

# NEW ANIMAL REGISTRATION FORM

VALID UNTIL 9 APRIL 2021

Save time and register online [bayside.vic.gov.au/pet-registration](http://bayside.vic.gov.au/pet-registration)  
PROOF OF MICROCHIPPING AND DESEXING MUST BE PROVIDED



**Bayside**  
CITY COUNCIL

**Corporate Centre**

76 Royal Avenue, Sandringham  
PO Box 27, Sandringham  
VIC 3191 Australia

**Phone** (03) 9599 4444

**Fax** (03) 9598 4474

**Email** [enquiries@bayside.vic.gov.au](mailto:enquiries@bayside.vic.gov.au)

[www.bayside.vic.gov.au](http://www.bayside.vic.gov.au)

Owner's Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

Address where animal is kept if different from above: \_\_\_\_\_

Telephone Numbers: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Business) \_\_\_\_\_

Pension Card No: \_\_\_\_\_ Member No: \_\_\_\_\_

Animal Details	Animal 1		Animal 2		Animal 3		Animal 4	
Animal Type	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat
Animal Name								
Age	Years	Months	Years	Months	Years	Months	Years	Months
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Breed								
Colour(s)								
Desexed (Proof Req.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Restricted Breed Dog	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Dangerous Dog	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Menacing Dog	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Microchip No. (Proof Req.)								
Fee Due (see over)								

I, the undersigned make application for the registration of the dogs/cats described above and declare the information to be true and correct (if the animal owner is under the age of 18 years, a parent or guardian must sign this application on their behalf).

Restricted breeds are Pit Bull Terrier, American Pit Bull Terrier, Fila Brasileiro, Dogo Argentino, Japanese Tosa or Presa Canario).

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AN EXCESS ANIMAL PERMIT IS REQUIRED FROM COUNCIL TO KEEP MORE THAN TWO DOGS AND/OR TWO CATS**

Animal Number				
Tag Number				

## Certificate of Registration

Please complete this record with your pet/s name:

Office Use Only

Animal Name – to be completed by Animal Owner	Animal Number	Tag Number
Animal 1		
Animal 2		
Animal 3		
Animal 4		

### Life time tags

must be worn by dogs and cats when outside owner's premises

Replacement tags are available

Name of owner: \_\_\_\_\_

Address of owner: \_\_\_\_\_

**REGISTRATION IS NOT VALID UNTIL PAYMENT IS PROCESSED**

## FEE STRUCTURE

A 50% pro-rata fee for new animal registrations applies from 10 October each year.

DOGS		CATS	
Desexed Over 10 years old Kept for working stock Kept for breeding at licensed premises Registered with an applicable organisation and the owner is a member of that applicable organisation Undergone obedience training with approved organisation	Standard fee \$80.00 Pension fee \$42.00	Desexed* Over 10 years old Kept for breeding at licensed premises Registered with approved association	Standard fee \$46.50 Pension fee \$25.25
All other dogs not included in above	Maximum fee \$256.00 Pension fee \$130.00	Cats not included in above	Maximum fee \$136.00 Pension fee \$70.00
Restricted, dangerous or menacing dogs	Fee \$256.00		

**\*All new cats must be de-sexed before Council will accept registrations, unless they are exempt. A certificate of de-sexing must be supplied. All dogs and cats must be Microchipped before Council will accept registrations, unless they are exempt. A certificate of microchipping must be supplied.**

### Desexing exemption

- A cat that is the subject of written Veterinary advice that the health of the cat is liable to be significantly prejudiced if it is desexed
- A cat that is owned by a person who is current member of an applicable organisation and the animal is registered with that organisation (proof must be provided of both owners and cat membership at the time of registration).

**Holders of the following Cards are eligible for a 50 per cent discount on registration fees (if forwarding by mail, please attach photocopy):**

- A Pensioner Concession Card issued by Centrelink or the Department of Veterans Affairs;

- A Gold Card specifying War Widow issued by the Department of Veterans Affairs;
- A Gold Card specifying TPI issued by the Department of Veterans Affairs.

### Please note:

- Holders of Health Care Cards and Seniors Cards are not eligible for this 50 per cent discount
- No fee reduction on restricted / dangerous or menacing dogs
- No discounts/reductions apply to the State Government Levy

### \*Applicable Organisations

- Australian National Cats Inc
- Cats Victoria Inc
- Dogs Victoria
- Feline Control Council (Victoria) Inc
- Grey Hound Racing Victoria
- The Governing Council of the Cat Fancy Australia and Victoria Inc

## SATISFACTORY PROOF IS REQUIRED (Must be submitted at the time of registration)

To be eligible for payment of the lower fee:

- **If the animal is desexed** a certificate must be supplied.
- If the animal is registered with an applicable organisation, proof must be supplied. (Including owners membership details).
- If the animal is over 10 years old, documentation is required for proof of age.
- The onus of proof of any of the above is on the applicant.

**Approved obedience** training means the dog has successfully completed:

- An assessment program administered by the Victorian Canine Association which results in the award of an obedience title recognised by the Australian National Kennel Council; or
- An assessment program approved by the Minister for Agriculture and Food Security and conducted by a qualified dog trainer

## STATE GOVERNMENT LEVY

Registration fee includes a State Government Levy on each dog and cat registration.

This is primarily used by Animal Welfare Victoria for education in schools and other responsible pet ownership programs.

## PAYMENT OPTIONS

### In Person

Present notice at Bayside City Council's Corporate Centre, 76 Royal Avenue, Sandringham, between 8.30am and 5pm, Monday to Friday. Cash, Cheque, Money Order, EFTPOS, Visa and Mastercard are accepted.

### By Mail

Complete form and attach any required documentation together with a cheque or money order and mail to:

**Bayside City Council**, PO Box 27, Sandringham VIC 3191.

**Internet** [www.bayside.vic.gov.au](http://www.bayside.vic.gov.au)

## PRIVACY STATEMENT

**Please Note:** The personal information contained on this form is being collected for the purposes set out in the Domestic Animals Act 1994. The personal information will be used solely by Council for those primary purposes or directly related purposes.

If you have any queries or wish to gain access to your information, please contact Council's Privacy Officer on 9599 4444 or on [privacy@bayside.vic.gov.au](mailto:privacy@bayside.vic.gov.au)

## RESPONSIBLE PET OWNERSHIP

- It is the owners responsibility to carry a litter device and to pick up their animal/s waste
- Registered dogs and cats when off their owner's premises must wear a council tag, unless they are exempt (for more information call Council)
- Owners of unregistered animals aged three months or older face on-the-spot fines. Random spot checks will occur after 10th April

- All dogs must be on leash, unless in a designated off leash area
- Cats must be kept confined to their owners property at night
- Pet registration must be renewed on 10th April each year
- For more information visit [www.bayside.vic.gov.au](http://www.bayside.vic.gov.au) or call customer service on **9599 4444**