

**Minutes of the Annual Meeting of
Bayside City Council**

Meeting held in the Council Chambers
Civic Centre, Brighton
on Thursday 8 November 2018
commencing at 7.00pm

In accordance with Local Law No. 1 – Governance Local Law, the Chief Executive Officer is Chairperson (Pro-tem).

The Chief Executive Officer declared the meeting opened at 7.00pm.

PRESENT: Cr Sonia Castelli
Cr Alex del Porto
Cr Laurence Evans
Cr Rob Grinter
Cr Michael Heffernan
Cr James Long BM JP
Cr Clarke Martin

OFFICERS IN ATTENDANCE:

Mick Cummins	Chief Executive Officer
Hamish Reid	Director City Planning and Community Services
Steven White	Director Environment, Recreation and Infrastructure
Terry Callant	Governance Manager
Karen Brown	Governance Coordinator
Robert Lamb	Governance Officer

PRAYER

Cr Long read the prayer at the commencement of the meeting.

*O God
Bless this City, Bayside,
Give us courage, strength and wisdom,
So that our deliberations,
May be for the good of all.
Amen*

ACKNOWLEDGEMENT OF THE ORIGINAL INHABITANTS

Cr Castelli read the acknowledgement of the original inhabitants of this land.

- *We acknowledge that the original inhabitants of this land that we call Bayside were the Boon wurrung people of the Kulin nation.*
- *They loved this land, they cared for it, and considered themselves to be part of it.*
- *We acknowledge, that we have a responsibility to nurture the land, and sustain it for future generations.*

The Chief Executive Officer acknowledged the attendance of former Mayor Mr Ken Beadle, Mr Clifford Hayes and former Councillor Mr Michael Norris.

1. APOLOGIES

There were no apologies submitted to the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest submitted to the meeting.

3. FIXING OF ALLOWANCES

3.1 Councillors Allowance

Moved: Cr del Porto

Seconded: Cr Evans

That in accordance with Section 73B of the *Local Government Act* 1989, Council reconfirms its decision of 28 February 2017 that the Councillors allowance be set at the maximum level as a category 2 Council. The maximum level of \$25,730 per annum payable by monthly instalments in advance, and be adjusted as a result of any State Government annual adjustment to the allowance.

CARRIED

3.2 Mayoral Allowance

Moved: Cr Grinter

Seconded: Cr Castelli

1. That in accordance with Section 73B of the *Local Government Act* 1989, Council reconfirms its decision of 28 February 2017 that the Mayoral allowance be set at the maximum level as a category 2 Council. The maximum level of \$79,612 per annum payable by monthly instalments in advance and be adjusted as a result of any State Government annual adjustment to the allowance.
2. That it be noted that a Mayoral vehicle is provided in accordance with Section 14 of the Councillor Support, Resources, Reimbursement and Accountability Policy (July 2016).

CARRIED

4. **RECEIPT OF NOMINATIONS FOR THE ELECTION OF MAYOR**

The Chief Executive Officer called for nominations for the Office of Mayor.

**First Nomination received from Cr.del Porto
Seconded by Cr Long**

*“That **Councillor Heffernan** be nominated as Mayor of Bayside City Council for the 2018/2019 Council Year.”*

Cr Heffernan accepted the nomination.

5. **ELECTION OF MAYOR**

As there were no further nominations for the Office of Mayor, the Chief Executive Officer declared **Cr Michael Heffernan**, Mayor of Bayside City Council for the 2018/19 Council year.

Councillors offered their congratulations to the Mayor.

Cr Heffernan made an acceptance speech in his role as Mayor.

Moved: Cr Grinter

Seconded: Cr Martin

That a letter of appreciation under the seal of Council be presented to the immediate past Mayor, Cr Laurence Evans in recognition of the Mayoral term of office.

CARRIED

Presentations

The Mayor invited the immediate former Mayor to come forward to receive a presentation.

6. **APPOINTMENT OF DEPUTY MAYOR**

The Mayor called for nominations for the position of Deputy Mayor.

First Nomination received from Cr del Porto Seconded by Cr Martin

“That **Councillor Rob Grinter** be nominated as Deputy Mayor of Bayside City Council for the 2018/2019 Council Year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.”

Second Nomination received from Cr Castelli Seconded by Cr Long

“That **Councillor James Long** be nominated as Deputy Mayor of Bayside City Council for the 2018/2019 Council Year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.”

In accordance with Local Law No 1, the Mayor puts the nominations to the vote in the order in which they were received.

Councillor Grinter – Number of Votes 5

Councillor Long – Number of Votes 2

The Mayor declared **Cr Rob Grinter** elected as Deputy Mayor of Bayside City Council for the 2018/19 Council year.

7. Appointment of Committees

7.1 Appointment of Planning and Amenity Committee Chairman

First Nomination received from Cr del Porto

Seconded by Cr Martin

“That **Councillor Rob Grinter** be nominated as Chairman of the Planning & Amenity Committee for the 2018/2019 Council Year.

As there were no further nominations for Planning and Amenity Committee Chairperson, the Mayor declared **Cr Rob Grinter** Chairman of the Planning and Amenity Committee for the 2018/19 Council year.

7.2 Audit and Risk Management Committee

Moved: Cr Evans

Seconded: Cr del porto

That Council:

1. Appoints **Cr Sonia Castelli and Cr Rob Grinter** to the Audit and Risk Management Committee, noting the two year term of appointment in accordance with the Charter will expire in November 2020; and
2. Approves the increased meeting fee for external independent members by CPI to \$1,576 per meeting for external members and the meeting fee for the Chairman be increased by CPI to \$2,000 per meeting effective from the first meeting to be held in November 2018.
3. Appoints external member Ms Lisa Woolmer as Chairman of the Audit and Risk Management Committee

CARRIED

7.3 Chief Executive Officer Employment Matters Committee

Moved: Cr Martin

Seconded: Cr Evans

That Council:

1. Appoints **Cr Laurence Evans, Cr Alex del Porto, Cr Rob Grinter and The Mayor Cr Michael Heffernan** to the Chief Executive Officer Employment Matters Committee for 2018/19 Council year; and
2. Reaffirms Council's decision of March 2017 to continue the appointment of Ms Paula Giles as the suitably qualified Chairman of the Chief Executive Officer Employment Matters Committee until August 2020 based on annually reviews, and Council sets the meeting fee at \$2,000 per meeting effective from the first meeting to be held in February 2019.

CARRIED

7.4 Section 86 Committee known as The Bayside Arts Board

Moved: Cr Grinter

Seconded: Cr Evans

That Council:

1. Appoints **Cr Sonia Catelli** and **Cr Alex del Porto** as Council's representatives to The Bayside Arts Board; and
2. Appoints Ms Tiziana Borghese as Chairman of the Bayside Arts Board.

CARRIED

8. Determining The Meeting Cycle of Council Meetings & Committee Meetings

1. **Moved: Cr del Porto** **Seconded: Cr Grinter**

That Council adopts the following formal Council and Committee meeting schedule for 2019:

Schedule of Meetings for 2019

January 2019	
Tuesday, 22 January 2019	Planning and Amenity Committee

February 2019	
Tuesday, 12 February 2019	Planning and Amenity Committee
Tuesday, 19 February 2019	Ordinary Meeting of Council
Tuesday, 26 February 2019	Planning and Amenity Committee

March 2019	
Tuesday, 12 March 2019	Planning and Amenity Committee
Tuesday, 19 March 2019	Ordinary Meeting of Council

April 2019	
8-12 April 2019 - School Holidays - No Meetings Scheduled	
Tuesday, 16 April 2019	Planning and Amenity Committee
Tuesday, 23 April 2019	Ordinary Meeting of Council
Tuesday, 30 April 2019	Planning and Amenity Committee

- Friday, 19 April 2019 – Good Friday
- Monday, 22 April 2019 – Easter Monday
- Thursday, 25 April 2019 – ANZAC Day
- Term 1 School Holidays – 6 April to 22 April 2019 (inclusive)

May 2019	
Tuesday, 14 May 2019	Planning and Amenity Committee
Tuesday, 21 May 2019	Ordinary Meeting of Council

June 2019	
Tuesday, 11 June 2019	Planning and Amenity Committee
Tuesday, 25 June 2019	Ordinary Meeting of Council

- Term 2 School Holidays – 29 June to 14 July 2019 (inclusive)

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July 2019	
1-5 July 2019 - School Holidays - No Meetings Scheduled	
Tuesday, 16 July 2019	Planning and Amenity Committee
Tuesday, 23 July 2019	Ordinary Meeting of Council
Tuesday, 30 July 2019	Planning and Amenity Committee

- Term 2 School Holidays – 29 June to 14 July 2019 (inclusive)

August 2019	
Tuesday, 13 August 2019	Planning and Amenity Committee
Tuesday, 20 August 2019	Ordinary Meeting of Council

September 2019	
Tuesday, 10 September 2019	Planning and Amenity Committee
Tuesday, 17 September 2019	Ordinary Meeting of Council
23-27 September 2019 - School Holidays - No Meetings Scheduled	

- Term 3 School Holidays – 21 September to 6 October 2019 (inclusive)

October 2019	
Tuesday, 8 October 2019	Planning and Amenity Committee
Tuesday, 15 October 2019	Ordinary Meeting of Council
Tuesday, 22 October 2019	Planning and Amenity Committee

- Term 3 School Holidays – 21 September to 6 October 2019 (inclusive)

November 2019	
Thursday, 7 November 2019	Annual General Meeting
Tuesday, 12 November 2019	Planning and Amenity Committee
Tuesday, 19 November 2019	Ordinary Meeting of Council
Tuesday, 26 November 2019	Planning and Amenity Committee

- Tuesday, 5 November 2019 – Melbourne Cup Public Holiday

December 2019	
Monday, 10 December 2019	Planning and Amenity Committee
Tuesday, 17 December 2019	Ordinary Meeting of Council

- Term 4 School Holidays – 21 December 2019 - onwards

2. That all Council and Committee Meetings be held in the Council Chamber, Civic Centre, Brighton unless otherwise determined by resolution of Council or notice given by the Mayor in accordance with Governance Local Law No: 1; and
3. That all meeting (excluding any Special Council or Committee meetings which are subject to separate resolutions) commence at 7.00pm.

CARRIED

9. Appointment of Councillor representatives

9.1 External Representation

9.1.1 Municipal Association of Victoria (Representative)

Moved: Cr Grinter

Seconded: Cr Castelli

That Council appoints **Cr Alex del Porto** as Council's representative to the Municipal Association of Victoria.

CARRIED

9.1.2 Municipal Association of Victoria (Substitute Representative)

Moved: Cr Grinter

Seconded: Cr Evans

That Council appoints the **Cr Clarke Martin** as Council's substitute representative to the Municipal Association of Victoria.

CARRIED

9.1.3 Municipal Association of Victoria (MAV) Environment Committee

Moved: Cr Martin

Seconded: Cr Evans

That Council appoints the **Director Environment, Recreation & Infrastructure** or his delegate as Council's representative to the MAV Environment Committee.

CARRIED

9.1.4 Metropolitan Transport Forum

Moved: Cr del Porto

Seconded: Cr Castelli

That Council appoints the **Director Environment, Recreation & Infrastructure** or his delegate as Council's representatives or his delegate as Council's substitute representative to the Metropolitan Transport Forum.

CARRIED

9.1.5 Metropolitan Local Government Waste Forum

Moved: Cr del Porto

Seconded: Cr Grinter

That Council appoints **Cr Clarke Martin** as Council's representatives and the **Director Environment, Recreation and Infrastructure** or his delegate as Council's substitute representative to the Metropolitan Local Government Waste Forum.

CARRIED

9.1.6 Association of Bayside Municipalities

Moved: Cr Castelli

Seconded: Cr Martin

That Council appoints the **Cr Laurence Evans** as Council's representatives and the Open Space Coordinator or his delegate as Council's substitute representative to the Association of Bayside Municipalities:

CARRIED

9.1.7 Inner South Metropolitan Mayors' Forum

Moved: Cr Long

Seconded: Cr Evans

That Council appoints the **Mayor of the Day** to represent Council on the Inner South Metropolitan Mayors' Forum.

CARRIED

9.1.8. Regional Kitchen Pty Ltd

Moved Cr Grinter

Seconded Cr Long

That Council appoints **the Director Corporate Services** as Council's Shareholder representative to Regional Kitchen Pty Ltd for the purpose of participating in Shareholder meetings.

CARRIED

9.2 Internal Representation

9.2.1 Bayside Tourism Network

Moved: Cr del Porto

Seconded: Cr Martin

That Council appoints **Cr Michael Heffernan and Cr Rob Grinter** as Council's representatives to the Bayside Tourism Network.

CARRIED

9.2.2 Built Environment Awards Committee

Moved: Cr del Porto

Seconded: Cr Castelli

That Council appoints **Cr Laurence Evans and Cr James Long** as Council's representatives to the Built Environment Awards Judging Committee.

CARRIED

10. Appointment of Council's Official Publications

Moved: Cr Martin

Seconded: Cr Grinter

1. That Council, pursuant to Section 3 of the *Local Government Act 1989*, nominates:
 - 1.1 the "Bayside Leader" newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Sections 189 and 190 of the *Local Government Act 1989* (Sales and Leases) as a minimum; and
 - 1.2 "The Age" newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Section 186 of the *Local Government Act 1989* (Tenders & Expressions of Interest) as a minimum, and all other statutory public notices.
2. That in addition to the official statutory public notices being placed in the Age newspaper, a notice also be placed in the Bayside Leader for information purposes.
3. That in addition, all of Council's statutory public notices be published on the Bayside City Council website.

CARRIED

The Chairman declared the meeting closed at 7.50pm .