

Agenda Paper

for the

Special Meeting of Council

To be held at the Council Chambers, Civic Centre,
Boxshall Street Brighton

on

**Tuesday, 17 October, 2017
at 6.30pm**

Cr: Cr Alex del Porto (Mayor)

Councillors: Cr Laurence Evans
Cr James Long BM JP
Cr Michael Heffernan
Cr Clarke Martin
Cr Rob Grinter
Cr Sonia Castelli



Members of the Gallery

Your attention is drawn to Section 92 of Council's Governance Local Law No 1.

Section 92 The Chair's Duties and Discretions

In addition to other duties and discretions provided in this Local Law, the Chair –

- (a) must not accept any motion, question or statement which is derogatory, or defamatory of any Councillor, member of Council staff, or member of the community.
- (b) may demand retraction of any inappropriate statement or unsubstantiated allegation;
- (c) must ensure silence is preserved in the public gallery during any meeting
- (d) must call to order any member of the public who approaches the Council or Committee table during the meeting, unless invited by the Chair to do so; and
- (e) must call to order any person who is disruptive or unruly during any meeting.

An Authorised Officer must, if directed to do so by the Chairman, remove from a meeting any Councillor or other person who has committed such an offence.

Your cooperation is appreciated

Chairperson of Council

To: Mayor and Councillors

In accordance with Section 84 of the Local Government Act 1989, a **Special Meeting of Bayside City Council** will be held at the Council Chambers, Civic Centre,, Boxshall Street Brighton, on **Tuesday, 17 October 2017** at **6.30pm** for the purpose of transacting the following business:

Order of Business

1. Apologies
2. Disclosure of any Conflict of Interest of any Councillor
3. Reports by the Organisation
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4. Close

1. Apologies

2. Disclosure of any Conflict of Interest of any Councillor

3. Reports by the Organisation

3.1 ANNUAL REPORT 2016-2017

CEO - Strategy and Performance
File No: PSF/17/64 – Doc No: DOC/17/212712

Executive summary

Purpose and background

The purpose of this report is to consider the Annual Report for the 2016/2017 financial year.

Council resolved at its Ordinary Meeting of Council held on 13 September 2016:

That Council:

1. receives the draft Annual Report on Operations for 2016/2017, as provided in attachment 1 to the report;
2. authorises the Chief Executive Officer to make immaterial editorial changes to the document as needed;
3. submits the Annual Report on Operations 2016/2017 to the Minister for Local Government by 30 September 2017 as required by the Local Government Act 1989;
4. gives public notice that it has received an Annual Report for 2016/2017, and that the report may be viewed by the public at Council's Corporate Centre, at each of Council's four branch libraries and on Council's website;
5. within one month of submitting the Annual Report to the Minister, gives notice and holds a meeting on 17 October 2017 at 6.30pm to consider the Annual Report as required by Section 22 of the Local Government (Planning and Reporting) Regulations 2014;
6. authorises Cr Grinter and Cr Castelli as Audit Committee members to sign the Performance Statement in conjunction with the Chief Executive Officer and Manager Finance; and
7. authorises the Mayor and Chief Executive Officer to sign the Governance and Management Checklist.

The Annual Report 2016/2017 was submitted to the Minister on 21 September 2017. The Annual Report was made available for viewing by the public at Council's Corporate Centre, our branch libraries and via Council's website from 22 September 2017.

Key issues

The Annual Report reflects the seven goals as detailed in the Bayside City *Council Plan 2013-2017 (2016 Review)* and details highlights and challenges faced for the past year. This is the fourth and final report against the Council Plan 2013-2017. The report is divided into four sections:

- Part 1 Overview of Bayside
- Part 2 Performance against Council Plan 2013-2017
- Part 3 Statutory reporting and corporate information
- Part 4 Performance Statement and Annual Financial Report

This annual report provides a greater depth of information about the organisation and improved transparency and signifies an important part of Council's commitment to open and accountable local government.

Recommendation

That Council resolves that this report fulfils its requirements to consider the Annual Report for the period 2016/2017 in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

Support Attachments

1. Annual Report 2016/2017 (separately enclosed) ⇨

Considerations and implications of recommendation

Liveable community

Social

The Annual Report 2016/2017 summarises progress on a range of programs which contribute to the social environment of the Bayside community, through the delivery of activities in line with the goals of the Council Plan 2013-17 and the Wellbeing for All Ages and Abilities Strategy 2013-2017.

Natural Environment

The Annual Report 2016/2017 summarises progress on a range of programs which contribute to the natural environment of the Bayside community, through the delivery of activities in line with Goal 4 'A Sustainable Natural Environment' of the Council Plan 2013-17 and the Environmental Sustainability Framework 2016-2025.

Built Environment

The report summarises progress on a range of programs which contribute to the Built environment of the Bayside community, through the delivery of activities in line with Goal 3 'A Liveable City' of the Council Plan 2013-17.

Customer Service and Community Engagement

The Annual Report was submitted to the Minister for Local Government on 21 September 2017. In accordance with Section 134 of the Local Government Act 1989, Council gave public notice on 22 September 2017 to advise the community that a meeting will be held on Tuesday 17 October 2017 at 6.30pm in the Council Chambers, Boxshall Street, Brighton to consider the Annual Report 2016/2017. The public notice also stated that the Annual Report 2016/2017 could be inspected at Council's Corporate Centre, at each of the Council's four branch libraries and was also available on Council's website.

Human Rights

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal

In accordance with Section 131 of the *Local Government Act 1989*, Council is required to receive an Annual Report for each financial year, and submit the Annual Report to the Minister for Local Government by 30 September of each year. The report is also available for inspection by any member of the community and is also available on Council's website.

Finance

The Annual Report 2016/2017 includes Council's audited financial statements, standard statements and performance statements.

Links to Council policy and strategy

The Annual Report 2016/2017 reports the Performance of Bayside City Council against the Goals and Strategies of the Council Plan 2013-2017. This Annual Report is the fourth and final report against the Council Plan 2013-2017.