

Council Policy

Council policy title:	Foreshore Parking Permit Policy
Council policy ref no:	C/POL/INF/012
Council policy owner:	Director City Planning and Amenity
Adopted by:	Bayside City Council
Date adopted:	19 November 2019
Scheduled review:	November 2022

1. Policy intent

The intent of this policy is to provide clear guidance for the administration of the Foreshore Parking Permit Scheme.

2. Purpose/Objective

To administer a fair and equitable Foreshore Parking Permit Scheme that enhances residents, ratepayers and eligible community clubs and organisations access to the foreshore within the municipal boundary.

3. Scope

This policy identifies both the eligibility for permits for residents, ratepayers, council staff, Councillors, recreation clubs, approved recreation event organisers, services operating in Council owned facilities along the foreshore, and contractors required to carry out works and provide services along the foreshore, and the fee structure for these permits.

4. Roles & Responsibilities

The Coordinator Local Laws and Parking will oversee the process by which Council staff issue permits in accordance with this Policy and the Foreshore Parking Permit Guidelines.

Appeals against a determination will be the responsibility of the Manager Amenity Protection. The Manager Amenity Protection will determine under this policy the eligibility from time to time of particular applications.

The Director City Planning and Amenity will determine any appeal for eligibility in relation to this policy.

The Council may exercise discretion in issuing or renewing a parking permit in circumstances where there has been appeal by the Applicant against a decision of the Manager Amenity Protection and Director City Planning and Amenity.

5. Monitoring, evaluation & review

The policy will be reviewed every three years prior to the permit expiry to monitor effectiveness and community satisfaction with the three year permit scheme. Resident and ratepayer feedback collected throughout the period will inform the evaluation.

6. Policy statement

The foreshore areas of Bayside are important areas of open space that are maintained for the use and enjoyment of residents, ratepayers and visitors to Bayside. Increasingly, the foreshore is a highly valued environmental, recreational and sporting destination for the community.

Management of the foreshore is a municipal responsibility and is largely dependent upon municipal rate revenue. To effectively manage traffic and parking for the enjoyment of all users, Council has introduced paid parking in the foreshore car parks and on Beach Road.

The Foreshore Parking Permit Policy aims to provide all users with convenient access to foreshore parking whilst recognising the need for users to make a contribution towards the costs of managing the beaches and foreshores:

- Council provides residents and ratepayers with permits to allow free foreshore parking in recognition of the significant contribution made through municipal rates;
- Council provides parking permits to community groups and organisations located along the foreshore within the municipality, in recognition of the contribution these services make to the wellbeing and recreational interests of the local community and other beach and foreshore users.
- Those vehicle users and visitors who are not residents and ratepayers will be charged parking fees in designated parking areas;
- Beach and foreshore vehicle users who are not residents and ratepayers of Bayside will contribute through paid parking provided along the foreshore to off-set the costs associated with upgrading and maintaining the foreshore within the municipal boundary.

Residential Foreshore Parking Permits will be issued within three year periods (i.e. 2017-2020, and 2020-2023), with each period commencing after 1 October of the respective year.

Foreshore parking permits will be issued free of charge to ratepayers with rate notices in respect of each rateable property every three years and will be available to residents (who rent properties in Bayside) through an application process. The eligibility for permits for other eligible groups under the scheme, and for additional Foreshore Parking Permits will be in accordance with this policy and as outlined in Table 1 - Foreshore Parking Permits Eligibility and Fee Structure.

Fees charged for permits will be adjusted and form part of the schedule of fees and charges as part of Council's annual budget process and as referenced in Table 1.

The policy determines that all other visitors to the City of Bayside who enjoy the benefits of the foreshore area and its facilities are not eligible for a permit under this scheme and will pay a parking ticket fee.

7. Related documents

Policies	
Strategies	Integrated Transport Strategy
Procedures	Foreshore Parking Application Form
Guidelines	

8. Definitions & Abbreviations

Term	Meaning
Foreshore Car Park	A foreshore car park that is owned or managed by Bayside City Council
Contractor	A provider to Council of ongoing contracted services related to service delivery and or maintenance of Council assets, facilities and infrastructure.
LSC	A provider of Beach Life Saving Services within Bayside
Recreation	A provider of Sea Scouts, Yacht Clubs, Sailing Centre, Anglers Club and Croquet Clubs.
Emergency Services	A provider of Volunteer Coastguard Services Within Bayside
Staff	Staff of Bayside City Council
Residents	Tenant of any property in Bayside
Ratepayer	Any party or individual with the legal responsibility for payment of rates, in respect to any rateable property in Bayside.
Community Welfare Agencies	Not for profit services providing health, welfare or wellbeing located along the foreshore within the municipal boundary.

Please note: This policy is current as at the date of approval. Refer to Council's website (www.bayside.vic.gov.au) or staff intranet to ensure this is the latest version.

Table 1 - Foreshore Parking Permits Eligibility and Applicable Fees
Administration Guidelines to support the Foreshore Parking Permit Scheme Policy
[C/POL/INF/012]

APPLICANT		PERMITS	ADDITIONAL PERMITS
(1)	Ratepayers who ARE residents of Bayside	Two FREE permits issued with each Rates Notice	\$210 three year permit 2019/20 – must make application and provide proof of ownership of 3 or more vehicles registered to the address (vehicle registration papers, etc) Pro-rata Rate applies – see below
(2)	Ratepayers who ARE NOT residents of Bayside	Two FREE permits issued with each Rates Notice	NIL
(3)	Residents who ARE NOT Ratepayers of Bayside <i>(Tenants renting residential only premises in Bayside)</i>	Two FREE permits Tenant must make application and provide appropriate proof: <ul style="list-style-type: none"> • Driver's Licence • Declaration • Rental Agreement • Vehicle Registration • Letter of Advice from Employer (where company owned vehicle) 	\$210 three year permit 2019/20 - must make application and provide appropriate proof: <ul style="list-style-type: none"> • Driver's Licence • Declaration • Rental Agreement • Vehicle Registration • Letter of Advice from Employer (where company owned vehicle) Pro-rata Rate applies – see below
(4)	Lifesaving Clubs - for patrol activities and other related purposes	Up to ten FREE seasonal Foreshore Parking Permits. The Permits would be transferable and valid from 1 November to 30 April each year.	NIL
(5)	Australian Volunteer Coast Guard - for patrol activities and other related purposes	Two FREE permits issued upon application.	NIL
(6)	Bayside Friends of Native Wildlife and Marine Care Ricketts Point Inc. (MCRP) - Friend's groups located or operating along the foreshore	Up to ten temporary permits issued upon application for planned group activities	NIL
(7)	Sandringham Football Club	Twenty FREE permits issued annually, upon application, to volunteer committee members who are not Bayside residents.	NIL
(8)	Event Parking Permit – non Bayside based organisation	Permits issued at Beach Paid Parking Daily Ticket fee rate per day per parking bay to approved events, upon application.	No limit on number of Permits issued at Beach Paid Parking Daily Ticket fee rate per day per parking bay.

	APPLICANT	PERMITS	ADDITIONAL PERMITS
(9)	Event Parking Permit – Bayside based organisation with a direct benefit to the Bayside Community	Permits issued at 50% of the currently daily cost parking fee per parking bay to approved events upon application	No limit on the number of Permits issued at 50% of the currently daily cost parking fee per parking bay.
(10)	Foreshore based recreation and yacht clubs, groups and community welfare agencies located along the foreshore within the Municipality	Two FREE Foreshore Parking Permits issued upon application	NIL
(11)	Commercial businesses operating in Council owned facilities along the foreshore	Two FREE Foreshore Parking Permits issued upon application	NIL
(12)	Council contractors who carry out required works along the foreshore	One FREE permit per required vehicle	NIL
(13)	Council staff & Councillors	One FREE permit	NIL

Note:

- Pro-rata rate applies for permits issued during the three year cycle per quarter of \$17.50 or part thereof.
- The above fee structure applies at the time of adoption, but is subject to review by Council in accordance with the schedule of Fees and Charges forming part of Council's annual budget process.

Designated Foreshore Parking Permit Areas

Vehicles displaying a Current Foreshore Parking Permit or with a valid registration based electronic Foreshore Parking Permit are exempt from paying the appropriate fee at the designated foreshore paid parking area and the paid parking area of Beach Road.

Brighton

North Road car park B1
Brighton Baths car park B2
Keith Court car park B3
Green Point car park B4

Hampton

Hampton Foreshore car park B5

Sandringham

Tray Bit car park B6
Jetty Road car park B7
Picnic Point car park B8 & B9
Abbott Street car park B10
Sims Street car park B11
Masfield car park B12
Love Street car park B13

Black Rock

Half Moon Bay car park B14 B15
Clock Tower car park B16

Beaumaris

Rickets Point car park B17 B18
Keys Street car park B19

Foreshore Road & The Esplanade

Designated paid parking areas.