

**Minutes of the Annual Meeting of  
Bayside City Council**

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Meeting held in the Council Chambers  
Civic Centre, Brighton  
on Thursday 9 November 2017  
commencing at 7.00pm

In accordance with Local Law No. 1 – Governance Local Law, the Chief Executive Officer is Chairperson (Pro-tem).

The Chief Executive Officer declared the meeting opened at 7.00pm.

**PRESENT:** Cr Sonia Castelli  
Cr Alex del Porto  
Cr Laurence Evans  
Cr Rob Grinter  
Cr Michael Heffernan  
Cr James Long BM JP  
Cr Clarke Martin

**OFFICERS IN ATTENDANCE:**

Adrian Robb	Executive Officer
Hamish Reid	Director City Planning and Community Services
Mick Cummins	Director Corporate Services
Steven White	Director Environment, Recreation and Infrastructure
Terry Callant	Governance Manager
Karen Brown	Governance Coordinator
Mandy Bartlett	Governance Officer

## **PRAYER**

Cr del Porto read the prayer at the commencement of the meeting.

*O God  
Bless this City, Bayside,  
Give us courage, strength and wisdom,  
So that our deliberations,  
May be for the good of all.  
Amen*

## **ACKNOWLEDGEMENT OF THE ORIGINAL INHABITANTS**

Cr Heffernan read the acknowledgement of the original inhabitants of this land.

- *We acknowledge that the original inhabitants of this land that we call Bayside were the Boon wurrung people of the Kulin nation.*
- *They loved this land, they cared for it, and considered themselves to be part of it.*
- *We acknowledge, that we have a responsibility to nurture the land, and sustain it for future generations.*

### **1. APOLOGIES**

There were no apologies submitted to the meeting.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest submitted to the meeting.

### **3. FIXING OF ALLOWANCES**

#### **3.1 Councillors Allowance**

**Moved: Cr del Porto**

**Seconded: Cr Grinter**

That in accordance with Section 73B of the Local Government Act 1989, Council reconfirms its decision of 28 February 2017 that the Councillors allowance be set at the maximum level as a category 2 Council. The maximum level of \$24,730 per annum payable by monthly instalments in advance, and be adjusted as a result of any State Government annual adjustment to the allowance.

**CARRIED**

#### **3.2 Mayoral Allowance**

**Moved: Cr Heffernan**

**Seconded: Cr Castelli**

1. That in accordance with Section 73B of the Local Government Act 1989, Council reconfirms its decision of 28 February 2017 that the Mayoral allowance be set at the maximum level as a category 2 Council. The maximum level of \$76,521 per annum payable by monthly instalments in advance and be adjusted as a result of any State Government annual adjustment to the allowance.
2. That it be noted that a Mayoral vehicle is provided in accordance with Section 14 of the Councillor Support, Resources, Reimbursement and Accountability Policy (July 2016).

**CARRIED**

#### 4. **RECEIPT OF NOMINATIONS FOR THE ELECTION OF MAYOR**

The Chief Executive Officer called for nominations for the Office of Mayor.

**First Nomination received from Cr del Porto  
Seconded by Cr Martin**

*“That **Councillor Laurence Evans** be nominated as Mayor of Bayside City Council for the 2017/2018 Council Year.”*

Cr Evans accepted the nomination.

As there were no further nominations for the Office of Mayor, the Chief Executive Officer declared Cr Laurence Evans, Mayor of the City for the 2017/18 Council year.

#### 5. **ELECTION OF MAYOR**

The Chief Executive Officer declared Cr Evans elected as Mayor of Bayside City Council for the 2017/2018 Council year.

Cr Evans made an acceptance speech in his role as Mayor.

**Moved: Cr Long**

**Seconded: Cr Castelli**

That a letter of appreciation under the seal of Council be presented to the immediate past Mayor, Cr Alex de Porto in recognition of the Mayoral term of office.

**CARRIED**

#### **Presentations**

- The Mayor invited the immediate former Mayor.

The Mayor made a presentation to the former Mayor Cr Alex del Porto.

## 6. APPOINTMENT OF DEPUTY MAYOR

The Mayor called for nominations for the position of Deputy Mayor.

**First Nomination received from Cr Long  
Seconded by Cr del Porto**

“That **Councillor Rob Grinter** be nominated as Deputy Mayor of Bayside City Council for the 2017/2018 Council Year.”

As there were no further nominations for Deputy Mayor, the Mayor declared Cr Rob Grinter Deputy Mayor for the 2017/18 Council year and Acting Mayor in the absence of the Mayor for the purposes of Section 73(3) of the Local Government Act, unless Council resolves otherwise.

## **7. Appointment of Committees**

### **7.1 Appointment of Planning and Amenity Committee Chairperson**

**Nominations received from Cr del Porto**

**Seconded by Cr Martin**

“That **Councillor Rob Grinter** be nominated as Chairman of the Planning & Amenity Committee for the 2017/2018 Council Year.

As there were no further nominations for Planning and Amenity Committee Chairperson, the Mayor declared Cr Rob Grinter Chairman of the Planning and Amenity Committee for the 2017/18 Council year.

### **7.2 Audit Committee**

**Moved: Cr Heffernan**

**Seconded: Cr Martin**

That Council:

1. Reaffirms the appointment of **Cr Rob Grinter** and **Cr Sonia Castelli** to the Audit Committee, noting the two year term of appointment in accordance with the Charter will expire in November 2018; and
2. Approves the increased meeting fee for external independent members by CPI to \$1,545 per meeting for external members and the meeting fee for the Chairman be increased by CPI to \$1,961 per meeting effective from the first meeting to be held in November 2017.

**CARRIED**

### **7.3 Chief Executive Officer Employment Matters Committee**

**Moved: Cr Grinter**

**Seconded: Cr Castelli**

That Council:

1. Appoints **Cr del Porto, Cr Martin, Cr Heffernan** and **The Mayor** to the Chief Executive Officer's Employment Matters Committee for 2017/18 Council year; and
2. Reaffirms Council's decision of March 2017 to continue the appointment of Ms Paula Giles as the suitably qualified Chairman of the Chief Executive Officer's Employment Matters Committee for a further three year term commencing 1 August 2017 comprising of three 1 year terms to be reviewed annually, and Council sets the meeting fee at \$1,961 per meeting effective from the first meeting to be held in February 2018.

**CARRIED**

### **7.4 Section 86 Committee known as the Gallery @BACC Board**

**Moved: Cr Martin**

**Seconded: Cr Heffernan**

That Council appoints **Cr Sonia Castelli** and **Cr Alex del Porto** as Council's representatives to the Gallery@BACC Board.

**CARRIED**

## 8. Determining The Meeting Cycle of Council Meetings & Committee Meetings

### 1. **Moved: Cr del Porto** **Seconded: Cr Grinter**

That Council adopts the meeting schedule for the remainder of 2017 and adopts the Council and Committee Meeting Cycle commencing 23 January 2018 to 20 December 2018.

#### Schedule of Meetings for 2017

<b>November 2017</b>	
Tuesday 14 November 2017	Planning and Amenity Committee
Wednesday 15 November 2017	Section 223 Hearing / Strategic Issues Discussion
Tuesday 21 November 2017	Ordinary Meeting of Council
Tuesday 28 November 2017	Planning and Amenity Committee
Thursday 30 November 2017	Strategic Issues Discussion
<b>December 2017</b>	
Tuesday 5 December 2017	Councillor Briefing
Monday 11 December 2017	Planning and Amenity Committee
Tuesday 19 December 2017	Ordinary Meeting of Council
Thursday 21 December 2017	Planning and Amenity Committee

#### Schedule of Meetings for 2018

<b>January 2018</b>	
Tuesday 23 January 2018	Planning and Amenity Committee
<b>February 2018</b>	
Tuesday 6 February 2018	Councillor Briefing
Tuesday 13 February 2018	Planning and Amenity Committee
Tuesday 20 February 2018	Ordinary Meeting of Council
Tuesday 27 February 2018	Planning and Amenity Committee
<b>March 2018</b>	
Thursday 1 March 2018	Strategic Issues Discussion
Tuesday 6 March 2018	Councillor Briefing
Thursday 8 March 2018	Budget Briefing No 1
Tuesday 13 March 2018	Planning and Amenity Committee
Thursday 15 March 2018	Budget Briefing No: 2
Tuesday 20 March 2018	Ordinary Meeting of Council
Thursday 22 March 2018	Budget Briefing No 3
Tuesday 27 March 2018	Planning and Amenity Committee
Friday 30 March 2018	<i>Good Friday</i>



<b>April 2018</b>	
Monday 2 April 2018	<i>Easter Monday</i>
Monday 2 – Friday 6 April 2018	<i>No Meetings – School Holidays</i>
Tuesday 10 April 2018	Councillor Briefing
Tuesday 17 April 2018	Planning and Amenity Committee
Thursday 19 April 2018	Strategic Issues Discussion
Tuesday 24 April 2018	Ordinary Meeting of Council
Wednesday 25 April 2018	<i>Anzac Day</i>
<b>May 2018</b>	
Tuesday 1 May 2018	Planning and Amenity Committee
Tuesday 8 May 2018	Councillor Briefing
Tuesday 15 May 2018	Planning and Amenity Committee
Tuesday 22 May 2018	Ordinary Meeting of Council
Tuesday 29 May 2018	Planning and Amenity Committee
Thursday 31 May 2018	Strategic Issues Discussion
<b>June 2018</b>	
Tuesday 5 June 2018	Councillor Briefing
Thursday 7 June 2018	Section 223 Hearing of Submissions for Budget and Council Plan
Tuesday 12 June 2018	Planning and Amenity Committee
Tuesday 19 June 2018	Ordinary Meeting of Council
Tuesday 26 June 2018	Strategic Issues Discussion
<b>July 2018</b>	
Tuesday 3 July 2018	Councillor Briefing
Monday 9 – Friday 13 July 2018	<i>No meetings – School Holidays</i>
Tuesday 17 July 2018	Planning and Amenity Committee
Tuesday 24 July 2018	Ordinary Meeting of Council
Tuesday 31 July 2017	Strategic Issues Discussion
<b>August 2018</b>	
Tuesday 7 August 2018	Councillor Briefing
Tuesday 14 August 2018	Planning and Amenity Committee
Tuesday 21 August 2018	Ordinary Meeting of Council
Tuesday 28 August 2018	Planning and Amenity Committee
<b>September 2018</b>	
Tuesday 4 September 2018	Councillor Briefing
Tuesday 11 September 2018	Planning and Amenity Committee
Tuesday 18 September 2018	Ordinary Meeting of Council
Tuesday 25 September 2018	Strategic Issues Discussion
<b>October 2018</b>	
Monday 1 – Friday 5 October 2018	<i>No meetings – School Holidays</i>
Tuesday 9 October 2018	Councillor Briefing
Tuesday 16 October 2018	Planning and Amenity Committee
Tuesday 23 October 2018	Ordinary Meeting of Council
Tuesday 30 October 2018	Strategic Issues Discussion

<b>November 2018</b>	
Wednesday 7 November 2018	Councillor Briefing
Thursday 8 November 2018	Annual Meeting of Council
Tuesday 13 November 2018	Planning and Amenity Committee
Tuesday 20 November 2018	Ordinary Meeting of Council
Tuesday 27 November 2018	Strategic Issues Discussion
<b>December 2018</b>	
Tuesday 4 December 2018	Councillor Briefing
Monday 10 December 2018	Planning and Amenity Committee
Tuesday 18 December 2018	Ordinary Meeting of Council
Thursday 20 December 2018	Planning and Amenity Committee

2. That all Council and Committee Meetings (excluding Councillor Briefings and Strategic Issues Discussion) be held in the Council Chamber, Civic Centre, Brighton unless otherwise determined by resolution of Council or notice given by the Mayor in accordance with Governance Local Law No: 1; and.
3. That all meeting (excluding Councillor Briefings and Strategic Issues Discussion and Special Council or Committee meetings) commence at 7.00pm.
4. That Council review the frequency of the Planning and Amenity Committee at the May meeting cycle.

**CARRIED**

## **9. Appointment of Councillor representatives**

### **9.1 External Representation**

#### **9.1.1 Municipal Association of Victoria (Representative)**

**Moved: Cr Grinter**

**Seconded: Cr Castelli**

That Council appoints **Cr Alex del Porto** as Council's representative to the Municipal Association of Victoria.

**CARRIED**

#### **9.1.2 Municipal Association of Victoria (Substitute Representative)**

**Moved: Cr del Porto**

**Seconded: Cr Long**

That Council appoints the **Cr Rob Grinter** as Council's substitute representative to the Municipal Association of Victoria.

**CARRIED**

#### **9.1.3 Municipal Association of Victoria (MAV) Environment Committee**

**Moved: Cr Martin**

**Seconded: Cr Long**

That Council appoints the **Director Environment, Recreation & Infrastructure** or his delegate as Council's representative to the MAV Environment Committee.

**CARRIED**

#### **9.1.4 Metropolitan Transport Forum**

**Moved: Cr del Porto**

**Seconded: Cr Long**

That Council appoints **Cr Clarke Martin** as Council's representatives and the Director Environment, Recreation and Infrastructure or his delegate as Council's substitute representative to the Metropolitan Transport Forum.

**CARRIED**

### **9.1.5 Metropolitan Local Government Waste Forum**

**Moved: Cr Castelli**

**Seconded: Cr Long**

That Council appoints **Cr Michael Heffernan** as Council's representatives and the Director Environment, Recreation and Infrastructure or his delegate as Council's substitute representative to the Metropolitan Local Government Waste Forum.

**CARRIED**

### **9.1.6 Association of Bayside Municipalities**

**Moved: Cr Heffernan**

**Seconded: Cr del Porto**

That Council appoints the **Cr Laurence Evans** as Council's representatives and the Open Space Coordinator or his delegate as Council's substitute representative to the Association of Bayside Municipalities:

**CARRIED**

### **9.1.7 Inner South Metropolitan Mayors' Forum**

**Moved: Cr del Porto**

**Seconded: Cr Long**

That Council appoints the **Mayor of the Day** to represent Council on the Inner South Metropolitan Mayors' Forum.

**CARRIED**

### **9.1.8. Regional Kitchen Pty Ltd**

**Moved Cr Martin**

**Seconded Cr Long**

That Council appoints the **Director Corporate Services** as Council's Shareholder representative to Regional Kitchen Pty Ltd for the purpose of participating in Shareholder meetings.

**CARRIED**

## **9.2 Internal Representation**

### **9.2.1 Bayside Arts and Culture Advisory Committee**

**Moved: Cr Grinter**

**Seconded: Cr Long**

That Council appoints **Cr Sonia Castelli** as Council's representatives to the Bayside Arts and Culture Advisory Committee for 2017/2018 Council year.

**CARRIED**

### **9.2.2 Bayside Tourism Network**

**Moved: Cr Castelli**

**Seconded: Cr Long**

That Council appoints **Cr Michael Heffernan** and **Cr Rob Grinter** as Council's representatives to the Bayside Tourism Network.

**CARRIED**

### **9.2.3 Built Environment Awards Committee**

**Moved: Cr del Porto**

**Seconded: Cr Martin**

That Council appoints **Cr Laurence Evans** and **Cr James Long** as Council's representatives to the Built Environment Awards Judging Committee.

**CARRIED**

**10. Appointment of Council’s Official Publications**

**Moved: Cr Long**

**Seconded: Cr del Porto**

1. That Council, pursuant to Section 3 of the *Local Government Act 1989*, nominates:
  - 1.1 the “Bayside Leader” newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Sections 189 and 190 of the Local Government Act 1989 (Sales and Leases) as a minimum; and
  - 1.2 “The Age” newspaper as the newspaper generally circulating in the City of Bayside for the purpose of the publication of statutory public notices under Section 186 of the Local Government Act 1989 (Tenders & Expressions of Interest) as a minimum, and all other statutory public notices.
2. That in addition to the official statutory public notices being placed in the Age newspaper, a notice also be placed in the Bayside Leader for information purposes.
3. That in addition, all of Council’s statutory public notices be published on the Bayside City Council website.

**CARRIED**

The Chairman declared the meeting closed 7:36pm

**Confirmed this 21 Day of November 2017**

**Chairman .....**