well, services can suffer and dissatisfaction amongst volunteers can grow. Changes have been implemented to ensure that
the nursery and bushland maintenance services are appropriately managed and supervised utilising input from the NSC.

There are some perceived benefits associated with insourcing these services including providing Council with direct and immediate control of service delivery. There is a perception that staff employed and managed by Council will be able to respond to emerging needs as they arise. However, this benefit is somewhat diminished as regardless of this control, service delivery in any single year would be dictated by Council’s budget allocation and the new contract, recently awarded, includes provisions that require annual review of service requirements.

**Conclusion**

While there are some minor perceived benefits associated with insourcing Bushland and Nursery Services, they are not significant enough to justify the increase in cost to Council’s operating budget of $626,000 in the second year of the new Civil Infrastructure and Open Space Maintenance Contract. As a comparison, a 1% rate increase is approximately $808,000. Insourcing these services would result in an additional operating cost to Council of approximately $4 million over six years of the new Civil and Open Space Maintenance contract.

**Nursery Services – stand-alone**

**Resourcing and costs**

This service delivery model would require a new structure within the Open Space, Recreation and Wellbeing department. This structure would feature 3 new positions including a Team Leader and two support staff.

Council would be required to lease one utility vehicle. Delivering this service would require various materials and small equipment to be purchased throughout any year.

Noting a likely 12 month mobilisation period, resourcing an insourced model to deliver Nursery Services would create an additional cost to Council of approximately $507,000 over the remaining six years of the new Civil and Open Space contract (2020 – 2026).

This delivery cost difference is due to a number of factors including the inability of Council to spread direct costs such as management, fleet, equipment and indirect costs across a range of outdoor/depot services. A contractor is able to spread these costs across a range of services delivered for Council and through a range of contracts to ensure both staff and equipment is fully utilised.

These staff would be based at the Nursery in the current buildings.

**Risks and benefits**

There are a number of risks associated with insourcing the Nursery similar to those associated with the combined nursery and bushland maintenance service option.

There are some perceived benefits associated with insourcing the Nursery services including meeting the expectations of members of the NSC and providing Council with direct and immediate control of service delivery at the Nursery. There is a perception that staff employed and managed by Council will be able to respond to emerging needs as they arise. However, this benefit is somewhat diminished as regardless of this control, service delivery in any single year would be dictated by Council’s budget allocation and the new contract, recently awarded, includes provisions that require annual review of service requirements.

In the smaller service area of the nursery, direct control could allow Council to better staff alignment with the goals of the Biodiversity Action Plan. It is likely that a transition to an insourced Nursery service delivery would take six to twelve months. It would require a range
of administrative actions, contract negotiations, staff recruitment and training and sourcing of equipment and machinery.

Recent Nursery operation improvements

Over the past few months Council has implemented a number of changes in the management of the Bayside Community Nursery that have led to an overall improvement in the effectiveness of the Nursery operations, including:

- Realignment of the previous Open Space Contract Management Officer role to a Parks Management Officer role focussing on Nursery, bushland, foreshore and other passive open spaces;
- Realignment of a previous Open Space Planning and Policy Officer role to a Biodiversity and Conservation Planning Officer role dedicated to supporting the NSC and environmental ‘Friends of’ groups to implement Council’s Biodiversity Action Plan and bushland and foreshore revegetation programs;
- Installation of Council’s electronic access system at the Nursery (currently in all sportsground pavilions) to provide all NSC members with monitored electronic access throughout the day;
- The offer of the provision of space and resources for NSC members to focus on the propagation of rare plants;
- Council’s successful application for funding to support the development of a ‘Living Museum’ at the Nursery; and
- Improved contract management outcomes resulting in a more positive and cohesive alignment between the propagation and retail operations of the Nursery.

Conclusion

There are some benefits perceived by the NSC associated with insourcing the Nursery service, particularly greater control of the type and rate of propagation and an opportunity to focus on Bayside’s rare plants stock. Insourcing these services would result in an additional operating cost to Council of $79,000 in the first year and $507,000 over six years of the new Civil Infrastructure and Open Space Maintenance contract.

The new Civil Infrastructure and Open Space Maintenance outcome based contract will commence 1 November 2019, coupled with a more rigorous contract management structure, will provide Council with greater control of service delivery including the operations of the Bayside Community Nursery. This will allow Council to have the NSC more involved with operational decisions and enable Council to direct the propagation focus, including in the area of rare plants. Officers are confident that these measures will allow Council to meet the expectations of NSC members. Changes already implemented are delivering improved results.

An annual review of the relevant ‘playbooks’ that will guide contractor service delivery provides an opportunity over the life of the new contract to review the success or otherwise of the new nursery management structure and processes.

It is recommended that Council continues to deliver Bushland and Nursery services via an outsourced model, while also implementing a range of new contract management processes and efficiencies during the transition to the new Civil Infrastructure and Open Space Maintenance contract set to commence on 1 November 2019.

It is also recommended that a report on the performance of the Civil Infrastructure and Open Space Maintenance contract in the areas related to the nursery be presented to Council in December 2020.
Recommendation
That Council:

1. Continues to deliver Bushland and Nursery services via an outsourced model.

2. Continues to implement contract management processes and efficiencies during the transition period to the new Civil Infrastructure and Open Space Maintenance contract to commence 1 November 2019.

3. Receives a report on the performance of the Civil Infrastructure and Open Space Maintenance Contract in the areas related to the Nursery at its meeting in December 2020.

Support Attachments
Nil
Considerations and implications of recommendation

Liveable community

Social
Council’s Nursery and Bushland ‘Friends of’ groups act as hubs for volunteers who enjoy plant propagation, social interaction and improving the quality of vegetation within Bayside’s parks and reserves.

Natural Environment
The Community Nursery will continue to provide local indigenous plants and trees that are planted within the Bayside municipality. The bushland maintenance service provides necessary maintenance to Council’s bushland and foreshore areas, relying heavily on the assistance of volunteers.

Built Environment
There are no built environment implications associated with the recommendation included in this report.

Customer Service and Community Engagement
Council staff consulted with Nursery and bushland volunteers to get their input and feedback on potential operational models. This included a workshop with Nursery Steering Committee members on 30 May 2019 to discuss current and potential future service models.

Human Rights
The implications of the paper have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
The delivery of Bushland and Nursery services are included in the new Civil Infrastructure and Open Space Maintenance contract. Council would be required to negotiate with the contractor to determine the financial implications of removing either or both of these services from the contract.

Implementing an insourced service delivery model for Bushland and/or Nursery services will take an estimated 12 to 18 months, as it involves recruitment and training of new staff and the securing (purchase or lease) of various plant and equipment.

The current Enterprise Agreement does not make provisions for ‘outdoor’ workers, so an amendment would be needed (extensive process) or Council may elect to wait until the next Enterprise Agreement negotiations commencing in 2020 for a 2021 rollout.

Finance
Noting a likely 12 month transition period, insourcing the delivery of Bushland and Nursery Services would result in an additional cost to Council of approximately $4 million over the remaining six years of the Civil Infrastructure and Open Space Maintenance contract.

Noting a likely 12 month transition period, insourcing the delivery of the Nursery service would result in an additional cost to Council of approximately $507,000 over the remaining six years of the Civil Infrastructure and Open Space Maintenance contract.
Two models of service delivery are available to Council in this area. Both insourced and outsourced delivery models require staff to be engaged and understand the ‘on-ground’ works. The management of these front line staff is the key to maintaining the required service levels. Both models require good management to motivate the ‘on-ground’ staff to deliver the required service levels. It is only the method of engaging these staff that differs between the in-house and outsourced models. It should be noted that some of the current contractor staff have worked on Bayside services for many years.

**Links to Council policy and strategy**

Retaining a high level of volunteer engagement at the Community Nursery and in Council’s bushland ‘Friends of’ groups will contribute towards Goal 2 of the Wellbeing for All Ages and Abilities Strategy (WAAA) 2017 – 2012. Goal 2 is designed to ‘achieve a healthy and active community’ by ‘improving physical opportunities’.

Additional engagement with Council’s extensive volunteer groups will allow Council to achieve a number of actions within its current Biodiversity Action Plan (2018-2027) by supporting a citizen science program, assessing the population of locally and regionally significant rare or threatened species of plants (and animals), providing continued support to ‘Friends of’ groups, increasing indigenous species in street tree and nature strip plantings, ensuring the Nursery stock is genetically diverse and all materials are sourced responsibly, and allowing for better monitoring of weed and noxious species within the municipality.
### Options considered

#### Option 1 (Least preferred)

| **Summary** | Insourcing Bushland and Nursery Services. |
| **Benefits** | Providing Council with direct and immediate control of service delivery. |
| **Issues** | Risks associated with insourcing both of these services include: staff turnover and subsequent recruitment (resulting in downtime while recruitment process is completed); fleet and equipment downtime when requiring repair and replacement and a lack of standby replacement vehicles and equipment; and staff leave cover particularly during the Christmas/New Year period when a number of staff would likely seek leave. Additional operating cost to Council of approximately $4 million over the six years of the new Civil and Open Space Maintenance contract. |

#### Option 2 (2nd preferred)

| **Summary** | Insourcing Nursery Services. |
| **Benefits** | Meet the expectations of members of the NSC and the goals of the Biodiversity Action Plan while providing Council with direct and immediate control of service delivery at the Nursery. |
| **Issues** | Risks associated with insourcing the Nursery service including: staff turnover and subsequent recruitment (resulting in downtime while recruitment process is completed); fleet and equipment downtime when requiring repair or replacement and a lack of standby replacement vehicle and equipment; and staff leave cover particularly during the Christmas/New Year period when a number of staff would likely seek leave. Additional operating cost to Council of $507,000 over the six years of the new Civil and Open Space Maintenance contract. |

#### Option 3 (Most preferred)

| **Summary** | Continue outsourcing Bushland and Nursery Services under a new outputs based contract model that provides Council with greater control of Nursery operations. |
| **Benefits** | The outsourced model of maintenance service delivery has served Bayside well, notwithstanding the deficiencies identified in previous reports relating to the Nursery which will be addressed through changes to the way Council staff manage the Nursery and Bushland maintenance services as part of the new Maintenance Services Contract. No additional operating cost to Council. |
| **Issues** | Not meeting the expectations of NSC members. |
10.2 NOMINATION OF 38 GROSVENOR STREET, BRIGHTON, TO THE VICTORIAN HERITAGE REGISTER

City Planning & Amenity - Urban Strategy
File No: PSF/19/954 – Doc No: DOC/19/236816

Executive summary

Purpose and background
To present Council with the recommendation of Heritage Victoria in relation to an application to include 38 Grosvenor Street, Brighton, on the Victorian Heritage Register.

Key issues

Previous consideration of the site
The property is identified in various Bayside heritage studies; however, has always been considered for its contribution to the broader Grosvenor Street Heritage precinct, applied through Amendment C38. The Planning Panel appointed to consider submissions to Amendment C38 considered that the dwelling at 38 Grosvenor Street should not be identified as a contributory building as it did not contribute to the architectural value of the precinct which is primarily Edwardian architecture.

Council ultimately agreed with the Panel recommendation to remove it from the Grosvenor Street Precinct due to it being a Tudor Revival dwelling; however, no assessment of its individual significance was ever completed.

Nomination to the Victorian Heritage Register
Council was advised by Heritage Victoria in May/June 2019 that two nominations had been made to include the property in the Victorian Heritage Register for its potential State significance.

Heritage Victoria provided notice of its recommendation that the place not be included in the Victorian Heritage Register on 9 August 2019 for the reasons outlined at Attachment 1. Heritage Victoria has also recommended that the matter be referred to Council as the local planning authority to consider its potential local heritage significance. This is a standard administrative recommendation and does not indicate that Heritage Victoria’s assessment is that the property does or does not have potential local significance.

Heritage Victoria’s recommendation will be published for 60 days (commencing 16 August 2019) with submitters provided an opportunity to have the matter reviewed by the Heritage Council. It is considered unnecessary for Council to make a submission on the matter as Council does not have any additional evidence to suggest the potential for State significance be reconsidered.

Next steps
Council has two options in relation to the property, having regard to the recommendation of Heritage Victoria:

1. Undertake an assessment of the property for its potential local heritage significance; or

2. Do not undertake an assessment of the property for its potential local heritage significance and instead apply a voluntary approach, as per Council’s approach to mid-century modern homes in Beaumaris and Black Rock. Since there is an existing development proposal for the site, it is not expected that a voluntary nomination will occur.
While Council does have a voluntary nomination approach to mid-century modern homes in Beaumaris and Black Rock, undertaking an assessment of local heritage significance of 38 Grosvenor Street is not considered to undermine the voluntary approach due to several specific factors:

- There is a Council resolution to adopt a voluntary approach to mid-century modern homes in Beaumaris and Black Rock; however, there is not a Council resolution regarding the broader application of a voluntary approach. The appropriate vehicle to consider the merits of a broader application of a voluntary approach is a future review of the Heritage Action Plan; and

- The voluntary nomination approach for mid-century homes in Beaumaris and Black Rock is supported by a structured Council process to ensure awareness of the approach, to support nominations and undertake heritage assessments. There are also broader community and Council activities to promote mid-century modern heritage and build community awareness and appreciation. Currently, 11 private properties and 14 Council buildings are being formally assessed in the process. However, there is not a structured voluntary nomination approach in place for properties such as 38 Grosvenor Street.

If Council undertakes an assessment of the property and it is determined to be of local heritage significance, to ensure a timely process, it is proposed that the Manager of Urban Strategy will use the role delegations to apply to the Minister for Planning, i) to seek authorisation to prepare a planning scheme amendment; and, ii) for interim heritage controls. It should be noted that the Minister will only consider interim heritage controls when they are submitted in parallel with a planning scheme amendment.

If the property is determined to not meet the criteria for local heritage significance, no further action will be required on this matter.

Council has not yet formed a position on the current planning permit application for 38 Grosvenor Street, which will be presented to a future Planning and Amenity Committee meeting prior to a scheduled VCAT hearing in December.

**Recommendation**

That Council:

1. Commence an assessment of 38 Grosvenor Street, Brighton, for its potential local heritage significance.

2. If the property is determined to be of local significance, notes the Manager Urban Strategy will use the role delegation to submit an application for interim heritage controls to the Minister for Planning and commence a planning scheme amendment to apply permanent heritage controls to the property.

**Support Attachments**

Nil
Considerations and implications of recommendation

Liveable community

Social
The assessment of the property for its heritage significance and potential process to apply heritage controls will enable Council to protect Bayside’s liveability, character and community cohesion. This is consistent with the Bayside community’s desire to see neighbourhoods and amenity protected.

Natural Environment
There are unlikely to be any impacts on the natural environment as a result of a heritage significance assessment or application of interim heritage controls, beyond quite general character and amenity matters.

Built Environment
If Council were to assess the property and interim heritage controls enforced, Council would be providing protection to a potential heritage building. The house has remained largely intact and is a unique and individual property within Bayside’s suburban setting.

Customer Service and Community Engagement
Council has received several items of correspondence, including from the National Trust, encouraging Council to undertake an assessment of the property.

Opportunity exists to test community support for the inclusion of the property in the Heritage Overlay through the planning scheme amendment process.

Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
Council has a responsibility for heritage preservation, consistent with the objective at Section 4(1)(d) of the Planning and Environment Act 1987 to ‘conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value’.

Following Heritage Victoria’s recommendation to the Heritage Council that a referral be made for Council to consider the property’s potential local heritage significance, if Council does not do so, there is a risk that Council may be perceived to be failing to implement the objectives of the Planning and Environment Act 1987.

The assessment of the property or possible application of interim heritage controls contributes to Council meeting its heritage obligations, namely to:

- Identify places of heritage significance; and
- Protect and conserve such places by including them in the Heritage Overlay of the Bayside Planning Scheme.
If Council were to commence a planning scheme amendment process to protect the property, there is a statutory process to be followed to allow the merits of the decision to be independently tested.

Finance
Costs relating to the potential heritage protection of this site can be accommodated within the 2019/20 strategic planning operational budget.

Links to Council policy and strategy
Further heritage assessment of 38 Grosvenor Street, Brighton, helps achieve the aims of the Heritage Action Plan 2017 to:

- Ensure the identification, management and protection of Bayside’s assets reflects Bayside’s history and pattern of development;
- Increase community knowledge, appreciation and awareness of Bayside’s history, historic buildings, places and objects;
- Support the community, including community groups, to conserve and promote Bayside’s history, heritage places and heritage objects; and
- Increase community awareness and adoption of best practice heritage conservation techniques.
## Options considered

### Option 1

| **Summary** | Undertake an assessment of the property for its potential local heritage significance.  
If determined to be of significance, the Manager of Urban Strategy will commence a planning scheme amendment to apply the Heritage Overlay to the site and interim controls. |
| **Benefits** | This allows Council to implement the recommendation from Heritage Victoria to consider the sites local significance, contributing to compliance with its statutory obligations at Section 4(1)(d) of the Planning and Environment Act 1987 to 'conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value'.  
Council has set a clear direction that a voluntary nomination process is to be applied for mid-century modern properties in Black Rock and Beaumaris. Allowing this property to be considered involuntarily does not alter Council's approach in those suburbs.  
If considered to be of heritage significance, the planning scheme amendment process allows for the heritage significance of the property to be independently tested through a Planning Panel process. |
| **Issues** | Considering the standard recommendations from Heritage Victoria each time a nomination is made may result in administrative burden on Council, particularly as there have been five recent nominations.  
There may be some perceived risk in assessing the property whilst a current planning permit application is before VCAT; however, this is considered to be a low risk. |

### Option 2

| **Summary** | Do not undertake an assessment of the property for its potential heritage significance. |
| **Benefits** | There are no obvious benefits associated with this course of action. |
| **Issues** | Taking no action does not provide a sustainable approach for considering future heritage matters.  
If this were to become a universal approach, Council could be perceived to be failing to meet its statutory obligations at Section 4(1)(d) of the Planning and Environment Act 1987.  
Council does not have a defined position in relation to voluntary heritage processes beyond mid-century modern properties in Black Rock and Beaumaris. |
Executive summary

Purpose and background
To present Council with i) the outcomes of community consultation as part of stage one of the Hampton Community Infrastructure Feasibility and Masterplan project; and, ii) proposed next steps in the project.

Stage one of the project has involved significant analysis and research considering aspects such as social needs assessments and future demographic projections, the constraints and opportunities at 13 Council-owned sites and initial traffic and parking analysis. The project has also involved community engagement on place values for Hampton and then potential infrastructure options.

The social needs assessment indicates that a minimum floorspace of 3,500 square metres is anticipated to be required by 2036, an increase from the approximate 2,000 square metres currently provided. The assessment also identified opportunities for additional floor space to support broader activities and flexibility for service provision.

Given the identified constraints of a number of Council’s existing sites within the Hampton Activity Centre which prevent expansion, Council explored with the community two options for delivering community facilities through a ‘hub’ model. A centralised and dual site option were presented to the community throughout July and August 2019 for discussion, with high level potential opportunities and implications outlined.

Key issues

Outcomes of community consultation
Overall, there was strong support for Council to be looking at its facilities and identifying opportunities for improvements to public infrastructure and floorspace growth.

There was strong community support for a centralised option in favour of a dual site option, with general recognition of the benefits of a centralised option incorporating existing user groups with space for other opportunities. In addition, the significant car parking increase also resulted in the popularity of this option.

Opportunities in relation to refining a more detailed concept were discussed at length, with most people expressing views in relation to design detail or opportunities to improve or expand a centralised option.

Some participants felt the dual site option presented a more ‘village scale’ feel, and better distributed parking and congestion between two sites; however, the perceived benefits of the dual site option did not resonate strongly during consultation.

Despite the preference for a centralised option, the following issues were raised that will need to be considered were Council to move forward with this approach:

- Existing user groups were concerned about how a centralised option would work practically, and that user groups would not be guaranteed a space that would meet their requirements;
• There were strong views about the mix of uses that are to be incorporated, with many people concerned that a larger facility would draw users from a larger catchment, adding to concerns around parking and congestion. Broadly, there was support for a lower scale neighbourhood level facility;

• There were mixed views in relation to how Council should approach surplus sites, and whether these should be sold or repurposed for other uses;

• There were mixed views about how to best incorporate improved public realm, with a range of potential placemaking outcomes put forward;

• More open space and public realm were generally encouraged over larger building floorspace; and

• Mixed views about the commuter car parking and whether Council should be providing its land for commuter parking. It is anticipated that any commuter car park on Council would need to incorporate centre visitor parking also.

There was initial concern regarding a built form that approached the height control (for example five storeys); however, there was more support once people understood the impact of the seven storey VicTrack / DHHS development on the Willis Street Precinct. The height, form and configuration of buildings will need to be considered as part of a concept design stage. A summary of the engagement report is provided as Attachment 1.

Preferred approach
Moving forward, it is recommended that Council focus on a centralised approach to the provision of Hampton community facilities for the following reasons:

• Integrating community facilities and services makes intrinsic sense to members of the community and key stakeholders (subject to functional design and governance considerations);

• Integrating community facilities and services maximises the prospect of creating the community focal point which is evidently lacking in Hampton;

• The centralised option generated more new additional car parking compared with other options (subject to resolving congestion issues);

• There are additional opportunities to integrate open space with a centralised option;

• The major disbenefits associated with the options applied equally to both, namely issues associated with parking, traffic congestion and a lack of open space; and

• Delivering one integrated hub will be more cost effective than two separate hubs by avoiding duplication of spaces and unnecessarily encumbering other Council-owned sites.

In progressing a centralised model, it is considered that the Neighbourhood Level facility be investigated rather than a regional or municipal scale. This would incorporate the minimum of 3,500 square metres of floorspace required along with the potential for additional floorspace for growth. Additional detail on the composition of uses will be further explored through the next stage.

Next steps
A more robust concept is required as part of undertaking a more detailed feasibility assessment and committing to a particular approach. The detailed feasibility assessment will incorporate:
• Preliminary concept design of a building, including a more detailed analysis of the facilities and floor space required to accommodate future user groups;

• Consideration of public realm and transport improvements and opportunities to deliver positive placemaking outcomes, including potential partnership opportunities;

• Preparation of a more detailed traffic and parking strategy to manage impacts associated with the centralised option and consideration of a potential commuter car park on Council land;

• Development of a governance strategy to guide stakeholder and user group collaboration through the design process;

• Preparation of a staging plan to guide the sequence of actions required to implement the plan; and

• Identification of potential funding mechanisms to ensure that any concept developed is realistic and can be incorporated into Council’s financial plan. Naturally, the viability of any concept will be impacted by aspects such as the balance between the scale and cost of any construction activity and the partially offsetting revenue from land sales.

It is anticipated that a report will be presented to Council’s February 2020 Ordinary Meeting with a supplier to be appointed to undertake Stage 2 and an update on the progress.

Commuter car parking

During the recent Federal election there were announcements of Federal funding to support additional commuter parking at several sites, including Hampton. Due to the expected timeframes for Federal investment decisions, detailed analysis of a potentially integrated commuter/centre visitor car park at the Service Street/Thomas Street car park site will need to occur earlier than completion of the concept design of a centralised option for future community facilities.

**Recommendation**

That Council:

1. Progress the concept design of a centralised option for future community facilities.

2. Investigate opportunities to partner with the State and Federal governments to deliver a commuter car park at the Service Street/Thomas Street car park.


**Support Attachments**

1. Attachment 1 - Hampton Options Consultation Summary Report ↓
Considerations and implications of recommendation

Liveable community

Social
Hampton is facing an increasingly ageing population, and growth in the number of families with children.

By the year 2036, there will be a gap in future service provision of the following services/facilities in the Hampton suburb: Three and four-year-old kindergarten places; Playgroups; Long day childcare centres (typically provided by the private sector); Toy library; Neighbourhood house programs; Centre-based libraries; Flexible space for community meetings, events, programs, art and culture; and potential future gap in the provision of youth spaces and an arts and culture centre.

How and where to locate these facilities is the key outcome of the Hampton community infrastructure masterplan.

The options prepared consider the future social needs and represent the minimum amount of additional floor space Council will require in order to meet community needs.

Natural Environment
New buildings associated with the development of any future hub will be required to employ sustainability measures to reduce the ecological footprint of the facility including but not limited to passive thermal comfort, water recycling initiatives and solar panels. These measures will be considered in future stages of the project.

Built Environment
Council has a number of aging buildings and infrastructure within the Hampton Major Activity Centre in need of significant maintenance and renewal. The options prepared do not go to the level of detail required to provide design advice in relation to specific buildings, but include general built form outcomes to inform the feasibility components of the masterplan.

Customer Service and Community Engagement
The Stage 2 consultation process occurred throughout July/August 2019 and included:

- 1:1 meetings with the project team and tenants with existing lease agreements;
- 1:1 meetings with the project team and identified key stakeholders;
- 3 advertised community drop-in sessions, where members of the public and stakeholder groups will be able to find out more about each of the options and their implications;
- 1 drop-in session at the Farmers Market to capture additional feedback from the public;
- Distribution of brochures to every residence in Hampton and traders along Hampton Street;
- General communications including advertisements in the Bayside Leader, Council’s website, and content for displaying in each Council facility within the activity centre; and
- Have Your Say website to provide all project information and outline the opportunities for feedback.

There will continue to be opportunities for feedback as Council moves through future stages of the project.
Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal
There are no legal implications associated with this report; however, depending on future directions, legal advice may be required for specific land and leasing matters.

Finance
Council has allocated budget to progress with Stage 2 of the project into 2019/20. It is anticipated that the amount allocated will not be sufficient to complete Stage 2. This will need to be considered once Council has received tenders to complete the work.

The cost associated with works needed to deliver the actions identified by this project has not been included within Council’s long term financial plan. As Council prepares a more refined option for consideration, the financial feasibility will be canvassed in detail.

If Council pursues the potential commuter car park on its land, the budget required to be allocated for this project has not been allocated. This will be need to be incorporated into Council’s work program and financial planning.

Links to Council policy and strategy
Providing community infrastructure to meet community service needs in the Hampton Street MAC is aligned to the following strategies:

**Council Plan 2017 - 2021**

Relevant strategies of the Council Plan include:

- Plan for the future of recreation centres, senior centres, U3A and similar community facilities to ensure the assets meet future service needs and deliver strategies for renewal;
- Provide fit for purpose, modern multi-use facilities that are effectively utilised for our children’s early years; and
- Provide modern library services that meet the needs of the community.

**Hampton Willis Street Precinct Urban Design Framework 2013 (UDF)**

Council adopted the UDF as its preferred development vision for the Willis Street Precinct. The UDF includes a number of short to long term implementation actions that seek to improve the Precinct, including consideration of the opportunity to create an integrated community hub within the Willis Street precinct.

**Hampton Street Structure Plan Review 2016**

The purpose of the Structure Plan Review was to examine the effectiveness of the implementation of the *Hampton Street Structure Plan 2006* to ensure that the key strategic planning issues facing the centre are identified and considered. One of the recommendations made by the review is that Council prepare a Community Infrastructure Study to ensure that the social and community infrastructure needs of the community are considered.
Bayside Housing Strategy 2012
The *Bayside Housing Strategy 2012* identifies the Hampton Street MAC as a location with medium and high density residential development. The primary location for growth within the Hampton suburb is nominated as being within the Hampton MAC.

Bayside Open Space Strategy 2012: Suburb Analysis and Action Plan
The Suburb Analysis and Action Plan considers the location of open space within Hampton and makes recommendations as to whether additional public open space is required. There are large areas of the Hampton MAC where public open space of a sufficient size to undertake structured and unstructured recreation is not available within 400 metres. An action from the Strategy is to actively plan for the creation of additional open space in the Hampton MAC.

### Options considered

**Option 1**

<table>
<thead>
<tr>
<th>Summary</th>
<th>Proceed to investigate the preferred centralised option in more detail, incorporating uses akin to a neighbourhood scale. Begin discussions with other levels of government to deliver increased car parking in the centre.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Benefits</strong></td>
<td>Allows the process to proceed and for Council to have a more detailed understanding of the opportunities and implications with a centralised option. Allows time to continue to work with user groups and stakeholders to work together to inform what a centralised option may function in practical terms. Council has advocated for increased commuter car parking in Hampton. Investigating opportunities for a potential multi-deck car park will provide opportunity for increased commuter car parking and increased centre visitor car parking for the centre.</td>
</tr>
<tr>
<td><strong>Issues</strong></td>
<td>The cost of development of a hub has not been provided for in the Long Term Financial Plan. There are still some user groups that have concerns with a centralised option. It is likely that Council land will be required in order to accommodate any potential future commuter car parking increase.</td>
</tr>
</tbody>
</table>
**Option 2**

| Summary                        | Do not proceed to investigate an option for a hub.  
|                               | Do not pursue a potential multi-deck car park on Council owned land. |
| Benefits                      | This resolves the immediate issue of budget constraints. |
| Issues                        | This will likely result in Council committing significant expenditure to upgrade individual existing facilities to meet future needs. |
|                               | Council has advocated for increased commuter car parking in Hampton. If Council is not prepared to consider its own land for the location of new parking, it is likely that the $4 million announced for commuter car parking in Hampton will be redirected to other suburbs. |

**Option 3**

| Summary                        | Proceed to investigate the preferred centralised option in more detail, incorporating uses akin to a regional or municipal scale facility. |
| Benefits                      | This may provide space for additional uses that are not presently operating in the area. |
| Issues                        | This will likely result in Council committing significant expenditure well over the floorspace required for a neighbourhood level facility. |
|                               | The social needs assessment does not anticipate the need for additional facilities beyond a neighbourhood level facility. |
|                               | The concerns around overdevelopment of the area are likely to be amplified if Council was to pursue a use that generates significantly more activity than the broader community have indicated is acceptable for Hampton. |
|                               | Potentially reduces the amount of public space able to be incorporated around any future hub. |
|                               | Parking and congestion impacts are likely to be amplified with a municipal or regional use. |
|                               | Whilst some advocates support a large, attractor facility, there are concerns about the feasibility of such. |
Bayside City Council: Hampton Our Place Options Consultation Summary (August 2019)
Hampton our Place: Options Consultation Summary

Background & Purpose

In March 2019 an inter-disciplinary planning and research team led by Navire Pty Ltd, was engaged to undertake research and strategic planning for the future of community infrastructure in the Hampton Centre. Following extensive research regarding future community service needs, spatial requirements and the capacity of existing infrastructure to respond to projected demand, a number of spatial concepts for future service provision were developed. Two options were nominated as the most viable responses to community needs. These options were presented for community feedback.

The purpose of the Stage II Community & Stakeholder Engagement is reflected in the following objectives:

- To provide clear and accessible information for community members and stakeholders regarding the proposed redevelopment of community facilities in central Hampton.
- To provide opportunity for community feedback on the proposed options in relation to the agreed ‘Place Values’ framework.
- To facilitate the opportunity for stakeholders who are impacted to assess the proposed options against the agreed ‘Place Values’ framework.
- To provide the opportunity for stakeholders who are impacted to identify and discuss any impacts of change on their members and operation.
- To provide an analysis of community and stakeholder feedback that can inform the final project report.

This report provides a summary of the consultation undertaken in relation to proposed options for future provision of community facilities and services in Hampton. From the outcomes of the consultation, a number of recommendations are proposed for Council to pursue an approach which best responds to the values and preferences of existing residents and offers the flexibility to meet the community infrastructure needs of future generations.

Approach

The approach to consultation and engagement acknowledged the different interests in the project including current and future facility users, facility operators, community groups, traders and residents.

In developing an Engagement Strategy the following challenges were also considered:

- The highly conceptual nature of the proposed options.
- Community concern regarding the pace and nature of change.
- Broader community interests outside the scope of the study (eg existing residential development, connections to the foreshore).
- Future divestment of community assets.
- Loss of separate facilities for individual organisations.

To support an accessible and inclusive process, the following strategies were adopted:

- Meetings with individual facility users and managers.
- Briefing the Hampton Residents and Traders Associations.
- Four open community information and feedback sessions.
- On-line information and feedback option.
- Distribution of project information sheet to all households and traders in Hampton.

The two options presented were Option 1 (a centralised model) and Option 2 (a dual site approach).

The nature of the process involved gathering qualitative information regarding responses to two options, particularly in relation to the Place Values identified in earlier consultation and the impacts and opportunities for community groups. The intention was not to ‘vote’ on a preferred option, rather to gather feedback, prompted by the proposals, for consideration in a more detailed future proposal.
Community Briefings

Stakeholder Briefings

To ensure the provision of accurate information about the project and the proposed options, the following organisations were invited to a small group briefings with key project staff:
- Hampton Residents Association
- Hampton Community Centre
- Hampton Senior Citizen’s Society
- Hampton Playhouse Committee
- Traders Association
- University of the Third Age
- Hampton Library

Four separate briefings were held to accommodate the different groups. Project information was provided about the identified community needs, the assessment of existing facilities and the proposed options. Those attending were also encouraged to provide feedback on the options and the impact of these proposals on individual groups and facility operations.

Integration of key services and groups

There was general support for improved integration of groups and services and the cross-fertilisation/ referrals this would support. Some concern was expressed regarding the loss of autonomy and an aggregation of activities which might be overwhelming for some groups eg older people. Future facilities must be welcoming of all users and designed with a scale in mind which accommodates a diversity of groups and needs.

Key Functions offered and spaces required

A number of comments were made regarding the functions to be accommodated in the future facilities and the specifics of the spaces required to accommodate these uses. Consideration needs to be given to specific amenities for key activities (eg. The quality of the floor for dance groups, access to outdoor areas for children’s play) and the practicalities of shared use (including storage, security and access). The relationship between desired functions and built form will be critical to the success of any integrated approach.

Governance

There was some discussion regarding the governance model for a future integrated facility, acknowledging the complexity of successfully integrating diverse community functions. Some of the existing facilities have professional management, others are run by voluntary organisations. Managing the transition of existing groups and services into a different model of operation will be critical to success.

Community focal point

For some groups it was acknowledged that Hampton lacks a community focal point and that a new integrated facility could serve this role into the future. This would require careful integration of built form and public spaces to complement the other activities in the Hampton Centre.

Ownership of community assets

There is some strong attachement to community assets such as the Senior Citizens Centre and the Hampton Playhouse. This is based on continued use and access over a long period of time and perceptions of ownership and guardianship of community assets on behalf of others. Implementation of a new approach to community infrastructure will require council to consider which land/facilities are required to meet future needs. Through discussion there was a willingness to consider change, however the process of transition will be important to manage to maintain the vitality and integrity of community activity.
Community displays & feedback

Overview

Four community information and feedback displays were held at different locations to capture a range of views and interests.

- Tuesday 6th August (am)  
  Hampton St (outside Woolworths)

- Monday 12th August (pm)  
  Hampton Community Centre

- Thursday 15th August (pm)  
  Hampton Community Centre

- Saturday 17th August (am)  
  Hampton Farmers Market

A display of the key elements of background research and the proposed options was provided. Staff and members of the consultancy team were available to discuss the options, answer questions and note feedback. Over 200 people participated in these sessions.

Of the two options presented, there was more significant support for the ‘centralised option’, however what is most important in the feedback provided, is the information regarding the strengths and challenges of each option in relation to the Place Values. It is this information that can guide council in the development of a more detailed plan (spatial and functional) for community facilities and services in Hampton, particularly managing this important and sensitive process of urban and community change.

Hampton is safe and accessible

There was strong support for an improved pedestrian environment, including an additional pedestrian crossing for Hampton Street, although some people were concerned about the number of crossings creating more traffic congestion.

There was overwhelming support for improved parking and Option 1 was acknowledged as offering more parking spaces. However, concern was expressed regarding the visual impact and additional traffic generated by a multi-deck carpark in Thomas Street. Feedback was divided regarding the proposed underground carparking, with concerns expressed regarding safety, cost and accessibility. The small carpark on Willis Street is highly valued and people wanted to see a clearer rationale regarding its proposed closure.

There is a desire to minimize traffic congestion and in this regard concerns were expressed regarding both options. With Option 1, feedback related to the increase in traffic along Willis St with the integration of all services in the one destination. Similarly the Willis St/Hampton St intersection was identified as particularly busy and likely to be more so under Option 1. The creation of library/community hub in Option 2 was also seen as potentially overloading traffic along Service Street. Overall there was a clear message for more attention to be paid to traffic circulation and impacts in any future planning.

People commended the opportunity for multi-modal access with bus, train, private vehicles, walking and cycling all identified as important. More detail was requested regarding bus access under both options.

Consideration of access for all ages and abilities was also highly valued.
Community displays & feedback

Hampton has a village scale and feel

There is clearly strong community concern regarding the pace and scale of built form and population change in Hampton. Many people were unable to separate the focus of this project on community facilities and services from the impacts of private development. There was particular sensitivity regarding the risk involved in the sale or divestment of council owned land resulting in higher densities of development. A number of people wanted clarification on the controls that would be applied to private development if any council owned sites were sold.

The amenity of Willis Street and the area around the station was mentioned as worthy of protection. Although most people preferred the ‘centralised’ option, some suggested that the same community services outcomes could be achieved with lower heights. Others preferred the ‘dual site’ option because of the lower scale proposed.

It became clear through the feedback and discussions that careful consideration of the design of new facilities would be required to ensure the urban design outcomes deliver an appropriate scale of built form, presentation to the street and a mix of spaces in response to this community value. The clustering of services and functions does not necessarily imply a single, large facility.

The interface between the buildings and public spaces was also mentioned as making an important contribution to the ‘village scale and feel’ of both options. With better integration of public space and community facilities encourage in the next stage of planning.

There were some vocal opponents of both options who attended the sessions and provided feedback that neither option should proceed. Their objections related to the cumulative impact of increasing densities on Hampton, the uncertainty of development outcomes if council sites are sold, the rationale of council investment in future infrastructure, mistrust of council’s motives and increased traffic congestion/lack of parking.

Hampton will be welcoming, green and friendly

The feedback showed strong support for improvements to green space and provided new park in the study area. Some people questioned the location of the park on the Scout Hall site as being ‘out of the way’ and ‘unsafe’. There was also a desire for additional green space, with suggestions including the conversion of the carpark beside Woolworths to open space. It was suggested that the public spaces around any new buildings could also be designed to provide green space.

Those providing feedback wanted to minimise any loss of existing established trees and provide more trees as part of any future detailed design. Some people preferred Option 2 on the basis that it showed greater protection for established trees.

The functionality of open space was also mentioned to cater for all ages and establish a relationship with the services in any new facilities such as childcare.

Additional opportunities were identified for green space and recreational open space, including use of future rooftops. Provision of additional open space and green space was seen to enhance opportunities for community interaction.
Community displays & feedback

Hampton will have quality public space and community amenities

The community feedback strongly supports an integrated approach to community facility and service provision. There was acknowledgement that many services require enhanced facilities, particularly the library. A number of people identified opportunities for service enhancements and referrals as a result of an integrated approach.

For many people the ‘centralised option’ offered the greatest benefits including intergenerational interaction, facilities for multiple uses and activating the ‘triangle area’. For some people the potential level and scale of activity in Option 1 was not seen as desirable, the ‘dual site’ option was identified as logical grouping of activities and functions recognising the different requirements of different services.

Additional opportunities identified included space for young people, arts facilities, co-location of open space and children’s services, a hydrotherapy pool, facilities for cyclists and roof-top gardens. These can be considered in future detailed design and feasibility work.

Hampton will offer an active community life

There is a desire to optimise open space opportunities in any future design, including the provision of additional open space. Concern was expressed regarding the under supply of open space in Hampton, particularly with increasing population and density.

There was support for innovative approaches such as basketball courts on rooftops and multi-use facilities.

Whilst many people drive to the Centre, there was support for improving pedestrian access and amenity. Many people agreed an additional crossing would support safer access across Hampton Street.

Consideration of providing safe and accessible spaces for all ages was also highly valued. Particular mention was made of the needs of an ageing population to remain active.
Community displays & feedback

Hampton facilities will be sustainable and ready for the future

Most people accepted the need for proactive planning to meet existing and future community needs, although some people challenged the whole rationale regarding population growth in Hampton.

Strong concern was expressed regarding the sale or divestment of community assets and the lost opportunity if these were required again in the longer term. Particular reference was made to long-term open space needs.

The twenty-year planning horizon was also challenged, with the suggestion that there needs to be enough space provided to future proof facilities and services for unexpected change.

The opportunity was also identified to integrate some community spaces into private and commercial development and to partner with the private sector on the future to achieve the desired outcomes.
On-line Feedback

Overview

The format for the on-line feedback involved respondents nominating their priorities from the 'place values' and then nominating their preferred option from the two presented, including reasons for their choice.

There were one hundred and seven on-line responses received between the launch date of 26th July and the closing date of 16th August. Respondents were fairly evenly split by gender, however over half were between the ages of fifty and seventy years old. Less than six percent were under the age of thirty-five. This is important to consider when thinking about the future of this planning process and the likely growth in young families and older adults.

Over ninety percent were residents and ratepayers, a small proportion rent in Hampton. Almost one-third identified as a user of existing community facilities.

Place Values

Although the place values were designed to be complementary and support an integrated approach to planning for the future, respondents were asked to prioritise these values.

On-line respondents gave highest priority to the following values:
- Hampton will have a village scale and feel
- Hampton will have high quality public spaces and amenities

This was followed by:
- Hampton will be safe and accessible
- Hampton will be welcoming, green and friendly

Lowest priority was given to:
- Hampton will offer an active community life
- Hampton facilities will be sustainable and ready for the future

Options Assessment

Seventy-one percent of respondents expressed their preference for Option 1 (centralised), whilst twenty-nine percent nominated Option 2 (dual site). A number of respondents expressed frustration at having to nominate a preference.

Summary of Comments

The following strengths were identified by respondents:
- Co-locating services and functions
- Providing improved quality and amenity of facilities
- Bringing a long-term vision to reality
- Providing capacity for future provision
- Increasing carparking capacity
- Creation of local open space and new gathering spaces
- Opportunity to locate council services locally
- New opportunities for adult education
- Improved library services a big advantage

The following concerns and weaknesses were nominated in the feedback:
- Location and size of the proposed open space
- Disposal or sale of council assets is short-sighted
- Retain existing established trees
- Proposed carparks are not in keeping with 'village scale and feel'
- Need more spaces for quiet contemplation
- Retain the community centre site in community ownership
- Willi's Street cannot cope with more development and congestion
- More certainty is required regarding the built form outcomes

These comments provide Council with an understanding of some of the potential benefits which can be optimised and the challenges which need to be carefully understood and managed.
Written Submissions

Overview

Council received a total of twenty-eight written submissions in relation to the consultation on the options.

Key organisations/entities who provided written comments included:
- Hampton Traders Association
- Body Corporate 6 Willis Street
- Hampton Neighbourhood Association.

A number of the submissions supported neither of the options, of those which did express a preference, the centralised options received the greatest support. Those who did express a preference for the Dual Site Option did so because they identified it as more in keeping with the 'village scale' of Hampton. There was some support for the redevelopment of existing facilities as an alternative.

A number of points were raised in relation to the research, consultation and planning process, including:
- Lack of detail in the plans and concepts.
- Resistance to the notion of consulting on two options.
- Need for a clear timeline and funding model.
- Lack of justification for carparking requirements.

There were a small number of submissions which addressed broader issues such as development residential density, retail mix and viability, public transport and strategic planning for Hampton.

Summary of Comments

The following strengths were identified in the submissions:
- Improving the quality, flexibility and availability of community spaces for all ages.
- Integrating services and functions for different ages.
- A vision for the future rather than just an 'upgrade'.
- Increasing car parking capacity.
- Underground carpark creates more public space and community gathering spaces at ground level.
- Opportunity to create a state of the art library service.

The following concerns and weaknesses were nominated in the submissions:
- Increased priority for pedestrians.
- More facilities for cyclists.
- Safety and accessibility of basement and multi-deck car parking.
- Scale of multi-deck carpark in appropriate for Hampton.
- Loss of carpark beside Woolworths.
- Wisdom of sale of car parks in the face of population growth and increasing demand for public transport.
- Bus and train interchange not identified.
- Opposition to sale of council assets as a 'short sighted' strategy.
- Desire to see a more centralised location for the proposed open space, to link to the library and children’s services.
- A strong desire to avoid the loss of established trees.
- More green space and vegetation eg. community garden.
- Concern regarding increased development and traffic congestion on Willis Street and impacts on residential amenity.
- Certainty required regarding future height limits and the quality of built form outcomes.

These comments indicate the need for a clear rational for change and the communication of a vision for the project which protects and enhances the amenity of the area. Building community understanding of the need for change will be critical to the future success of the planning process.
Recommendations

Future Directions for Community Facilities and Services in Hampton

Based on the range of community feedback, the following recommendations are made:

1. That an integrated approach to community facilities and services be further developed to optimise the opportunities for complementary service provision, including a detailed functional service brief.
2. That a viable service model be developed with key stakeholders and service providers.
3. A detailed Master Plan be prepared to respond to the functional service brief and community expectations regarding improved open space, lively public spaces, 'village scale' development and enhanced parking facilities.
4. That Council carefully consider the traffic management and amenity impacts of any future option.
5. That multi-modal public transport and active transport be integrated into the Master Plan.
6. That Council develop and communicate a clear rational for its management of existing assets, including any potential divestment of assets.
7. That Council adopt a change management methodology to work with community and stakeholders to facilitate the transition to a new approach which minimizes disruption to service provision and supports the on-going viability of community groups.
8. That the strengths identified through this consultation process inform a clear communications plan for future planning.
9. That future community engagement and consultation ensures a diversity of voices is represented, including likely future users and residents.
10. That consultation and engagement continues with the Playhouse and Senior Citizen's Centre to ensure the on-going viability and vitality of their activities.
Executive summary

Purpose and background
To present Council with the Planning Panel Report in relation to Amendment C161 Part 2 to the Bayside Planning Scheme.

Amendment C161 proposes to correct a number of errors and anomalies within the Bayside Planning Scheme. The Amendment was publicly exhibited between 14 March 2019 and 15 April 2019 and received two submissions, one of which was in support of the amendment.

At its 21 May 2019 Ordinary Meeting, Council resolved to split Amendment C161 and refer Part 2 to an independent Planning Panel to consider the single submission received. The submission received opposed one of the proposed changes relating to 1A Murphy Street, Brighton, where it was proposed to correct mapping of the existing Heritage Overlay affecting the site.

The submitter considered that extending the existing overlay to match the property boundary of 1A Murphy Street, Brighton would present further permit difficulties were they to develop the site.

Key issues
The Panel, supported by Council and the submitter, agreed that the matter could be heard ‘on the papers’ given the minor nature of the mapping change proposed.

Following Council’s submission to the Panel, the submitter chose not to make a further submission to the Panel. As such, the Panel released its report on 31 July 2019 which supported Council’s position and recommended that the changes Council is proposing be made to the Bayside Planning Scheme.

Next Steps
Council must now consider the Planning Panel’s report and make a decision on the amendment. If Council adopts Amendment C161 Part 2, it must be submitted to the Minister for Planning for approval.

Recommendation
That Council:

1. Adopts Amendment C161 Part 2 as recommended by the Panel and submits it to the Minister for Planning for approval.

Support Attachments
1. Bayside C161 Part 2 Panel Report
2. Heritage Overlay Map Extension
3. Heritage Overlay Map Deletion
Considerations and implications of recommendation

Liveable community

Social
The amendment will not have any significant social effects, as the amendments only seek to correct errors in a Planning Scheme Map.

Natural Environment
The amendment will not have any significant environmental effects, as the amendment is correctional in nature.

Built Environment
Amendment C161 ensures that planning controls such as built form and heritage protection requirements are applied correctly to the subject site. The amendment ensures consistency of the use of the land and provides certainty for the land owner.

Customer Service and Community Engagement
The exhibition process was in accordance with that prescribed under the Planning and Environment Act 1987. Letters were sent to affected property owners and occupiers with notices provided in the Bayside Leader and Government Gazette.

Human Rights
The implications of this report have been assessed and are not likely to breach or infringe upon the human rights contained in the Victorian Charter for Human Rights and Responsibilities Act 2006.

Legal
There are no legal implications associated with this report.

Finance
Budget and resources to conduct this planning scheme amendment and Panel Hearing fees have been absorbed through Council’s operational Budget.

Links to Council policy and strategy
Implementation of Amendment C161 Part 2 will ensure neighbourhood housing development across Bayside will respect and enhance Bayside’s valued built form and natural heritage and neighbourhood character to meet the objectives of the ‘Council Plan 2017-2021’ under Housing and neighbourhoods.
Planning and Environment Act 1987

Panel Report

Bayside Planning Scheme Amendment C161 Part 2
Heritage Overlay Correction

31 July 2019
Planning and Environment Act 1987
Panel Report pursuant to section 25 of the Act
Bayside Planning Scheme Amendment C161 Part 2
Heritage Overlay Correction
31 July 2019

Jenny Moles, Chair
Bayside City Council

Ordinary Council Meeting - 17 September 2019

Attachment 1

Bayside Planning Scheme Amendment C161 Part 2 | Panel Report | 31 July 2019

Contents

<table>
<thead>
<tr>
<th>Item</th>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction</td>
<td>2</td>
</tr>
<tr>
<td>1.1</td>
<td>Amendment description</td>
<td>2</td>
</tr>
<tr>
<td>1.2</td>
<td>The subject land</td>
<td>3</td>
</tr>
<tr>
<td>1.3</td>
<td>Background to the Amendment</td>
<td>4</td>
</tr>
<tr>
<td>1.4</td>
<td>Panel process</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>Consideration of the issues</td>
<td>5</td>
</tr>
<tr>
<td>2.1</td>
<td>Issues raised in the objecting submission</td>
<td>5</td>
</tr>
<tr>
<td>2.2</td>
<td>The Council submission</td>
<td>5</td>
</tr>
<tr>
<td>2.3</td>
<td>Panel consideration and conclusions</td>
<td>6</td>
</tr>
</tbody>
</table>

List of Figures

<table>
<thead>
<tr>
<th>Figure</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Figure 1</td>
<td>Exhibited map showing boundary change affecting two properties</td>
<td>2</td>
</tr>
<tr>
<td>Figure 2</td>
<td>Proposed change to boundary of HO662 as affects subject site only</td>
<td>3</td>
</tr>
</tbody>
</table>
## Overview

<table>
<thead>
<tr>
<th>Amendment summary</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Amendment</td>
<td>Bayside Planning Scheme Amendment C161 Part 2</td>
</tr>
<tr>
<td>Common name</td>
<td>Heritage Overlay Correction</td>
</tr>
<tr>
<td>Brief description</td>
<td>Includes all of a property, rather than only part, in the Heritage Overlay (H0662)</td>
</tr>
<tr>
<td>Subject land</td>
<td>1A Murphy Street, Brighton</td>
</tr>
<tr>
<td>The Proponent</td>
<td>Bayside City Council</td>
</tr>
<tr>
<td>Planning Authority</td>
<td>Bayside City Council</td>
</tr>
<tr>
<td>Authorisation</td>
<td>Minister for Planning’s delegate on 30 October 2018</td>
</tr>
<tr>
<td>Exhibition</td>
<td>14 March – 15 April 2019</td>
</tr>
<tr>
<td>Submissions</td>
<td>Number of submissions: 1 opposing submission by Ms L Kreimer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Panel process</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Panel</td>
<td>Jenny Moles</td>
</tr>
<tr>
<td>Hearing</td>
<td>None – conducted on the papers with agreement of the Council and the submitter.</td>
</tr>
<tr>
<td>Site inspection</td>
<td>Unaccompanied – 19 June 2019</td>
</tr>
<tr>
<td>Citation</td>
<td>Bayside Planning Scheme PSA C161 Part 2 [2019] PPV</td>
</tr>
<tr>
<td>Date of this Report</td>
<td>31 July 2019</td>
</tr>
</tbody>
</table>
Executive summary

Bayside Planning Scheme Amendment C161 Part 2 (the Amendment) proposes to correct the extent of Heritage Overlay 662 (HO662) by including all of the property at 1A Murphy Street, Brighton, rather than only part of it, in the overlay.

Key issues raised in the one opposing submission from the land owner include:
- The property in question has no heritage value
- The properties adjoining three sides of the subject land have no heritage value
- Inclusion of all of the subject property in the overlay would present planning permit difficulties for the redevelopment which is likely in the next few years.

The Council justified the extension of the Heritage Overlay on the basis that it is important to ensure that any development on the site respects the heritage characteristics of the heritage precinct (HO662). It was noted that most of the property is in the Heritage Overlay and planning permission is already required for buildings and works on the subject site, thus no material additional burden is placed on the owner. The Council identified one other minor discrepancy with the overlay boundary when preparing for the Panel review and submits that this could also be addressed as part of the Amendment.

The Panel has considered the written material and inspected the site. The Panel concludes:
- It is appropriate to include the western part of the property now outside the overlay boundary within the precinct overlay HO662:
  - as a mechanism to ensure that any development on the site respects the heritage values of the precinct as a whole and especially the church and former manse to the south
  - as including the whole rather than only part of an urban property within a Heritage Overlay is consistent with Planning Practice Note 1 August 2018 Applying the Heritage Overlay.
- The further minor adjustment of the boundary between HO306 and HO662 along the driveway of 1A Murphy Street so that it accords with the common property boundary as recommended by the Council is appropriate.

Recommendation

Based on the reasons set out in this Report, the Panel recommends that Bayside Planning Scheme Amendment C161 Part 2 be adopted as exhibited subject to the following:

1. Remove the small strip of HO306, which is intended to apply only to the property at 71 North Road, Brighton, from the driveway of 1A Murphy Street, Brighton; and include that strip of driveway in HO662 so that the common boundary of the two overlays aligns with the common property boundary of the two properties.
1 Introduction

1.1 Amendment description

The purpose of Bayside Planning Scheme Amendment C161 Part 2 (the Amendment) is to correct the boundary of existing Heritage Overlay 662 (HO662) on Map No 1HO by extending the boundary westwards to include the western portion of the land at 1A Murphy Street, Brighton. Currently only the eastern part (approximately two thirds) of the land is included in the overlay. The eastern part of the subject land was first included in the precinct overlay in 2006 under Amendment C38 to the Planning Scheme.

HO662 relates to the North Road Precinct.

As originally exhibited, the mapping change proposed by the parent amendment (Amendment C161) affected both the subject site and some adjoining land to the south and west (see Figure 1).

Figure 1  Exhibited map showing boundary change affecting two properties

The Council submission to the Panel included the following map of the proposed boundary change as it affects the land at 1A Murphy Street only (outlined in red) as now part of Amendment C161 Part 2.
1.2 The subject land

The land is located on the western side of Murphy Street one block north of its intersection with North Road. The land is developed with a single story dwelling constructed in 1958 which was formerly a manse for the John Knox Church located to the south-west at 69 North Road. The land has a long relatively narrow driveway leading off Munro Street. The western portion of the site was formerly a tennis court and is not now developed. There is a tall Elm also located on the land.

The owner of the land has objected to the Amendment.

The land is part of a largely residential area in the Neighbourhood Residential Zone Schedule 3. The area in the vicinity of this section of North Road comprises for the most part substantial residential properties with some institutional buildings such as churches and schools set in extensive grounds.

A large area along both sides of North Road, generally from New Street in the west to Cochrane Street in the east, and extending into some surrounding streets, is included in HO662. The immediate area also contains a considerable number of individual place Heritage Overlays including two to the immediate south and south-west of the subject site, being the former 1880 church manse at 71 North Road (HO306) and the John Knox Church building [now a dwelling] (HO280) respectively. Other individual place overlays occur in Murphy Street to the north and diagonally opposite the subject site, being a community hall (HO253) and school (HO81) respectively.

The Statement of Significance for the HO662 included in Clause 22.05-1 of the Planning Scheme describes the heritage characteristics and values of the area:

The North Road Precinct is of aesthetic significance as a high status nineteenth century precinct consisting of substantial houses set in large gardens, several significant church properties, and a wide, tree-lined boulevard. The precinct is characterised by high quality architectural composition of individual buildings set in generous grounds, integrated with public spaces that were designed with a quality and scale befitting a grand boulevard. Individual buildings, such as Kamesburgh, St James Catholic Church, St Stephens Anglican Church Vicarage and the John Knox Church, are of high architectural value in their own right, but together make up a precinct that demonstrates nineteenth century architectural aesthetics at their best.
The North Road Precinct is of historical significance because the buildings, gardens and streetscape together produce a remarkably cohesive and intact example of high quality nineteenth century suburban development. North Road was one of the boundaries of Dendy’s Special Survey of 1841, which marks the birth of the suburb of Brighton, and became by the latter decades of the nineteenth century one of Brighton’s grandest thoroughfares and home to many of its most distinguished residents. The sense of a grand civic precinct is reinforced by the presence of several churches and stately homes fringing the tree-lined road.

1.3 Background to the Amendment

The present Amendment originally formed part of a larger correcting amendment - Amendment C161.

Following exhibition earlier this year, the parent Amendment was split, to allow Part 1, relating to matters to which there were no objections, to be sent for further processing without delay, leaving Part 2, dealing only with 1A Murphy Street, to be considered by a Panel.

1.4 Panel process

Following its appointment, the Panel wrote to the Council and the submitter on 20 June 2019 suggesting that it appeared that it might be possible to deal with the matters in dispute without a hearing or ‘on the papers’. Both parties supported this approach.

The Panel then gave directions allowing for written submissions to be made by the Council and the submitter by 4 and 15 July 2019 respectively, with an opportunity for a Council reply to the submitter’s further material.

The Council provided a written response dated 4 July. There was no submission by the submitter and accordingly no reply by the Council.
2 Consideration of the issues

2.1 Issues raised in the objecting submission

The key arguments by the submitter in her original submission to the Council were as follows:

1A Murphy Street, Brighton presents no heritage value of any kind. It is a large clear block of land containing one single storey brick veneer house of approximately 1960’s construction.

The house exhibits no special or notable features, is quite depreciated and is of standard construction that can be found on numerous properties in the neighbourhood. There are no historically significant trees on the site or any other features that would require a Heritage Overlay. The site itself is almost hidden from view from the street by surrounding properties. A very long driveway is the only part of the property that faces the street.

Furthermore, on three sides the property is surrounded with developments that also have no heritage value. On western side, the neighbouring property is a recent multilevel apartment development. On northern western side, the neighbouring property is a recent multi-unit development. On northern-eastern and eastern side, the neighbouring property is an aged apartment building of approximately 1980’s construction.

1A Murphy Street, Brighton is currently covered by Heritage Overlay by approximately 2/3 of the total area. The remaining 1/3 is an old disused tennis court that faces directly onto a recent multilevel development and presents no heritage value. There is no apparent reason to extend the Heritage Overlay to cover the whole site. Proposed extension of HO662 will present us with multiple permit difficulties with any future redevelopment of the site.

2.2 The Council submission

The Council’s written submission to the Panel made the following points in support of the boundary change:

- The primary purpose of the Amendment is to ensure that any future development on the site does not adversely affect the significant heritage features of the place. The Amendment would allow consideration to be given to whether new development respects the significance of the place.
- A key feature of the heritage precinct is the high quality and spacious garden setting. The site contains a significant Elm tree. These trees are a feature of the area.
- The Amendment is required to ensure that planning controls are accurate, correct and consistent.
- The Amendment by altering the boundary of the precinct overlay would not materially affect or change the current requirements for development at 1A Murphy Street.

The Council submission also noted that it had just come to its attention that the common boundary between the precinct overlay (HO662) and the individual place overlay for the property to the south at 71 North Road (HO306) was incorrectly placed. A small strip of the
driveway of 1A Murphy Street is wrongly included in HO316. It sought support from the Panel for a correction of this part of the boundary.

2.3 Panel consideration and conclusions

The planning policy context for this Amendment is not in dispute here. It is well set out in the Council submission and it is not proposed to repeat it here.

The Panel nevertheless advises that it is satisfied that the Amendment would further the strategic policy intents of the scheme concerning the conservation of heritage places.

The Panel also considers that the Amendment is consistent with the relevant Ministerial Directions and Planning Practice Notes as referenced in the Council submission.

The Panel also notes the Council advice that it is currently undertaking a process with the Department of Environment, Land, Water and Planning to bring the Planning Scheme into line with the requirements of Amendment VC148 which amongst other things affect the Heritage Overlay provisions. This would appear to resolve any uncertainty around the requirements imposed by that amendment in relation to this extension to HO662.

The Panel has considered the written material and inspected the site.

The general area is one with considerable heritage value as recognised by the inclusion of numerous properties in individual place overlays as well as the application of the broader precinct overlay. The Statement of Significance for the precinct in the Planning Scheme and its broader background citation recognise the heritage qualities of the area as being based on significant buildings set in large gardens and institutional grounds as well as the tree-lined boulevard character of the North Road spine. The subject property which formerly was part of the John Knox Church complex shares those values.

Importantly, the subject property abuts on its southern boundary and is in close proximity to several significant historic buildings of the area and it is appropriate that development across the subject site as a whole is managed so as to be respectful of the values of the precinct and of the nearby individual heritage buildings. The Panel does not agree with the submitter that the land is hidden from the street. The long driveway is sufficiently wide that the interior of the site can be viewed from the roadway. Any multilevel development on the land would need to be carefully managed so as to be respectful of the qualities of the precinct.

The Panel agrees with the Council that the alignment of the precinct boundary with the western boundary of 1A Murphy Street, so that the whole of the property is included in the overlay, accords with the general approach to overlays applying in urban areas as set out in Planning Practice Note 1 August 2018 Applying the Heritgage Overlay.

The Panel supports the further minor adjustment to the common boundary of HO662 and HO306 on the basis that this is clearly a minor mapping error. The misapplication of the common boundary may have arisen because subdivision of the John Knox complex land occurred after the application of heritage overlays.
The Panel concludes:

- It is appropriate to include the western part of the property now outside the overlay boundary within the precinct overlay HO662:
  - as a mechanism to ensure that any development on the site respects the heritage values of the precinct as a whole and especially the church and former manse to the south
  - as the inclusion of the whole rather than only part of an urban property within a Heritage Overlay is consistent with Planning Practice Note 1 August 2018 Applying the Heritage Overlay.
- The further minor adjustment of the boundary between HO306 and HO662 along the driveway of 1A Murphy Street so that it accords with the common property boundary as recommended by the Council is appropriate.
Item 10.4 – Reports by the Organisation
Executive summary

Purpose and background

The purpose of this report is to present Council with the proposed locations and frequency of use of Council-owned and managed open space, for events (Attachment 1).

At its 23 April 2019 Ordinary meeting, when considering a review of the 2019 Bright n’ Sandy Food and Wine Festival, Council resolved to conduct an annual Expression of Interest (EOI) process for suitability qualified individuals or organisations to conduct major events in the City of Bayside.

Locations have been selected based on area, suitability for events, parking and traffic considerations and minimising the likelihood of impacting residential amenity. The locations do not include sportsgrounds and any application for use of a sportsground for an event will be assessed on a case-by-case basis.

Events provide social recreation and cultural opportunities for communities and create a sense of identity, pride and place. Encouraging community groups, charities, traders associations and commercial businesses to actively work together to provide local events will benefit the Bayside community. Events could include:

- Markets;
- Charity fun runs;
- Street festivals;
- Music and art events; and
- Multicultural festivals.

It is proposed that the EOI process invites applications in an ongoing manner from suitably qualified and experienced individuals and organisations that may wish to produce events or markets in Council managed open space.

Successful applicants will be required to satisfactorily complete the Event Permit process and submit all associated documentation before the event will be permitted.

Key issues

Events on Council Land

In 2018, 42 Event Permits were issued on an ad-hoc basis for the use of Council land for the conduct of events. Council staff provide assistance throughout the application process guiding community and commercial operators to successfully manage events on Council-owned or managed land. This guidance ensures all legislative requirements are adhered to and reduces potential risks to Council.

The proposed EOI process will focus on attracting the following types of events; however, it is open to all suitable activities:
• Major events;
• Events requiring closures of major roads (subject to the Events in Public Places Policy 2018);
• Events that are conducted for more than one day;
• Ticketed events attracting over 200 participants;
• Events that are accessible and inclusive;
• Events that recognise and honour our indigenous history;
• Ongoing markets with more than two proposed dates; and
• Community/charity focused events.

**Events that will not be considered through the EOI process or standard event approval process**

• Events that seek to attract only a special interest audience and/or recruit new members;
• Events that may damage Council’s reputation with the local community; and
• Events that discriminate against or promote negative messaging regarding diversity and inclusion within the community.

**Event Approval Process**

Under delegation from Council, Event Permits are issued by the Manager Open Space, Recreation and Wellbeing. The Events in Public Places Policy (2018) and the Event Guidelines set out criteria for acceptable events within the municipality.

The EOI process is proposed to go live on 1 October 2019 and will accept EOI applications all year round. Once a particular event location has exhausted its frequency of use (as approved by Council), no further applications will be approved for that location.

The frequency of use of events sites will reset on 31 December each year.

Event organisers will be directed to an online application process through Council’s website, with support throughout the process provided by Council staff.

The Event Permit process requires event organisers to submit all operational documentation including but not limited to traffic management, risk assessments, site layout, waste management plan and noise management plans. This documentation is assessed by specialists across the organisation and externally (e.g. Victoria Police, VicRoads, Environment Protection Authority, etc.).

**Event Impact**

It is acknowledged that events that feature audible music, large crowds and associated traffic and parking issues impact residential amenity. It is important to maintain a balance between amenity and people’s desire to attend an event. Council staff will undertake a pre-event site inspection to ensure that all approved event permit conditions have been implemented to minimise the risk of negative impact to the community.

Event organisers that do not meet the conditions of the Events in Public Places Policy (2018) and Event Guidelines will be required to modify their event set up to meet these requirements or risk cancellation of the event.

**Consultation and Stakeholders**

The event organiser is responsible for notifying all residents and businesses impacted by the event, no less than 21 days prior to it taking place.
If a strong negative community response is received by Council, a meeting will be held with the event organiser to address and mitigate the concerns raised by the community regarding the event.

**Economic Impacts**

The list of recommended sites and restrictions has been compiled to ensure any approved event will not negatively impact activity centres across the municipality.

Event Organisers will be encouraged to support or partner with Bayside businesses and community groups when conducting events on Council land.

**Proposed Event Application Fee**

Benchmarking with other councils demonstrates an event application fee as standard practice. It is proposed to introduce a new fee whereby applicants would be charged a $90 (+GST) application fee to cover staff and resourcing costs.

The event organiser will also be required to pay any other fees associated with the use of Council land. These fees will need to be paid prior to the event taking place.

The proposed new event application fee will be considered as part of Council’s 2020/21 Budget process.

**Recommendation**

That Council adopts the list of locations and frequency of use for events on Council land as outlined in Attachment 1.

**Support Attachments**

1. Attachment 1 - Bayside Event Locations ↓
Considerations and implications of recommendation

Liveable community

Social
Events provide social recreation and cultural opportunities that create a sense of identity, pride and place. Engaging community groups, charities and traders associations to actively work together to provide local events will benefit Bayside community.

Natural Environment
Events conducted in accordance with Council guidelines have minimal impact on the environment. Event organisers will be required to adhere to the Sustainable Event Guidelines.

Built Environment
There are no built environment implications associated with the recommendation in this report.

Customer Service and Community Engagement
In response to feedback concerning the Hank Marvin Market, Council delivered 500 questionnaires to surrounding residents. 189 Surveys were returned to Council, of which 70% indicated they supported events within the municipality. It was clear that residents value events as an integral part of a community and many residents expressed that it was a great way for friends and family to come together and enjoy a day out.

Concerns surrounding the weekly market offering by Hank Marvin included:
- The ongoing commercialisation of Council open space;
- Visible damage to the ground surface from the weekly impact of cars and trucks driving on the reserve with no ability for it to recover; and
- Influx in parking in residential streets.

Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
All event organisers are responsible for having current Public Liability Insurance (minimum $20 million).

Finance
All commercial events will be charged in line with Council’s annual Fees and Charges schedule. It is proposed to introduce a new $90 Expression of Interest Fee to cover Council staffing and resourcing costs in assessing the application. This new fee will be considered as part of Council’s 2020/21 Budget process.

Links to Council policy and strategy
The Bayside Open Space Strategy (2012) outlines open space as places for people to strengthen their connection with others through events, celebrations and public meeting spaces.
Community aspirations in the Community Plan (2025) states that by 2025, Council will:
- Promote and support the delivery of inter-generational opportunities and activities;
- Support groups to deliver programs and events that enhance community connection; and
- Encourage and support inclusive events.

The Wellbeing for All Ages and Abilities Strategy 2017-2021 (WAAA):
- Goal 1: an engaged and supportive community, Objective 1.2 support opportunities that build social networks and community connections.

Encouraging events within the municipality aligns with the Events in Public Places Policy (2018) principle to establish Council's role in facilitating and supporting community events.

**Options considered**

**Option 1**

<table>
<thead>
<tr>
<th><strong>Summary</strong></th>
<th>Adopt the list of locations and frequency of use for events on Council land as outlined in Attachment 1.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Benefits</strong></td>
<td>Attract professional and qualified community and commercial organisations to run suitable events within the Municipality.</td>
</tr>
<tr>
<td></td>
<td>Streamline the event approval process that will ensure Bayside is a municipality where events are encouraged and supported.</td>
</tr>
<tr>
<td></td>
<td>Increase in revenue from commercial events.</td>
</tr>
<tr>
<td></td>
<td>Bayside be recognised as a Council that actively encourages diverse and inclusive community focused events.</td>
</tr>
<tr>
<td><strong>Issues</strong></td>
<td>Negative feedback from the community resulting from disruption to residential amenity by events.</td>
</tr>
</tbody>
</table>

**Option 2**

<table>
<thead>
<tr>
<th><strong>Summary</strong></th>
<th>Continue an ad-hoc approach to the approval of events on Council land.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Benefits</strong></td>
<td>Backlash from residents regarding the impact that events may cause.</td>
</tr>
<tr>
<td><strong>Issues</strong></td>
<td>Create a sense within the industry that Bayside is unwilling to accommodate events within the municipality.</td>
</tr>
<tr>
<td></td>
<td>Negative feedback from residents that previously expressed their support for events within the municipality.</td>
</tr>
</tbody>
</table>
# Bayside Event Locations

Applications received by Council for events on sportgrounds and/or within locations not outlined in the list below will be assessed on a case by case basis.

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Frequency of use</th>
<th>Types of Events /examples of events</th>
<th>Restrictions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basterfield Park</td>
<td>2A Dane Road, Hampton East 3188</td>
<td>Five events per year</td>
<td>Community events Commercial events</td>
<td>Not on consecutive weekends</td>
</tr>
<tr>
<td>Bay Street Shopping Precinct</td>
<td>Bay Street, Brighton</td>
<td>Three events per year</td>
<td>Traders Association Events</td>
<td></td>
</tr>
<tr>
<td>Beach Road</td>
<td>Beach Road, from Charman Road Beaumaris to Grosvenor Street, Brighton</td>
<td>Six events per year</td>
<td>Triathlons Fun Runs</td>
<td>Must adhere to the Events in Public Places Policy 2018</td>
</tr>
<tr>
<td>Beaumaris Concourse</td>
<td>72 Reserve Road, Beaumaris</td>
<td>Three events per year</td>
<td>Traders Association Events</td>
<td></td>
</tr>
<tr>
<td>Billilla Gardens (significant gardens)</td>
<td>26 Halifax Street, Brighton</td>
<td>Five events per year</td>
<td>Boutique markets Art focused events</td>
<td>Weekends and school holidays only.</td>
</tr>
<tr>
<td>Black Rock House Garden</td>
<td>30-36 Ebden Avenue, Black Rock 3193</td>
<td>Five events per year</td>
<td>Community events</td>
<td>Very small events, max 200 people at one time. Minimal infrastructure.</td>
</tr>
<tr>
<td>Black Rock Shopping precinct</td>
<td>Bluff and Balcombe Road, Black Rock</td>
<td>Three events per year</td>
<td>Traders Association Events</td>
<td></td>
</tr>
<tr>
<td>Dendy Street Beach</td>
<td>Dendy Street, Brighton</td>
<td>Three events per year</td>
<td>Sporting events Commercial events Community and Charity events</td>
<td></td>
</tr>
<tr>
<td>Brighton Town Hall Gardens</td>
<td>14 Wilson Street, Brighton</td>
<td>Three events per year (not including wedding ceremonies or Council run civic events)</td>
<td>Multicultural events Community events</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
<td>Frequency of use</td>
<td>Types of Events / examples of events</td>
<td>Restrictions</td>
</tr>
<tr>
<td>-------------------------------------------</td>
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<td>----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Dendy Park (Cummins Road side)</td>
<td>306 Dendy Street, Brighton</td>
<td>Every week from 1 October – 31 March. One day events (up to three a year and not including Council’s Christmas Carols in the Park)</td>
<td>Markets Multicultural and community events.</td>
<td>Not to be conducted during winter sporting season (1 April – 30 September)</td>
</tr>
<tr>
<td>Elsternwick Park South (not oval 4 or Elsternwick Common)</td>
<td>Corner of Head Street/ New Street and St Kilda Street, Brighton</td>
<td>Quarterly or bi-monthly events Three day events (does not include school sporting events)</td>
<td>Major markets Sporting events Community events</td>
<td>No music events past 7pm</td>
</tr>
<tr>
<td>Ferdinando Gardens</td>
<td>Opposite Small Street, Hampton</td>
<td>Three events per year.</td>
<td>Charity Fun Runs Private Christmas gatherings Community events</td>
<td></td>
</tr>
<tr>
<td>Green Point Reserve</td>
<td>77 Esplanade, Brighton</td>
<td>Ten events per year, can be on consecutive days. Three triathlons between 1 November – 30 April</td>
<td>Triathlons Food truck festivals Music events Food and Wine Festivals</td>
<td>A one metre exclusion zone must be positioned around the cenotaph. No events are permitted in the week prior to Anzac Day (25 April) and Remembrance Day (11 November)</td>
</tr>
<tr>
<td>Hampton Street Shopping Precinct</td>
<td>Hampton Street, Hampton</td>
<td>Three events per year</td>
<td>Traders Association Events</td>
<td></td>
</tr>
<tr>
<td>Kamesburgh Gardens (significant gardens)</td>
<td>78 North Road, Brighton</td>
<td>Five events a year (weddings not included)</td>
<td>Boutique markets Food and wine events Private events Commercial events</td>
<td>Weekends and school holidays only</td>
</tr>
<tr>
<td>Landcox Park</td>
<td>2A Mavis Avenue, Brighton East</td>
<td>Three events per year</td>
<td>Community events Commercial events Private events</td>
<td>No music events past 7pm</td>
</tr>
<tr>
<td>North Road Reserve</td>
<td>Between North Road – and Miller Street Brighton.</td>
<td>Three events a year</td>
<td>Commercial events Family Friendly events</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
<td>Frequency of use</td>
<td>Types of Events /examples of events</td>
<td>Restrictions</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-----------------------------------------------</td>
<td>------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Royal Avenue Parkland</td>
<td>76 Royal Ave, Sandringham</td>
<td>Once a month</td>
<td>Markets, Charity and community events. Three Day food truck festivals (1 per year)</td>
<td>Not on consecutive weekends</td>
</tr>
<tr>
<td>Sandringham Foreshore</td>
<td>End of Jetty Road, Sandringham</td>
<td>Five events per year</td>
<td>Commercial events, Charity events</td>
<td>Must not clash with large events being held at the Sandringham Yacht Club</td>
</tr>
<tr>
<td>Sandringham Shopping Precinct</td>
<td>Station, Waltham and Melrose Street, Sandringham</td>
<td>Three events per year</td>
<td>Traders Association Events</td>
<td></td>
</tr>
<tr>
<td>St Kilda Street</td>
<td>Grosvenor Street to Head Street, Brighton</td>
<td>Six events per year</td>
<td>Fun Runs, Triathlons</td>
<td></td>
</tr>
<tr>
<td>Tjilljtirrin Reserve (Spring Street, Tulip Street and Destructor Ovals)</td>
<td>29A Tulip Street, Sandringham</td>
<td>Three events per year</td>
<td>Markets, Community family friendly events</td>
<td>No use during winter</td>
</tr>
<tr>
<td>Thomas Street Reserve</td>
<td>164 Thomas Street, Hampton</td>
<td>Five events per year</td>
<td>Markets, Family friendly events</td>
<td>Not in winter on a Saturday (due to netball being played)</td>
</tr>
<tr>
<td>Triangle Gardens</td>
<td>In between Hampton Street and Beach Road, Hampton</td>
<td>Three events per year</td>
<td>Community gatherings</td>
<td></td>
</tr>
<tr>
<td>Tricks Reserve</td>
<td>2 Fern Street, Black Rock</td>
<td>Five events per year</td>
<td>Live sites for cycling events. Community group Christmas gatherings.</td>
<td>No events that increase car parking</td>
</tr>
<tr>
<td>Willis Street Carpark</td>
<td>Willis Lane, Hampton</td>
<td>Twelve events per year</td>
<td>Farmers Markets, Community events</td>
<td>Must engage a certified traffic management company to safely control the carpark closure.</td>
</tr>
</tbody>
</table>
Executive summary

Purpose and background

The purpose of this report is to present the Integrated Water Management Plan 2019-2039 to Council for adoption.

A draft Integrated Water Management Plan 2019-2039, called ‘Water for Bayside’, has been developed to provide a clear direction to deliver high priority Integrated Water Management (IWM) and Water Sensitive Urban Design (WSUD) activities.

The Plan provides direction to coordinate interrelated functions connected by the water cycle, including stormwater, that relate directly to liveability in Bayside. ‘Water for Bayside’ outlines a 20 year program of works.


‘Water for Bayside’ captures Bayside’s position on Integrated Water Management (IWM) and is an action in Council’s Environmental Sustainability Framework.

Following a period of community and stakeholder engagement, the Integrated Water Management Plan 2019-2039, shown in Attachment 1, is presented to Council for adoption.

Key issues

IWM is an approach to water planning and management that brings together organisations with an interest in all aspects of the water cycle.

The key premise of this Plan is that effective Integrated Water Management can enhance Bayside’s liveability.

The goals of Water for Bayside are to:

- Investigate and identify how water can best be managed and used to enhance Bayside’s liveability;
- Improve the health of Port Phillip Bay and waterways through a reduction in stormwater volumes and pollutant loads;
- Preserve potable water supplies; and
- Increase the use of stormwater in Council’s reserves.

Key Issues addressed through Water for Bayside

The following key issues in relation to IWM have been identified and addressed through the development of Water for Bayside. The scope of planning mechanisms to manage stormwater quality and quantity (e.g. through on-site detention requirements in developments), needs to be investigated to see if further water quality improvement measures can be included.

- Council needs to collaborate with other organisations to influence the management of stormwater to improve the health of Port Phillip Bay;
- Stormwater assets require long-term asset management to be continuously effective;
- Technical capability needs to be developed within the organisation to embed IWM as a key decision-making criteria;
• Information on water and flooding changes and needs to be periodically updated to maintain relevance; and
• A long-term program to implement IWM initiatives needs to be resourced and funded.

An action plan is included in Water for Bayside to raise awareness of IWM between relevant service areas within the Council organisation. The draft document was independently reviewed by an expert consultant.

20 Year Action Plan

The Action Plan in ‘Water for Bayside’ outlines a 20 year program of works for integrated water management and especially stormwater works. The cost of all actions has been estimated by an independent consultant in the IWM Opportunities Assessment Report, which informed the development of the Action Plan. The 20 year IWM Opportunities Plan is attached as Attachment 2.

Community Engagement

A summary report on the community engagement on the draft Integrated Water Management Plan 2019-2039 is attached as Attachment 3. Where indicated, feedback has been incorporated into the document.

Recommendation


Support Attachments

1. Attachment 1 - Water for Bayside 2019-39
2. Attachment 2 - 20 Year IWM Opportunities Plan 2019-2039 (separately enclosed)
Considerations and implications of recommendation

Liveable community

Social
The primary aim of Water for Bayside is that a more liveable Bayside can be achieved through greater retention and use of water in the landscape. More efficient use of water supports vegetation, promotes cooling of the urban environment, addresses the challenges of climate change, and promotes community health and wellbeing through better recreational facilities. Effective IWM also helps to improve water quality due to sound urban planning and drainage management.

Bayside’s recreational areas are actively used and enjoyed and the availability of appropriate water supplies for their irrigation affects their usability and attractiveness. Bayside also has 17 kilometres of foreshore. Preserving the amenity of the Bay’s environments is strongly influenced by the extent to which stormwater quality is effectively managed.

Water has a close connection with liveability. Providing an urban environment that is more liveable and is essential to making Bayside a better place.

Natural Environment
Bayside contains 453 hectares of open space as well as an estimated 45,000 street trees. Bayside is also the custodian of 17 kilometres of foreshore of Port Phillip Bay.

Water for Bayside has been developed through analysis of the 30 drainage catchments located entirely or partly within Bayside, and consideration of future water management of these catchments. Implementation of the Plan aims to improve Port Phillip Bay and waterways through a reduction in peak stormwater volumes and pollutant loads, through specific projects in each drainage catchment.

Built Environment
Land use across Bayside is distributed between residential (80%), commercial and industrial (6%) and open space (14%). A breakdown of surface types indicates that roofs make up 24%, followed by roads (15%). The remaining 61% of surface types is made up of other ground level surfaces such as paving, gardens and footpaths.

Water for Bayside focuses on stormwater management in drainage catchments over which Council has direct control. Generally, Council maintains catchments under 60 hectares in size, with larger catchments serviced by drainage systems managed by Melbourne Water. Flood management is considered in consultation with Melbourne Water.

Customer Service and Community Engagement
Internal engagement was undertaken with relevant service areas to develop the program of capital works and raise awareness of IWM. The draft document was independently reviewed by an expert consultant to form the 20 year action plan.

The draft Water for Bayside 2019-2039 was distributed to external agencies, organisations, partners and the general public for feedback. Their input has been used to inform the finalisation of the document.

A Community Engagement Plan was developed to provide the opportunity for the Bayside community to provide input into the development of Water for Bayside 2019-2039. Engagement activities commenced on 14 August 2019 and ended on 4 September 2019. The methods of communication included, but was not limited to, the Have Your Say (HYS)
Bayside webpage, emails and letters to key stakeholders. A Community Engagement Summary report is included as Attachment 2.

The questions asked were: ‘Have we got the Plan right?’ and ‘Have we missed anything?’. Details of all comments received are documented within Attachment 3.

A review of the comments received on the draft Water for Bayside 2019-2039 has resulted in the following changes:

Inclusions in Water for Bayside 2019-2039

New reference to the Biodiversity Action Plan 2018-27 in sections 4.6.1 Bayside Documents and 5.3 Strategy Review. Actions 3.4.2 says that the Council's Project Management Framework should address issues that "includes impacts to native vegetation, wetlands and waterways and other habitat, as well as hydrology issues at Long Hollow Heathland and Balcombe Park".

Consideration of suggested actions in Water for Bayside 2019-2039

The majority of suggested actions to include can largely be incorporated within the broad scope of actions already in the Action Plan. For example, the suggestions to include projects to: “Reset existing wetlands to retain their values for birds, frogs e.g. at Pobblebonk Park, Sandringham Golf Course, Elsternwick Park, and GL Basterfield Park” is already addressed in Action 1.3. “Monitor and review the 20 year capital program after three years of implementation and adjust program as required.” After three years the actions can be augmented or reprioritised.

Further responses are within the scope of other existing Plans and strategies. For example, the suggested action to “Encourage more water tanks in homes and commercial properties” is supported by planned education activities within Council’s Environmental Citizenship program.

The focus on marine litter pollution from stormwater is already being addressed through Council’s resolution to eliminate single-use plastic items and advocacy to the Victorian Government. This is also supported by Action 4.7, “Undertake an assessment of litter infrastructure to determine: its effectiveness to address litter within Bayside; the proportion of litter generated from Bayside versus that from other sources examining impacts on beach and foreshore environments; and impacts on marine ecosystems within Bayside.”

Suggested actions that are not in the scope of this plan but will be still be considered under other programs are to:

“Leverage LXRA project be aligned to support an IWM project in Cheltenham Park.”
“Resource an IWM officer on IWM to work across Council.”
“Consider a specialised stormwater management managerial position at Bayside.”

The suggestion that the timeframe for delivery be shortened has been addressed in the document and is not recommended. This is because the timeframe and budget has been set to allow delivery of many capital projects, and faster delivery will have significant financial implications. Given the 20 year timeframe of the Plan, there is flexibility to expedite and change the prioritisation of projects in future years.
No actions have been deleted from Water for Bayside as a result of this community feedback.

**Human Rights**

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Legal**

Under the *Local Government Act 1989* Sections 198-201, Council is responsible for drainage under its control, and any scheme which forms the whole or part of a scheme declared to be an approved scheme under section 216 of the *Water Act 1989*.

The *Environment Protection Act 2017* governs the Environment Protection Authority’s (EPA) key role in protecting the community from water pollution through: the use of environmental laws, policies and regulatory controls to protect the water environment; ensuring water is safe for humans, animals and plants; and suitable for other important uses, like swimming.

The EPA works with local councils as well as the community and other government agencies to ensure our water environments are protected from pollution threats and our water resources are preserved.

The Victorian Government’s strategic water plan, *Water for Victoria 2016*, Chapter 5, sets clear objectives on the role of water for the creation of liveable cities and towns across the state. Actions 5.7 and 5.8 support representing community values and local opportunities in planning and putting IWM into practice in Victoria.

The *Integrated Water Management Framework for Victoria*, released in September 2017, established IWM Forums to enable delivering on Actions 5.7 and 5.8. The IWM Forums were designed to assist local governments, water corporations, catchment management authorities, the Victorian Planning Authority (VPA) and Traditional Owners work together to ensure that the water cycle efficiently contributes to the liveability of a region. Bayside is a member of the Dandenong Catchment IWM Forum.

**Finance**

The attached 20 year Action Plan details the estimated cost of implementation of projects, as determined through the IWM Opportunities Assessment. The annual budget for IWM projects ranges from $140,000 to $485,000 per year. Timing of projects has been spread across the 20 year timeframe so that implementation of opportunities is financially achievable and is prioritised in order of feasibility. Project implementation is subject to annual budget and considerations.

**Links to Council policy and strategy**


Options considered
No other options were considered relevant to this report.
‘Water for Bayside’

Integrated Water Management Plan 2019-2039
Table of Contents

PART A.........................................................................................................................3

1. Executive Summary .........................................................................................3
   Introduction ........................................................................................................3
   Key issues and findings ......................................................................................3
   Vision statement .................................................................................................4
   Goals ..................................................................................................................4
   Objectives and Actions ......................................................................................5

2. Action Plan ......................................................................................................7

PART B..................................................................................................................16

3. Purpose ..........................................................................................................16

4. Policy Context ..................................................................................................16
   4.1 Council’s Strategic Planning Framework ..................................................16
   4.2 Council Plan 2017-21 .................................................................................16
   4.3 Environmental Sustainability Framework ..............................................17
   4.4 ESF Action Plan 2019 –2023 ......................................................................18
   4.5 Integrated Water Management Forum Strategic Directions Statement 18
   4.6 Policy Summary ..........................................................................................19
   4.6.1 Bayside Documents ..............................................................................19
   4.6.2 State Sector Documents ......................................................................21

5. Methodology ....................................................................................................22
   5.1 Rationale....................................................................................................22
   5.2 Development ..............................................................................................22
   5.3 Strategy Review .........................................................................................23
   5.4 IWM Opportunities Assessment ..............................................................23
   5.5 Dandenong Catchment IWM Forum Engagement ................................24
   5.6 Community Engagement ....................................................................24

6. Key findings ....................................................................................................25

7. Objectives .......................................................................................................25

8. Implementation and reporting .........................................................................28
   Appendix A – Water and Pollutant Balance for Bayside .........................29
   Appendix B – 20 Year Capital Works Program for Stormwater...32

Water for Bayside 2019-2039 2
PART A.

1. Executive Summary

Introduction

Integrated Water Management is a collaborative approach to water planning and management that brings together all aspects of the water cycle. It can provide greater value to communities by identifying and leveraging opportunities to optimise water-related outcomes.

Bayside City Council has developed the Integrated Water Management Plan 2019-2039, called ‘Water for Bayside’, to provide clear direction to deliver high priority Integrated Water Management (IWM) and Water Sensitive Urban Design (WSUD) activities. The IWM Plan will also provide direction to make stormwater management a core business activity.

‘Water for Bayside’ outlines a 20 year action plan including flood storage, stormwater harvesting and stormwater treatment projects.

Key issues and findings

The key premise of Water for Bayside is that effective Integrated Water Management can enhance Bayside’s liveability.

The following key issues in relation to IWM have been identified and addressed through the development of Water for Bayside.

- Water plays a vital role in the serviceability of sportground surfaces and Council is required to increase the use of water during periods of drought to maintain serviceability of sportground surfaces, as experienced in the late 2000’s and over the 2018/19 summer and Autumn period.
- A long-term program to implement IWM initiatives needs to be resourced and funded;
- The scope of currently effective planning mechanisms to manage stormwater quality and quantity; through on-site detention requirements in developments, can be investigated to see include further water quality improvement measures can be included;
- Council needs to collaborate and influence to manage stormwater and improve the health of Port Phillip Bay;
- Stormwater assets require long-term asset management to be continuously effective;
- Technical capability needs to be developed within the organisation to embed IWM as a core service; and
- Information on water and flooding changes and needs to be periodically updated to maintain relevance.
Vision statement

Council’s Environmental Commitment is stated in its Environmental Sustainability Framework 2016-25:

*Bayside City Council is going to safeguard the environment for current and future generations. We will do this by making decisions based on the best available evidence and our learning. We will make sustainable decisions that deliver balanced economic, social and environmental benefits.*

Bayside City Council’s environmental commitment is to:

- Work in partnership and build strong relationships with our community, government agencies, community organisations and businesses.
- Minimise Council’s own ecological footprint
- Advocate for outcomes that deliver high environmental standards and protection.
- Engage with and build the capacity of the community to care for the environment and minimise their own ecological footprint.
- Lead by example and demonstrate our commitment to environmental sustainability
- Use Council’s legislated and regulatory authority to deliver required standard of environmental outcomes and protection

Goals

Water for Bayside has four goals which reflect the aspirations of the community and will contribute to Council’s vision for Integrated Water Management.

The goals of *Water for Bayside* are:

**Goal 1**: Investigate and identify how water can best be managed and used to enhance Bayside’s liveability.

Council has a limited role as an integrated water manager, with direct responsibility for the local drainage and stormwater system, but not water supply, sewerage services or groundwater management. Therefore Council needs to collaborate with other authorities to determine how best to improve liveability for its residents.

For example, managing the extent of flooding from the local drainage system and its alleviation requires collaboration and alignment with other organisations in the catchment, to deliver actions that enhance liveability.

**Goal 2**: Improve the health of Port Phillip Bay and waterways through a reduction in stormwater volumes and pollutant loads.

Council manages the recreation and amenity of these natural environmental assets, especially along the Bay foreshore and also Elster Creek. Although Council does not have a direct responsibility for managing these receiving waters, it does manage local roads, nature strips, open space, car parks and public buildings from which...
these environments receive stormwater. Council therefore has a vital interest in the health of the Bay and any negative impacts on recreation provision.¹

**Goal 3: Preserve potable water supplies**

Drinking water, is the most precious of all water sources. As a responsible customer with commitment to sustainable procurement, resource conservation and sound financial management, Council should support a social imperative to preserve drinking water supplies. Increasing the use of stormwater preserves potable water for drinking.

**Goal 4 Increase the use of stormwater in Council’s reserves**

Council has a stated target to reduce potable water use to less than 220,000 kilolitres annually for the irrigation of open space (Council Plan 2017-21), as well as actions to reduce the use of potable water and substitution with alternative water. *Water for Bayside* examines a number of opportunities where stormwater harvesting can achieve substitution of potable water to irrigate open space.

Addressing these goals, along with greater collaboration across Council departments and greater capacity to consider water within the design of Council projects, will enable Bayside to more fully realise IWM opportunities.

Integrated Water Management can help to re-frame services delivered by Council, with significant benefits in further improving Bayside’s liveability.

**Objectives and Actions**

The objectives and actions to achieve these goals are set out in the Action Plan. The issue addressed by each objective is explained below.

**Objective 1)** *Review planning mechanisms to manage stormwater quantity and quality from new development and re-development*

The most fundamental issue for stormwater is the extent to which management of its quantity and quality is sufficiently adequate to ensure protection of receiving waters such as Port Phillip Bay.

Quantity management is important as the greater the quantity, the more likely the comprehensive transport of urban pollutants. Quantity management is also critical to the performance of Council’s functions as a drainage and flood manager.

**Objective 2)** *Infrastructure Program to Improve Stormwater Quality*

Funding constraints can limit the implementation of works or initiatives. A consistent long-term program requires investigation of ongoing funding mechanisms. An ongoing source of funding will be required to implement the program of works.

¹ Bayside’s Community Plan (2016-2025) underlines the importance of the Bay. It contains a statement that “Bayside’s beaches and foreshores are the most valued environmental asset, with their protection and maintenance a first order priority (Bayside Community Plan).
Objective 3) Extend Council’s Influence in Stormwater Management

While council is responsible for stormwater run-off from at least 25%\(^2\) of Bayside’s surface area, the opportunity to manage stormwater within that area is limited\. To manage the stormwater, especially the pollutant load\(^4\), Council needs to extend its influence and engage other landowners.

Objective 4) Improve Stormwater Asset Management

While asset management practices are sound, stormwater management projects need to be included on Bayside’s asset register, so that their maintenance and renewal regimes are defined and resourced.

Objective 5) Foster Technical Capability to Sustain Stormwater Management as a Core Service

Like funding, technical capacity is required to effectively deliver an annual stormwater management program. Specialist stormwater expertise will be required on an ongoing basis. These extend beyond capital works delivery skills to monitoring capability and understanding of maintenance requirements. Currently, specific skills in stormwater management at Bayside are limited.

Objective 6) Revise Environmental Sustainability Framework Targets for Stormwater

Targets for stormwater set in the ESF have been reviewed with current information and will be periodically revised to ensure they remain relevant and achievable.

Objective 7) Update Flood Mapping and Document Status

Policy and Strategy documents need to reference up-to-date information, especially in planning.

Objective 8) Reduce Potable Water Demand to Maintain Sportsgrounds

Reduce potable water demand for sportsground irrigation.

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\(^2\) It has been estimated that roads cover 15% of Bayside (DesignFlow, 2016, p. 27). The vast majority of these are managed by council. When footpaths, open space, car parks, council building and other assets are added, a total of around 25% is arrived at.

\(^3\) The stormwater harvesting projects proposed for reserves in Water for Bayside will only remove 4.2% of the total suspended solids produced annually.

\(^4\) The estimate of the pollutant load discharged from Bayside is: total suspended solids 1,409,000kg/yr; total phosphorous 3,190kg/yr; and total nitrogen 23,280kg/yr. (DesignFlow, 2016, p. 24).
2. Action Plan

The Action Plan is presented below, focused around the four key goals. The actions have a nominated timeframe, cost, responsibility for implementation, and deliverable (i.e. the outcome).

Timeframes used in the Action Plan have been categorised as follows:

- Short 2019/20 - 2020/21
- Medium 2021/22 - 2022/23
- Long 2023/24 - 2038/39

Costs used in the action plan have been categorised as follows:

- Low <$50,000
- Medium $50,000-$500,000
- High >$500,000
### Objective 1) Review planning mechanisms to manage stormwater quantity and quality from new development and re-development

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions</th>
<th>Timeframe</th>
<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Review the operation and stormwater quality outcomes from the implementation of Clause 22.08, including:</td>
<td>Medium</td>
<td>Medium</td>
<td>Urban Strategy</td>
<td>Report on operation of stormwater quality outcomes from the implementation of Clause 22.08 presented to Council.</td>
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<tr>
<td></td>
<td>• the uncertainty of requirements for environment management plans as a means of ensuring ongoing effective operation of stormwater treatment assets;</td>
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<td></td>
<td>• any measurable data generated from the operation of 22.08 opportunities to expand scope of implementation;</td>
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<td>• development of recommendations for improvement;</td>
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<td>• the experience of City of Kingston in operating their voluntary in-lieu contributions scheme;</td>
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<td></td>
<td>• how a different planning arrangement to address stormwater quality would align with the Drainage Contributions Plan; and</td>
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<td></td>
<td>• how a revised policy can enable the generation of a funding stream to enable stormwater quality works</td>
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<tr>
<td>1.2</td>
<td>Establish a stormwater monitoring program for targeted drains to understand pollutants transported to Port Phillip Bay in order to address stormwater quality issues, with assistance from grants for citizen science work where beneficial.</td>
<td>Short</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>Stormwater monitoring program established</td>
</tr>
<tr>
<td>1.3</td>
<td>Work with the EPA to investigate how improved sediment control from building sites can be achieved and investigate increased funding for enforcement.</td>
<td>Medium</td>
<td>Low</td>
<td>Amenity Protection</td>
<td>Report on investigation completed.</td>
</tr>
<tr>
<td>1.4</td>
<td>Investigate the establishment of standards for site detention from new or re-development to ensure:</td>
<td>Medium</td>
<td>Low</td>
<td>Urban Strategy</td>
<td>Report on investigation into new standards for site detention from new or re-development completed</td>
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<tr>
<td></td>
<td>• development does not excessively impact local flooding and overland flow paths can operate more effectively, and</td>
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<td></td>
<td>• the burden of local flood management is shared more equally with those causing increased imperviousness</td>
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<tr>
<td>Objective</td>
<td>Actions</td>
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<tr>
<td>1.5</td>
<td>Investigate the establishment of ongoing performance monitoring of detention systems in private developments, including: system owners periodically reporting to Council on inspections by a registered plumber that systems is operating according to design; a registration system for detention systems; Resourcing spot checks of detention systems; investigate the suitability of existing software for calculation of Permissible Site Discharge</td>
<td>Medium</td>
<td>Low</td>
<td>Amenity Protection</td>
<td>Report on feasibility of establishing ongoing performance monitoring of detention systems completed</td>
</tr>
</tbody>
</table>
### Objective 2) Infrastructure Program to Improve Stormwater Quality

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions</th>
<th>Timeframe</th>
<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
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<tbody>
<tr>
<td>2.1</td>
<td>Include the 20 year capital program (Attachment Appendix C) for stormwater improvement in Bayside's capital works program (28 projects - average of 1.4 per year)</td>
<td>Short</td>
<td>Low-High</td>
<td>Sustainability &amp; Transport</td>
<td>Stormwater projects included in capital works program</td>
</tr>
<tr>
<td>2.2</td>
<td>Incorporate a raingarden program for improved biofiltration and infiltration of stormwater within streetscape and drainage projects where physically possible (as per Appendix C).</td>
<td>Short</td>
<td>High</td>
<td>Sustainability &amp; Transport</td>
<td>Raingarden works incorporated within streetscape and drainage projects completed</td>
</tr>
<tr>
<td>2.3</td>
<td>Monitor and review the 20 year capital program after three years of implementation and adjust program as required.</td>
<td>Medium</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>Program reviewed</td>
</tr>
<tr>
<td>2.4</td>
<td>Investigate the introduction of a funding mechanism, similar to the Kingston Stormwater Quality In-Lieu Contributions Scheme for private developments. Investigations to include:</td>
<td>Medium</td>
<td>Low</td>
<td>Urban Strategy</td>
<td>Investigation report on funding mechanism completed</td>
</tr>
<tr>
<td></td>
<td>• Refinement and revision to Bayside Clause 22.08 and the existing WSUD Compliance Guidelines for New Development (Bayside City Council, 2009);</td>
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<td></td>
<td>• How an agreed works program for stormwater treatment will enable Bayside to reach Best Practice in the next 25-30 years, to justify the need for the In-Lieu Contributions Scheme.</td>
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<td></td>
<td>• Development of Bayside Stormwater Quality In-Lieu Guidelines;</td>
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<td></td>
<td>• Preparation of a Civil Design Requirements for Developers Part A – Integrated Stormwater Management</td>
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<td></td>
<td>• Work required with DELWP, Melbourne Water and the IWM Forum for advice and support for the adoption of a local policy.</td>
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Integrated Water Management Plan 2019-2039
### Objective 3) Extend Council’s Influence in Stormwater Management

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<th>Objective</th>
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<tbody>
<tr>
<td>3.1</td>
<td>Participate in the IWM Forum for Dandenong Catchment</td>
<td>Short</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>Participation in IWM Forum</td>
</tr>
<tr>
<td>3.2</td>
<td>Deliver Priority Projects in the IWM Forum Strategic Directions Statement for Dandenong Catchment in collaboration with other IWM Forum members, to manage stormwater and improve the health of Port Phillip Bay</td>
<td>Medium</td>
<td>Medium</td>
<td>Sustainability &amp; Transport Open Space, Recreation &amp; Wellbeing</td>
<td>2 Priority Projects from IWM Forum delivered</td>
</tr>
<tr>
<td>3.3</td>
<td>Investigate the potential for improved runoff water quality from private property whereby householders are encouraged and enabled to increased infiltration of stormwater on private lots and reduce stormwater volumes and the transport of pollutants to the Bay. Investigations to include; • how other Councils are influencing this input? • how can grant programs assist? • consideration of soil types • calculation of likely benefits from the grants program including avoided stormwater volumes and pollutant reductions; • the development of suitable terms and conditions for the grants program; • liaison with South East Water to ensure compatibility with the rainwater tank rebate program; • development of information for householders about how infiltration trenches can be compatibly designed and installed with most home gardens; • development of information for householders about how to maintain an infiltration system; • how grant recipients will be followed up over time so that systems are monitored and continue to function optimally, and • the resource implications for Council and the potential to outsource the program.</td>
<td>Medium</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>Report on potential introduction of grants program</td>
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</tbody>
</table>

Integrated Water Management Plan 2019-2039
Objective 4) Improve Stormwater Asset Management

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<th>Objective</th>
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<th>Deliverable</th>
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</thead>
<tbody>
<tr>
<td>Improve Stormwater Asset Management</td>
<td>Ensure sound asset management practices are applied to all stormwater assets in Bayside and the asset register is kept up to date as each stormwater asset is constructed so that forward planning and budgeting can take place for upgrading and renewing assets.</td>
<td>Short</td>
<td>Low</td>
<td>City Assets &amp; Projects</td>
<td>Process for adding stormwater assets into asset register completed and tested</td>
</tr>
<tr>
<td>4.2</td>
<td>Ensure appropriate performance monitoring for all stormwater harvesting, retention and treatment assets so they operate at an optimal level throughout their life cycle.</td>
<td>Long</td>
<td>Medium</td>
<td>City Assets &amp; Projects</td>
<td>Performance monitoring for stormwater management assets established</td>
</tr>
<tr>
<td>4.3</td>
<td>Audit and review the performance of Gross Pollutant Traps and the 250 side entry pit baskets to examine whether:</td>
<td>Medium</td>
<td>Medium</td>
<td>City Assets &amp; Projects</td>
<td>Audit completed</td>
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<td></td>
<td>• maintenance regimes are adequate;</td>
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<td></td>
<td>• trap design is effective and compares favourably with contemporary design; and</td>
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<td>• the coverage of trapping meets stormwater best practice (70% reduction of annual load).</td>
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<tr>
<td>4.4</td>
<td>Undertake negotiations with service providers where required to ensure they are appropriately skilled and equipped to maintain stormwater assets in optimal condition and ensure capacity and maintenance plans are in place prior to post-construction handover.</td>
<td>Short</td>
<td>Low</td>
<td>City Assets &amp; Projects</td>
<td>Skills audit of service providers assessed and documented</td>
</tr>
<tr>
<td>4.5</td>
<td>Ensure water meters are placed on all new stormwater harvesting sites to record water use from stormwater and retrofit meters where they might be absent or non-functional on existing harvesting sites.</td>
<td>Short</td>
<td>Medium</td>
<td>City Assets &amp; Projects</td>
<td>Process for adding water meters to new stormwater assets completed and tested</td>
</tr>
<tr>
<td>Objective</td>
<td>Actions</td>
<td>Timeframe</td>
<td>Costs</td>
<td>Council Department</td>
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</table>
| 4.6       | Improve the management of WSUD assets by updating the Drainage Service Driven Asset Management Plan and the asset data system with biofiltration asset performance and maintenance requirements, including:  
- expectations of pollutant removal performance;  
- current condition;  
- ponding times; and  
- renewal requirements to ensure assets are fit for purpose. | Medium | Low | City Assets & Projects | Report on feasibility of establishing ongoing performance monitoring of detention systems completed |
| 4.7       | Undertake an assessment of litter infrastructure to determine:  
- its effectiveness of to address litter within Bayside;  
- the proportion of litter generated from Bayside versus that from other sources examining impacts on beach and foreshore environments; and  
- impacts on marine ecosystems within Bayside. | Short | Low | Open Space | Report on feasibility of establishing ongoing performance monitoring of detention systems completed |
Objective 5: Foster Technical Capability to Sustain Stormwater Management as a Core Service

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<th>Objective</th>
<th>Actions</th>
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<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foster Technical Capability to Sustain Stormwater Management as a Core Service</td>
<td>5.1 - Introduce a Green Infrastructure Working Group to provide for internal collaboration around water issues, stormwater management projects, and advice on other capital works projects which improve liveability.</td>
<td>Medium</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>Green Infrastructure Working Group established</td>
</tr>
</tbody>
</table>

Objective 6) Revise ESF Targets for Stormwater

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions</th>
<th>Timeframe</th>
<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revise ESF Targets for Stormwater</td>
<td>6.1 - Revise the ESF target for alternative water use as follows: By 2025, complete two stormwater harvesting projects, with a further two by 2030. In addition, revise the efficiency element of this target as follows:</td>
<td>Short</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>Target revised in ESF update report presented to Council</td>
</tr>
<tr>
<td></td>
<td>6.2 - Review irrigation practices, especially around use of moisture sensors linked to automated switching for improved application. Set annual targets for efficiency gains based on review recommendations.</td>
<td>Short</td>
<td>Low</td>
<td>Open Space</td>
<td>Irrigation practices reviewed</td>
</tr>
</tbody>
</table>

Objective 7) Update Flood Mapping and Document Status

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions</th>
<th>Timeframe</th>
<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Flood Mapping and Document Status</td>
<td>7.1 - Review the 2011 Flood Management Plan and ensure resources are allocated to progressively undertake flood modelling and flood mapping in cooperation with Melbourne Water.</td>
<td>Short</td>
<td>Low</td>
<td>City Assets &amp; Projects</td>
<td>Process completed and resources allocated to review Flood Management Plan</td>
</tr>
</tbody>
</table>

Integrated Water Management Plan 2019-2039
<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions</th>
<th>Timeframe</th>
<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.2</td>
<td>Ensure updated flood mapping is included in the development of local Special Building Overlays in the Bayside Planning Scheme.</td>
<td>Medium</td>
<td>Low</td>
<td>Urban Strategy</td>
<td>Process to include updated flood mapping in Planning Scheme completed and tested.</td>
</tr>
<tr>
<td>7.3</td>
<td>Update references to documents within the Bayside Planning Scheme and elsewhere so that the following documents are made redundant for advice and referral: the Stormwater Quality Plan (Fisher Stewart, 2001); the Sustainable Water Management Strategy (CFO, 2011); Integrated Water Management Plan – Final Draft, (DesignFlow 2016).</td>
<td>Short</td>
<td>Low</td>
<td>Sustainability &amp; Transport</td>
<td>References updated</td>
</tr>
</tbody>
</table>

### Objective 8) Reduce Potable Water Demand to Maintain Sportsgrounds

<table>
<thead>
<tr>
<th>Objective</th>
<th>Actions</th>
<th>Timeframe</th>
<th>Costs</th>
<th>Council Department</th>
<th>Deliverable</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1</td>
<td>Reduce the amount of winter grass over-sowing on sportsgrounds that require establishment watering and the use of herbicides in late Spring to enable the summer grass to grow. Sportsground Reconstruction Program to include the installation of new, more efficient irrigation systems and laying of drought tolerant summer grasses such as Couch and Kikuyu.</td>
<td>Short</td>
<td>Low</td>
<td>Open Space, Recreation and Wellbeing</td>
<td>Reduced establishment watering for winter grass over-sowing</td>
</tr>
<tr>
<td>8.2</td>
<td></td>
<td>Med-long</td>
<td>Med</td>
<td></td>
<td>Reduced potable water use for sportsground irrigation</td>
</tr>
</tbody>
</table>
PART B.

3. Purpose

The Integrated Water Management Plan 2019-2039 (‘Water for Bayside’) provides a clear direction to deliver high priority Integrated Water Management (IWM) and Water Sensitive Urban Design (WSUD) activities. ‘Water for Bayside’ outlines a 20 year action plan.

‘Water for Bayside’ explains Bayside’s position on Integrated Water Management. Its development and adoption is an action in Council’s Environmental Sustainability Framework. ‘Water for Bayside’ also aligns with the IWM Forum Strategic Direction Statement adopted by Council in July 2018.

4. Policy Context

4.1 Council’s Strategic Planning Framework

The Council Plan 2017-21 sets out Bayside’s Strategic Planning Framework. The Framework provides a clear line of sight between the long-term aspirations of the community, reflected in the Community Plan 2025, and the four-year priorities for the elected Council proposed in the Council Plan. These priorities drive Council’s major strategies and policies that enable Council to deliver against their vision. Following the development of the Council Plan 2017-2021, the major Council strategies will be reviewed to ensure alignment with the new goals and priorities of Council. Council’s Strategic Planning Framework is shown in Figure 1 overleaf.

4.2 Council Plan 2017-21

The Council Plan details strategic actions Council will pursue to achieve its objectives. The Plan includes goals of delivering a liveable city and a sustainable natural environment.

Goal 5 - Environment of the Council Plan 2017-21 states:

Council and the Bayside community will be environmental stewards, taking action to protect and enhance the natural environment, while balancing appreciation and use with the need to protect natural assets for future generations.

The Council Plan 2017-21 (2018 review) includes a strategy under this goal to:

Reduce water consumption in Council’s operations and improve the management of stormwater and water quality

Actions within the Council Plan are achieved through initiatives in this Action Plan.
4.3 Environmental Sustainability Framework

*Water for Bayside* is aligned with, and supports, the Bayside Environmental Sustainability Framework 2016 – 2025 (‘the ESF’). The ESF sets consistent direction and guidance for environmental planning and decision-making within Bayside City Council. It aligns with Council’s vision and framework ‘Making Bayside a Better Place’ and provides clarity, focus and actions for maintaining a high level of liveability and wellbeing for the community – the top priority for Council.

Four goals arose from the consultations to develop the ESF:

<table>
<thead>
<tr>
<th>Goal 1: Leading the Way</th>
<th>Bayside City Council operates as a model of environmental sustainability.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal 2: Community Partnerships</td>
<td>Supporting an empowered and connected community that acts locally to reduce consumption and live sustainably.</td>
</tr>
<tr>
<td>Goal 3: Resilience</td>
<td>Developing community and ecosystem resilience for current and future climate change impacts.</td>
</tr>
<tr>
<td>Goal 4: Sustainable Places</td>
<td>Advocating and influencing for healthier ecosystems and more liveable Bayside urban areas and infrastructure.</td>
</tr>
</tbody>
</table>
‘Sustainable Water’ is one of the Ten Themes in the ESF to prioritise and achieve the four goals.

4.4 ESF Action Plan 2019 –2023

Objectives to be achieved under the ‘Sustainable Water’ theme in the current ESF Action Plan 2019 –2023 are:

| **Transition from using potable water to using recycled water or stormwater for Council operations and facilities where practical** | **Goal 1 - Leading the Way** |
| **Reduced potable water consumption per household** | **Goal 2 - Community Partnerships** |
| **Improve the quality of stormwater entering the Bay** | |
| **Retain more stormwater in the landscape** | **Goal 4 - Sustainable Places** |
| **Manage stormwater, debris and waste to protect the water quality of the Bay and enhance the environment** | |

4.5 Dandenong Catchment Integrated Water Management Forum Strategic Directions Statement

The Victorian Government’s strategic water plan, *Water for Victoria* 2016, Chapter 5, sets clear objectives on the role of water for the creation of liveable cities and towns across the state. *Water for Victoria* Actions 5.7 and 5.8 support representing community values and local opportunities in planning and putting IWM into practice in Victoria.

The *Integrated Water Management Framework for Victoria*, released in September 2017, established IWM Forums to enable delivery of Actions 5.7 and 5.8. The IWM Forums were designed to assist local governments, water corporations, catchment management authorities, the Victorian Planning Authority (VPA) and Traditional Owners to work together to ensure that the water cycle efficiently contributes to the liveability of a region.

Bayside City Council is a partner to the IWM Forum for Dandenong Catchment. The IWM Forum identifies, coordinates and prioritises opportunities and areas that would most benefit from collaborative water cycle planning and management.

Bayside City Council’s participation in the IWM Forum for Dandenong Catchment provides an opportunity to achieve the objectives set in *Water for Bayside* and aforementioned plans and strategies in which water has a role to play. These objectives often require collaboration with other water sector organisations and the IWM Forum provides a platform to form new collaborations and strengthen existing collaborations. It also provides a mechanism for partner organisations to put forward
to the State Government the key strategic water issues, including policy reforms that the partner organisation identifies as a priority for the water sector to progress.

Council endorsed the IWM Forum Strategic Directions Statement (SDS) for the Dandenong Catchment in June 2018. The SDS includes a shared vision for the planning and management of water in the Forum Area and seven strategic outcome areas to achieve this vision, developed collaboratively by the members of the IWM Forum. Further, each SDS includes a portfolio of priority IWM projects and strategies (or IWM opportunities) for which the IWM Forum's collaborative partners are committed to progress.

Development of a Catchment Scale IWM Plan was identified in the priority portfolio of opportunities in the IWM Forum SDS. The Catchment Scale IWM Plan will support Water for Bayside by providing the scientific basis to measure water improvements in the catchment. As improvement in the catchment cannot be influenced or determined by a single municipality, the Catchment Scale IWM Plan will provide a better assessment of IWM needs on a regional or catchment scale when completed. This will align with the broader objectives of implementing Water for Bayside.

Other relevant Strategies and Plans are included in Table 1 below.

4.6 Policy Summary

4.6.1 Bayside Documents

The following table provides an overview of the water-related statements and commitments that have been made via the adoption of these documents by Council.

**Table 1: Overview of water-related statements in Council documents**

<table>
<thead>
<tr>
<th>Policy/Strategy/ Plan</th>
<th>Key Water-Relevant statements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Community Plan 2025</td>
<td>The community values Bayside's beaches and foreshores as &quot;the most valued environmental asset, with their protection and maintenance a first order priority&quot;.</td>
</tr>
<tr>
<td>2. Council Plan (2017-2021)</td>
<td>The Plan includes goals of delivering a liveable city and a sustainable natural environment. It includes a target for reducing mains water for irrigation of open space to below 220 ML/yr.</td>
</tr>
<tr>
<td>3. Municipal Strategic Statement</td>
<td>Objective 5 under Clause 21.12 is: &quot;To provide a drainage system that promotes the on-site retention and re-use of stormwater run-off, regulates overland flow to prevent flooding and improves water quality, particularly in terms of run-off to the Bay.&quot; Strategies to achieve the objective are: &quot;To provide a drainage system that • promotes the on-site retention and re-use of stormwater run-off; • regulates overland flow to prevent flooding and • improves water quality, particularly in terms of run-off to the Bay.&quot;</td>
</tr>
<tr>
<td>4. Bayside Planning Policy Clause 22.08 Water Sensitive Urban Design</td>
<td>The policy requires that post-construction stormwater run-off should be treated to remove pollutants to Best Practice standard. The objectives of the policy are to: • promote the use of WSUD including stormwater re-use; • protect surface water and ground waters in the Port Phillip Bay Catchment from stormwater pollutants; • reduce the effects of peak stormwater flows;</td>
</tr>
<tr>
<td>Policy/Strategy/ Plan</td>
<td>Key Water-Relevant statements</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>5. ESF</td>
<td>The ESF contains a number of sustainable water targets/objectives:</td>
</tr>
<tr>
<td></td>
<td>• sourcing of 55% of water supplies from alternative sources by 2020, with 80% by 2026.</td>
</tr>
<tr>
<td></td>
<td>• a 30% increase in water efficiency by 2020 within council building and operations, with 50% by 2025; and</td>
</tr>
<tr>
<td></td>
<td>• improved quality of stormwater entering the Bay, along with increased retention of stormwater in the landscape and management of debris and waste to protect the water quality of the Bay and enhance the environment.</td>
</tr>
<tr>
<td>6. Wellbeing for All Ages and Abilities Strategy</td>
<td>The natural environment was considered to be one element of the environment key to sound health outcomes. The beach and foreshore, water and air quality and sustainability were identified as elements under the natural environment.</td>
</tr>
<tr>
<td>7. Flood Management Plan (2011)</td>
<td>The Plan states that Bayside should undertake a catchment analysis for the entire municipality. Actions from the Plan include:</td>
</tr>
<tr>
<td></td>
<td>• establish a flood mapping program;</td>
</tr>
<tr>
<td></td>
<td>• undertake modelling of individual catchments and mapping of priority catchments;</td>
</tr>
<tr>
<td></td>
<td>• check preliminary flood hot spots for accuracy and omissions and formalise these; and</td>
</tr>
<tr>
<td></td>
<td>• review Council’s drainage budget.</td>
</tr>
<tr>
<td>8. Drainage Service-Driven Asset Management Plan [D-AMP]</td>
<td>The Plan’s Appendix 5 listed the principles of WSUD and various treatment options that could be employed such as litter traps, infiltration trenches, bio-retention systems, tanks and green roofs.</td>
</tr>
<tr>
<td>9. Climate Change Strategy</td>
<td>Actions include:</td>
</tr>
<tr>
<td></td>
<td>• continuing to implement water sensitive cities principles set out in the Open Space Sustainable Water Management Plan, including assessing the viability of stormwater harvesting;</td>
</tr>
<tr>
<td></td>
<td>• continuing to work with Melbourne Water to investigate areas at greatest risk from flooding; and</td>
</tr>
<tr>
<td></td>
<td>• initiating a program to encourage the progressive replacement of inefficient irrigation systems.</td>
</tr>
<tr>
<td>10. Coastal Management Plan</td>
<td>Establishing a program to capture, treat and utilise stormwater, including upstream management measures to reduce inflows to the Bay and their environmental impact.</td>
</tr>
<tr>
<td>11. Open Space Strategy</td>
<td>Council will need to employ strategies such as harvesting of stormwater and &quot;greater emphasis on planned retention and treatment of water prior to discharge to the Bay&quot; (p. 29). Council will apply the following to manage climate change impacts in open space:</td>
</tr>
<tr>
<td></td>
<td>&quot;improve the capacity of the open space network to capture, retain, filter and cleanse stormwater that enters the network in order to minimise quantity and maximise quality of stormwater entering Port Phillip.&quot;</td>
</tr>
<tr>
<td>12. Street Tree Strategy</td>
<td>“Bayside will be known for its: tree ‘corridors’ and quality streetscapes, green city appearance, with a dominant tree canopy and integration of public and private landscapes.&quot;</td>
</tr>
<tr>
<td>13. Biodiversity Action Plan 2018-27</td>
<td>Action 3.4.2 states that the Council’s Project Management Framework should address issues that “includes impacts to native vegetation, wetlands and waterways and other habitat, as well as hydrology issues at Long Hollow Heathland and Balcombe Park”.</td>
</tr>
</tbody>
</table>
From the table above, there is clear support for IWM actions and initiatives within a range of strategy, plan and policy documents for Bayside. Protection of the Bay is a high priority and stormwater infiltration, reduction of pollutant loads and litter, and increased water efficiency is clearly supported. There is also support for the role that water plays in supporting street trees and reducing urban heat. Actions within Water for Bayside aim to deliver these outcomes.

4.6.2 State Sector Documents

Table 2 below provides an overview of water-related statements and commitments in key State sector documents with relevance to Water for Bayside.

Table 2: Overview of water-related statements in key relevant State sector documents

<table>
<thead>
<tr>
<th>Document</th>
<th>Key Water-Relevant statements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>&quot;(1) a person shall not pollute any waters so that the condition of the waters is so changed as to make or be reasonably expected to make those waters - .....</td>
</tr>
<tr>
<td></td>
<td>(c) poisonous, harmful or potentially harmful to animals, birds, wildlife, fish or other aquatic life</td>
</tr>
</tbody>
</table>
|                                                   | The Environment Protection Act enables the preparation of State Environment Protection Policies. Under Part IV (Attainment Program) of the SEFP, key responsibilities for implementing the policy are set out. It is stated that, "municipal councils and relevant State government agencies, have responsibilities to plan or manage Victoria’s surface waters, and activities that impact on them, in an ecologically sustainable manner." Section 17 states in relation to municipal councils that they have a range of responsibilities which "impact on surface waters including... urban stormwater." It is further stated that "it is important that councils "ensure that their... municipal programs are consistent with the Policy." "During the lifetime of the Policy, a goal of municipal councils will be to ensure... stormwater and domestic wastewater management is improved..."
|                                                   | Schedule F6 to the SEPP (Waters of Victoria) covers Port Phillip Bay. Section 22 states that "protection agencies responsible for drainage...management and land use planning, must ensure that --
|                                                   | (b) existing stormwater systems are reviewed to identify opportunities for enhancement and are upgraded where practicable and effective in reducing pollutant loads to the Bay with priority given to... ..... |
|                                                   | (ii) identifying and exploiting opportunities for improving the environmental performance of drainage systems, including the installation of water quality, litter control and flow improvement measures, as part of normal replacement and refurbishment programs." |
| Port Phillip Bay Environmental Management Plan – 2016 | Action 3-3 seeks to "ensure all urban and rural land use effectively controls impacts from stormwater and runoff and that controls are in place to manage increases in loads." |
|                                                   | Action 4-3 seeks to: "identify and prioritise litter hotspots around the Bay and undertake prevention and on-ground stormwater management actions to address sources." |
|                                                   | In reference to the setting of nutrient and pollutant targets the following is stated: "to achieve the nitrogen and sediment targets in a sustainable manner will require a paradigm shift for stormwater management." |
| Plan Melbourne (2017)                              | Plan Melbourne supports the implementation of Victoria’s water plan—Water for Victoria. It seeks to integrate urban development and water cycle management to support a resilient and liveable city. |
As with Bayside’s policies and strategies, there is clear support in State sector documents for Bayside’s role in stormwater management, IWM and initiatives that improve greening and liveability.

5. Methodology

5.1 Rationale

The rationale to develop Water for Bayside included:

- Review of past water plans and their proposals for actions and initiatives, retaining or improving existing proposals;
- The need to clearly define the relationship between water and liveability and improve understanding of this relationship within Council’s Strategic Planning Framework;
- Investigation of current water practices at Council and their adherence to local and State policies;
- Identification of new IWM opportunities so that a 20 year program of works can be developed; and
- Investigation of how to embed Integrated Water Management into core business, by setting clear strategic direction.

5.2 Development

In 2015, Bayside City Council successfully sought funding from Melbourne Water’s Living Rivers Program to develop an Integrated Water Management (IWM) Plan that
was developed by an external consultant in 2016. As part of a review of the scope of that work, an Opportunities Assessment was completed in 2017 to determine additional opportunities from those previously identified. A comprehensive Technical Background Paper entitled ‘Water For Bayside’ was also completed in 2017.

This Plan replaces the Stormwater Quality Management Plan (2001) and the Sustainable Water Management Strategy (2011), and the draft IWM Plan that was prepared in 2016.

5.3 Strategy Review

Existing documents and strategies were reviewed to inform the development of the IWM Action Plan 2019 including:

- Community Plan 2025: Building a Better Bayside
- Council Plan 2017-2021
- Wellbeing for All Ages and Abilities Strategy, 2013 and 2017
- Environmental Sustainability Framework (ESF) 2016-2025
- Municipal Strategic Statement
- Bayside Planning Scheme – Clause 22.08 Water Sensitive Urban Design
- Flood Management Plan (2011)
- Climate Change Strategy (2012)
- Open Space Strategy (2012)
- Bayside Coastal Management Plan (CMP), 2014
- Street Tree Strategy, 2008
- Street and Park Tree Selection Guide, 2016
- Street and Park Tree Policy
- Stormwater Quality Management Plan (2001) and the,
- Sustainable Water Management Strategy (2011)
- Draft Integrated Water Management Plan ([DesignFlow, 2016])

5.4 IWM Opportunities Assessment

An Opportunities Assessment Report (OAR) for IWM was prepared. Prior to undertaking the OAR, an extensive analysis of Bayside’s catchments was undertaken. This overview provided a list of potential opportunities to be reviewed via the OAR work, including twelve major projects.

Following desktop analysis, a prioritised list of potential sites and other opportunities to be investigated was assembled, prior to arranging field inspections. Key opportunity sites (see Appendix C), including smaller coastal catchments were investigated and categorised as follows:

- harvesting and reuse opportunities for reserves;
- water quality treatment including GPTs;
- streetscapes – Raingardens & infiltration, passive irrigation for improved tree health; and
• flood management.

The opportunities for harvesting and reuse in reserves were then ranked based upon multiple criterion, to develop projects for concept design. Similarly, a set of road reserves with wide verges (greater than 3-4 meters) was identified as having potential for infiltration and/or bioretention outstands.

The selected viable projects were taken to formal concept designs that allowed preliminary estimate of order of costs to be undertaken. An analysis of risks and constraints for each project was undertaken which involved service checks and also reference to any geological constraints. The site designs were then drafted for inclusion in the final report. The Project outcomes included a projected 20 year capital works program of WSUD/IWM works.

5.5 Dandenong Catchment IWM Forum Engagement

Council’s involvement and representation in the Dandenong Catchment IWM Forum from late 2017 has enabled the input and collaboration with other Councils in the catchment on Integrated Water Management issues. Bayside City Council began collaborating with other municipalities in the Elster Creek Catchment in 2017. Involvement in the broader Dandenong Catchment IWM Forum benefited Council through a coordinated approach to IWM projects, learning from other Councils, and the potential for Victorian Government funding. Alignment of Bayside’s IWM initiatives with the regional Forum however, required some delay in the development and adoption of Water for Bayside by Council.

5.6 Community Engagement

Internal

Extensive internal engagement was undertaken in the review of the draft IWM Strategy in 2016-17. This engagement helped to develop the program of capital works and explained the concept of IWM to internal stakeholders.

The following Table 3 shows the Departments who were engaged and their role or influence.

Table 3: Internal Stakeholder

<table>
<thead>
<tr>
<th>Team</th>
<th>Role/Influence</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Assets &amp; Projects</td>
<td>Delivering IWM capital works</td>
</tr>
<tr>
<td>Urban Strategy</td>
<td>Role of IWM in Masterplans</td>
</tr>
<tr>
<td>Open Space</td>
<td>Planning &amp; Coordination of IWM capital works</td>
</tr>
</tbody>
</table>

External

The following Table 4 shows external stakeholders who were engaged and their role or influence.

Table 4: External Stakeholder
<table>
<thead>
<tr>
<th>Stakeholder</th>
<th>Role/Influence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Environmental groups</td>
<td>Support and Understanding of Council position on IWM</td>
</tr>
<tr>
<td>Dandenong IWM Forum</td>
<td>Alignment of Bayside IWM Strategy with regional / catchment scale IWM Strategy</td>
</tr>
<tr>
<td>Melbourne Water</td>
<td>Partner delivery of major IWM capital works</td>
</tr>
</tbody>
</table>

Community engagement was conducted in July and August 2019.

6. Key findings

The key findings from the development of Water for Bayside and internal engagement were:

- Water plays a vital role in maintaining over 400 hectares of green space in Bayside and Council is required to increase the use of water during periods of drought to maintain serviceability of sportsground surfaces, as experienced in the late 2000’s and over the 2018/19 summer and Autumn period.

  Irrigation demand could be reduced by reducing the amount of winter grass oversowing on sportsgrounds as these grasses (typically Rye type grasses) require significant watering during establishment and then the use of herbicides in late Spring to kill off the winter grass and enable the summer grass to grow.

- A long-term program to implement IWM initiatives needs to resourced and funded
- Current planning mechanisms to manage stormwater require review
- Council needs to collaborate and influence to manage stormwater and improve the health of Port Phillip Bay
- Stormwater assets require long-term asset management to be continuously effective
- Technical capability needs to be developed within the organisation to embed IWM as a core service
- Information on water and flooding changes and needs to be updated to maintain relevance.

7. Objectives

Water for Bayside 2019-2039 has been developed around seven objectives which have been derived through the consultation and reviews. These objectives and the issues that they respectively address are set out below.

**Objective 1) Review planning mechanisms to manage stormwater quantity and quality from new development and re-development**
The most fundamental issue for stormwater is the extent to which management of its quantity and quality is sufficiently adequate to ensure protection of receiving waters such as Port Phillip Bay.

Quantity management is important as the greater the quantity, the more likely the comprehensive transport of urban pollutants. Quantity management is also critical to the performance of Council’s functions as a drainage and flood manager.

Objective 2) Infrastructure Program to improve stormwater quality

Lack of funding significantly constrains the implementation of works or initiatives. A coordinated long-term program requires investigation of ongoing funding sources. An ongoing source of funding will be required to implement the program of works.

Objective 3) Extend Council’s Influence in Stormwater Management

While Council is responsible for stormwater run-off from at least 25%\(^5\) of Bayside’s surface area, the opportunity to manage stormwater within that area is limited\(^6\). To manage the stormwater, especially the pollutant load\(^7\), Council needs to extend its influence and engage other landowners.

Objective 4) Improve Stormwater Asset Management

While asset management practices are sound, stormwater management projects need to be included on Bayside’s asset register, so that their maintenance and renewal regimes are defined and resourced.

Objective 5) Foster Technical Capability to Sustain Stormwater Management as a Core Service

Like funding, technical capacity is required to effectively deliver an annual stormwater management program. Specialist stormwater expertise will be required on an ongoing basis. This extends beyond capital works delivery skills to monitoring capability and understanding of maintenance requirements. Currently, specific skills in stormwater management at Bayside are limited.

Objective 6) Revise ESF Targets for Stormwater

Targets for stormwater set in the ESF have been reviewed with current information and will be periodically revised to ensure they remain relevant and achievable.

Objective 7) Update Flood Mapping and Document Status

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\(^5\) It has been estimated that roads cover 15% of Bayside (DesignFlow, 2016, p. 27). The vast majority of these are managed by council. When footpaths, open space, car parks, council building and other assets are added, a total of around 25% is arrived at.

\(^6\) The stormwater harvesting projects proposed for reserves in Water for Bayside will only remove 4.2% of the total suspended solids produced annually.

\(^7\) The estimate of the pollutant load discharged from Bayside is: total suspended solids 1,405,000kg/yr; total phosphorous 3,190kg/yr; and total nitrogen 23,280kg/yr. (DesignFlow, 2016, p. 24).
Policy and Strategy documents need to reference up-to-date information, especially in planning.

**Objective 8) Reduce Potable Water Demand To Maintain Sportsgrounds**

The demand for potable water use in irrigating sportsgrounds to maintain surface serviceability can be reduced by through a reduction in the use of winter grass oversowing that require significant watering during establishment and then the use of herbicides in late Spring.
8. Implementation and reporting

Implementation of the Water for Bayside Action Plan 2019-2037 will be monitored and the progress of delivery of actions reported annually.

Key indicators of success of the Plan will be:

- the delivery of capital works in the 20 year IWM Capital Works Program
- completion of scheduled IWM Initiatives in the IWM Action Plan.

This can be measured through:

- Project Completion;
- Annual Reporting; and
- Reporting to the IWM Forum – Dandenong Catchment.
Appendices

Appendix A – Water and Pollutant Balance for Bayside

DesignFlow (2016) prepared a water and pollutant balance for Bayside to illustrate the impact of urbanisation on the water cycle.

The water and pollutant balance considered three stormwater pollutants represented below and thought to be key indicators for a healthy aquatic ecosystem.

<table>
<thead>
<tr>
<th>Pollutant</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total suspended solids (TSS)</td>
<td>Litter and sediment washed off urban surfaces including sediment eroded by stormwater flows. Can smother natural ecosystems and decrease visual amenity. Sediment can contain other pollutants including heavy metals.</td>
</tr>
<tr>
<td>Total phosphorous (TP)</td>
<td>Sources of phosphorous in stormwater include atmospheric deposition, leaves, fertilisers and industrial waste. Phosphorous attaches to sediment and is often linked to suspended solids. Elevated phosphorous concentrations in waterways can lead to excessive growth of plants and algae. As these plants die and decay, they consume oxygen which can lead to very low oxygen concentrations waterways which is harmful to aquatic life.</td>
</tr>
<tr>
<td>Total nitrogen (TN)</td>
<td>Sources of nitrogen in stormwater include fertilisers, animal faeces, plant debris and atmospheric nitrogen (deposited by rain). Increased nitrogen levels can also contribute to the excessive growth of aquatic plants and algae.</td>
</tr>
</tbody>
</table>

A1. Pre-development water and pollutant balance

Prior to European settlement, the area currently administered by Bayside City Council was inhabited by the Boon wurrung people. During this time, Elster Creek as well as other small creeks and freshwater drinking points provided a source of freshwater and habitat for people and the diverse local flora and fauna. Sand dunes and cliffs stabilised with coastal vegetation were prominent features. Figure A1 presents the results of the pre-development water and pollutant balance.

![Figure A1 Pre-development water and pollutant balance for Bayside](image-url)

Rainfall 23,300 ML/yr
Evapotranspiration 16,700 ML/yr
Baseflow 1,570 ML/yr
Surface flow 3,200 ML/yr

Integrated Water Management Plan 2019-2039
<table>
<thead>
<tr>
<th>Pollutant</th>
<th>Pollutant load discharged (includes surface flow &amp; baseflow) (kg/yr)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total suspended solids</td>
<td>157,000</td>
</tr>
<tr>
<td>Total phosphorus</td>
<td>359</td>
</tr>
<tr>
<td>Total nitrogen</td>
<td>4,040</td>
</tr>
</tbody>
</table>

Table A1: Pre-development pollutant loads

The pre-development water and pollutant balance indicates that the vast majority of rainfall (23,300 ML/yr) was returned to the atmosphere via evapotranspiration (18,700 ML/yr). Surface flows (stormwater and overland flow) leaving the municipality (3,200 ML/yr) were approximately double the amount of baseflow. Stormwater pollutant concentrations were much lower than today’s urbanised catchments. The lower concentrations, coupled with a low proportion of rainfall being converted to runoff, means that the load of pollutants discharged to receiving waterways was much lower.

A2. Current water and pollutant balance

Extensive development since European settlement has resulted in Bayside becoming urbanised with a resulting increase in impervious surfaces. The influence of increasing human population and land use changes is reflected in the current water and pollutant balance (Figure A2).

The current water and pollutant balance uses 2011 water consumption data (provided by South East Water) to align with the most recent population data available from the Australian Bureau of Statistics.

Figure A2: Water and pollutant balance for Bayside based on 2011 water consumption data
<table>
<thead>
<tr>
<th>Pollutant</th>
<th>Pollutant load discharged (includes surface flow &amp; baseflow) (kg/yr)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total suspended solids</td>
<td>1,409,000</td>
</tr>
<tr>
<td>Total phosphorous</td>
<td>3,190</td>
</tr>
<tr>
<td>Total nitrogen</td>
<td>23,280</td>
</tr>
</tbody>
</table>

**Table A2: Present day pollutant loads**

It can be seen that urbanisation has caused:

- a decrease in evapotranspiration (from 18,700 to 11,800 ML/yr) due to less vegetation cover.
- a decrease in the baseflow volume (from 1,570 to 830 ML/yr) due to more impervious surfaces (and therefore less infiltration)
- a significant increase in the surface flow discharge (from 3,200 to 10,300 ML/yr) due to more hard surfaces
- a significant increase in stormwater pollutant loads (for example the TN load increased from 4,040 to 23,280 kg/yr) associated with higher pollutant concentrations and runoff volume
- a significant amount of mains water to be imported (6,500 ML/yr)
- a significant amount of wastewater to be exported (5,300 ML/yr).
Appendix B – 20 Year Capital Works Program for Stormwater
We acknowledge the Boon Wurrung people of the Kulin Nation as the traditional owners of this land and we pay respect to their Elders past and present. We acknowledge that together we share a responsibility to nurture this land, and sustain it for future generations.
‘Water for Bayside’
Integrated Water Management Plan 2019-2039
Community Engagement Summary

September 2019

Bayside City Council
Corporate Centre
76 Royal Avenue
SANDRINGHAM VIC 3191
T (03) 9899 4444
F (03) 9598 4474
www.bayside.vic.gov.au
1 Background

Council is committed to improving the health of our waterways and safeguarding our environment for current and future generations. Managing, preserving and harvesting water is an important challenge for Bayside.

A draft Integrated Water Management Plan 2019-2039, called ‘Water for Bayside’, has been developed to provide a clear direction to deliver high priority Integrated Water Management (IWM) and Water Sensitive Urban Design (WSUD) activities.

‘Water for Bayside’ captures Bayside’s position on Integrated Water Management (IWM) and is an action in Council’s Environmental Sustainability Framework.

The Plan provides direction to coordinate interrelated functions connected by the water cycle, including stormwater, that relate directly to liveability in Bayside. ‘Water for Bayside’ outlines a 20 year program of works.

The Plan has four goals:

**Goal 1**: Investigate and identify how water can best be managed and used to enhance Bayside’s liveability.

**Goal 2**: Improve the health of Port Phillip Bay and waterways through a reduction in stormwater volumes and pollutant loads.

**Goal 3**: Preserve potable water supplies.

**Goal 4**: Increase the use of stormwater in Council’s reserves.

This document provides a summary of stakeholder and community feedback on the proposed initiatives in the draft Integrated Water Management Plan 2019-2039, following a period of community and stakeholder engagement.

2 Consultation process

2.1 Consultation purpose

The engagement process was open to all residents in the Bayside area.

The purpose of the engagement process was to seek resident and other stakeholder feedback on:
1. ‘Have all the right projects been included?’
2. ‘Are there any opportunities we missed?’
3. ‘Do you agree with the timeframes?’; and
4. ‘Is there anything you think we should do sooner?’.

**Stakeholders**

Within this document, reference is made to stakeholders. These stakeholders are:

- Residents living near proposed projects
- Environmental groups
- Sports Clubs impacted by projects in reserves
- Councillors and internal Council departments – City Assets and Projects; Open Space, Recreation and Wellbeing.
The following areas were stated as negotiable in the draft IWM Plan.

<table>
<thead>
<tr>
<th>Non-negotiables</th>
<th>Negotiables</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elsternwick Park Nature Reserve is out of scope – as it is addressed by the EPNR</td>
<td>Order of prioritisation of projects</td>
</tr>
<tr>
<td>Masterplan</td>
<td></td>
</tr>
<tr>
<td>Actions in IWM Forum - Dandenong catchment plan are out of scope, as they</td>
<td>Additional projects – would need to be re-</td>
</tr>
<tr>
<td>address regional (non-local) issues</td>
<td>assessed and costed.</td>
</tr>
<tr>
<td></td>
<td>Timing of projects</td>
</tr>
</tbody>
</table>

### 2.2 Consultation methodology

The following activities were undertaken:

- Project information and questions for response were hosted on the on-line engagement platform *Have Your Say*;
- Emails to direct Environmental Group convenors to respond to the Plan via *Have Your Say* or direct reply email were sent;
- Promotion of the draft IWM Plan using Council communication channels, including media release and social media.

<table>
<thead>
<tr>
<th>Details</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 August – 4 September 2019</td>
<td><strong>On-line engagement platform <em>Have Your Say</em></strong></td>
</tr>
<tr>
<td>337 Visitors</td>
<td>Short survey seeking feedback on proposed changes</td>
</tr>
<tr>
<td>20 contributors</td>
<td>1. &quot;Have all the right projects been included?&quot;</td>
</tr>
<tr>
<td>21 contributions</td>
<td>2. &quot;Are there any opportunities we missed?&quot;</td>
</tr>
<tr>
<td>5 project followers</td>
<td>3. &quot;Do you agree with the timeframes?&quot;</td>
</tr>
<tr>
<td></td>
<td>4. &quot;Is there anything you think we should do sooner?&quot;</td>
</tr>
<tr>
<td>23 August</td>
<td><strong>Emails directly to convenors of Bayside Friends and Environmental groups</strong></td>
</tr>
<tr>
<td>13 Emails</td>
<td>Email invite to convenors and group members to Have Your Say on 'Water for Bayside', and also read about a current project to harvest stormwater to improve tree health at AJ Steele Reserve, Sandringham <a href="#">here</a>.</td>
</tr>
<tr>
<td>2 Direct responses</td>
<td><strong>Social media <em>Bayside Council Facebook page</em></strong></td>
</tr>
<tr>
<td>14 August – 4 September 2019</td>
<td>Facebook posts made in response to key messages and promotion of feedback opportunity</td>
</tr>
<tr>
<td>3 comments on current AJ Steele Reserve project</td>
<td><strong>Promotion of a sample IWM Project via Media</strong></td>
</tr>
<tr>
<td>14 August – 4 September 2019</td>
<td>A media article and Let’s Talk Bayside article on an IWM Project in AJ Steele Reserve, Sandringham supported the draft IWM Plan consultation.</td>
</tr>
</tbody>
</table>
3 Participant profile

3.1 On-line engagement platform Have Your Say respondents

There were 21 contributions over the consultation period on Have Your Say. Visitation peaked with notification, with further engagement after direct emails to stakeholder group convenors prompting circulation to group members. The profile of responses is typical of engagement on a technical strategy via Have Your Say.

3.2 Correspondence sent to Sustainability & Transport Department

2 instances of email correspondence were received by Council, in addition to the feedback collected through the on-line engagement platform Have Your Say. Feedback was directly related to HYS contributions, supporting comments made on the platform and confirming feedback was submitted.

4 Consultation findings

The following section summarises the community sentiment regarding the proposed changes and the key themes from their verbatim comments about the draft IWM Plan 2019-2039. In the interest of stakeholder and community privacy, individual quotes have not been included within this public document. Where there was more than one mention of a topic or item, the number of mentions has been specified in brackets and italics.

4.1 IWM Plan Proposals

4.1.1 Support for Council’s IWM Plan

Half of the respondents via Have Your Say and email (11 of 22) expressed support for the IWM Plan and the long-term approach. While some respondents expressed disappointment at some expected information or projects were not included in the Plan, none of the comments could be described as negatively opposed to the Plan.

Six of the respondents identified themselves as direct stakeholders, i.e. convenors of local environmental groups invited to comment.

Thirteen of the responses were specific to the questions asked on the Have Your Say page, with other responses more general, e.g. suggesting other actions not included in the Plan.
4.1.2 Themed responses for Council’s IWM Plan

In addition to indicating a response to the proposal, participants were able to make a comment. Their comments are summarised in the table below:

<table>
<thead>
<tr>
<th>Themes</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education and Information</td>
<td>We need more education on Water Efficiency and conservation;</td>
</tr>
<tr>
<td></td>
<td>Make flood maps available</td>
</tr>
<tr>
<td></td>
<td>Combine with water saving education (e.g. Target 155);</td>
</tr>
<tr>
<td></td>
<td>Encourage more water tanks in homes and commercial properties</td>
</tr>
<tr>
<td>Litter and Pollution in the Bay</td>
<td>Stormwater pollution into Bay is a problem (2);</td>
</tr>
<tr>
<td></td>
<td>There is scope for increased emphasis on managing waste on beaches /</td>
</tr>
<tr>
<td></td>
<td>Council needs to lead on plastic pollution</td>
</tr>
<tr>
<td>Timeframe</td>
<td>Deliver the Plan faster</td>
</tr>
<tr>
<td></td>
<td>Effects of climate change will make this plan superseded by 2039.</td>
</tr>
<tr>
<td>Broader impacts need to be</td>
<td>Broader environmental impacts due to increased drainage infrastructure,</td>
</tr>
<tr>
<td>considered</td>
<td>increasing residential and other development reducing the area of</td>
</tr>
<tr>
<td></td>
<td>permeable soil, and of course climate change, need to be considered for</td>
</tr>
<tr>
<td></td>
<td>Bayside as a whole.</td>
</tr>
<tr>
<td></td>
<td>Impacts will include increasing loss of street trees (and a need to</td>
</tr>
<tr>
<td></td>
<td>replace these trees with different species) and an overall degeneration</td>
</tr>
<tr>
<td></td>
<td>of our natural environment</td>
</tr>
<tr>
<td></td>
<td>Small local projects are good but will not solve greater problem of the</td>
</tr>
<tr>
<td></td>
<td>increasing population needing affordable water</td>
</tr>
<tr>
<td></td>
<td>Consider negative environmental effects of removal of storm water</td>
</tr>
<tr>
<td>Regional approach and resourcing</td>
<td>Coordinating resources, experience, and programs with other bayside</td>
</tr>
<tr>
<td>Plan</td>
<td>councils</td>
</tr>
<tr>
<td></td>
<td>Resource an IWM officer on IWM to work across Council.</td>
</tr>
<tr>
<td>Planning Controls</td>
<td>Include planning controls to contain and delay stormwater (e.g.</td>
</tr>
<tr>
<td></td>
<td>raingardens)</td>
</tr>
<tr>
<td></td>
<td>All new pavilions to have WSUD (e.g. swales) to delay stormwater.</td>
</tr>
<tr>
<td>Wetland Habitats</td>
<td>Consider wet areas in Bayside for natural habitats of frogs, vegetation</td>
</tr>
<tr>
<td></td>
<td>that need more water etc.</td>
</tr>
<tr>
<td></td>
<td>Developing more wetland areas, even small areas, supports indigenous</td>
</tr>
<tr>
<td></td>
<td>flora and fauna (e.g. frogs)</td>
</tr>
<tr>
<td>Where projects are not considered</td>
<td>No mention of supplying water to any of Bayside’s inland Conservation</td>
</tr>
<tr>
<td></td>
<td>Reserves or to Beach Park, only to sporting grounds and ordinary parks</td>
</tr>
<tr>
<td></td>
<td>Reduction in water available to remnant Bushland Reserves is not</td>
</tr>
<tr>
<td></td>
<td>addressed</td>
</tr>
<tr>
<td></td>
<td>No project in Cheltenham Park, can LXRA project be aligned to support</td>
</tr>
<tr>
<td></td>
<td>an IWM project here</td>
</tr>
<tr>
<td></td>
<td>No plans for permanent water supply for Highett Grassy Woodland</td>
</tr>
<tr>
<td></td>
<td>Suggested Beaumaris IWM projects</td>
</tr>
<tr>
<td></td>
<td>Why not Balcombe Park?</td>
</tr>
</tbody>
</table>
### 4.1.3 Timing of IWM Projects 2019-2039

Council is proposing to stagger the timing of IWM projects over the 20 year timeframe, to even out the cost of capital works over many years. The order of projects was chosen based on feasibility and impact. The timing and order is subject to change, especially to align works with other capital projects in the precinct for resource efficiency and minimal disruption.

Two respondents suggested that the delivery timeframe be expedited. One respondent stated that as the impacts of climate change will be accelerated within 20 years, there needs to be a corresponding urgency in delivery of IWM projects.

### 4.1.4 Suggested Actions for Council’s IWM Plan

Many respondents suggested direct actions to be included in the Plan, based on their comments. The majority of the suggested actions to include can largely be incorporated within the broad scope of existing actions in the Action Plan.

The table below presents the actions suggested, and the relevant action in the draft Plan in which this suggestion can be incorporated.

<table>
<thead>
<tr>
<th>Suggested Action</th>
<th>Action from Draft IWM Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monitor and review policies and planning mechanisms to retain stormwater on housing blocks to ensure adequate flushing of sewerage systems.</td>
<td>1.1 Review the operation and stormwater quality outcomes from the implementation of Clause 22.08, including:</td>
</tr>
<tr>
<td></td>
<td>• the uncertainty of requirements for environment management plans as a means of ensuring ongoing effective operation of stormwater treatment assets;</td>
</tr>
<tr>
<td></td>
<td>• any measurable data generated from the operation of 22.08</td>
</tr>
<tr>
<td></td>
<td>• opportunities to expand scope of implementation;</td>
</tr>
<tr>
<td></td>
<td>• development of recommendations for improvement;</td>
</tr>
<tr>
<td></td>
<td>• the experience of City of Kingston in operating their voluntary in-lieu contributions scheme;</td>
</tr>
<tr>
<td></td>
<td>• how a different planning arrangement to address stormwater quality would align with the Drainage Contributions Plan; and</td>
</tr>
<tr>
<td>Item 10.6 – Reports by the Organisation</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>Prioritise stormwater improvement and litter removal in runoff to beaches abutting Ricketts Point Sanctuary area, which receives stormwater from large drains from Beaumaris to Black Rock.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Increase emphasis on managing waste on beaches.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Consider establishing a Bayside Water volunteer group to support Council objectives and monitor water management across the municipality.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Include planning controls to contain and delay stormwater (e.g. raingardens).</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Make water collection from site an inclusion on all new building permits.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Require a certain percentage of all rain on a block to be delivered to the earth, not drains.</strong></td>
<td></td>
</tr>
</tbody>
</table>

| 1.2 | **Establish a stormwater monitoring program for targeted drains to understand pollutants transported to Port Phillip Bay in order to address stormwater quality issues, with assistance from grants for citizen science work where beneficial.** |

| 1.4 | **Investigate the establishment of standards for site detention from new or re-development to ensure:** |
| | • development does not excessively impact local flooding and overland flow paths can operate more effectively; and |
| | • the burden of local flood management is shared more equally with those causing increased imperviousness. |

| 2.3 | **Monitor and review the 20 year capital program after three years of implementation and adjust program as required.** |

| 3.2 | **Deliver Priority Projects in the IWM Forum Strategic Directions Statement for Dandenong Catchment in collaboration with other IWM Forum members, to manage stormwater and improve the health of Port Phillip Bay.** |

<p>| <strong>Deliver faster.</strong> |
| <strong>Reset existing wetlands to retain their values for birds, frogs e.g. at Pobblebonk Park, Sandringham Golf Course, Elsternwick Park, and GL Basterfield Park.</strong> |
| <strong>Revisit stormwater harvesting from buildings, e.g. Dendy Park Bowls Club.</strong> |
| <strong>Harvest stormwater for use in Beaumaris, from e.g. Stella Maris PS tennis courts, and open fields downhill of Dalgetty Rd and Rosemary Rd; Oak St Reserve ovals and playgrounds downhill of Oak St and Tramway Pde; Beaumaris Primary School, downhill of Dalgetty Rd.</strong> |
| <strong>Look at feasibility of local mini water treatment plants to reduce exported water waste.</strong> |
| <strong>Consider the two stage passive treatment of foreshore drain waters, as per the Chelsea model.</strong> |
| <strong>Encourage groundwater infiltration near the foreshore (e.g. via seepage through the cliffs) as this is important to the foreshore vegetation.</strong> |</p>
<table>
<thead>
<tr>
<th>Item 10.6 – Reports by the Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suggested Action</td>
</tr>
<tr>
<td>Limit the run off from developments. Make all roof gutters to be “gutter guarded” to reduce direct pollution to the water catchment.</td>
</tr>
<tr>
<td>Reset existing wetlands to retain their values for birds, frogs e.g. at Pobblebonk Park, Sandringham Golf Course, Elsternwick Park, and GL Basterfield Park.</td>
</tr>
<tr>
<td>Consider a specialised stormwater management managerial position at Bayside.</td>
</tr>
<tr>
<td>Experiment with drought proof grasses for reserves.</td>
</tr>
<tr>
<td>Advance the use of natural fertilisers across all of Bayside to reduce water pollution.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Introduce a Green Infrastructure Working Group to provide for internal collaboration around water issues, stormwater management projects, and advice on other capital works projects which improve liveability.</td>
</tr>
</tbody>
</table>

Further actions suggested are relevant to other existing initiatives, strategies or plans, as seen in the table below.
Include Bayside's inland Conservation Reserves or Beach Parks in proposed projects

Projects for the 20 year IWM Plan were chosen under criteria to establish the most feasible and effective projects.

Plans for a permanent water supply for Highett Grassy Woodland

This can be investigated in Masterplans for former CSIRO site
4.1.5 Further Suggested Actions for Council’s IWM Plan

Further actions and general comments will be considered indirectly as part of the implementation of the Plan, without relating to any specific action, or considered in the ongoing operations of Council.

<table>
<thead>
<tr>
<th>Suggested Action</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Look at feasibility of local mini water treatment plants to reduce exported water waste.</td>
<td></td>
</tr>
<tr>
<td>Address reduction in water available to remnant Bushland Reserves</td>
<td></td>
</tr>
<tr>
<td>Determine the longer term impacts of groundwater removal</td>
<td></td>
</tr>
<tr>
<td>Consider broader environmental impacts of: increased drainage infrastructure, increasing residential and other development; reduction in permeable soil; climate change.</td>
<td></td>
</tr>
<tr>
<td>Look at feasibility of local mini water treatment plants to reduce exported water waste.</td>
<td></td>
</tr>
<tr>
<td>Encourage groundwater infiltration near the foreshore (e.g. via seepage through the cliffs) as this is important to the foreshore vegetation</td>
<td></td>
</tr>
<tr>
<td>Advocate to State Government regarding the increasing population needing affordable water</td>
<td>Will be considered as part of ongoing advocacy strategy</td>
</tr>
<tr>
<td>Encourage more water tanks in homes and commercial properties</td>
<td>Will be considered as part of water education in Environmental Citizenship program</td>
</tr>
<tr>
<td>Allow stormwater to infiltrate ground rather than be channelled away</td>
<td></td>
</tr>
<tr>
<td>All new pavilions to have WSUD (e.g. swales) to delay stormwater</td>
<td></td>
</tr>
<tr>
<td>Consider wet areas in Bayside for natural habitats of frogs, vegetation that need more water etc.</td>
<td></td>
</tr>
<tr>
<td>Develop more wetland areas even small areas to support indigenous flora and fauna (e.g. frogs)</td>
<td></td>
</tr>
<tr>
<td>Resource an IWM officer on IWM to work across Council.</td>
<td>Subject to resourcing and budgets</td>
</tr>
<tr>
<td>Have Council send someone overseas to see how other and similar councils approach water.</td>
<td>Subject to resourcing and budgets</td>
</tr>
</tbody>
</table>
4.1.6 Inclusions in updated draft IWM Plan 2019-39

The following action was included in the draft IWM Plan. The Biodiversity Action Plan 2018-27 had not been adopted during the original draft and should be included as a reference document. This plan will also broadly address a number of issues raised in general comments in the table in 4.1.5.

The suggested action was to:

Reference the Biodiversity Action Plan - a result of the ESF - that at 3.4.2 says that the Council’s Project Management Framework should address issues that “includes impacts to native vegetation, wetlands and waterways and other habitat, as well as hydrology issues at Long Hollow Heathland and Balcombe Park”.

4.2 Project Evaluation

It was proposed that the engagement activities would attract at least 5 stakeholder groups to the on-line engagement platform Have Your Say (HYS), and at least a further 5 responses from stakeholder groups via direct email. In total 21 responses were received via HYS and a further 2 direct emails were received, meeting the expected target.

While this is a small amount of feedback, it is similar to the response to other technical plans and strategies. As the large majority of responses were specific to the draft IWM Plan and from the desired stakeholder groups, it can be concluded that consultation reached some of the target audience.
Executive summary

Purpose and background

The purpose of this report is to present an update on progress to participate in a group agreement to purchase renewable energy.

At the Ordinary Meeting of Council on 19 February 2019, Council resolved to:

1. Commit to the procurement of renewable electricity through a Power Purchase Agreement with Procurement Australia, for Council’s Public Lighting and Large Market sites; and
2. Commit to the procurement of renewable electricity through the South East Melbourne Renewable Energy Project, for Council’s Small Market sites.

Key issues

Changes to the South East Melbourne Renewable Energy Project (SEMREP)

Council was notified on 1 August 2019 that SEMREP would not be proceeding to a tender stage. Council’s resolution committed its Small Market electricity sites to SEMREP, so an alternative option for renewable electricity supply for these sites is now required.

Proposed inclusion of Small Market sites in the Power Purchase Agreement with Procurement Australia

Procurement Australia is offering a Power Purchase Agreement (PPA), which will begin on 1 July 2020 for a 10 year contract term. This PPA required a commitment from Council by 15 March 2019. This contract can include Public Lighting electricity accounts, and electricity accounts for Large Market and Small Market sites.

As Council has already signed a PPA Member Agreement with Procurement Australia on 5 March 2019, for the purchase of electricity for its Public Lighting and Large Market sites, officers have negotiated the potential inclusion of its Small Market sites into the existing tender, with no late fee associated.

It is recommended that the Procurement Australia PPA be used for Small Market sites. Council approval is required to proceed with this action to include the Small Market sites in the existing Procurement Australia PPA.

Recommendation

That Council:

1. Notes the South East Melbourne Renewable Energy Project is not progressing to tender stage at this time.
2. Commits to the procurement of renewable electricity through a Power Purchase Agreement with Procurement Australia for Council’s Small Market sites.
Support Attachments
Nil

Considerations and implications of recommendation

Liveable community

Social
There are no social implications with the change from the SEMREP to the Procurement Australia PPA.

Natural Environment
Procuring renewable energy for Council’s operations will directly address risks to the natural environment by contributing to the reduction of harmful impacts of climate change on humans and natural ecosystems. The development of infrastructure would be aligned with environmentally sensitive guidelines and approvals through state agencies to ensure minimal environmental impact in the local area of construction.

There are no implications with the change from the SEMREP to the Procurement Australia PPA.

Built Environment
There are no implications with the change from the SEMREP to the Procurement Australia PPA.

Customer Service and Community Engagement
There has been no community engagement on the recommended inclusion of the Small Market sites in the Procurement Australia PPA.

Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
A binding commitment to the Procurement Australia PPA was required from Council in March 2019. Following the resolution on 19 February 2019, Procurement Australia was advised of Council’s decision to include its Large Market sites and Public Lighting in its PPA. Procurement Australia has been advised that Council is considering inclusion of its Small Market sites and has agreed that it will accept this increase in power demand.

Finance
There are no financial implications of moving Small Market sites from the proposed SEMREP to the Procurement Australia PPA.

Links to Council policy and strategy
Participating in a renewable energy PPA allows Council to address Action 3.5 within the Carbon Neutrality Action Plan 2018-2020, by switching from fossil fuel non renewable energy sources to renewable sources.

Additionally, a renewable energy PPA demonstrates commitment to addressing Council’s contribution to climate change, through achieving carbon neutrality. Achieving carbon neutrality aligns with the Council Plan 2017-2021, Goal 5 – Environment. This procurement option also demonstrates Council’s Environmental Sustainability Framework (ESF) Goal 1 Leading the Way, with Bayside City Council operating as a model of environmental sustainability.
Options considered
No further options have been considered in this report.
10.8 CONSIDERATION OF METROPOLITAN LOCAL GOVERNMENT WASTE FORUM MOTIONS

Environment, Recreation & Infrastructure - Environment, Recreation & Infrastructure
File No: PSF/19/955 – Doc No: DOC/19/237673

Executive summary

Purpose and background
The purpose of this report is to advise Council of the motions from the Metropolitan Local Government Waste Forum (Forum) held on 8 August 2019.

Cr Martin is Council’s delegate to the Forum. The Forum is established under the Environment Protection Act 1970 (Act) to support the effective operation of the Metropolitan Waste and Resource Recovery Group (MWRRG) covering Greater Melbourne’s 31 councils. The Act states that the Forum is to consist of local government representatives nominated by each council. Under the Act, one of the functions of the Forum is to advise the Board of Directors on matters and issues affecting the role of councils in waste management and resource recovery.

Operating Guidelines apply to the Forum:

10 Forum operation and meeting procedures
10.1 The Forum shall be an unincorporated entity of its member councils.
10.2 The operation of the Forum shall be governed by these Operating Guidelines that were adopted by the Forum by majority vote on the 9th August 2018.
10.3 The Operating Guidelines shall be reviewed every three years, or by resolution of the Forum, with the process managed by SPAG and supported by the Forum secretariat. The result of that review will be presented for consideration at a Forum meeting during the review year.
10.4 The Forum shall meet a minimum of six times a year (this may include up to two tours of waste and resource recovery facilities or initiatives). No normal meeting of the Forum is to be scheduled on the same evening as an ordinary meeting of any member council, or on any public holiday.
10.5 For general business of the Forum, the quorum shall be 17 Representatives, or their proxies.
10.6 Motions from Forum members can be put in writing prior to the meeting so that they can be circulated and considered OR from the floor.
10.7 Motions must be consistent with the Forum’s functions under the Act to advise the MWRRG Board of Directors on matters and issues affecting the role of councils in waste management and resource recovery.
10.8 Motions are dealt with at Forum meetings in the following manner:
   10.8.1 motion proposed, seconded and minuted
   10.8.2 motion discussed
   10.8.3 amendments (if any) agreed and minuted
   10.8.4 motion re-read with amendments and proposed
   10.8.5 votes for, against and abstentions minuted. (Only the Representative or proxy for each council are eligible to vote.)

At the Forum meeting on 8 August 2019, a number of Motions were considered as outlined in Attachment 1 and two were referred to Councils for consideration.

Key issues
In accordance with the Forum’s purpose, one of its functions is to advise the MWRRG Board on matters and issues affecting the role of councils in waste management and resource recovery. The Motions for the meeting on 8 August 2019 were not circulated prior to the
meeting and there was no supporting information to inform Forum members on the reason, purpose or intent of the Motions. This limited the opportunity for meaningful debate and resulted in the first motion being amended and then ultimately lost and the second and third being referred to each Council for consideration before any further consideration by the Forum or the MWRRG Board. Council delegates at the Forum noted their inability to vote in the affirmative as their councils had not previously considered such matters.

The second motion was carried and relates to recycling and waste being declared an essential service.

The third motion, a variation of the first Motion, was carried and includes five points, with the first point being the same as the second motion about essential services, the second point seeking the State government to notify household of interruptions to collection services via text message, the third point seeking an expansion of the proposed legislation on single-use plastic bags, the fourth point seeking the establishment of a container deposit scheme and the fifth point for the Federal government to implement effective national product stewardship arrangements.

Comments on the motions:

1. Municipal waste and recycling collection is clearly not an essential service. There is no life threatening or environmental impacts if there is a disruption to these services. It is not proposed that this be supported. The Municipal Association of Victoria has proposed that Essential Services Commission review whether recycling services should be regulated as an essential service.

2. Each Council has methods of communicating with residents. The immediate notification by a State controlled text message system would seem unreasonable. This type of system is used in life threatening emergency events like bushfires and storms. It is not proposed that this be supported.

3. The expansion of the proposed legislation to ban single-use plastic bags to include the phase out of problematic single-use plastic products including plastic wrappings on food at supermarkets is worthy of support and consistent with Council’s position. The wording would more appropriately reflect ‘avoidable’ rather than ‘problematic’ plastics and extend to takeaway containers, straws and cutlery.

4. The desire for a State-wide container deposit scheme is worthy of support.

5. The desire for an effective national product stewardship scheme is worthy of support. However, given the different application of container deposit schemes in the States, this would be difficult to achieve and seems to mix in container deposit schemes with other programs like the National Packaging Covenant.

A national product stewardship scheme was supported by Council on 28 March 2018 when it resolved to submit the following motion to the Australian Local Government Association National General Assembly:

*That the National General Assembly calls on the Australian Government to:*

- *Build upon existing initiatives including industry product stewardship schemes, and directives on recyclable packaging, to ensure packaging and products are designed for minimal packaging, re-use, recycling and repair, with the disposal costs included in the purchase or disposal price;*
- *Ensure the goals and objectives set out in the [Australian Packaging Covenant Strategic Plan 2017-2022](https://www.packagingcovenant.com.au/) are prioritised and achieved as a matter of urgency;*
- *Financially support regional waste management solutions for advanced alternative waste treatment and processing;*
• Ensure government and industry procurement and tenders specify the use of products with recycled content, minimal packaging and repair;
• Develop a national Circular Economy Strategy to develop markets for recyclable products.

Recommendation
That Council write to the Chairperson on the Metropolitan Local Government Waste Forum:

1. supporting the expansion of the proposed legislation to ban single-use plastic bags to include the phase out of problematic single-use plastic products including plastic wrappings on food at supermarkets as it is consistent with Council’s position and suggest that the wording would more appropriately reflect ‘avoidable’ rather than ‘problematic’ plastics and extend to takeaway containers, straws and cutlery;
2. supporting the establishment of a State-wide container deposit scheme;
3. supporting the establishment of a national product stewardship scheme;
4. not supporting that recycling and waste be declared an essential service but acknowledging that the Municipal Association has sought that the Essential Services Commission review whether recycling services should be regulated as an essential service; and
5. not supporting that the State government send out alerts via text messages to advise residents in relevant Local government areas of any impact to bin collections.

Support Attachments
1. Attachment 1 - Motions from Metropolitan Local Government Waste Forum

Considerations and implications of recommendation

Liveable community

Social
Waste and recycling services are a key responsibility of Council to ensure households have a regular and convenient way of disposing materials no longer wanted in the household.

Natural Environment
The waste hierarchy details that avoiding waste is preferable to recycling which is in turn preferable to landfilling. The motions that are proposed to be supported reduce the need for landfilling and focus on recycling and reducing waste.

Built Environment
There are no built environment implications.

Customer Service and Community Engagement
One of the motions seeks to use a State based text messaging system to inform households of disruptions to waste and recycling services. It is not apparent that there has been any community consultation to support a community desire for this type of service.
Human Rights
This report is not considered likely to breach or infringe upon, the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal
Waste management is a key responsibility of Local Government.

Finance
There are no financial implications.

Links to Council policy and strategy
Council’s Recycling and Waste Management Strategy and Environmental Sustainability Framework guide Council’s approach to recycling and waste issues. The proposed motions to be supported are in line with Council’s adopted position.
ATTACHMENT 1

Motions considered at the Metropolitan Local Government Waste Forum 8 August 2019

First Motion brought by Cr Lina Messina:

The Forum advises the MWRRG Board that it makes the following requests of the state government:

- that recycling and waste be declared an essential service
- in an event of the closure or interruption of service providers that state government send out alerts via text messages to advise residents in relevant LG areas of any impact to bin collections.
- that legislative reform on plastic bags be expanded to include the phase out of problematic single use plastic products including plastic wrappings on food at supermarkets.
- that it establishes or advocate to federal govt for effective national product stewardship arrangements, including container deposit legislation, to drive recycling of drink containers, textiles, paper and cardboard, and all electronic goods.

Seconded: Cr Colleen Gates (Hobsons Bay)

First Motion amended after discussion:

The Forum advises the MWRRG Board that it makes the following requests of the state government:

- that recycling and waste be declared an essential service
- in an event of the closure or interruption of service providers that state government send out alerts via text messages to advise residents in relevant LG areas of any impact to bin collections.
- that legislative reform on plastic bags be expanded to include the phase out of problematic single use plastic products including plastic wrappings on food at supermarkets.
- state establish a container deposit scheme by legislation in line with other states and territories.
- that it advocate to federal govt for effective national product stewardship arrangements, including container deposit framework, to drive recycling of drink containers, textiles, polystyrene, paper and cardboard, and all electronic goods.

Amended motion carried to become the substantive motion. Motion not carried.

Second Motion brought by Cr Dot Haynes (Manningham):

That the Forum seeks member councils’ feedback and endorsement of the following requests to the state government through the MWRRG Board:

- that recycling and waste be declared an essential service.

Seconded: Cr Antonella Celi (Mornington Peninsula Shire)

Second Motion carried.
Third Motion brought by Cr Jess Dorney (Moreland):

That the Forum seeks member councils’ feedback and endorsement of the following requests to the state government through the MWRRG Board:

- that recycling and waste be declared an essential service

- in an event of the closure or interruption of service providers that state government send out alerts via text messages to advise residents in relevant LG areas of any impact to bin collections.

- that legislative reform on plastic bags be expanded to include the phase out of problematic single use plastic products including plastic wrappings on food at supermarkets.

- state establish a container deposit scheme by legislation in line with other states and territories.

- that it advocate to federal govt for effective national product stewardship arrangements, including container deposit framework, to drive recycling of drink containers, textiles, polystyrene, paper and cardboard, and all electronic goods.

Seconded: Clarke Martin (Bayside)

Third Motion carried.
Executive summary

Purpose and background
The purpose of this report is to appoint a contractor to undertake Sportsground Reconstruction works at Donald MacDonald Reserve, Beaumaris under the proposed Contract CON/19/64.

The Reserve accommodates one full sized football field and a synthetic cricket pitch. There are currently a number of issues with this oval which make it extremely difficult to produce and maintain a satisfactory playing surface. These include poor topsoil, inadequate drainage and irrigation.

This contract involves the reconstruction of the oval surface area of approximately 14,630 square metres including installation of drainage, irrigation and turf.

Key issues
A public request for tender was advertised in The Age and released through eProcure on Saturday 13 July 2019 and closed on Wednesday 7 August 2019 with the following submissions:

- Evergreen Turf Group Pty Ltd;
- Global Turf Projects Pty Ltd;
- Hendriksen Contractors Pty Ltd;
- Hume Turf & Machinery Pty Ltd;
- Joslyn Group Pty Ltd;
- McMahons Pty Ltd;
- SJM Turf and Civil Pty Ltd; and
- Turfcare and Hire Pty Ltd.

From the initial evaluation, Evergreen Turf Group Pty Ltd (Evergreen Turf) was shortlisted and invited to interview. A number of clarifications on items were requested prior to the interview.

At interview, Evergreen Turf demonstrated a high degree of experience in relevant works and a detailed understanding of the project. Evergreen Turf is committed to complete the work within the specified timeframe.

Evergreen Turf has been in business for 26 years and has experience in delivering similar projects. Evergreen Turf has delivered projects for Bayside City Council in the past that were delivered to the required standard.

The tender evaluation panel concluded that Evergreen Turf is capable of delivering this project and offered the best value for money.
Recommendation
That Council:

1. Awards Contract CON/19/64 Sportsground Reconstruction at Donald MacDonald Reserve, Beaumaris to Evergreen Turf Group Pty Ltd (ABN 17 007 427 536) for the lump sum price of $865,996.93 (excl. GST), $952,596.62 (incl GST).

2. Authorises the Chief Executive Officer to sign all necessary documentation related to Contract CON/19/64 Sportsground Reconstruction at Donald MacDonald Reserve, Beaumaris.

3. Advises the unsuccessful tenderers accordingly.

Support Attachments
1. Confidential Attachment 1 - CONTRACT CON/19/64 Sportsground Reconstruction at Donald MacDonald Reserve, Beaumaris - Tender Evaluation Matrix (separately enclosed) (confidential)
Considerations and implications of recommendation

Liveable community

Social
These works are aimed at improving playability of the sportsgrounds for all users. Key users of Donald MacDonald Reserve in the winter period when usage is at its highest are the Black Rock Football Club and Beaumaris Junior Football Club.

In the summer months, Donald MacDonald Reserve is used as an overflow venue for cricket on a synthetic wicket. This caters for all age groups.

Natural Environment
The works under this contract include the protection of existing vegetation. The works also include the use of drought tolerant turf to minimise future water use.

Built Environment
The work under this contract will enhance and improve the overall sportsground surfaces by improving useability in all weather conditions.

Customer Service and Community Engagement
Together with the contractor, Council will provide advice prior to commencement of the work and will maintain contact with key stakeholders during the construction period.

The works have been planned in consultation with the relevant sporting clubs.

Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
This Request for Tender was undertaken in accordance with the Bayside City Council’s Quotation and Tendering Procedure and section 186 of the Local Government Act 1989.

Finance
The Capital Works Budget for 2019/20 has an allocation of $956,241 (excl. GST) for this project. The following table summarises proposed distribution of the allocated budget including this work. Note prices are excluding GST.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consultant cost (estimated)</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Cost of this contract CON/19/64</td>
<td>$865,997.00</td>
</tr>
<tr>
<td>Contingency &amp; project management cost</td>
<td>$65,244.00</td>
</tr>
<tr>
<td><strong>Project Cost</strong></td>
<td><strong>$956,241.00</strong></td>
</tr>
</tbody>
</table>

The expected project cost, based on the scope of works provided, is within the budget.
Links to Council policy and strategy

This project is consistent with the 2017/2021 Council Plan as identified under Goal 4: Open Space – Strategy: Protect and ensure the quality of our open space, including beaches and foreshore. Completion of sportsground reconstruction at Donald MacDonald Reserve by 2019-20 is action item 4 under Strategic Objective 4.1 of Council Plan.

The reconstruction of Donald MacDonald Reserve is consistent with priority six of Council’s ‘Active by the Bay’ Recreation Strategy 2013-2022 to ‘ensure the provision of quality sporting and recreation facilities and support infrastructure’. The project addresses action item 50 of the strategy to prioritise recreation and sporting infrastructure improvements that among other points increase or maintain participation, meet an identified growth in demand and increase the asset’s functional life.
Executive summary

Purpose and background
The purpose of this report is to enter an agreement for the provision of natural gas services in accordance with Procurement Australia’s Retail Energy Contract 0638/2206 for a period commencing 1 July 2020 and ending 30 June 2023.

Key issues
Council uses gas in its operations on a daily basis. The current contract in place for the supply of natural gas is coming to an end, and a new contract must be established, commencing 1 July 2020. It is proposed to utilise the services of Procurement Australia to seek tenders for natural gas supply.

Process
Procurement Australia, acting on behalf of a large number of Victorian Councils, will seek public tenders and award a contract for the supply of Retail Energy, including Natural Gas Services.

By agreeing to participate in this tender process, Council will be bound to be a party to the contract if a contract is awarded.

Benefits
The proposed contract will encompass two separate agreements, one for Council’s small gas sites and one for Council’s large gas site. The current agreements for these services are due to expire at the end of the 2019/20 financial year.

The key benefits are:

- Costs are expected to be lower under this contract due to the aggregated consumption of Procurement Australia’s portfolio, when compared to other market sources;
- Unrestricted addition of new sites for small market sites; and
- Previous arrangements of this nature for both electricity and gas have shielded participating organisations from cost increases and returned cost savings above what might have been achieved by Council acting alone.

Recommendation
That Council:

1. Commits to participating in Procurement Australia’s Contract 0638/2206 for the procurement of natural gas for a period commencing 1 July 2020 and ending 30 June 2023 through.

2. Authorises the Chief Executive Officer to sign the letter (Attachment 1) to commit to Procurement Australia’s tender stage and the duration of the contract for Natural Gas Services.

3. Authorises the Chief Executive Officer to sign all necessary agreements with the awarding retailer as determined by Procurement Australia for Natural Gas Services.
Support Attachments

1. Attachment 1 - Letter of Commitment - Energy Tender 2019 - Bayside City Council

Considerations and implications of recommendation

Liveable community

Social
The provision of gas to Council’s facilities is required so community activities can occur within Council properties.

Natural Environment
The specification prepared by Procurement Australia will require tenderers to address environmental criteria and the environmental impact will form a part of the tender evaluation criteria used by Procurement Australia.

Built Environment
The provision of gas for buildings is required to provide Council services and a safe community.

Customer Service and Community Engagement
No customer service or community engagement activities were assessed as necessary for consideration of this report.

Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
The use of Procurement Australia to act as an agent for Council in the tendering for natural gas supply is in accordance with the Bayside City Council’s Quotation and Tendering Procedure and section 186 of the Local Government Act 1989.

Finance
Participating in this tender process minimise cost pressures for Natural Gas services compared to the likely higher and inconsistent rates currently in the market by the aggregation of Procurement Australia’s portfolio. This proposed fixed contract is also more predictable for budgeting purposes.

Cost estimates over the three year contract cannot be determined until Procurement Australia awards the successful retailer.

The 2018/19 spend of $140K on all gas sites provides an indication on the expected annual cost of gas services on Council owned sites during this three year contract.

Links to Council policy and strategy
Council’s Procurement Policy states that Council’s standard methods for purchasing goods, service and works shall, where the Council is satisfied that value for money requirements have been met, include purchasing schemes like collaborative purchasing arrangements with other Councils and commercial schemes such as provided by Procurement Australia and the Municipal Association of Victoria.
18 September 2019

Mr Joe Arena
Chief Executive Officer
Procurement Australia
Level 18, 461 Bourke Street
MELBOURNE VIC 3000

Dear Joe

Procurement Australia Tender and Resultant Contract:
0638/2206 Retail Energy

Fixed term, fixed contestable energy price per 12 month period methodology.

Duration: 2 or 3 year contract duration (at individual member determination however dependent upon the expiry date of your current retail contract) commencing 1st July 2020 or other date as determined by you.

Thank you for providing us the opportunity to be included as a participant to Procurement Australia’s tender for the above mentioned contract which encompasses electricity, natural gas, public lighting and solar feed-in tariff requirements.

We acknowledge the financial and long term benefits delivered through volume and spend aggregation, and recognise the importance of providing Procurement Australia with our current spend and volume data to achieve the most competitive outcomes possible.

The purpose of a request for tender event for the above named contract will rely on committed volume from participating members for both the tender stage and the duration of the resultant contract.

In particular, Procurement Australia is requested and thus is authorised to:

- Act as a tendering agent for Bayside City Council and invite tenders on its behalf in respect to the above contract.
- Obtain all required Site, Consumption and associated data (interval/meter data, retail agreements) pertaining to our organisation’s current energy retailer(s) via this authority letter from third party entities (to be requested by and received by Procurement Australia’s energy advisors – SavvyPlus Consulting). This information is to be used for tendering purposes only.
- Evaluate the tenders in accordance with the evaluation criteria and weightings.
- Award the tender on merit to a retailer or retailers within the defined tender acceptance time period consistent with how the energy sector works.
- Instruct the successful retailer or retailers to issue energy supply agreements to our organisation for execution by our organisation within the validity period determined by the tender process for the management of this aspect.
- Prepare an evaluation report for our organisation.
- Provide ongoing contract support during the contract duration.

Bayside City Council also acknowledges and agrees with the following:

- Energy tenders and resultant contracts are considered committed volume events, not Standing Offers. As such, this organisation understands it has appointed Procurement Australia as its tendering agent for this tender process and resultant contract with the firm intention to execute Energy Supply Agreements with the successful energy retailer or retailers following the conclusion of the tender stage.
- It has not appointed Procurement Australia for the purpose of bid shopping, price seeking or any other benchmarking activity.
By working in this way, Council is focused on potential for greater financial benefits that arise from larger contract sizes, delivering better negotiating power and improved risk management.

Tender, Contract Duration & Category Participation:

Please tick the applicable energy categories your organisation is participating in for this tender and your preference for either a 2 or 3 year contract:

ALL categories (electricity, gas and public lighting)  

Electricity (Large sites)  
Electricity (Small sites)  
Natural Gas (Large sites)  
Natural Gas (Small sites)  
Public Lighting  
Solar feed-in tariff requirements  

Selected Contract Duration:

If your current retailer agreement expires on or after July 1 2020 only 2 years can be selected. If before this date then both options are available.

2 Years  
3 Years  

I confirm that I have the authority within this organisation to appoint Procurement Australia to act as the sole agent and to commit our organisation to this committed volume tender and resultant contract.

Yours sincerely,

<table>
<thead>
<tr>
<th>Signature:</th>
<th>If you need further information please contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Name:</td>
<td>Contact Name: Claire Blom</td>
</tr>
<tr>
<td>Title:</td>
<td>Telephone: 03 9599 4708</td>
</tr>
<tr>
<td>Organisation: Bayside City Council</td>
<td>Email Address: <a href="mailto:cbloom@bayside.vic.gov.au">cbloom@bayside.vic.gov.au</a></td>
</tr>
</tbody>
</table>
10.11 CONTRACT CON/19/91 INTERNET SERVICES RENEWAL

Corporate Services - Information Services
File No: PSF/19/958 – Doc No: DOC/19/235374

Executive summary

Purpose and background
The purpose of this report is to award contract number CON/19/91 for the renewal of internet services for Bayside’s wider area network (WAN).

Council requires internet services to enable staff, Councillors, and members of the public to access the internet or use applications and email across all Council devices and all Council operated sites (e.g. Corporate Centre, Libraries, Maternal & Child Health buildings, Gallery, Meals on Wheels, Peterson Youth, Nursery and the Black Rock Activity Centre).

Key issues
Bayside City Council’s contract for Internet Services is due for renewal which has provided an opportunity to test the market for value for money. The purpose of the new contract is to provide Council with market leading internet services for a further four years.

This will also assist Council in adopting emerging technologies including video streaming, voice over IP and high speed data transfer either internally or to cloud service providers.

Market Testing
Council sought a quotation for the Internet Services Renewal from our incumbent supplier TPG and three other members of the of the panel suppliers as outlined below:

- TPG
- Telstra
- Optus
- Vocus

Submissions were received from TPG, Optus and Vocus. These suppliers provided a schedule of rates with itemised prices for each service required.

Selection Criteria
The following criteria (listed in order of importance) were used to evaluate the quotes and develop the evaluation report:

1. Price
2. Solution architecture/Capability
3. Contractor’s experience, support and performance:

Market test analysis
The evaluation was carried out by analysing the price and the quality of the solution provided by the suppliers during the market testing process.

During the evaluation process, TPG was assessed as providing a better technical solution that will greatly increase Council’s current capacity at a market leading price.
Recommendation

That Council:

1. Award contract number CON/19/91 for Internet Services to TPG, for the total sum of $817,632 excluding GST, over the 4 year contract term.

2. Authorises the Chief Executive Officer to sign all necessary documentation related to contract number CON/19/91.

Support Attachments

1. Service Provider Evaluation Signed 2 (separately enclosed) (confidential)
Considerations and implications of recommendation

Liveable community

Social
There are no social implications associated with this report.

Natural Environment
There are no implications to the natural environment associated with this report.

Built Environment
There are no implications to the built environment associated with this report.

Customer Service and Community Engagement
Having fast and reliable internet services will allow Council staff to be more effective and efficient at work and providing information to its customers and the community.

Human Rights
The implications of this report have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal
This contract requires Council’s approval to authorise the Chief Executive Officer to sign all necessary documentation related to contract number CON/19/91 as the contract value exceeds the Chief Executive’s financial delegation.

Awarding this contract via the MAV panel of suppliers allows Council to be compliant with section 186 of the Victorian Local Government Act (Restriction on power to enter into contracts).

Finance
There is no additional costs to Council and the amount is within the current 2019/20 operating budget.

Links to Council policy and strategy
Updating the Internet Services allows Council to be consistent with its strategic objective ‘Delivering Contemporary ICT Services’ as identified in Council’s ICT Strategic Plan 2018-2022.
Executive summary

Purpose and background
This report presents to Council a schedule of actions pending for the period to 17 September 2019.

Key issues
This report contains resolutions of Council that require a further report to Council.

Recommendation
That Council notes the Council Action Awaiting Report.

Support Attachments
1. Action Awaiting Report - to 17 September 2019
<table>
<thead>
<tr>
<th>DATE OF MEETING</th>
<th>ITEM</th>
<th>COUNCIL RESOLUTION</th>
<th>DIVISION</th>
<th>COMMENTS/STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>24/05/16</td>
<td>10.2</td>
<td><strong>Sandringham Village Streetscape Masterplan</strong></td>
<td>CP&amp;A</td>
<td>In the event that the bus route changes in Bay Road, Beach Road, Melrose Street and Station Street does not proceed and the Village Square feature not be achievable, a revised Master Plan without the Village Square concept will be presented to a future Council meeting for adoption.</td>
</tr>
<tr>
<td>24/05/16</td>
<td>10.7</td>
<td><strong>Childrens’ Sensory Garden Investigation</strong></td>
<td>ERI</td>
<td>A report will be provided to a future Council meeting detailing the implications of including a sensory garden in the planning of the one hectare passive open space in the CSIRO site.</td>
</tr>
<tr>
<td></td>
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<td>That Council:</td>
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<td>The timeline of this report will be subject to the transfer of land (one hectare passive open space) is confirmed and planning can commence.</td>
</tr>
<tr>
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<td></td>
<td>1. notes the typical elements of a suburban sensory garden;</td>
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<td></td>
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<td>2. proposes the CSIRO site is the preferred location for the establishment of a sensory garden in Bayside;</td>
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<td>3. seeks community feedback regarding the concept of establishing a sensory garden in Bayside to inform future decisions on this matter; and</td>
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<td></td>
<td>4. receives a further report detailing the financial implications associated with the establishment of a sensory garden.</td>
<td></td>
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<tr>
<td>24/10/17</td>
<td>10.1</td>
<td><strong>Amendment C151 – Hampton East (Moorabbin) Structure Plan</strong></td>
<td>CP&amp;A</td>
<td>The Minister for Planning has approved Amendment C151 in its entirety. The CEO has written to the Minister for Planning seeking further clarification on the circumstances of the approval. A report relating to options for Council will be presented to Council once the approved amendment documents have been released and the implications considered.</td>
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<td></td>
<td>That Council following the Minister for Planning decision in relation to the above receives a report that outlines the scope for an additional study for precincts 3, 5 and 6 including costs, funding options and timing.</td>
<td></td>
<td></td>
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<tr>
<td>DATE OF MEETING</td>
<td>ITEM</td>
<td>COUNCIL RESOLUTION</td>
<td>DIVISION</td>
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<td>24/10/17</td>
<td>10.16</td>
<td><strong>HMVS Cerberus – Heritage Works Permit Update</strong>&lt;br&gt;That Council:&lt;br&gt;2. Receives a further report once Heritage Victoria has assessed the permit application for conservation and stabilisation of the HMVS Cerberus.</td>
<td>ERI</td>
<td>A future report will be presented to Council if the permit approved method concrete infill proves problematic or beyond the current Council approved budget.</td>
</tr>
<tr>
<td>21/8/18</td>
<td>10.7</td>
<td><strong>Early Years Infrastructure Plan</strong>&lt;br&gt;That Council:&lt;br&gt;4. receives a further report detailing options for the long term use of the Brighton South Playhouse, once temporary relocations for displaced services undergoing redevelopment works are completed;&lt;br&gt;7. receives a further report following a review of the Infrastructure Plan in year five.</td>
<td>C&amp;CE</td>
<td>A report will be provided to Council on the completion of the development works.</td>
</tr>
<tr>
<td>20/11/18</td>
<td>10.6</td>
<td><strong>CSIRO - Legal Agreements Update</strong>&lt;br&gt;That Council:&lt;br&gt;Receives a report following the execution of the Deed of Agreement with the CSIRO which outlines the details of the Deed agreement and next steps.</td>
<td>Corp</td>
<td>A report will be submitted to Council following the execution of the Deed of Agreement with the CSIRO.</td>
</tr>
<tr>
<td>18/12/18</td>
<td>10.6</td>
<td><strong>Tulip Street Basketball Courts Extension - Project and Funding Update</strong>&lt;br&gt;That Council:&lt;br&gt;2. Receives a further report at a future meeting detailing State Government grant opportunities and preferred funding model for the Tulip Street Basketball Courts Extension project;</td>
<td>ERI</td>
<td>A report will be submitted to a future meeting.</td>
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<tr>
<td>18/12/18</td>
<td>10.8</td>
<td>Community Engagement Plan for Wilson Reserve and Brighton Recreational Centre Masterplan</td>
<td>ERI</td>
<td>A report will be submitted to Council by June 2020.</td>
</tr>
<tr>
<td>19/3/19</td>
<td>10.3</td>
<td>Proposal for an Urban Forest Strategy</td>
<td>CP&amp;A</td>
<td>A report will be submitted to the December 2019 Ordinary Council Meeting.</td>
</tr>
<tr>
<td>23/4/19</td>
<td>10.1</td>
<td>Response to Petition - To Ban Smoking in and around Ricketts Point Marine Sanctuary</td>
<td>CP&amp;A</td>
<td>A report will be submitted to a future meeting.</td>
</tr>
<tr>
<td>23/4/19</td>
<td>10.3</td>
<td>Update on Nursery Management and Bushland Maintenance Model</td>
<td>ERI</td>
<td>A report is included on the Agenda for the September 2019 Ordinary Council Meeting.</td>
</tr>
<tr>
<td>23/4/19</td>
<td>10.4</td>
<td>2019 Bright n Sandy Food and Wine Festival Service Review</td>
<td>ERI</td>
<td>A report will be submitted to a future meeting, following the 2020 Bright n Sandy Food and Wine Festival.</td>
</tr>
<tr>
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| 21/5/19         | 10.8 | **Bayside Planning Scheme Review 2019**  
• Considers the proposed changes to the local and state sections of the Bayside Planning Scheme proposed under the Smart Planning Program in a further report to be presented to Council in the 2019/2020 financial year. | CP&A | A report will be submitted to a future meeting in the 2019/2020 financial year (at or before June 2020) |
| 25/6/19         | 10.11| **Mid-Century Modern Heritage Study - Preliminary Assessment finalised**  
3. Receives a further report with the final citations at or before its 19 November 2019 Ordinary Meeting. | CP& A | A report will be submitted to a future meeting at or before the November 2019 Ordinary Council Meeting. |
| 25/6/19         | 10.12| **3D Modelling Tool**  
2. Receives a report at the 15 October 2019 Ordinary Meeting of Council that presents the anticipated costs of such a model. | CP& A | A report will be submitted to the October 2019 Ordinary Council Meeting. |
| 25/6/19         | 10.14| **Small Neighbourhood Activity Centre Building Height Review (Amendment C126)**  
2. Receives a report at its 15 October 2019 Ordinary Meeting with the findings and recommendations from the study. | CP& A | A report will be submitted to the October 2019 Ordinary Council Meeting. |
| 25/6/19         | 10.15| **Housing Strategy Review - Engagement Update**  
2. Receives a report at the October 2019 Ordinary Council meeting to consider the draft updated Housing Strategy. | CP& A | A report will be submitted to the October 2019 Ordinary Council Meeting. |
| 25/6/19         | 10.17| **Bayside Tennis Strategy**  
1. Receives a future report regarding the future of the Bodley Street Tennis Centre, Beaumaris. | ERI | A report will be submitted to a future meeting. |
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</table>
| 25/6/19         | 10.20| **Parking Technology, Church Street Major Activity Centre - Engagement Findings**  | ERI      | **3.** Receives a report at a Council meeting at least 6 months after the signs and smartphone application are active on:  
- the evaluation of the introduction of in-ground vehicle detection sensors in the Church Street Major Activity Centre; and  
- if the project has proven successful, the development of a multi-year program to install parking management technology (i.e. parking sensors) in Bay Street, Hampton Street, Sandringham Village, Martin Street, Beaumaris Concourse and the Black Rock Activity Centres in both on and off-street parking spaces.  
A report will be submitted to a future meeting.                                                                                                                                 |
| 23/7/19         | 10.1 | **Billilla Homestead Expression of Interest & Leasing**  
That Council authorise officers to negotiate further with Yesodei HaTorah in relation to a future lease of the Billilla Homestead and gardens and a report be provided to the September 2019 Ordinary Council meeting. | CORP     | * As negotiations with Yesodei HaTorah are ongoing, a report will now be submitted to the October 2019 Ordinary Council Meeting.                                                                                                                                 |
| 23/7/19         | 10.3 | **Hampton Community Infrastructure Masterplan**  
That Council notes this report and receives a report at its 17 September 2019 Ordinary Meeting in relation to the outcome of the community consultation process. | CP&A     | A report is included on the Agenda for the September 2019 Ordinary Council Meeting.                                                                                                                                                                                       |
**Item 10.12 – Reports by the Organisation**

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<tr>
<td>23/7/19</td>
<td>10.5</td>
<td>CPS A</td>
<td>Ventilation Protection Overlay (Schedule 3) Controls &amp; Implementation</td>
<td>Receives a report to the December 2019 Council meeting for review and determining the practicability and effectiveness of the Reserve in achieving its objectives.</td>
</tr>
<tr>
<td>20/8/19</td>
<td>10.2</td>
<td>CORP</td>
<td>Effraen Park South - Naming of a portion of the reserve</td>
<td>A report will be submitted to the October 2019 Ordinary Council Meeting.</td>
</tr>
<tr>
<td>20/8/19</td>
<td>10.3</td>
<td>ERI</td>
<td>Brighton Secondary College Synthetic Hockey Facility - Management Committee Financial Update</td>
<td>A report will be submitted to Council no later than 31 August 2020.</td>
</tr>
<tr>
<td>DATE OF MEETING</td>
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<tr>
<td>20/8/19</td>
<td>10.7</td>
<td><strong>Bayside Environmental Sustainability Framework 2016-2025 - Annual Progress Report</strong>&lt;br&gt;2. Receives a further report in the first quarter of the 2019/20 financial year detailing progress against targets, the overall success of actions and reviewing issues and risks.</td>
<td>ERI</td>
<td>A report will be submitted to Council in the first quarter of the 2020/21 financial year.</td>
</tr>
<tr>
<td>20/8/19</td>
<td>10.14</td>
<td><strong>Statutory Planning Performance - 2018/19</strong>&lt;br&gt;3. Consider the Community Consultation Meeting Process at the September 2019 Council Meeting.</td>
<td></td>
<td>* Due to internal operational impacts, this report has been delayed and will now be submitted to the October 2019 Ordinary Council Meeting.*</td>
</tr>
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11. Reports by Delegates

1. Association of Bayside Municipalities – Cr Laurence Evans
2. MAV Environment Committee – Director Environment, Recreation & Infrastructure
3. Metropolitan Transport Forum – Director Environment, Recreation & Infrastructure
4. Municipal Association of Victoria – Cr Alex del Porto
5. Inner South Metropolitan Mayors’ Forum – The Mayor Cr Michael Heffernan
6. Metropolitan Local Government Waste Forum – Cr Clarke Martin

12. Urgent Business
13. Notices of Motion

13.1 NOTICE OF MOTION NO: 286 - UNDERGROUNDING OF POWERLINES

Corporate Services - Governance
File No: PSF/19/960 – Doc No: DOC/19/242730

I hereby give notice that I intend to move at the Ordinary Council Meeting to be held on 17 September 2019 at 7pm at the Council Chambers, Civic Centre, Boxshall Street, Brighton the following Notice of Motion:

Motion
“That Council receives a report at the 17 December 2019 Ordinary Meeting of Council on the merits of undergrounding powerlines in the municipality and the mechanisms by which this could occur. The report to consider the opportunities, costs and implications of powerline undergrounding related to development in activity centres, streetscape upgrades and broader residential areas, and also explore Council's potential role, given Council does not own or manage powerlines.”

Cr Clarke Martin

Support Attachments
Nil
14. Confidential Business

That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

(a) Personnel matters;
(b) The personal hardship of any resident or ratepayers;
(c) Industrial matters;
(d) Contractual matters;
(e) Proposed developments;
(f) Legal advice;
(g) Matters affecting the security of Council property;
(h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
(i) A resolution to close the meeting to members of the public.

14.1 BAYSIDE BUILT ENVIRONMENT AWARDS 2019 - JUDGING PANEL RECOMMENDATIONS

(LGA 1989 Section 89(2)(h) matters which the Council considers would prejudice the Council or any person.)

As Chief Executive Officer, I hereby declare that the contents of this agenda relating to the closed meeting of the ordinary meeting of Council are deemed confidential and accordingly members of Council are reminded that the contents of the agenda are not to be disclosed to any other party.

Mick Cummins

Chief Executive Officer